



## Report to City Council

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**TO:** Mayor and City Council

**FROM:** Marshall Eyerman, Chief Financial Officer  
Michelle Dawson, City Manager

**AGENDA DATE:** February 7, 2017

**TITLE:** APPROVAL OF FISCAL YEAR 2016/17 FIRST QUARTER BUDGET REVIEW, FIRST QUARTER BUDGET AMENDMENTS, AND OPERATING AND CAPITAL CARRYOVERS FROM FISCAL YEAR 2015/16

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### **RECOMMENDED ACTION**

#### **Recommendations: That the City Council:**

1. Receive and file the Fiscal Year 2016/17 First Quarter Budget Review. (Attachment 1)
2. Adopt Resolution No. 2017-XX. A resolution of the City Council of the City of Moreno Valley, California, adopting the revised operating budgets for fiscal year 2016/17.
3. Approve the creation of a new Senior Management Analyst position to support the Economic Development Department.
4. Approve the creation of a new Deputy City Attorney position to support the City Attorney's Office.
5. Approve the elimination of the vacant Senior Engineer, P.E. within Transportation Division.
6. Approve the Position Control Roster. Specific positions are discussed within this staff report and listed on Attachment 9 to this staff report.

#### **Recommendations: That the CSD:**

1. Adopt Resolution No. CSD 2017-XX. A resolution of the Moreno Valley Community Services District of the City of Moreno Valley, California, adopting the revised operating and capital budgets for Fiscal Year (FY) 2016/17.

**Recommendations: That the HA:**

1. Adopt Resolution No. HA 2017-XX. A resolution of the Moreno Valley Housing Authority of the City of Moreno Valley, California, adopting the revised operating and capital budgets for Fiscal Year (FY) 2016/17.

**Recommendations: That the SA:**

1. Adopt Resolution No. SA 2017-XX. A resolution of the Moreno Valley Successor Agency to the Community Redevelopment Agency of the City of Moreno Valley, California, adopting the revised operating and capital budgets for Fiscal Year (FY) 2016/17.

**SUMMARY**

This report provides the First Quarter Budget Report which updates the Mayor and City Council regarding current year financial trends and provides the Fiscal Year 2016/17 First Quarter Budget Review through September 30, 2016.

This report also requests the approval of certain FY 2016/17 revenue and expenditure budget amendments along with requests for approval of the carryover of certain FY 2015/16 revenue and expenditure appropriations as previously approved by City Council. At the end of FY 2015/16, all unexpended appropriations lapse and revert to fund balance. Once the fiscal year-end closing process has identified the items that are encumbered by purchase order, contract, or other commitment at June 30<sup>th</sup>, these items may be presented to Council for approval as continuing appropriations in the new fiscal year (FY 2016/17). Approval of continuing appropriations is a long-standing and annual recurring budgetary procedure of the City.

These items were presented to the Finance Subcommittee on February 2, 2017 for review and discussion.

**DISCUSSION**

On June 23, 2015, the City Council adopted the Two-Year Operating Budget for Fiscal Years 2015/16 – 2016/17. The budget included all component units of the City, including the General Fund, Community Services District, Housing Authority and Successor Agency. During the two-year budget period, the City Council will be kept informed of the City's financial condition through the process of First Quarter and Mid-Year Budget Reviews. This ongoing process ensures a forum to review expenditure and revenue changes from the estimates made in the budget document. Additionally, any significant changes in projected revenue or unanticipated expenditures will be shared with the City Council should they occur. This report provides the FY 2016/17 First Quarter Review for the first three months of FY 2016/17, July through September.

The first quarter budget review will focus primarily on the City's General Fund. This review will also present three-month operational results from other key funds.

As the prior fiscal year closes, certain budget activities and projects remain in process and have not yet been completed. Staff routinely reviews these items during the annual process to close the books and returns to City Council with a request to approve the carryover of budgets for projects still in process as a continuing appropriation. Encumbrances, which are commitments related to contracts for goods and services that are in process and not yet completed, are included in the continuing appropriations request. These carryover requests are included within this report.

The City Council's direction of "Maintain a Balanced General Fund Budget" continues to be the goal regarding the fiscal status of City operations. Changes were considered where necessary to adjust for expenditure needs that could not be absorbed within current approved appropriations and to correct some one-time requirements in some funds. This report identifies the budget adjustments as recommended by the City Manager.

This item was reviewed by the Finance Subcommittee on February 2, 2017.

### **FISCAL YEAR 2016/17 FIRST QUARTER REVIEW:**

This First Quarter Report updates the Mayor and City Council regarding current year financial trends and provides the opportunity for the City Council to review the recommended actions as they relate to revenues and expenditures.

#### **General Fund Revenue Update**

Revenue receipts do not follow an even schedule. Although 25% of the fiscal year has elapsed, based on historic trends revenues are estimated to be at approximately 10% of the budgeted amount. Actual revenues received are currently 10% of budget. Revenue amounts continue to be stable. Although there will be variances in some of the amounts budgeted, the total is expected to remain within 1% of the amended budget for the year. Total General Fund revenue is estimated to be \$97.4 million. It should be noted that the lag in timing of revenue receipts is one reason an operating cash reserve is necessary.

#### **General Fund Expenditure Update**

Although not all expenditures follow a straight-line spending pattern, operating expenditures should track close to within 25% of budget for the year at the end of the first three months. As of September 30, 2016 total General Fund expenditures were at 24%. This pace is within expectations for most activities in the General Fund.

### **FISCAL YEAR 2016/17 BUDGET ADJUSTMENTS**

Based on economic activity and revenue collections through September 2016, staff is not anticipating that total revenues will produce any significant increases over the amounts originally budgeted. Although there are some increases noted by revised

estimates, there are offsetting adjustments that negate these impacts. The increase to the FY 2016/17 General Fund revenues is \$219,061 to approximately \$95.6 million as presented on Exhibit A. This is primarily due to adjustments to the Property Tax In-Lieu VLF revenue projections.

The FY 2016/17 General Fund expenditures budget, as currently amended, totals approximately \$95.0 million. The recommended first quarter budget changes increase expenditures by \$30,842 to \$95 million. The fund continues to be structurally balanced, without the use of fund balance. The specific budget adjustments for the General Fund are summarized in Exhibit A attached to the City Council Resolution recommended for approval.

Fund	Type (Rev/Exp)	FY 16/17 Budget	Proposed Adjustments (\$)	Proposed Adjustments (%)	FY 16/17 Amended Budget (1)
General Fund	Rev	\$95,403,458	\$219,061	<1%	\$95,622,519
General Fund	Exp	\$94,992,940	\$30,842	<1%	\$95,023,782

(1) Does not reflect any proposed carryovers.

### Position Control Action

The Position Control Roster as amended by the City Council serves as an important internal control tool for City Council to establish authorized positions for the City while enabling staff to manage within the authorized and funded approved positions. Position Control addresses career authorized positions and does not include temporary positions. As a result of operational changes an additional position is being requested based on current and projected demands for this position.

Staff recommends updating the Position Control Roster to reflect the addition of a Senior Management Analyst (C27 \$75,322 - \$106,048) position to the Economic Development Department. This adjustment will allow for increased services and focused efforts, aligning with the City's Strategic Plan. This position will support business attraction, marketing efforts, business support services and small business development.

Staff also recommends reactivating an existing Deputy City Attorney (C31 \$91,554 – \$128,902) job classification, which is currently an unfunded position in the City Attorney's office. This would result in long term costs savings realized by decreasing outside counsel billing, while providing a wider range of legal services on an in-house basis.

Staff is recommending the defunding of the vacant Senior Engineer, P.E. position in the Transportation Division. The reduction of the budget will match predicted actuals.

The following table provides a summary of all position changes:

<u>Department / Position Title</u>		<u>FY</u>	<u>2016/17</u>	<u>Budget</u>
		<u>Adj.</u>		<u>Impacts</u>
<u>Economic Development Department</u>				
Senior Management Analyst	FT	1		\$124,564
<u>City Attorney</u>				
Deputy City Attorney	FT	1		\$75,000 (1)
<u>Transportation</u>				
Senior Engineer, P.E.	FT	1		(\$170,000)

(1) The full cost is estimated \$165,000. A portion of funding shall be available for this position through savings on contract legal services.

### Summaries of Other Major Funds

The following provides a summary of some of the proposed budget adjustments to other major funds. A complete list of all changes is identified in Exhibit A to the Resolutions.

#### Gas Tax (Fund 2000)

There is a budget adjustment recommended for the first quarter that decreases expenditures by \$358,213 due to updated projected annual expenditures and a reduction in staffing. Revenue is increasing by \$48,206 based on the updated revenue projections provided by the State.

#### Measure A (Fund 2001)

There is a budget adjustment recommended for the first quarter that increases expenditures by \$218,000 for FY 2016/17 due to requested design changes from the residents for the Reche Vista Realignment project. The costs are primarily for construction engineering, inspection, and project administration related to the said design changes and additional work.

#### Special Districts (Funds 2050, 5013, 5110, 5112, 5114)

There is a budget adjustment recommended for the first quarter that decreases revenue by \$100,559 for FY 2016/17 due to an adjustment to the parcel charge revenue to match applied fixed charges with Riverside County.

#### LMD 2014-01 (Fund 5014)

There is a budget adjustment recommended for the first quarter that increases expenditures by \$99,516 for FY 2016/17 to establish a budget for Zone 9 expenses. Zone 9 consists of perimeter landscaping on the south side of Fir Street, the north side of Eucalyptus Avenue and the east side of Morrison Street.

## **FISCAL YEARS 2016/17 CARRYOVER ADJUSTMENT:**

As the prior fiscal year closes, certain budget activities and projects remain in process and have not yet been completed. Staff routinely reviews these items during the annual process to close the books and returns to City Council with a request to approve the carryover of budgets for projects still in process as a continuing appropriation. Encumbrances, which are commitments related to contracts for goods and services that are in process and not yet completed, are included in the continuing appropriations request. The requested carryovers are summarized in Exhibits B & C attached. The following provides a summary of the impacts.

	<b><u>FY 2016/17 Carryover Adjustment (1,2)</u></b>
General Fund	
Revenues	\$1,860,909
Expenditures	\$2,393,124
Non-General Funds	
Revenues	\$470,837
Expenditures	\$3,934,580
Capital Project Expenditures	
Non-General Funds	\$570,721
General Funds	\$42,410

- (1) Expenditures approved in FY 2015/16 by Council but not spent will revert back to fund balance at year end. The carryover of these expenditures will utilize these fund balances.
- (2) As part of the prior CIP adoption process some carryovers were previously approved. The revenues for these projects will continue to be recognized through the current proposed carryovers.

Exhibits B and C to the Resolution provides the details of staff's request for continuing appropriations for the FY 2016/17 Budget for operating and capital expenses.

## **ALTERNATIVES**

1. Recommend approval of proposed Recommended Actions as set forth in this staff report, including the approval of the proposed resolutions adopting the carryover appropriations and budget adjustments to the FY 2016/17 operating and capital budgets, as presented in Exhibits A, B and C. The approval of these items will allow for ongoing activities to be carried out in the current fiscal year as previously approved in FY 2015/16 and the City is able to modify budgets and operations as necessary through this quarterly review. *Staff recommends this alternative.*
2. Do not recommend approval of proposed Recommended Actions as set forth in this staff report, including the resolutions adopting the carryover appropriations and budget adjustments to the FY 2016/17 operating and capital budgets, as

presented in Exhibits A, B and C; or recommended actions. *Staff does not recommend this alternative.*

## **FISCAL IMPACT**

The City's Operating and Capital Budgets provide the funding and expenditure plan for all funds. As such, they serve as the City's financial plan for the fiscal year. The fiscal impacts for the proposed budget amendments and carryovers are identified in Exhibits A, B and C to the Resolutions.

## **NOTIFICATION**

Publication of the agenda.

## **PREPARATION OF STAFF REPORT**

Prepared By:  
Stephanie Cuff  
Management Analyst

Department Head Approval:  
Marshall Eyerman  
Chief Financial Officer/City Treasurer

## **CITY COUNCIL GOALS**

**Revenue Diversification and Preservation.** Develop a variety of City revenue sources and policies to create a stable revenue base and fiscal policies to support essential City services, regardless of economic climate.

**Public Facilities and Capital Projects.** Ensure that needed public facilities, roadway improvements, and other infrastructure improvements are constructed and maintained.

## **CITY COUNCIL STRATEGIC PRIORITIES**

- 1. Economic Development**
- 2. Public Safety**
- 3. Library**
- 4. Infrastructure**
- 5. Beautification, Community Engagement, and Quality of Life**
- 6. Youth Programs**

Objective 1.1: Proactively attract high-quality businesses.

Objective 1.2: Market all the opportunities for quality industrial development in Moreno Valley by promoting all high-profile industrial and business projects that set the City apart from others.

Objective 1.8: Evaluate staff resources and dedicate City funding to invest in aggressive Economic Development activities that will result in increased revenues to the City, additional employment opportunities, and enhanced quality of life for our residents.

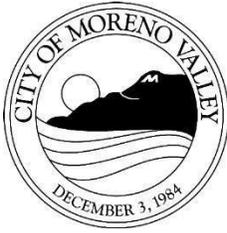
Objective 1.9: Ensure the City's General Plan articulates the vision for how Moreno Valley wants to evolve over time, and provides an orderly and predictable process through which this vision is developed and implemented, including new attention to economic development, sustainability, public health, and innovation.

Objective 6.2: Improve health, wellness and fitness for Moreno Valley youth through recreation and sports programs.

### **ATTACHMENTS**

1. FY 2016-17 First Qtr Financial Rep
2. City Resolution 2017-XX
3. Exhibit A - Amendments
4. Exhibit B - Carryover
5. Exhibit C - CIP Carryover
6. CSD Resolution 2017-XX
7. Housing Resolution 2017-XX
8. SA Resolution 2017-XX
9. Position Control Roster 16-17
10. Sr Management Analyst
11. Deputy City Attorney

### **APPROVALS**



# City of Moreno Valley

## Fiscal Year 2016/17

### First Quarter Financial Summary

**TO:** Mayor and City Council

**FROM:** Marshall Eyerman, Chief Financial Officer/City Treasurer

**DATE:** February 7, 2017

#### INTRODUCTION

On June 23, 2015, the City Council adopted the Two-Year Operating Budget for Fiscal Years (FY) 2015/16 – 2016/17. During the two-year budget period the City Council will be kept apprised of the City's financial condition through the process of First Quarter, Mid-Year Budget and Third Quarter Reviews. This ongoing process ensures a forum to look at expenditure and revenue deviations from the estimates made in the budget document. Additionally, any significant variances in projected revenue or unanticipated expenditures will be shared with the City Council should they occur.

This report provides a review of the unaudited financial results at the first quarter of FY 2016/17 (July 2016 – September 2016, 25% of the fiscal year).

#### CITYWIDE OPERATING EXPENDITURE SUMMARY

The following table contains a summary of the adopted budget, amended budget and the First Quarter expenditures. The totals represent each major fund type and component unit of the City.

**Table 1. Citywide Operating Expenditures**

Fund/Component Unit	FY 2016/17 Adopted Budget	FY 2016/17 Amended Budget	Actuals as of 9/30/16 (unaudited)	% of Amended Budget
General Fund	\$ 94,411,033	\$ 94,989,877	\$ 22,752,020	24.0%
Community Services District (CSD)	\$ 15,644,223	\$ 15,650,569	\$ 3,264,022	20.9%
Successor Agency	\$ 5,395,517	\$ 5,389,517	\$ 1,293,193	24.0%
Housing Fund	\$ 72,000	\$ 72,000	\$ 24,318	33.8%
Special Revenue Funds	\$ 27,188,046	\$ 47,384,435	\$ 5,578,504	11.8%
Capital Projects Funds	\$ 2,410,500	\$ 12,962,959	\$ 1,820,133	14.0%
Electric Utility Funds	\$ 23,549,201	\$ 39,491,364	\$ 3,740,450	9.5%
Internal Service Funds	\$ 11,915,579	\$ 12,301,652	\$ 2,995,833	24.4%
Debt Service Funds	\$ 6,670,800	\$ 6,670,800	\$ 47,126	0.7%
<b>Total</b>	<b>\$ 187,256,899</b>	<b>\$ 234,913,173</b>	<b>\$ 41,515,600</b>	<b>17.7%</b>

Actions taken by the City Council subsequent to the June 23, 2015 adoption of the two-year budget and included in the Amended Budget are:

- On May 26, 2015, the City Council approved the Capital Improvement Plan including approx. \$29.3 million (\$24,000 General Fund) of one-time carryovers from FY 2014/15.
- On September 22, 2015, the City Council approved the first phase of the City's El Niño Storm Preparation Strategy and the expenditure of \$325,000 for preparation and response.
- On October 13, 2015, the City Council approved the appropriation of \$200,000 for planning and design efforts of the Hubbard Street Storm Drain to fast track the project. These funds will be reimbursed by the Riverside County Flood Control and Water Conservation District.
- On November 10, 2015, the City Council approved one-time carryovers from FY 2014/15 with a net impact to the General Fund of \$389,734.
- Throughout the fiscal year there are also budget amendments to reflect the acceptance of grants and adjustments to contractual services and material/supplies. The individual amendments are reviewed as part of separate City Council agenda items.

The majority of this first quarter update will focus on the General Fund, as it supports all basic services provided to City residents. Highlights for other key component funds will be discussed at a summary level as well.

# GENERAL FUND OPERATING

## Table 2. General Fund Operations

	FY 2016/17 Adopted Budget	FY 2016/17 Amended Budget	Actuals as of 9/30/2016 (unaudited)	% of Amended Budget
<b>Revenues:</b>				
Taxes:				
Property Tax	\$ 12,736,197	\$ 12,736,197	\$ 474,356	3.7%
Property Tax in-lieu	\$ 16,597,580	\$ 16,597,580	\$ -	0.0%
Utility Users Tax	\$ 16,092,542	\$ 16,092,542	\$ 3,064,147	19.0%
Sales Tax	\$ 20,486,866	\$ 20,486,866	\$ 1,506,771	7.4%
Other Taxes	\$ 9,452,668	\$ 9,452,668	\$ 827,894	8.8%
Licenses & Permits	\$ 2,126,877	\$ 2,096,377	\$ 703,943	33.6%
Intergovernmental	\$ 215,000	\$ 215,000	\$ 109,138	50.8%
Charges for Services	\$ 10,971,363	\$ 11,026,143	\$ 2,434,926	22.1%
Use of Money & Property	\$ 3,469,962	\$ 3,469,962	\$ (854,755)	-24.6%
Fines & Forfeitures	\$ 629,073	\$ 629,073	\$ 98,620	15.7%
Miscellaneous	\$ 103,400	\$ 53,400	\$ 28,740	53.8%
<b>Total Revenues</b>	<b>\$ 92,881,528</b>	<b>\$ 92,855,808</b>	<b>\$ 8,393,780</b>	<b>9.0%</b>
<b>Expenditures:</b>				
Personnel Services	\$ 17,007,883	\$ 17,137,428	\$ 4,152,175	24.2%
Contractual Services	\$ 64,934,778	\$ 65,176,678	\$ 16,088,428	24.7%
Material & Supplies	\$ 3,569,633	\$ 3,569,633	\$ 258,982	7.3%
Fixed Charges	\$ 5,603,063	\$ 5,603,063	\$ 1,395,071	24.9%
Fixed Assets	\$ 50,000	\$ 255,100	\$ 45,370	17.8%
<b>Total Expenditures</b>	<b>\$ 91,165,357</b>	<b>\$ 91,741,902</b>	<b>\$ 21,940,026</b>	<b>23.9%</b>
<i>Excess (Deficiency) of Revenues Over (Under) Expenditures</i>	\$ 1,716,171	\$ 1,113,906	\$ (13,546,247)	
<b>Transfers:</b>				
Transfers In	\$ 2,547,650	\$ 2,547,650	\$ 636,912	25.0%
Transfers Out	\$ 3,245,676	\$ 3,247,975	\$ 811,994	25.0%
<b>Net Transfers</b>	<b>\$ (698,026)</b>	<b>\$ (700,325)</b>	<b>\$ (175,082)</b>	
Total Revenues & Transfers In	\$ 95,429,178	\$ 95,403,458	\$ 9,030,692	9.5%
Total Expenditures & Transfers Out	\$ 94,411,033	\$ 94,989,877	\$ 22,752,020	24.0%
<b>Net Change of Fund Balance</b>	<b>\$ 1,018,145</b>	<b>\$ 413,581</b>	<b>\$ (13,721,329)</b>	

**General Fund Operating Revenues**

The General Fund is comprised of several revenue types. However, the main sources include property tax, utility users tax, and sales tax. Each of these is affected by different economic activity cycles and pressures.

**Table 3. General Fund Operating Revenues**

	FY 2016/17 Adopted Budget	FY 2016/17 Amended Budget	Actuals as of 9/30/2016 (unaudited)	% of Amended Budget
<b>Revenues:</b>				
Taxes:				
Property Tax	\$ 12,736,197	\$ 12,736,197	\$ 474,356	3.7%
Property Tax in-lieu	\$ 16,597,580	\$ 16,597,580	\$ -	0.0%
Utility Users Tax	\$ 16,092,542	\$ 16,092,542	\$ 3,064,147	19.0%
Sales Tax	\$ 20,486,866	\$ 20,486,866	\$ 1,506,771	7.4%
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Fines & Forfeitures	\$ 629,073	\$ 629,073	\$ 98,620	15.7%
Miscellaneous	\$ 103,400	\$ 53,400	\$ 28,740	53.8%
<b>Total Revenues</b>	<b>\$ 92,881,528</b>	<b>\$ 92,855,808</b>	<b>\$ 8,393,780</b>	<b>9.0%</b>

**Property Taxes/Property Taxes In-Lieu**

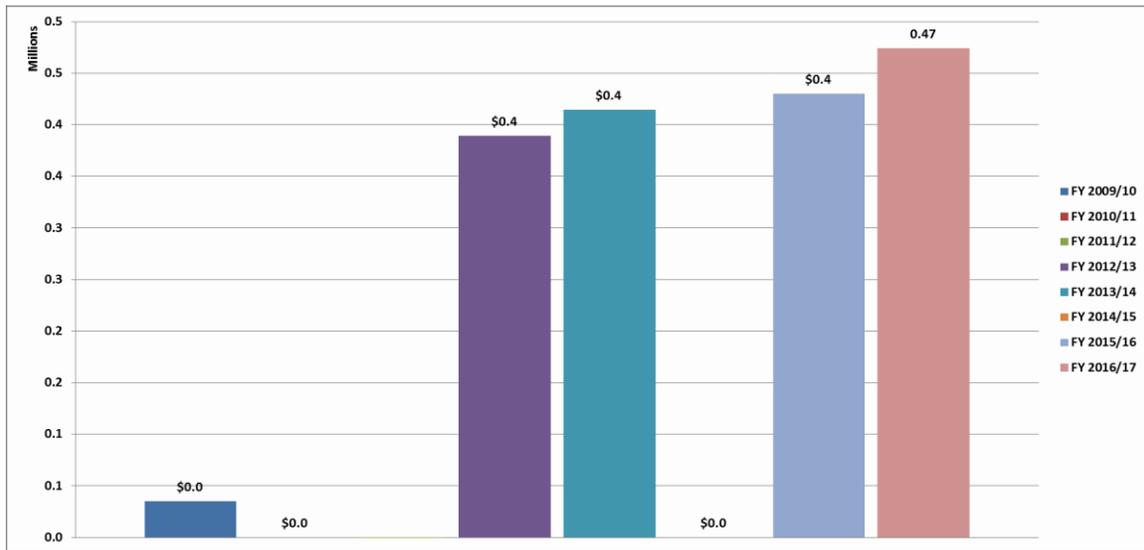
Property taxes were budgeted to increase by 5.2% from the FY 2015/16 Amended Budget. The annual schedule of property tax payments from the County of Riverside will provide payments to the City based on the following estimated schedule:

Secured Property Tax Payment Dates

Settlement 1	January
Settlement 2	May
Settlement 3	August
Teeter Settlement	October

Based on historical averages of actual receipts, the City is estimated to receive 1% of the budgeted property tax revenue through first quarter. The City has currently received 2% through first quarter. Property taxes will continue to be monitored as property valuations may adjust through the year based on property sales and assessment appeals filed with the County.

**Chart 1. General Fund First Quarter Revenue Trend – Property Taxes**



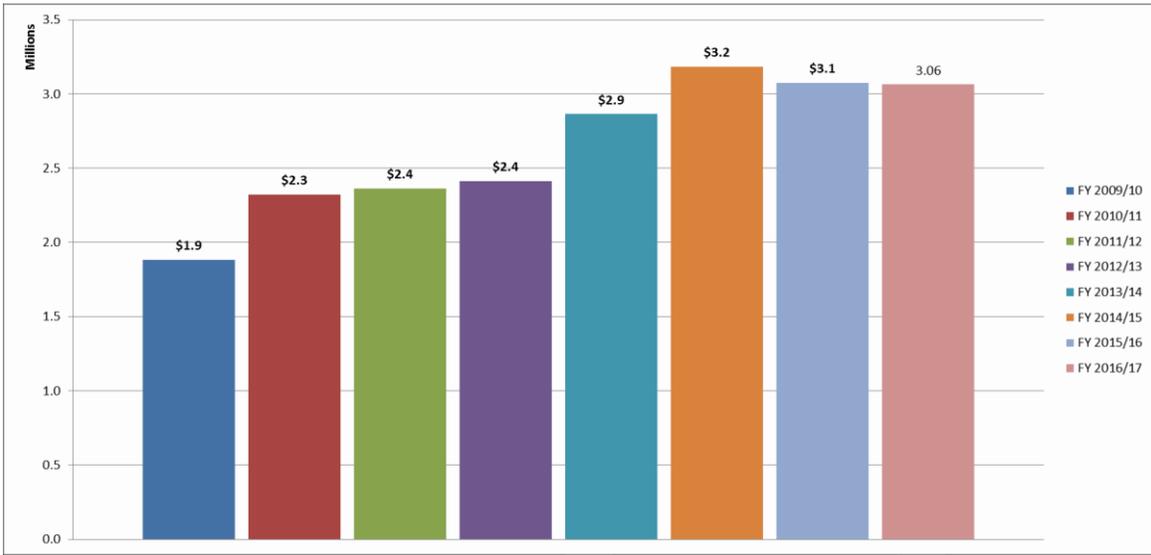
Note: FYs 2010/11, 2011/12 and 2014/15 did not receive any property tax revenues in the first quarter.

### **Utility Users Tax**

Utility Users taxes were budgeted to remain flat from the FY 2015/16 Amended Budget. This projection is primarily due to competitive forces within the communications markets. Both the wireless and wired markets experienced downturns year over year. Based on our discussions with utility tax experts, there are a couple of causes for this trend. First is competition and bundling practices within the market as more small players continue to join the market. Second is the migration of customers from contract plans to prepaid plans. Currently there is no method within the State to capture UUT related to prepaid wireless plans. There is currently legislation in Sacramento trying to address this and close that gap.

Based on historical averages of actual receipts, the City is estimated to receive 17% of the budgeted utility users tax revenue through first quarter. The City has currently received 19% through first quarter.

**Chart 2. General Fund First Quarter Revenue Trend – Utility Users Taxes**

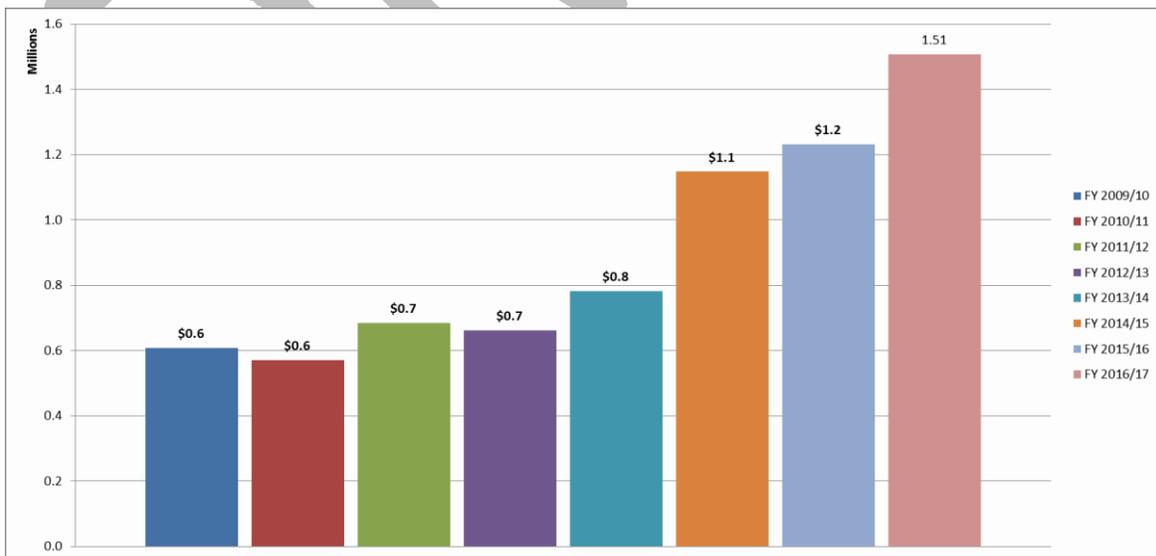


**Sales Taxes**

Based on the recovering economy and new businesses that began operating in the City, the FY 2016/17 sales tax budget was increased by 6%. Sales tax receipts will need to be continually monitored through the year to determine if current trends begin to plateau or begin to decrease.

Based on historical averages of actual receipts, the City is estimated to receive 6% of the budgeted sales tax revenue through first quarter. The City has currently received 7% through first quarter.

**Chart 3. General Fund First Quarter Revenue Trend – Sales Taxes**

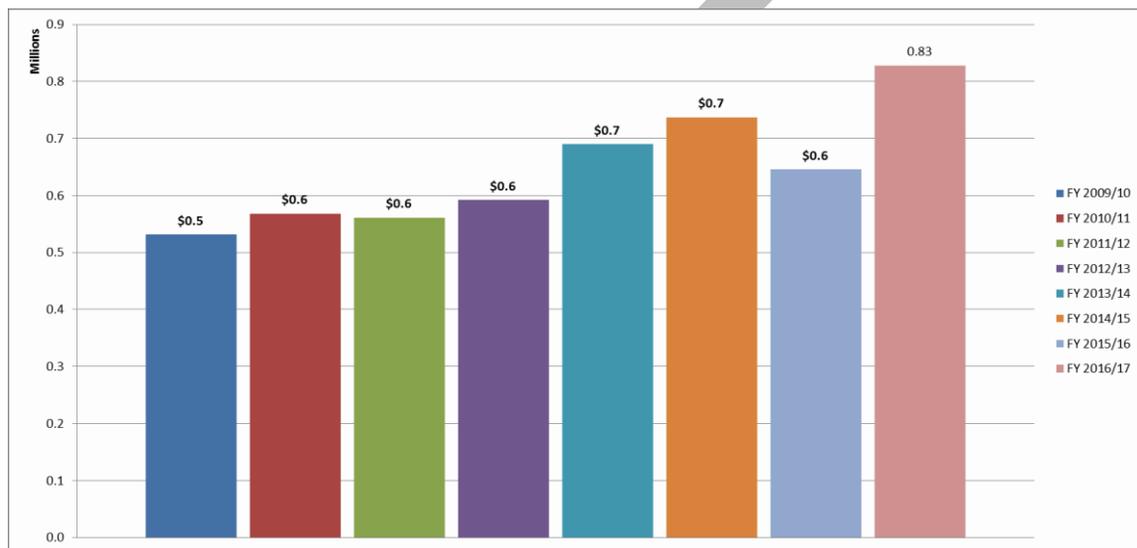


## Other Taxes

Other taxes are primarily composed of Business Gross Receipts, Transient Occupancy Tax, Documentary Transfer Tax, and Franchise Fees. Collectively, other taxes were budgeted to increase 3.1% from the FY 2015/16 Amended Budget.

Based on historical averages of actual receipts, the City is estimated to receive 8% of the budgeted Other Taxes revenue through first quarter. The City has currently received 9% through first quarter.

**Chart 4. General Fund First Quarter Revenue Trend – Other Taxes**

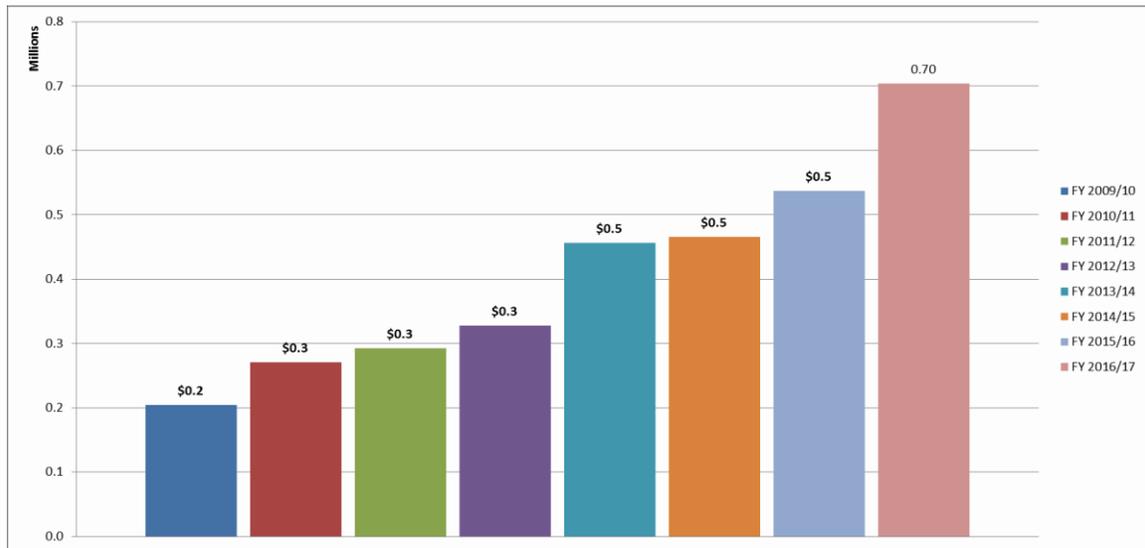


## Licenses & Permits

Licenses & Permits are primarily composed of Business and Animal Licenses, along with Building, Electrical, Mechanical, Plumbing and other permits. Collectively, Licenses & Permits were budgeted to decrease 36% from the FY 2015/16 Amended Budget.

Based on historical averages of actual receipts, the City is estimated to receive 23% of the budgeted Licenses & Permits revenue through first quarter. The City has currently received 34% through first quarter. The higher growth rate is related primarily to the recent building permit activities.

**Chart 5. General Fund First Quarter Revenue Trend – Licenses & Permits**

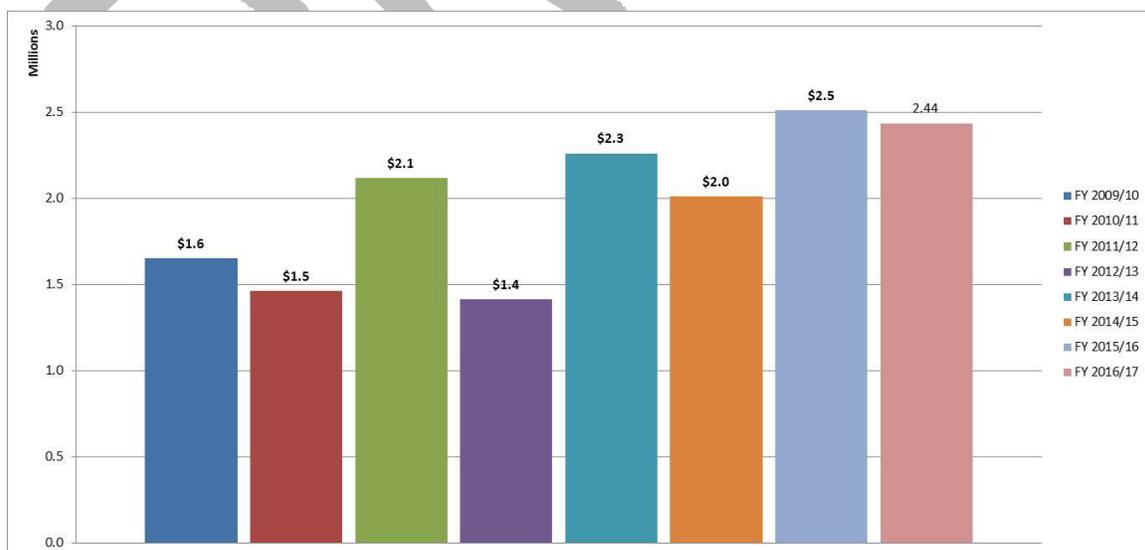


**Charges for Services**

Charges for Services are primarily composed of Plan Check Fees, Inspection Fees, Administrative Charges to other funds, and Parking Control Fines. Collectively, Charges for Services were budgeted to increase 2% from the FY 2015/16 Amended Budget.

Based on historical averages of actual receipts, the City is estimated to receive 22% of the budgeted Charges for Services revenue through first quarter. The City has currently received 22% through first quarter.

**Chart 6. General Fund First Quarter Revenue Trend – Charges for Services**



## Use of Money and Property

Investment income continues to remain low due to extremely low rates of return for fixed income investments. The investments managed by Chandler Asset Management totaled \$83,379,424 at par and achieved a Yield to Maturity (YTM) for September 2016 of 1.49%. This compares to a YTM in September 2015 of 1.41% and a YTM in June 2016 of 1.49%. The investments managed by Insight Investments totaled \$54,722,092 at par and achieved a Yield to Maturity (YTM) for September 2016 of 1.10%. This compares to a YTM in September 2015 of 1.08% and a YTM in June 2016 of 1.09%. In addition, the City maintained \$37,892,341 in the State Local Agency Investment Fund Pool (LAIF) with a YTM of 0.63%. This is a very low rate of return compared to historical experience, but is indicative of how investment income is performing everywhere. As the market begins to move upward, there will be less opportunity for the trading gains that are generally available under an active management approach.

## General Fund Expenditures

Expenditures are being spent in-line with prior year expenditures. Each Department's activities will be monitored throughout the year as they may be impacted by different economic activity cycles and pressures.

**Table 4. General Fund Expenditures**

Department	FY 2016/17 Adopted Budget	FY 2016/17 Amended Budget	Actuals as of 9/30/16 (unaudited)	% of Amended Budget
City Council	\$ 638,925	\$ 985,598	\$ 241,815	24.5%
City Clerk	\$ 689,746	\$ 689,746	\$ 88,076	12.8%
City Manager	\$ 1,656,313	\$ 5,382,783	\$ 1,069,360	19.9%
City Attorney	\$ 728,616	\$ 828,616	\$ 125,756	15.2%
Community Development	\$ 5,706,871	\$ 5,826,871	\$ 1,173,384	20.1%
Economic Development	\$ 1,097,783	\$ 1,097,783	\$ 236,916	21.6%
Financial & Management Services	\$ 7,596,922	\$ 3,501,011	\$ 777,151	22.2%
Administrative Services	\$ 3,934,529	\$ 3,995,245	\$ 913,081	22.9%
Public Works	\$ 8,015,264	\$ 8,418,761	\$ 1,090,716	13.0%
Non-Departmental	\$ 3,571,676	\$ 3,489,075	\$ 1,848,437	53.0%
<b>Non-Public Safety Subtotal</b>	<b>\$ 33,636,645</b>	<b>\$ 34,215,489</b>	<b>\$ 7,564,692</b>	<b>22.1%</b>
Public Safety				
Police	\$ 41,952,136	\$ 41,952,136	\$ 10,502,004	25.0%
Fire	\$ 18,822,252	\$ 18,822,252	\$ 4,685,325	24.9%
<b>Public Safety Subtotal</b>	<b>\$ 60,774,388</b>	<b>\$ 60,774,388</b>	<b>\$ 15,187,329</b>	<b>25.0%</b>
<b>Total</b>	<b>\$ 94,411,033</b>	<b>\$ 94,989,877</b>	<b>\$ 22,752,020</b>	

## OTHER KEY FUNDS

The following summaries describe other major funds in the City.

### ***Moreno Valley Community Services District***

The Moreno Valley Community Services District (CSD) was formed by the voters in 1984 to collect fees and certain taxes to provide an array of services including parks, recreation and community services, streetlights, landscaping and ongoing maintenance. The CSD provides these services through separate “zones” that define the services that are provided.

For certain zones, the primary revenue source used to provide services to properties is parcel fees or taxes levied on properties via their annual tax bill. Proposition 218, passed by California voters in November 1996, and has posed a serious challenge to managing the future operation of the CSD zones. Prop. 218 requires any revenue increase to be addressed through a voting process by affected property owners. For a period following the initial implementation of Prop. 218, the CSD was successful in receiving approval for some new or increased revenues. There were also revenue increases due to the growth of developed parcels within the zones. However, due to cost increases that exceed any offsetting increases in the revenues over the past years, and the recent economic downturn slowing new parcel growth, property owners have been resistant to efforts to fully fund service levels.

**Table 5. CSD Operations**

	FY 2016/17 Adopted Budget	FY 2016/17 Amended Budget	Actuals as of 9/30/2016 (unaudited)	% of Amended Budget
<b>Revenues:</b>				
Taxes:				
Property Tax	\$ 4,172,457	\$ 4,172,457	\$ 157,660	3.8%
Other Taxes	\$ 6,413,100	\$ 6,413,100	\$ -	0.0%
Charges for Services	\$ 3,189,250	\$ 3,189,250	\$ 311,533	9.8%
Use of Money & Property	\$ 737,163	\$ 732,964	\$ 116,575	15.9%
Fines & Forfeitures	\$ 50,000	\$ 50,000	\$ 8,997	18.0%
Miscellaneous	\$ 9,150	\$ 9,150	\$ 714,810	7812.1%
Transfers In	\$ 647,147	\$ 649,446	\$ 162,360	25.0%
<b>Total Revenues</b>	<b>\$ 15,218,267</b>	<b>\$ 15,216,367</b>	<b>\$ 1,471,935</b>	<b>9.7%</b>
<b>Expenditures:</b>				
Library Services Fund (5010)	\$ 1,779,473	\$ 1,779,473	\$ 443,549	24.9%
Zone A Parks Fund (5011)	\$ 9,250,791	\$ 9,245,073	\$ 2,151,885	23.3%
Zone C Arterial Street Lighting Fund (5110)	\$ 1,033,249	\$ 1,033,249	\$ 148,269	14.3%
Zone D Standard Landscaping Fund (5111)	\$ 1,204,716	\$ 1,204,716	\$ 166,402	13.8%
Zone E Extensive Landscaping Fund (5013)	\$ 531,589	\$ 531,589	\$ 28,601	5.4%
Zone M Median Fund (5112)	\$ 199,740	\$ 199,740	\$ 25,885	13.0%
CFD No. 1 (5113)	\$ 1,590,216	\$ 1,602,280	\$ 289,662	18.1%
Zone S (5114)	\$ 54,449	\$ 54,449	\$ 9,770	17.9%
<b>Total Expenditures</b>	<b>\$ 15,644,223</b>	<b>\$ 15,650,569</b>	<b>\$ 3,264,022</b>	<b>20.9%</b>
<b>Net Change or Adopted Use of Fund Balance</b>	<b>\$ (425,956)</b>	<b>\$ (434,202)</b>	<b>\$ (1,792,088)</b>	

**Community Services District Zone A – Parks & Community Services**

The largest Zone within the CSD is Zone A. It accounts for the administration and maintenance of the Parks & Community Services facilities and programs. Funding sources for these services come from a combination of property taxes, fees for service and smaller amounts from other City funds.

**Table 6. CSD Zone A Operations**

	FY 2016/17 Adopted Budget	FY 2016/17 Amended Budget	Actuals as of 9/30/16 (unaudited)	% of Amended Budget
<b>Revenues:</b>				
Taxes:				
Property Tax	\$ 2,250,887	\$ 2,250,887	\$ 83,494	3.7%
Other Taxes	\$ 4,930,000	\$ 4,930,000	\$ -	0.0%
Charges for Services	\$ 1,114,350	\$ 1,114,350	\$ 291,507	26.2%
Use of Money & Property	\$ 681,200	\$ 677,001	\$ 155,225	22.9%
Miscellaneous	\$ 7,150	\$ 7,150	\$ 4,032	56.4%
Transfers In	\$ 521,021	\$ 521,021	\$ -	0.0%
<b>Total Revenues</b>	<b>\$ 9,504,608</b>	<b>\$ 9,500,409</b>	<b>\$ 534,258</b>	<b>5.6%</b>
<b>Expenditures:</b>				
35010 Parks & Comm Svcs - Admin	\$ 500,638	\$ 506,984	\$ 94,114	18.6%
35210 Park Maintenance - General	\$ 3,472,640	\$ 3,453,369	\$ 808,720	23.4%
35211 Contract Park Maintenance	\$ 502,650	\$ 502,650	\$ 65,588	13.0%
35212 Park Ranger Program	\$ 386,369	\$ 386,369	\$ 76,509	19.8%
35213 Golf Course Program	\$ 278,757	\$ 334,224	\$ 89,616	26.8%
35214 Parks Projects	\$ 207,700	\$ 207,700	\$ 46,344	22.3%
35310 Senior Program	\$ 571,615	\$ 571,615	\$ 114,620	20.1%
35311 Community Services	\$ 189,741	\$ 157,611	\$ 45,454	28.8%
35312 Community Events	\$ 82,767	\$ 90,767	\$ 23,168	25.5%
35313 Conf & Rec Cntr	\$ 492,927	\$ 492,927	\$ 123,261	25.0%
35314 Conf & Rec Cntr - Banquet	\$ 343,393	\$ 343,393	\$ 77,952	22.7%
35315 Recreation Programs	\$ 1,344,500	\$ 1,344,500	\$ 354,548	26.4%
35317 July 4th Celebration	\$ 134,594	\$ 134,594	\$ 46,259	34.4%
35318 Sports Programs	\$ 676,447	\$ 652,317	\$ 134,629	20.6%
35319 Towngate Community Center	\$ 66,053	\$ 66,053	\$ 14,847	22.5%
95011 Non-Dept Zone A Parks	\$ -	\$ -	\$ 36,256	
<b>Total Expenditures</b>	<b>\$ 9,250,791</b>	<b>\$ 9,245,073</b>	<b>\$ 2,151,885</b>	<b>23.3%</b>
<b>Net Change or Adopted Use of Fund Balance</b>	<b>\$ 253,817</b>	<b>\$ 255,336</b>	<b>\$ (1,617,627)</b>	

### **Electric Utility**

The Moreno Valley Utility (MVU) manages the operation, maintenance and business planning of the City's electric utility. MVU's basic purpose is to purchase and distribute electricity to customers in newly developed areas of the City. The City began serving new customers in February 2004, and now serves more than 5,600 customers. As it reaches fiscal and operational maturity, MVU will continue to be a key component of the City's economic development strategy. The City Council has established special tiered rates for electric utility customers based upon factors such as the number of jobs created.

The main revenue source for this fund is derived from charges for services. The customer base includes residential, commercial and industrial customers. The growth in customer base will continue to provide for the ability to create rate stabilization and replacement reserve funding.

**Table 7. MVU Operations**

	FY 2016/17 Adopted Budget	FY 2016/17 Amended Budget	Actuals as of 9/30/2016 (unaudited)	% of Amended Budget
<b>Revenues:</b>				
Taxes:				
Charges for Services	\$ 28,475,344	\$ 27,020,305	\$ 8,400,612	31.1%
Use of Money & Property	\$ 80,500	\$ 80,500	\$ (71,829)	-89.2%
Miscellaneous	\$ 86,625	\$ 86,625	\$ 27,270	31.5%
<b>Total Revenues</b>	<b>\$ 28,642,469</b>	<b>\$ 27,187,430</b>	<b>\$ 8,356,053</b>	<b>30.7%</b>
<b>Expenditures:</b>				
45510 Electric Utility - General	\$ 18,508,368	\$ 18,514,714	\$ 3,625,802	19.6%
45511 Public Purpose Program	\$ 2,903,183	\$ 1,008,000	\$ 31,345	3.1%
Taxable Lease Rev Bonds	\$ 1,834,700	\$ 1,834,700	\$ -	0.0%
80005 CIP - Electric Utility	\$ -	\$ 17,831,000	\$ 83,303	0.5%
96032 Non-Dept 2014 Refunding 2005 LRB	\$ 122,500	\$ 122,500	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 23,368,751</b>	<b>\$ 39,310,914</b>	<b>\$ 3,740,450</b>	<b>9.5%</b>
<b>Net Change or Adopted Use of Fund Balance</b>	<b>\$ 5,273,718</b>	<b>\$ (12,123,484)</b>	<b>\$ 4,615,604</b>	

MVU's revenues and expenses will fluctuate annually based on energy demands.

## SUMMARY

The City of Moreno Valley is experiencing certain levels of growth and continues to maintain a balanced Budget without the use of reserves.

Although the City has experienced positive results in some areas through FY 2015/16 and through the first quarter of FY 2016/17, the City should remain cautiously optimistic as we proceed through the fiscal year.

As positive fund balances begin to grow, we will bring back to the City Council for discussion options to address the other challenges and unfunded liabilities, as well as examining the reserve fund balances held by the City.

RESOLUTION NO. 2017-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, ADOPTING THE REVISED OPERATING AND CAPITAL BUDGETS FOR FISCAL YEAR 2016/17

WHEREAS, the City Council approved the Operating and Capital Budgets for the City for Fiscal Year 2016/17, a copy of which, as may have been amended by the City Council, is on file in the Office of the City Clerk and is available for public inspection; and

WHEREAS, the City Council approves amendments to the budgets throughout the fiscal year and such prior amendments are reflected within the current amended budget and further ratified as part of the adoption of the 1<sup>st</sup> Quarter budget amendments; and

WHEREAS, the City Manager has heretofore submitted to the City Council proposed amendments to the Operating and Capital Budgets for the City for Fiscal Year 2016/17, a copy of which, as may have been amended by the City Council, is on file in the Office of the City Clerk and is available for public inspection; and

WHEREAS, the said proposed amendments to the Operating and Capital Budgets contain estimates of the services, activities and projects comprising the budget, and contains expenditure requirements and the resources available to the City; and

WHEREAS, the said proposed amendments to the Operating and Capital Budgets contain the estimates of uses of fund balance as required to stabilize the delivery of City services during periods of operational deficits; and

WHEREAS, the City Council has made such revisions to the proposed amended Operating and Capital Budgets as so desired; and

WHEREAS, the amended Operating and Capital Budgets, as herein approved, will enable the City Council to make adequate financial plans and will ensure that City officers can administer their respective functions in accordance with such plans.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. The proposed amendments to the Operating and Capital Budgets, as Exhibits A, B and C to this Resolution and as on file in the Office of the City Clerk, and as may have been amended by the City Council, are hereby approved and adopted as the annual Operating and Capital Budgets of the City of Moreno Valley for the Fiscal Year 2016/17.

2. The Proposed Amendments to Position Control included within the staff report and contained in the Position Control Roster attached as Attachment 9 and on file in the Office of the City Clerk, and as may have been amended by the City Council, is hereby adopted as part of the Approved Position Control of the City of Moreno Valley for Fiscal Years 2016/17.
3. The amounts of proposed expenditures, which include the uses of fund balance specified in the approved budget, are hereby appropriated for the various budget programs and units for said fiscal year.
4. Within fifteen (15) days after the adoption of this Resolution, the City Clerk shall certify to the adoption hereof and, as so certified, cause a copy to be posted in at least three (3) public places within the City.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon its adoption.

APPROVED AND ADOPTED this 7<sup>th</sup> day of February, 2017.

\_\_\_\_\_  
Mayor of the City of Moreno Valley

ATTEST:

\_\_\_\_\_  
Interim City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

**RESOLUTION JURAT**

STATE OF CALIFORNIA        )  
COUNTY OF RIVERSIDE       ) ss.  
CITY OF MORENO VALLEY     )

I, Marie Macias, Interim City Clerk of the City of Moreno Valley, California, do hereby certify that Resolution No. 2017-xx was duly and regularly adopted by the City Council of the City of Moreno Valley at a regular meeting thereof held on the 7<sup>th</sup> day of February, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(Council Members, Mayor Pro Tem and Mayor)

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INTERIM CITY CLERK

(SEAL)

**CITY OF MORENO VALLEY  
GENERAL FUND  
FY 2016/17 Proposed Amendments**

Department	Fund	AccountDescription	General Ledger Account	Project	Fiscal Year 2016/17 Amended Budget	Proposed Amendment	Revised Budget	Description - Proposed Adjustment
Financial & Management Svcs	1010	Transfers to 2011 PRIV PLACE REF. 97 LRBS	1010-99-99-91010-903751		\$ 339,000	(150,000)	\$ 189,000	Record Recognized Obligation Payment Schedule (ROPS) 16/17A&B approved debt service transfer with the Department of Finance, reducing General Fund Transfer.
PublicWorks	1010	Transfers to LMD 2014-02	1010-99-99-91010-905014		\$ 220,529	(18,722)	\$ 201,807	LMD GF Contribution 1) Adjust GF contribution to be consistent with FY 2016/17 Engineer's Report 2) Created General Benefit line item for Zone 09 (new Zone from May 2015)
Economic Development	1010	Salaries, Regular	1010-22-25-20010-611110		423,495	124,564	\$ 548,059	Senior Management Analyst: Adjustment to personnel based on Strategic Plan compliance (Initiatives 1.8.1 and 1.8.2) to support Business Attraction Marketing efforts and Business Support Services/ Small Business Development. This position is needed to comply with the 6 month Strategic Plan hiring deadlines. Economic Development Department is requesting one Senior Management Analyst. This budget adjustment request reflects funding for one Senior Management Analyst.
City Attorney	1010	Salaries, Regular	1010-14-10-14010-611110		256,030	75,000	\$ 331,030	Reactivation of an existing Deputy City Attorney (C31 \$91,554 – \$128,902) job classification, which is currently an unfunded position in the City Attorney's office. This would result in long term costs savings realized by decreasing outside counsel billing, while providing a wider range of legal services on an in-house basis.
<b>EXPENSES TOTAL</b>					<b>\$ 1,239,054</b>	<b>30,842</b>	<b>\$ 1,269,896</b>	
Financial & Management Svcs	1010	Business Gross Receipts	1010-30-37-25210-405000		\$ 1,778,000	222,000	\$ 2,000,000	Revenue budget projection revision.
Financial & Management Svcs	1010	False Alarm Fees	1010-30-37-25210-500100		145,000	(45,000)	\$ 100,000	Revenue budget projection revision.
Financial & Management Svcs	1010	Property Tax - Redevelopment Redistribution	1010-40-45-30110-401065		281,626	119,000	\$ 400,626	Revenue budget projection revision.
Financial & Management Svcs	1010	Property Tax - Redevelopment Redistribution	1010-99-99-91010-401065		286,503	114,000	\$ 400,503	Revenue budget projection revision.
Financial & Management Svcs	1010	Sales Tax - General	1010-99-99-91010-402000		14,875,474	4,642,783	\$ 19,518,257	Revenue budget projection revision.
Financial & Management Svcs	1010	Property Tax in Lieu-Sales Tax	1010-99-99-91010-402030		5,611,392	(5,611,392)	\$ -	Revenue budget projection revision.
Financial & Management Svcs	1010	Transient Occupancy Tax	1010-99-99-91010-403000		1,105,650	195,000	\$ 1,300,650	Revenue budget projection revision.
Financial & Management Svcs	1010	Documentary Transfer Tax	1010-99-99-91010-406000		500,000	200,000	\$ 700,000	Revenue budget projection revision.
Financial & Management Svcs	1010	Interest Income - Investments	1010-99-99-91010-460010		2,000,000	(500,000)	\$ 1,500,000	Revenue budget projection revision.
Financial & Management Svcs	1010	Interest Income - Other	1010-99-99-91010-460200		9,090	300,000	\$ 309,090	Revenue budget projection revision.
Financial & Management Svcs	1010	Franchise Fees	1010-99-99-91010-500010		5,856,838	(250,000)	\$ 5,606,838	Revenue budget projection revision.
Financial & Management Svcs	1010	Property Tax in Lieu-VLF	1010-99-99-91010-401060		16,597,580	832,670	\$ 17,430,250	Revenue budget projection revision.
<b>REVENUE TOTAL</b>					<b>\$ 49,047,153</b>	<b>219,061</b>	<b>\$ 49,266,214</b>	

**CITY OF MORENO VALLEY  
NON - GENERAL FUND  
FY 2016/17 Proposed Amendments**

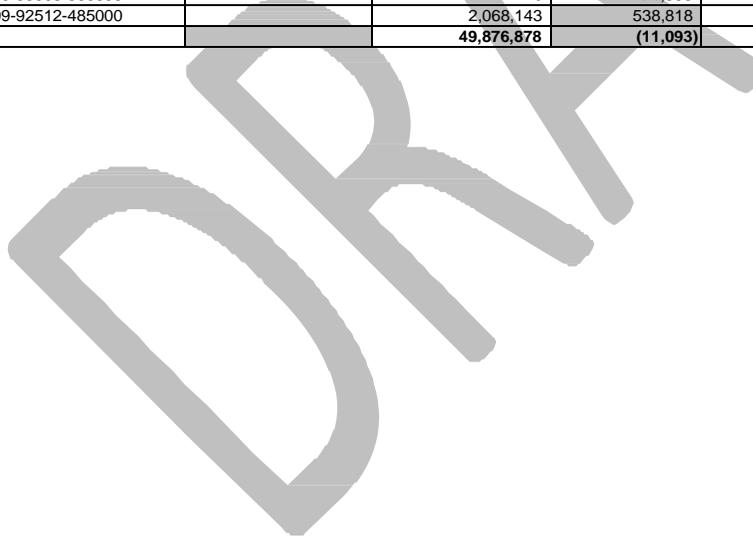
Department	Fund	AccountDescription	General Ledger Account	Project	Fiscal Year 2016/17 Amended Budget	Proposed Amendment	Revised Budget	Description - Proposed Adjustment
Financial & Management Svcs	4800	Transfers to 2011 PRIV PLACE REF. 97 LRBS	4800-99-99-94800-903751		0	150,000	150,000	Record ROPS 16/17B (amended) approved debt service transfer with the Department of Finance, reducing General Fund Transfer.
Financial & Management Svcs	4800	Agreement Reimbursements	4800-99-99-94800-680310		0	414,331	414,331	
Financial & Management Svcs	2200	Salaries, Regular	2200-70-78-77311-611110		17,942	(6,316)	11,626	Adjust beverage container recycling budget to actual grant revenue remaining to be expended.
Financial & Management Svcs	2200	Salaries, Overtime	2200-70-78-77311-611210		4,536	(2,000)	2,536	
Financial & Management Svcs	2200	Salaries, Addl - Other	2200-70-78-77311-611699		2,913	(1,000)	1,913	
Financial & Management Svcs	2200	Benefits - PERS & ERPD Def Comp	2200-70-78-77311-612110		5,526	(2,500)	3,026	
Financial & Management Svcs	2200	Benefits - Bank	2200-70-78-77311-612120		4,744	(2,500)	2,244	
Financial & Management Svcs	2200	Benefits - Medicare	2200-70-78-77311-612130		329	(100)	229	
Financial & Management Svcs	2200	Salaries, Overtime	2200-70-78-77311-620510		2,400	(2,000)	400	
Financial & Management Svcs	2200	Salaries, Overtime	2200-70-78-77311-620610		2,790	(2,000)	790	
Financial & Management Svcs	2200	Salaries, Overtime	2200-70-78-77311-620620		12,837	(8,000)	4,837	
Financial & Management Svcs	2503	Salaries, Regular	2503-40-47-74105-611110		37,909	(37,909)	0	Adjust budget to actuals for 2015 - Fully expended Emergency Management Grant (EMPG) grant.
Financial & Management Svcs	2503	Salaries, Addl - Other	2503-40-47-74105-611699		6,131	(6,131)	0	
Financial & Management Svcs	2503	Benefits - PERS & ERPD Def Comp	2503-40-47-74105-612110		11,726	(11,726)	0	
Financial & Management Svcs	2503	Benefits - Bank	2503-40-47-74105-612120		12,608	(12,608)	0	
Financial & Management Svcs	2503	Benefits - Medicare	2503-40-47-74105-612130		733	(733)	0	

Financial & Management Svcs	2503	Benefits - Group Life Insurance	2503-40-47-74105-612140		232	(232)	0	
Financial & Management Svcs	2503	Benefits - ST/LT Disability	2503-40-47-74105-612145		381	(381)	0	
Financial & Management Svcs	2503	Benefits - Other	2503-40-47-74105-612199		132	(132)	0	
Financial & Management Svcs	2503	Communications	2503-40-47-74105-620410		587	(587)	0	
Financial & Management Svcs	2503	Oper Mtrls - Other	2503-40-47-74105-630399		5,261	(5,261)	0	
Financial & Management Svcs	2503	Salaries, Regular	2503-40-47-74106-611110		0	15,487	15,487	Adjust budget for remaining EMPG grant to be reimbursed for FY 16/17 - SHSP 15.
Financial & Management Svcs	2503	Benefits - PERS & ERPD Def Comp	2503-40-47-74106-612110		0	7,000	7,000	
Financial & Management Svcs	2503	Benefits - Medicare	2503-40-47-74106-612130		0	1,000	1,000	
Financial & Management Svcs	2503	Benefits - Group Life Insurance	2503-40-47-74106-612140		0	1,000	1,000	
Financial & Management Svcs	2503	Oper Mtrls - Other	2503-40-47-74106-630399		0	1,000	1,000	
PublicWorks	2001	CIP Other	2001-70-77-80001-720199	801 0009 70 77	6,134,043	218,000	6,352,043	As a result of design changes as requested by the residents during construction, additional work has been added to the contractor's scope of work. City Council approved the increase in the contractor's contract budget on June 21, 2016. This project budget adjustment is necessary to cover the costs of construction engineering, inspection, and project administration related to the said design changes and additional work.
PublicWorks	2910	Transfers to FACILITY CONST FUND	2910-99-95-92910-903000	803 0002 70 77	0	48,000	48,000	This project budget adjustment is necessary to cover the cost of various equipment and materials added to the new building at the completion of the construction. These include security systems equipment, window shading in the lobby area, security metal mesh attachments to new fence, re-keying for all doors, and flags and brass locking covers.
PublicWorks	3000	CIP Other	3000-70-77-80003-720199	803 0002 70 77	160,000	48,000	208,000	
PublicWorks	2001	Professional Svcs - Other	2001-70-77-45230-620299		92,500	94,000	186,500	The Measure A operating budget is used to fund various transportation management programs. Professional consultants are awarded contracts to provide services for the following programs: Revisions to Standard Plans, Disadvantaged Business Enterprise (DBE) Program, Pavement Management Program (PAVER), and Grant Applications. The current line item amount budgeted for professional services is \$92,500. The contract for the DBE Program has encumbered \$60,210 of this amount. Federal grant eligibility requires update of the PAVER Program every three years. The program was last updated in FY 13/14. A minimum of \$125,000 is needed for professional consultant services to update the PAVER Program. Updates to PAVER have traditionally been funded by Measure A. No other funding sources are currently available to update the program.
Parks & Community Svcs	5113	Oper Mtrls - Improvements	5113-50-57-35216-630332		11,500	26,000	37,500	Calsense Irrigation Controllers for 3 CFD Parks: Vista Lomas, Rockridge, and Rancho Verde. Currently no communication to controllers from central station. Needed for compliance with water reductions. Funding will come from fund balance.
Parks & Community Svcs	5011	Salaries, Regular	5011-50-57-35210-611110		794,198	(21,406)	772,792	Reallocation of personnel expenses due to realignment of Parks Maintenance staff.
Parks & Community Svcs	5011	Benefits - PERS & ERPD Def Comp	5011-50-57-35210-612110		245,198	(6,758)	238,440	
Parks & Community Svcs	5011	Benefits - Medicare	5011-50-57-35210-612130		14,569	(310)	14,259	
Parks & Community Svcs	5011	Salaries, Regular	5011-50-57-35213-611110		33,548	6,714	40,262	
Parks & Community Svcs	5011	Benefits - PERS & ERPD Def Comp	5011-50-57-35213-612110		8,975	2,179	11,154	
Parks & Community Svcs	5011	Benefits - Medicare	5011-50-57-35213-612130		643	97	740	
Parks & Community Svcs	5113	Salaries, Regular	5113-50-57-35216-611110		365,331	14,692	380,023	
Parks & Community Svcs	5113	Benefits - PERS & ERPD Def Comp	5113-50-57-35216-612110		110,037	4,579	114,616	
Parks & Community Svcs	5113	Benefits - Medicare	5113-50-57-35216-612130		6,671	213	6,884	
PublicWorks	4015	Admin Charg - Special District	4015-99-99-94015-692020		0	966	966	87-4 Centerpointe Admin Charges 1) Transfers delinquent special tax into SD Admin fund to cover unpaid Admin expenses

PublicWorks	2050	Utilities - Electricity	2050-70-79-25722-621010		6,900	8,100	15,000	CFD No. 2014-01
PublicWorks	5014	Postage - Mail	5014-70-79-25721-630110	SD LMD ZN 04-MVRE	4,644	1,000	5,644	1) Increase electricity costs for projects annexing into and developing in SL-01 and SL-02. Postage 1) Increase postage costs for Zone 04 service reduction letters.
PublicWorks	5111	Communications	5111-70-79-25704-620410		4,800	828	5,628	Communications Charges
PublicWorks	5013	Communications	5013-70-79-25705-620410		94	151	245	1) Increase for monthly data charges and original purchase related to landscape inspector ipads and iphones.
PublicWorks	5112	Communications	5112-70-79-25719-620410		3,300	153	3,453	
PublicWorks	5114	Communications	5114-70-79-25720-620410		1,200	30	1,230	
PublicWorks	5014	Communications	5014-70-79-25721-620410	SD LMD ZN 01-TG	9,406	307	9,713	
PublicWorks	5014	Communications	5014-70-79-25721-620410	SD LMD ZN 01A-RP	9,406	77	9,483	
PublicWorks	5014	Communications	5014-70-79-25721-620410	SD LMD ZN 02-HS	9,406	605	10,011	
PublicWorks	5014	Communications	5014-70-79-25721-620410	SD LMD ZN 03-MVRW	9,406	918	10,324	
PublicWorks	5014	Communications	5014-70-79-25721-620410	SD LMD ZN 03A-LPP	9,406	70	9,476	
PublicWorks	5014	Communications	5014-70-79-25721-620410	SD LMD ZN 04-MVRE	9,406	624	10,030	
PublicWorks	5014	Communications	5014-70-79-25721-620410	SD LMD ZN 05-SR	9,406	72	9,478	
PublicWorks	5014	Communications	5014-70-79-25721-620410	SD LMD ZN 06-MF	9,406	117	9,523	
PublicWorks	5014	Communications	5014-70-79-25721-620410	SD LMD ZN 07-CEL	9,406	41	9,447	
PublicWorks	5014	Communications	5014-70-79-25721-620410	SD LMD ZN 08-SM	9,406	78	9,484	
PublicWorks	5111	Maint & Repair - Bldg & Ground	5111-70-79-25704-620910		345,100	3,293	348,393	Landscape Maintenance
PublicWorks	5112	Maint & Repair - Bldg & Ground	5112-70-79-25719-620910		77,900	1,295	79,195	1) Tree trimming budget adjustments
PublicWorks	5114	Maint & Repair - Bldg & Ground	5114-70-79-25720-620910		22,500	1,000	23,500	
PublicWorks	5014	Maint & Repair - Bldg & Ground	5014-70-79-25721-620910	SD LMD ZN 01-TG	1,167,204	1,551	1,168,755	
PublicWorks	5014	Maint & Repair - Bldg & Ground	5014-70-79-25721-620910	SD LMD ZN 01A-RP	1,167,204	1,000	1,168,204	
PublicWorks	5014	Maint & Repair - Bldg & Ground	5014-70-79-25721-620910	SD LMD ZN 02-HS	1,167,204	2,834	1,170,038	
PublicWorks	5014	Maint & Repair - Bldg & Ground	5014-70-79-25721-620910	SD LMD ZN 03-MVRW	1,167,204	1,000	1,168,204	
PublicWorks	5014	Maint & Repair - Bldg & Ground	5014-70-79-25721-620910	SD LMD ZN 03A-LPP	1,167,204	1,000	1,168,204	
PublicWorks	5014	Maint & Repair - Bldg & Ground	5014-70-79-25721-620910	SD LMD ZN 04-MVRE	1,167,204	1,000	1,168,204	
PublicWorks	5014	Maint & Repair - Bldg & Ground	5014-70-79-25721-620910	SD LMD ZN 05-SR	1,167,204	1,000	1,168,204	
PublicWorks	5014	Maint & Repair - Bldg & Ground	5014-70-79-25721-620910	SD LMD ZN 06-MF	1,167,204	1,000	1,168,204	
PublicWorks	5014	Maint & Repair - Bldg & Ground	5014-70-79-25721-620910	SD LMD ZN 07-CEL	1,167,204	1,000	1,168,204	
PublicWorks	5014	Maint & Repair - Bldg & Ground	5014-70-79-25721-620910	SD LMD ZN 08-SM	1,167,204	1,000	1,168,204	
PublicWorks	5013	Maint & Repair - Bldg & Ground	5013-70-79-25713-620910		55,500	1,000	56,500	
PublicWorks	5013	Maint & Repair - Bldg & Ground	5013-70-79-25714-620910		303,300	1,000	304,300	
PublicWorks	5014	Salaries, Reimbursable (In/Out)	5014-70-79-25721-611510	SD LMD ZN 09-SV	388,400	1,685	390,085	Zone 09 Budget
PublicWorks	5014	Professional Svcs - Other	5014-70-79-25721-620299	SD LMD ZN 09-SV	15,399	106	15,505	1) Establish a budget for Zone 09 expenses. (formed in May 2015)
PublicWorks	5014	Agency Svcs - Cnty	5014-70-79-25721-620320	SD LMD ZN 09-SV	7,203	28	7,231	
PublicWorks	5014	Communications	5014-70-79-25721-620410	SD LMD ZN 09-SV	9,406	118	9,524	
PublicWorks	5014	Training & Travel	5014-70-79-25721-620510	SD LMD ZN 09-SV	1,043	13	1,056	
PublicWorks	5014	Maint & Repair - Bldg & Ground	5014-70-79-25721-620910	SD LMD ZN 09-SV	1,167,204	13,262	1,180,466	
PublicWorks	5014	Maint & Repair - Improvements	5014-70-79-25721-620920	SD LMD ZN 09-SV	14,700	161	14,861	
PublicWorks	5014	Utilities - Electricity	5014-70-79-25721-621010	SD LMD ZN 09-SV	52,100	480	52,580	
PublicWorks	5014	Utilities - Water	5014-70-79-25721-621030	SD LMD ZN 09-SV	480,700	7,483	488,183	
PublicWorks	5014	Postage - Mail	5014-70-79-25721-630110	SD LMD ZN 09-SV	4,644	18	4,662	
PublicWorks	5014	Oper Suppl - Office	5014-70-79-25721-630210	SD LMD ZN 09-SV	1,043	20	1,063	
PublicWorks	5014	Oper Mtrls - Grounds	5014-70-79-25721-630316	SD LMD ZN 09-SV	4,737	18	4,755	
PublicWorks	5014	Oper Mtrls - Improvements	5014-70-79-25721-630332	SD LMD ZN 09-SV	39,443	559	40,002	
PublicWorks	5014	Oper Mtrls - Fuel: Gasoline	5014-70-79-25721-630355	SD LMD ZN 09-SV	22,368	87	22,455	
PublicWorks	5014	ISF - TS Oper	5014-70-79-25721-690118	SD LMD ZN 09-SV	25,812	101	25,913	
PublicWorks	5014	ISF - Risk - General Liability	5014-70-79-25721-690210	SD LMD ZN 09-SV	12,642	49	12,691	
PublicWorks	5014	ISF - Risk - Workers Comp	5014-70-79-25721-690220	SD LMD ZN 09-SV	1,939	8	1,947	
PublicWorks	5014	ISF - Purch & Fac - Copier Chrg	5014-70-79-25721-690320	SD LMD ZN 09-SV	948	4	952	
PublicWorks	5014	Admin Chrg - GF - Cost Alloc	5014-70-79-25721-692010	SD LMD ZN 09-SV	65,442	255	65,697	
PublicWorks	5014	Admin Chrg - GF - Cost Alloc	5014-70-79-25721-692010	SD LMD ZN 09-SV	65,442	89	65,531	
PublicWorks	5014	Admin Chrg - Special Dist	5014-70-79-25721-692020	SD LMD ZN 09-SV	68,243	266	68,509	
PublicWorks	5014	Admin Chrg - Fleet Ops	5014-70-79-25721-692050	SD LMD ZN 09-SV	0	74	74	
PublicWorks	5014	Professional Svcs - Legal Svcs	5014-70-79-25721-620230	SD LMD ZN 01-TG	0	260	260	Legal Expenses LMD 2014-02
PublicWorks	5014	Professional Svcs - Legal Svcs	5014-70-79-25721-620230	SD LMD ZN 01A-RP	0	66	66	1) Create budget for anticipated legal expenses to LMD Projects (review ER)
PublicWorks	5014	Professional Svcs - Legal Svcs	5014-70-79-25721-620230	SD LMD ZN 02-HS	0	513	513	
PublicWorks	5014	Professional Svcs - Legal Svcs	5014-70-79-25721-620230	SD LMD ZN 03-MVRW	0	778	778	
PublicWorks	5014	Professional Svcs - Legal Svcs	5014-70-79-25721-620230	SD LMD ZN 03A-LPP	0	59	59	
PublicWorks	5014	Professional Svcs - Legal Svcs	5014-70-79-25721-620230	SD LMD ZN 04-MVRE	0	528	528	
PublicWorks	5014	Professional Svcs - Legal Svcs	5014-70-79-25721-620230	SD LMD ZN 05-SR	0	61	61	
PublicWorks	5014	Professional Svcs - Legal Svcs	5014-70-79-25721-620230	SD LMD ZN 06-MF	0	99	99	
PublicWorks	5014	Professional Svcs - Legal Svcs	5014-70-79-25721-620230	SD LMD ZN 07-CEL	0	35	35	
PublicWorks	5014	Professional Svcs - Legal Svcs	5014-70-79-25721-620230	SD LMD ZN 08-SM	0	66	66	
PublicWorks	5014	Professional Svcs - Legal Svcs	5014-70-79-25721-620230	SD LMD ZN 09-SV	0	36	36	
PublicWorks	4019	Professional Svcs - Other	4019-70-79-25805-620299		3,000	(3,000)	0	CFD#5 Stoneridge trust fund moved to a debt service fund
PublicWorks	4019	Agency Svcs - Cnty	4019-70-79-25805-620320		200	(200)	0	

Public Works	4019	Bond Principal	4019-70-79-25805-670314		75,000	(75,000)	0	
Public Works	4019	Interest Expense	4019-70-79-25805-670410		275,800	(275,800)	0	
Public Works	4019	Expenditure Close to Bal	4019-70-79-25805-679010		8,400	(8,400)	0	
Public Works	4019	Admin Chrg - Special Dist	4019-70-79-25805-692020		50,000	(50,000)	0	
Public Works	3708	Professional Svcs - Other	3708-99-90-93708-620299		0	3,000	3,000	
Public Works	3708	Agency Svcs - Crnty	3708-99-90-93708-620320		0	200	200	
Public Works	3708	Bond Principal	3708-99-90-93708-670314		0	75,000	75,000	
Public Works	3708	Interest Expense	3708-99-90-93708-670410		0	275,800	275,800	
Public Works	3708	Admin Chrg - Special Dist	3708-99-90-93708-692020		0	50,000	50,000	
Public Works	2001	CIP Other	2001-70-76-80001-720199		234,475	(50,000)	184,475	True-up of projected projects revenue.
Public Works	2001	CIP Other	2001-70-77-80001-720199		6,134,043	(925,000)	5,209,043	
Public Works	2512	CIP Other	2512-70-77-80001-720199		1,685,246	(550,000)	1,135,246	
Public Works	3003	CIP Other	3003-70-77-80001-720199		2,765,500	(2,000,000)	765,500	
Public Works	2001	CIP Other	2001-70-78-80001-720199		174,623	(60,000)	114,623	
Public Works	2001	CIP Other	2001-70-77-80002-720199		370,300	(360,000)	10,300	
Public Works	3006	CIP Other	3006-50-57-80007-720199		2,186,591	(230,000)	1,956,591	
Public Works	2001	CIP Other	2001-70-76-80008-720199		378,453	(80,000)	298,453	
Public Works	2005	CIP Other	2005-70-76-80008-720199		83,695	(30,000)	53,695	
Public Works	2000	Salaries & Benefits	2000-70-77-45220		1,977,298	(484,152)	1,493,146	Budget is being adjusted based on actual expenditures and the defunding of the Senior Engineer position.
Public Works	2000	Salaries Reimbursable	2000-70-77-45220-611510		(1,649,790)	246,640	(1,403,150)	
Public Works	2000	Salaries & Benefits	2000-70-78-45311		1,714,151	(108,245)	1,605,906	
Public Works	2000	Salaries & Benefits	2000-70-76-45130		462,455	(12,456)	449,999	
<b>EXPENSES TOTAL</b>					<b>40,076,566</b>	<b>(3,668,415)</b>	<b>36,408,151</b>	
Financial & Management Svcs	3751	Transfers In - From SUCCESSOR AGENCY ADMIN FUND	3751-99-90-93751-804800		0	150,000	150,000	Record Record Recognized Obligation Payment Schedule (ROPS) 16/17A&B approved debt service transfer, reducing General Fund Transfer.
Financial & Management Svcs	3751	Transfers in - from GENERAL FUND	3751-99-90-93751-801010		339,000	(150,000)	189,000	
Financial & Management Svcs	4800	Property Tax - Secured	4800-30-36-20801-401000		5,395,317	558,331	5,953,648	
Financial & Management Svcs	2200	Waste Managmt. Recycling	2200-70-78-77311-486200		55,000	(26,416)	28,584	Adjust beverage container recycling budget to actual grant revenue remaining to be expended.
Financial & Management Svcs	2503	Fed Grant-Operating Revenue	2503-40-47-74105-485000		75,700	(75,700)	0	Adjust budget to actuals for 2015 - Fully expended Emergency Management Grant (EMPG).
Financial & Management Svcs	2503	Fed Grant-Operating Revenue	2503-40-47-74106-485000		0	25,487	25,487	Adjust budget for remaining EMPG grant to be reimbursed for FY 16/17 - SHSP 15.
Public Works	2001	RCTC - Sales Tax	2001-99-99-92001-480180		3,805,000	84,000	3,889,000	The Riverside County Transportation Commission updated the Measure A Program allocation projections in February 2016.
Public Works	5014	Transfers in - from GENERAL FUND	5014-99-99-95014-801010	SD LMD ZN 01-TG	220,529	(39)	220,490	LMD GF Contribution
Public Works	5014	Transfers in - from GENERAL FUND	5014-99-99-95014-801010	SD LMD ZN 01A-RP	220,529	(79)	220,450	1) Adjust GF contribution to be consistent with FY 2016/17 Engineer's Report
Public Works	5014	Transfers in - from GENERAL FUND	5014-99-99-95014-801010	SD LMD ZN 02-HS	220,529	(5,534)	214,995	2) Created General Benefit line item for Zone 09 (new Zone from May 2015)
Public Works	5014	Transfers in - from GENERAL FUND	5014-99-99-95014-801010	SD LMD ZN 03-MVRW	220,529	(510)	220,019	
Public Works	5014	Transfers in - from GENERAL FUND	5014-99-99-95014-801010	SD LMD ZN 03A-LPP	220,529	(6)	220,523	
Public Works	5014	Transfers in - from GENERAL FUND	5014-99-99-95014-801010	SD LMD ZN 04-MVRE	220,529	(10,897)	209,632	
Public Works	5014	Transfers in - from GENERAL FUND	5014-99-99-95014-801010	SD LMD ZN 05-SR	220,529	(2,714)	217,815	
Public Works	5014	Transfers in - from GENERAL FUND	5014-99-99-95014-801010	SD LMD ZN 06-MF	220,529	380	220,909	
Public Works	5014	Transfers in - from GENERAL FUND	5014-99-99-95014-801010	SD LMD ZN 07-CEL	220,529	310	220,839	
Public Works	5014	Transfers in - from GENERAL FUND	5014-99-99-95014-801010	SD LMD ZN 08-SM	220,529	(294)	220,235	
Public Works	5014	Transfers in - from GENERAL FUND	5014-99-99-95014-801010	SD LMD ZN 09-SV	220,529	662	221,191	
Public Works	3000	Transfers in - from DIF - CORPORATE YARD	3000-99-99-93000-802910	803 0002 70 77	0	48,000	48,000	This project budget adjustment is necessary to cover the cost of various equipment and materials added to the new building at the completion of the construction. These include security systems equipment, window shading in the lobby area, security metal mesh attachments to new fence, re-keying for all doors, and flags and brass locking covers.
Public Works	5012	Parcel Fees	5012-70-79-25703-500800		976,100	(30,961)	945,139	Parcel Charges
Public Works	5110	Special Taxes	5110-70-79-25703-404000		423,300	(156)	423,144	1) Adjust parcel charge revenue to match applied fixed charges.
Public Works	5111	Parcel Fees	5111-70-79-25704-500800		1,227,700	(37,747)	1,189,953	
Public Works	5112	Parcel Fees	5112-70-79-25719-500800		168,900	(53,876)	115,024	
Public Works	5114	Parcel Fees	5114-70-79-25720-500800		58,000	463	58,463	
Public Works	5014	Parcel Fees	5014-70-79-25721-500800	SD LMD ZN 01-TG	2,075,300	2,255	2,077,555	
Public Works	5014	Parcel Fees	5014-70-79-25721-500800	SD LMD ZN 01A-RP	2,075,300	356	2,075,656	

PublicWorks	5014	Parcel Fees	5014-70-79-25721-500800	SD LMD ZN 02-HS	2,075,300	(6,368)	2,068,932	
PublicWorks	5014	Parcel Fees	5014-70-79-25721-500800	SD LMD ZN 03-MVRW	2,075,300	(7,725)	2,067,575	
PublicWorks	5014	Parcel Fees	5014-70-79-25721-500800	SD LMD ZN 03A-LPP	2,075,300	(373)	2,074,927	
PublicWorks	5014	Parcel Fees	5014-70-79-25721-500800	SD LMD ZN 04-MVRE	2,075,300	(4,134)	2,071,166	
PublicWorks	5014	Parcel Fees	5014-70-79-25721-500800	SD LMD ZN 05-SR	2,075,300	(17,500)	2,057,800	
PublicWorks	5014	Parcel Fees	5014-70-79-25721-500800	SD LMD ZN 06-MF	2,075,300	1,686	2,076,986	
PublicWorks	5014	Parcel Fees	5014-70-79-25721-500800	SD LMD ZN 07-CEL	2,075,300	(934)	2,074,366	
PublicWorks	5014	Parcel Fees	5014-70-79-25721-500800	SD LMD ZN 08-SM	2,075,300	(1,823)	2,073,477	
PublicWorks	5014	Parcel Fees	5014-70-79-25721-500800	SD LMD ZN 09-SV	2,075,300	24,258	2,099,558	
PublicWorks	2050	Special Taxes	2050-70-79-25722-404000		42,000	(17,341)	24,659	
PublicWorks	5013	Parcel Fees	5013-70-79-25705-500800		401,900	49,361	451,261	
PublicWorks	2006	AdministrativeCharges	2006-70-79-25701-585020		595,297	966	596,263	87-4 Centerpointe Admin Charges
PublicWorks	5110	Advanced Energy Fees	5110-70-79-25703-501100		174,400	(124,400)	50,000	1) Transfers delinquent special tax into SD Admin fund to cover unpaid Admin expenses Advanced Energy Fees - Zone C
PublicWorks	5014	Reimbursement Agreement	5014-70-79-25721-500600	SD LMD ZN 01-TG	500	2,000	2,500	1) Reduced to estimated/projected actuals for 16/17. Day Street Median Maintenance Revenue
PublicWorks	3708	Special Tax Proceeds	3708-99-90-93708-402040		0	412,300	412,300	1) Increase revenue for Riverside's reimbursement of its 1/2 of Day Street median maintenance CFD#5 Stoneridge trust fund moved to a debt service fund
PublicWorks	3708	Interest Income - Investments	3708-99-90-93708-460010		0	100	100	
PublicWorks	4019	Special Taxes	4019-70-79-25805-404000		412,300	(412,300)	0	
PublicWorks	4019	Interest Income - Investments	4019-70-79-25805-460010		100	(100)	0	
PublicWorks	2000	State Gas Tax 2107	2000-99-99-92000-408000		1,486,108	254,324	1,740,432	The Gas Tax Revenue adjustments are based on HUTA projects updated in May 2016.
PublicWorks	2000	State Gas Tax 2106	2000-99-99-92000-408020		562,071	54,484	616,555	
PublicWorks	2000	State Gas Tax 2105	2000-99-99-92000-408030		1,081,486	171,832	1,253,318	
PublicWorks	2000	State Gas Tax 2103	2000-99-99-92000-408040		939,097	(452,434)	486,663	
PublicWorks	2000	Claims, Judgemnts, Settlmnt	2000-99-99-92000-580010		0	20,000	20,000	
PublicWorks	2001	Interest Income - Investments	2001-99-99-92001-460010		105,000	(6,000)	99,000	1) The reduction in Interest Income is based on interest received. 2) Federal reimbursement was received for the final invoice for the STPL award for the Annual Pavement Resurfacing project
PublicWorks	2001	FedReimb-Capital	2001-99-99-92001-482020		0	121,930	121,930	
PublicWorks	2301	FedReimb-Capital	2301-99-99-92301-482020		4,230,340	(1,905,340)	2,325,000	The correct Federal Reimbursement budget was rolled over from FY 15/16. The amended budget amounts for federal, local, and state reimbursements is based on current project schedules and expenditure estimates.
PublicWorks	2301	Reimbursements - Other Govts	2301-99-99-92301-483010		0	637,000	637,000	
PublicWorks	2301	State Grant-Capital Revenue	2301-99-99-92301-486010		0	60,000	60,000	
PublicWorks	3008	FedReimb-Capital	3008-99-99-93008-482020		0	50,000	50,000	Estimated landscape maintenance reimbursement for the Nason Bridge STPL grant.
PublicWorks	3008	Reimbursement Agreement	3008-99-99-93008-500600		0	71,306	71,306	Reimbursement agreements with Time Warner Cable and EMWD.
PublicWorks	2512	Fed Grant-Operating Revenue	2512-99-99-92512-485000		2,068,143	538,818	2,606,961	True-up projected revenue.
<b>REVENUE TOTAL</b>					<b>49,876,878</b>	<b>(11,093)</b>	<b>49,865,785</b>	



**CITY OF MORENO VALLEY  
GENERAL FUND  
FY 2016/17 Proposed Carryovers**

Department	Fund	Account Description	GL Account	FY 2016/17 Amended Budget	Proposed Carryover	Revised Budget	Description - Proposed Adjustment
Economic Development	1010	Professional Svcs - Other	1010-22-25-20010-620299	\$ 45,000	\$ 27,625	\$ 72,625	The original 16/17 budget objective included funding for consultant expertise for an update to the Economic Development Action Plan. However, the EDAP Update was postponed pending adoption of the Strategic Plan. The adopted Strategic Plan requires completion of the EDAP Update within 1 year (Initiatives 1.1.1, 1.2.1). Cost is estimated at \$75,000. Without the carryover, EDD will not be able to complete the EDAP Update.  An additional carryover of \$27,625 is necessary to complete the Economic Development Website, which is already in progress and required by the Strategic Plan (Initiatives 1.1.6, 1.1.11). Without the carryover, Economic Development Department will not have funds to pay for services remaining in this in-process consultant contract. P.O. 2016-1463.
Administrative Services	1010	Oper Mtrls - Furn & Equip	1010-18-38-18210-630330	48,000.00	38,884.00	86,884.00	Budgeted for \$108k. YTD Transactions \$69,116.49 (note \$63984.16 was reclassified to 660320). Need outdoor doggie play area.
Fire	1010	Mach-Equip, New - Vehicles	1010-40-45-30110-660312	0	27,840	27,840	Request is to cover remaining upfit and outfit of the Urban Search & Rescue vehicle (USAR). The purchase was approved in FY 14/15 by Council at the 5/26/15 meeting as a 'piggy-back' on Riverside County's competitive bid. The vehicle will replace a current USAR vehicle which has weight limitations and cannot respond with lights and sirens which allows for a delayed response to emergencies. With the City's location along fault zones, its population density, mix of residential and commercial developments, major transportation corridors, and historical emergency incident responses, there is great potential for significant injuries and loss of life in a major disaster. The vehicle was delivered in late FY15/16 not allowing for completion of the upfit/outfit. Through the end of FY15/16, the Department used \$112,797 for the purchase of the new vehicle and \$19,413 for associated equipment. The remaining \$27,840 will be to finalize purchase of required associated equipment.
Fire	1010	Mach-Equip, Repl - Vehicles	1010-40-45-30110-660322	0	27,960	27,960	Request is to cover remaining upfit and outfit of the two (2) replacement paramedic squad vehicles. The purchase was approved in FY 14/15 by Council at the 8/26/14 meeting as a 'piggy-back' on Riverside County's competitive bid. The squads will replace two aging vehicles, one 22 years old, and one 24 years old; useful, frontline emergency life of a squad is considered to be 10 years with an additional 5-10 years as a reserve vehicle. These vehicles are used daily for response, special event staffing, training, and serving as additional resources during emergency events. Further, the Department's Strategic Plan 2012-2022 calls for supplemental fire response units to meet increased service demands. The squads will be added in lieu of adding a fire engine to one of the City's busier stations. Through the end of FY15/16, the Department used \$288,999 for the purchase of the vehicles and \$15,049 for associated equipment. The remaining \$27,960 will be to finalize purchase of required associated equipment.
Fire	1010	Mach-Equip, Repl - Other	1010-40-45-30110-660399	0	77,417	77,417	Request is to cover required advanced life support (ALS) and other rescue-related equipment for both squads.
Police	1010	Contractual Svcs - Other	1010-60-65-40010-625099	899,900	25,000	924,900	For pending invoices from RUHS for sexual assuat exams for FY15/16 (1/1/16 to 6/30/16).
Police	1010	Mach-Equip, New - Vehicles	1010-60-67-40210-660312	0	106,655	106,655	Truck for Commercial Vehicle Safety Program. City Council approved on 5/3/16 (Minute Trk Rep #2038).
Financial & Management Svcs	1010	Professional Svcs - Other	1010-30-35-25011-620299	105,500	105,500	211,000	Carrying over for TOT public outreach contract with Lew Edwards.
Public Works	1010	Professional Svcs - Other	1010-70-29-20410-620299	196,300	200,711	397,011	Requested amount represents P.O. rollovers for FY16/17 expenditure obligations to plan check consultants. Plan check revenues were already received in FY15/16 for services related to development.
Public Works	1010	Mach-Equip, Repl - Vehicles	1010-70-78-45370-660322	2,547,650	1,755,532	4,303,182	Carryover requested for the following vehicle purchases that are ordered but not yet received: (3) Signal Bucket Trucks: PO# 2017-0001 (2) Street Sweepers: PO# 2017-0002 (2) Stakebed trucks: PO# 2017-0028 Tree Truck: PO# 2016-1294 Ram Truck test purchase: PO# 2016-1430 (4) Dump Trucks: PO# 2017-0013 & PO# 2017-2017-0020
<b>EXPENSES TOTAL</b>				<b>\$ 3,842,350</b>	<b>\$ 2,393,124</b>	<b>\$ 6,235,474</b>	

**CITY OF MORENO VALLEY  
GENERAL FUND  
FY 2016/17 Proposed Carryovers**

Department	Fund	Account Description	GL Account	FY 2016/17 Amended Budget	Proposed Carryover	Revised Budget	Description - Proposed Adjustment
Fire	1010	Transfers in - from EQUIP REPLACEMENT (FURN & EQUIP)	1010-99-99-91010-807510	\$ -	\$ 27,960	\$ 27,960	Request is to cover remaining upfit and outfit of the two (2) replacement paramedic squad vehicles. The purchase was approved in FY 14/15 by Council at the 8/26/14 meeting as a 'piggy-back' on Riverside County's competitive bid. The squads will replace two aging vehicles, one 22 years old, and one 24 years old; useful, frontline emergency life of a squad is considered to be 10 years with an additional 5-10 years as a reserve vehicle. These vehicles are used daily for response, special event staffing, training, and serving as additional resources during emergency events.
Fire	1010	Transfers in - from EQUIP REPLACEMENT (FURN & EQUIP)	1010-99-99-91010-807510	0	77,417	\$ 77,417	Request is to cover required advanced life support (ALS) and other rescue-related equipment for both squads.
Public Works	1010	Transfers in - from FLEET OPS REPLACEMENT RESERVE	1010-99-99-91010-807430	2,547,650	1,755,532	\$ 4,303,182	Carryover requested for the following vehicle purchases that are ordered but not yet received: (3) Signal Bucket Trucks: PO# 2017-0001 (2) Street Sweepers: PO#2017-0002 (2) Stakebed trucks: PO# 2017-0028 Tree Truck: PO# 2016-1294 Ram Truck test purchase: PO# 2016-1430 (4) Dump Trucks: PO# 2017-0013 & PO# 2017-2017-0020
<b>REVENUE TOTAL</b>				<b>\$ 2,547,650</b>	<b>\$ 1,860,909</b>	<b>\$ 4,408,559</b>	

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**CITY OF MORENO VALLEY  
NON-GENERAL FUND  
FY 2016/17 Proposed Carryovers**

Department	Fund	Account Description	GL Account	FY 2016/17 Amended Budget	Proposed Carryover	Revised Budget	Description-Proposed Adjustment
Administrative Services	7310	Professional Svcs - Other	7310-18-40-18411-620299	\$ 20,300.00	\$ 12,837.00	\$ 33,137.00	New furniture for new Community Development Director has been identified and will be ordered once these funds are approved for use.
Administrative Services	2300	Professiona Svcs - Veterinary Svcs	2300-18-38-73312-620250	0.00	3,164.00	3,164.00	CA State Spay-Neuter Grant - Must be used solely for Spay-Neuter Services performed on pets in the community and cannot be used for animals at shelter.
Financial & Management Svcs	2514	ESG Programs	2514-30-36-72751-733210	168,213.00	406,706.00	574,919.00	Remaining Emergency Solutions grant funds to be reimbursed. Formerly in funds 2300-30-33-72751-733209 and 2300-30-33-72751-733210
Fire	7510	Transfers to GENERAL FUND	7510-99-97-88110-901010	0.00	27,960.00	27,960.00	Request is to cover remaining upfit and outfit of the the two (2) replacement paramedic squad vehicles. The purchase was approved in FY 14/15 by Council at the 8/26/14 meeting as a 'piggy-back' on Riverside County's competitive bid. The squads will replace two aging vehicles, one 22 years old, and one 24 years old; useful, frontline emergency life of a squad is considered to be 10 years with an additional 5-10 years as a reserve vehicle. These vehicles are used daily for response, special event staffing, training, and serving as additional resources during emergency events.
Fire	7510	Transfers to GENERAL FUND	7510-99-97-88110-901010	0.00	77,417.00	77,417.00	Request is to cover required advanced life support (ALS) and other rescue-related equipment for both squads.
Parks & Comm Services	2300	Maint & Repair - Improvements	2300-50-57-35214-620920	0.00	454,501.00	454,501.00	Continuing Parks Project - JFK RENO - Grant Funded
Parks & Comm Services	2300	Maint & Repair - Improvements	2300-50-58-35313-620920	0.00	13,172.00	13,172.00	Continuing Parks Project - CRC THEATER - Grant Funded
Financial & Management Svcs	6011	CIP Equipment	6011-30-80-80005-720140	0.00	480,387.00	480,387.00	ENCO work authorization (Kitching Substation).
City Manager	7220	Salaries, Temporary	7220-16-39-25455-611310	0.00	175,770.00	175,770.00	Year 3 of 5 year contract w/ Accela on ACP project, expenses will occur for several more years
City Manager	7220	Professional Svcs - Other	7220-16-39-25455-620299	0.00	36,355.00	36,355.00	Year 3 of 5 year contract w/ Accela on ACP project, expenses will occur for several more years
City Manager	7220	Software Maint/Support/License	7220-16-39-25455-625010	0.00	298,859.00	298,859.00	Year 3 of 5 year contract w/ Accela on ACP project, expenses will occur for several more years
City Manager	7220	General Contingency Rsrv.	7220-16-39-25455-700236	0.00	191,920.00	191,920.00	Year 3 of 5 year contract w/ Accela on ACP project, expenses will occur for several more years
Public Works	7430	Transfers to GENERAL FUND	7430-99-99-97430-901010	2,547,650.00	1,755,532.00	4,303,182.00	Carryover requested for the following vehicle purchases that are order but not yet received: (3) Signal Bucket Trucks: PO# 2017-0001 (2) Street Sweepers: PO#2017-0002 (2) Stakebed trucks: PO# 2017-0028 Tree Truck: PO# 2016-1294 Ram Truck test purchase: PO# 2016-1430 (4) Dump Trucks: PO# 2017-0013 & PO# 2017-2017-0020
<b>EXPENSESTOTAL</b>				<b>\$ 2,715,863.00</b>	<b>\$ 3,934,580.00</b>	<b>\$ 6,637,606.00</b>	
Administrative Services	2300	State Grant-Operating Revenue	2300-18-38-73312-486000	\$ -	\$ 3,164.00	\$ 3,164.00	CA State Spay-Neuter Grant - Must be used solely for Spay-Neuter Services performed on pets in the community and cannot be used for animals at shelter.
Parks & Comm Services	2300	State Grant-Capital Revenue	2300-50-57-35214-486010	0.00	454,501.00	454,501.00	Continuing Parks Project - JFK RENO - Grant Funded
Parks & Comm Services	2300	State Grant-Capital Revenue	2300-50-58-35313-486010	0.00	13,172.00	13,172.00	Continuing Parks Project - CRC THEATER - Grant Funded
<b>REVENUETOTAL</b>				<b>\$ -</b>	<b>\$ 470,837.00</b>	<b>\$ 470,837.00</b>	

**CITY OF MORENO VALLEY**  
**General Fund**  
**FY 2016/17 Proposed Capital Improvement Plan (CIP) Carryovers**

Department	Fund	Account Description	General Ledger (GL) Account	Fiscal Year (FY) 2016/17 Amended Budget	Proposed Carryover	Revised Budget	Project
Public Works	1010	CIP Other	1010-70-77-80001-720199	\$ 24,000	\$ (18,813)	\$ 5,187.00	Public Works Highland Fairview (HLFV) Interchanges - Continuing CIP Project
Public Works	1010	CIP Other	1010-70-77-80004-720199	185,000	36,391	221,391.00	Hubbard St. Storm Drain - Continuing CIP Project
Public Works	1010	CIP Other	1010-70-77-80004-720199	185,000	24,832	209,832.00	Cottonwood Basin - Continuing CIP Project
<b>TOTAL</b>				<b>1,217,403</b>	<b>42,410</b>	<b>436,410.00</b>	

**CITY OF MORENO VALLEY**  
**Non-General Fund**  
**FY 2016/17 Proposed Capital Improvement Plan (CIP) Carryovers**

Public Works	2001	CIP Other	2001-70-76-80001-720199	234,475	1,519	235,994.00	Residential Traffic Management Program (Speed Humps) - Continuing CIP Project
Public Works	2001	CIP Other	2001-70-76-80001-720199	234,475	305	234,780.00	Bike Lane Improvements - Continuing CIP Project
Public Works	2001	CIP Other	2001-70-76-80008-720199	378,453	62,762	441,215.00	Traffic Signal Equipment / Upgrades - Continuing CIP Project
Public Works	2001	CIP Other	2001-70-76-80008-720199	378,453	22,810	401,263.00	Dynamic Trave.ler Alert Message Boards - Continuing CIP Project
Public Works	2001	CIP Other	2001-70-76-80008-720199	378,453	19,846	398,299.00	Pedestrian Hybrid Beacon on Cactus Ave. at Woodland Park - Continuing CIP Project
Public Works	2001	CIP Other	2001-70-77-80001-720199	6,134,043	556,729	6,690,772.00	Citywide Annual Pavement Resurfacing Surface Transportation Program (STP) - Continuing CIP Project
Public Works	2001	CIP Other	2001-70-77-80001-720199	6,134,043	79,470	6,213,513.00	Annual Americans with Disabilities Act (ADA) Compliant Curb Ramp Upgrades - Continuing CIP Project
Public Works	2001	CIP Other	2001-70-77-80001-720199	6,134,043	(7,076)	6,126,967.00	Reche Vista Dr. Realignment / Perris Blvd. / Heacock St. to Not City Limit - Continuing CIP Project
Public Works	2001	CIP Other	2001-70-77-80001-720199	6,134,043	4,795	6,138,838.00	St. Improvement Program (SIP) - Continuing CIP Project
Public Works	2001	CIP Other	2001-70-77-80001-720199	6,134,043	11,540	6,145,583.00	St. Improvement Program Highway Mitigation Grant Program (HMPG) - Continuing CIP Project
Public Works	2001	CIP Other	2001-70-77-80001-720199	6,134,043	139,448	6,273,491.00	Heacock St. / Perris Valley Storm Drain Lateral A to Cactus Ave. - Continuing CIP Project
Public Works	2001	CIP Other	2001-70-77-80001-720199	6,134,043	92,534	6,226,577.00	Perris Blvd. Widening / Ironwood Ave. to Manzanita Ave. - State Local Partnership Program (SLPP) - Continuing CIP Project
Public Works	2001	CIP Other	2001-70-77-80001-720199	6,134,043	8,872	6,142,915.00	State Route-60 / Moreno Beach Dr South Side of Interchange (Phase 1) - Continuing CIP Project
Public Works	2001	CIP Other	2001-70-77-80001-720199	6,134,043	(309,171)	5,824,872.00	Sunnymead Blvd. / State Route-60 East Bound Onramp Intersection Improvements - Continuing CIP Project
Public Works	2001	CIP Other	2001-70-77-80001-720199	6,134,043	21,608	6,155,651.00	Alessandro Blvd. / Elsworth St. Intersection Improvements - Continuing CIP Project
Public Works	2001	CIP Other	2001-70-77-80001-720199	6,134,043	397,882	6,531,925.00	State Route-60 / Theodore St. Interchange - Continuing CIP Project
Public Works	2001	CIP Other	2001-70-77-80001-720199	6,134,043	11,204	6,145,247.00	Cycle 1 Active Transportation Program (ATP) Citywide Safe Routes to School (SRTS) Pedestrian Facility Improvements - Continuing CIP Project
Public Works	2001	CIP Other	2001-70-77-80001-720199	6,134,043	1,061	6,135,104.00	Property Acquisition for St. Purposes - Continuing CIP Project
Public Works	2001	CIP Other	2001-70-77-80001-720199	6,134,043	7,646	6,141,689.00	Alessandro Blvd. Entry Monument Signs - Continuing CIP Project
Public Works	2001	CIP Other	2001-70-77-80002-720199	370,300	(300)	370,000.00	Bridge Repair Maintenance Program - Continuing CIP Project
Public Works	2001	CIP Other	2001-70-77-80004-720199	1,231,214	54,322	1,285,536.00	Heacock St. Channel Improvements - Continuing CIP Project
Public Works	2001	CIP Other	2001-70-77-80004-720199	1,231,214	(18,739)	1,212,475.00	San Timoteo Foothill Storm Drain K-1 and K-4 Area Drainage Program (ADP) - Continuing CIP Project
Public Works	2005	CIP Other	2005-70-76-80008-720199	83,695	(5,796)	77,899.00	Traffic Signal Coordination Program - Continuing CIP Project
Public Works	2301	CIP Other	2301-70-76-80001-720199	448,400	2,000	450,400.00	Bicycle Infrastructure and Education - Continuing CIP Project
Public Works	2301	CIP Other	2301-70-76-80008-720199	6,897,900	10,000	6,907,900.00	Advanced Dilemma Zone Detection at Certain Intersections - Continuing CIP Project
Public Works	2301	CIP Other	2301-70-76-80008-720199	6,897,900	2,000	6,899,900.00	Road Safety Audit on Ironwood Ave. between Vista De Cerros Dr. and Nason St. - Continuing CIP Project
Public Works	2301	CIP Other	2301-70-76-80008-720199	6,897,900	2,000	6,899,900.00	Road Safety Audit on Kitching St. between Sunnymead Blvd. and Alessandro Blvd. - Continuing CIP Project
Public Works	2301	CIP Other	2301-70-76-80010-720199	100,294	6,660	106,954.00	Community Enhancement Program - Continuing CIP Project
Public Works	2301	CIP Other	2301-70-77-80001-720199	4,406,978	358,100	4,765,078.00	State Route-60 / Theodore St. Interchange - Continuing CIP Project
Public Works	2301	CIP Other	2301-70-77-80001-720199	4,406,978	(45,931)	4,361,047.00	Alessandro Blvd. Improvements at Chagall Ct. and at Graham St. - Continuing CIP Project
Public Works	2301	CIP Other	2301-70-77-80001-720199	4,406,978	95,000	4,501,978.00	Cycle 1 Active Transportation Program (ATP) Citywide Safe Routes to School (SRTS) Pedestrian Facility Improvements - Continuing CIP Project

**CITY OF MORENO VALLEY**  
**General Fund**  
**FY 2016/17 Proposed Capital Improvement Plan (CIP) Carryovers**

Department	Fund	Account Description	General Ledger (GL) Account	Fiscal Year (FY) 2016/17 Amended Budget	Proposed Carryover	Revised Budget	Project
Public Works	2301	CIP Other	2301-70-77-80001-720199	4,406,978	(25,184)	4,381,794.00	Aqueduct Trail Study (Juan Bautista de Anza Trail) - Continuing CIP Project
Public Works	2512	CIP Other	2512-70-77-80001-720199	1,685,246	77,582	1,762,828.00	Elsworth St. and Sherman Ave. Sidewalk Improvements - Continuing CIP Project
Public Works	2512	CIP Other	2512-70-77-80001-720199	1,685,246	20,499	1,705,745.00	John F. Kennedy Dr. Improvements / Heacock St. to Paige Ave. - Continuing CIP Project
Public Works	2512	CIP Other	2512-70-77-80001-720199	1,685,246	9,393	1,694,639.00	Farragut Ave. / Sherman Ave. to Elsworth St. - Continuing CIP Project
Public Works	2512	CIP Other	2512-70-77-80001-720199	1,685,246	(15,064)	1,670,182.00	Cycle 6 Americans with Disabilities Act (ADA) Pedestrian Ramp Improvements - Continuing CIP Project
Public Works	2512	CIP Other	2512-70-77-80004-720199	339,809	15,530	355,339.00	Sunnymead Master Drainage Plan Storm Drain Lines F and F7 - Continuing CIP Project
Public Works	2800	CIP Other	2800-70-77-80001-720199	262,000	20,179	282,179.00	Cycle 7 Citywide Pedestrian and Bicycle Facility Improvements - Continuing CIP Project
Public Works	3000	CIP Other	3000-70-77-80003-720199	160,000	(160,000)	0.00	Corporate Yard Facility - Phase 1 - Continuing CIP Project
Public Works	3000	CIP Other	3000-70-77-80004-720199	705,172	(110,711)	594,461.00	Heacock St. Channel Improvements - Continuing CIP Project
Public Works	3002	CIP Other	3002-70-77-80001-720199	1,599,883	(551)	1,599,332.00	Street Improvement Program Riverside County Flood Control (RCFC) - Continuing CIP Project
Public Works	3002	CIP Other	3002-70-77-80001-720199	1,599,883	6,500	1,606,383.00	Heacock St. / San Michele Rd. to Perris Valley Storm Drain Lateral A - Continuing CIP Project
Public Works	3002	CIP Other	3002-70-77-80004-720199	1,714,237	8,043	1,722,280.00	San Timoteo Foothill Storm Drain K-1 and K-4 Highway Mitigation Grant Program (HMGP) - Continuing CIP Project
Public Works	3003	CIP Other	3003-70-77-80001-720199	2,765,500	(100,000)	2,665,500.00	Perris Blvd. Widening / Ironwood Ave. to Manzanita Ave. - Continuing CIP Project- Continuing CIP Project
Public Works	3005	CIP Other	3005-70-77-80003-720199	1,000	1,400	2,400.00	Remodel Fire Station #48 - Sunnymead Ranch - Continuing CIP Project
Public Works	3006	CIP Other	3006-50-57-80003-720199	340,000	2,150	342,150.00	Conference and Recreation Center Lease Space Renovation - Continuing CIP Project
Public Works	3006	CIP Other	3006-50-57-80003-720199	340,000	9,799	349,799.00	Cottonwood Recreation Center Exterior Building Upgrade - Continuing CIP Project
Public Works	3006	CIP Other	3006-50-57-80003-720199	340,000	(63,471)	276,529.00	Cottonwood Recreation Center Renovation Phase II - Continuing CIP Project
Public Works	3006	CIP Other	3006-50-57-80003-720199	340,000	13,097	353,097.00	Park Restroom Renovations - Continuing CIP Project
Public Works	3006	CIP Other	3006-50-57-80003-720199	340,000	54	340,054.00	Towngate Community Center Renovation - Continuing CIP Project
Public Works	3006	CIP Other	3006-50-57-80007-720199	2,186,591	(556)	2,186,035.00	Security Cameras at Lasselle Sports Park and Celebration Park - Continuing CIP Project
Public Works	3006	CIP Other	3006-50-57-80007-720199	2,186,591	12,169	2,198,760.00	Rancho Verde Park - Continuing CIP Project
Public Works	3006	CIP Other	3006-50-57-80007-720199	2,186,591	2,325	2,188,916.00	Hidden Springs Park II - Continuing CIP Project
Public Works	3006	CIP Other	3006-50-57-80007-720199	2,186,591	10,393	2,196,984.00	Shadow Mountain Park Play Equipment - Continuing CIP Project
Public Works	3006	CIP Other	3006-50-57-80007-720199	2,186,591	(1,285)	2,185,306.00	Replacement Playground Equipment - Continuing CIP Project
Public Works	3006	CIP Other	3006-50-57-80007-720199	2,186,591	(5,964)	2,180,627.00	Annual Americans with Disabilities Act (ADA) Park Improvements - Continuing CIP Project
Public Works	3006	CIP Other	3006-50-57-80007-720199	2,186,591	7,415	2,194,006.00	Civic Center Electrical Upgrades - Continuing CIP Project
Public Works	3006	CIP Other	3006-50-57-80007-720199	2,186,591	2,123	2,188,714.00	Cottonwood Recreation Center Exterior Landscaping - Continuing CIP Project
Public Works	3008	CIP Other	3008-70-77-80001-720199	300,000	583,438	883,438.00	Reche Vista Dr. Realignment / Perris Blvd. / Heacock St. to Not City Limits (NCL) - Continuing CIP Project
Public Works	3008	CIP Other	3008-70-77-80001-720199	300,000	160,000	460,000.00	State Route-60 / Moreno Beach Dr. South Side of Interchange (Phase 1) - Continuing CIP Project
Public Works	3302	CIP Other	3302-70-76-80008-720199	929,705	60,674	990,379.00	Citywide Pedestrian Countdown Signal Head Improvements - Continuing CIP Project
Public Works	3302	CIP Other	3302-70-76-80008-720199	929,705	41,600	971,305.00	Intelligent Transportation System (ITS) Deployment Phase IB - Continuing CIP Project
Public Works	3302	CIP Other	3302-70-77-80008-720199	451,672	47,237	498,909.00	Sunnymead Blvd. / State Route-60 East Bound On-Ramp Intersection Improvements - Continuing CIP Project
Public Works	3311	CIP Other	3311-70-77-80001-720199	159,185	(14,611)	144,574.00	State Route-60 / Redlands Blvd. Interchange - Continuing CIP Project
Public Works	3411	CIP Other	3411-70-77-80001-720199	1,217,744	(71,730)	1,146,014.00	Nason St. / Cactus Ave. to Fir Ave. - Continuing CIP Project
Public Works	3411	CIP Other	3411-70-77-80001-720199	1,217,744	(289,149)	928,595.00	Citywide Annual Pavement Resurfacing - Continuing CIP Project
Public Works	3411	CIP Other	3411-70-77-80001-720199	1,217,744	(119,729)	1,098,015.00	Reche Vista Dr. Realignment / Perris Blvd. / Heacock St. to Not City Limits (NCL) - Continuing CIP Project
Public Works	6011	CIP Other	6011-30-80-80005-720199	18,459,000	3,715	18,462,715.00	Electric Vehicle Charging Station (City Hall) - Continuing CIP Project
Public Works	6011	CIP Other	6011-30-80-80005-720199	18,459,000	(639,579)	17,819,421.00	Kitching Substation and Southern California Edison Switchyard/Facility Upgrades - Continuing CIP Project
Public Works	6011	CIP Other	6011-30-80-80005-720199	18,459,000	(8,552)	18,450,448.00	Kitching Substation Feeder Line - Substation N on Kitching St. & East to Lasselle Sports Park - Continuing CIP Project
Public Works	6011	CIP Other	6011-30-80-80005-720199	18,459,000	(520,000)	17,939,000.00	City Hall and Library Solar Carports - Continuing CIP Project
Public Works	6011	CIP Other	6011-30-80-80005-720199	18,459,000	(7,061)	18,451,939.00	Kitching Substation Feeder Line - Rivard Rd. and Perris Blvd. via Edwin Rd. and Perris Blvd. - Continuing CIP Project
Public Works	6011	CIP Other	6011-30-80-80005-720199	18,459,000	(5,241)	18,453,759.00	Kitching Substation Feeder Line - South on Kitching, West on Globe to Industrial Bldg.

**CITY OF MORENO VALLEY**  
**General Fund**  
**FY 2016/17 Proposed Capital Improvement Plan (CIP) Carryovers**

Department	Fund	Account Description	General Ledger (GL) Account	Fiscal Year (FY) 2016/17 Amended Budget	Proposed Carryover	Revised Budget	Project
Public Works	6011	CIP Other	6011-30-80-80005-720199	18,459,000	(14,620)	18,444,380.00	Kitching Substation Feeder Line - South on Kitching, West on Modular Way to Perris Blvd. - Continuing CIP Project
Public Works	7220	CIP Other	7220-16-39-80003-720199	516,099	60,701	576,800.00	Box Springs Communications Site - Continuing CIP Project
Public Works	7220	CIP Other	7220-16-39-80009-720199	84,940	(37,637)	47,303.00	Citywide Fiber Optic Communications Expansion - Continuing CIP Project
Public Works	7220	CIP Other	7220-30-39-80003-720199	-	5,851	5,851.00	Box Springs Communications Site - Continuing CIP Project
Public Works	2301	CIP Other	2301-70-77-80001-720199	4,406,978	16,449	4,423,427.00	Cactus Ave EB 3rd Lane Improvements/Veterans Way to Heacock Street
<b>TOTAL</b>				<b>\$ 305,293,352</b>	<b>\$ 570,721</b>	<b>305,864,073.00</b>	

DRAFT

RESOLUTION NO. CSD 2017-XX

A RESOLUTION OF THE MORENO VALLEY COMMUNITY SERVICES DISTRICT OF THE CITY OF MORENO VALLEY, CALIFORNIA, ADOPTING THE REVISED OPERATING AND CAPITAL BUDGETS FOR FISCAL YEAR 2016/17

WHEREAS, the CSD Board approved the Operating and Capital Budgets for the City for Fiscal Year 2016/17, a copy of which, as may have been amended by the CSD Board, is on file in the Office of the City Clerk and is available for public inspection; and

WHEREAS, the CSD Board approves amendments to the budgets throughout the fiscal year and such prior amendments are reflected within the current amended budget and further ratified as part of the adoption of the 1<sup>st</sup> Quarter budget amendments; and

WHEREAS, the City Manager has heretofore submitted to the President and Board Members of the Moreno Valley Community Services District proposed amendments to the Operating and Capital Budgets for the District for Fiscal Year 2016/17, a copy of which, as may have been amended by the District's Board of Directors, is on file in the Office of the City Clerk and is available for public inspection; and

WHEREAS, the said proposed amendments to the Operating and Capital Budgets contain estimates of the services, activities and projects comprising the budget, and contain expenditure requirements and the resources available to the Community Services District; and

WHEREAS, the said proposed amendments to the Operating and Capital Budgets contain the estimates of uses of fund balance as required to stabilize the delivery of CSD services during periods of operational deficits; and

WHEREAS, the President and Board of Directors have made such revisions to the proposed amended Operating and Capital Budgets as so desired; and

WHEREAS, the amended Operating and Capital Budgets, as herein approved, will enable the Community Services District to make adequate financial plans and will ensure that District officers can administer their respective functions in accordance with such plans.

NOW, THEREFORE, THE MORENO VALLEY COMMUNITY SERVICES DISTRICT OF THE CITY OF MORENO VALLEY, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. The proposed amendments to the Operating and Capital Budgets, as Exhibits

A, B and C to this Resolution and as on file in the Office of the City Clerk, and as may have been amended by the Community Services District's Board of Directors, is hereby approved and adopted as the annual Operating and Capital Budgets of the Moreno Valley Community Services District for the Fiscal Year 2016/17.

2. The amounts of proposed expenditures, which include the uses of fund balance specified in the approved budget, are hereby appropriated for the various budget programs and units for said fiscal year.
3. Pursuant to Section 61047 of the California Government Code, compensation for the City Council acting in the capacity of the Directors of the Community Services District, shall be \$100 per meeting or for each day's service rendered as a Director, not to exceed six days or \$600 in any calendar month. In addition, the Directors shall be compensated for actual and necessary traveling and incidental expenses incurred while on official business.
4. Within fifteen (15) days after the adoption of this Resolution, the City Clerk shall certify to the adoption hereof and, as so certified, cause a copy to be posted in at least three (3) public places within the City.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon its adoption.

APPROVED AND ADOPTED this 7<sup>th</sup> day of February, 2017.

\_\_\_\_\_  
Mayor of the City of Moreno Valley,  
Acting in the capacity of President of the  
Moreno Valley Community Services District

ATTEST:

\_\_\_\_\_  
Interim City Clerk, acting in the capacity of  
Secretary of the Moreno Valley  
Community Services District

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney, acting in the capacity  
of General Counsel of the Moreno  
Valley Community Services District

**RESOLUTION JURAT**

STATE OF CALIFORNIA     )  
COUNTY OF RIVERSIDE    ) ss.  
CITY OF MORENO VALLEY )

I, Marie Macias, Secretary of the Moreno Valley Community Services District, Moreno Valley, California do hereby certify that Resolution No. CSD 2017-XX was duly and regularly adopted by the Board of Directors of the Moreno Valley Community Services District at a regular meeting held on the 7<sup>th</sup> day of February, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(Board members, Vice-President and President)

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SECRETARY

(SEAL)

RESOLUTION NO. HA 2017-XX  
A RESOLUTION OF THE HOUSING AUTHORITY OF THE  
CITY OF MORENO VALLEY, CALIFORNIA, ADOPTING  
THE REVISED OPERATING AND CAPITAL BUDGETS  
FOR FISCAL YEAR 2016/17

WHEREAS, the Housing Authority approved the Operating and Capital Budgets for the City for Fiscal Year 2016/17, a copy of which, as may have been amended by the Housing Authority, is on file in the Office of the City Clerk and is available for public inspection; and

WHEREAS, the Housing Authority approves amendments to the budgets throughout the fiscal year and such prior amendments are reflected within the current amended budget and further ratified as part of the adoption of the 1<sup>st</sup> Quarter budget amendments; and

WHEREAS, the City Manager has heretofore submitted to the Housing Authority proposed amendments to the Operating and Capital Budgets for the District for Fiscal Year 2016/17, a copy of which, as may have been amended by the Housing Authority, is on file in the Office of the City Clerk and is available for public inspection; and

WHEREAS, the said proposed amendments to the Operating and Capital Budgets contain estimates of the services, activities and projects comprising the budget, and contain expenditure requirements and the resources available to the Housing Authority; and

WHEREAS, the said proposed amendments to the Operating and Capital Budgets contain the estimates of uses of fund balance as required to stabilize the delivery of Housing Authority services during periods of operational deficits; and

WHEREAS, the Housing Authority have made such revisions to the proposed amended Operating and Capital Budgets as so desired; and

WHEREAS, the amended Operating and Capital Budgets, as herein approved, will enable the Housing Authority to make adequate financial plans and will ensure that District officers can administer their respective functions in accordance with such plans.

NOW, THEREFORE, THE HOUSING AUTHORITY OF THE CITY OF MORENO VALLEY, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. The proposed amendments to the Operating and Capital Budgets, as Exhibits A, B and C to this Resolution and as on file in the Office of the City Clerk, and as may have been amended by the Housing Authority, is hereby approved and adopted as the annual Operating and Capital Budgets of the Moreno Valley Housing Authority for the Fiscal Year 2016/17.

2. The amounts of proposed expenditures, which include the uses of fund balance specified in the approved budget, are hereby appropriated for the various budget programs and units for said fiscal year.
3. Pursuant to Section 61047 of the California Government Code, compensation for the City Council acting in the capacity of the Housing Authority, shall be \$100 per meeting or for each day's service rendered as a Director, not to exceed six days or \$600 in any calendar month. In addition, the Directors shall be compensated for actual and necessary traveling and incidental expenses incurred while on official business.
4. Within fifteen (15) days after the adoption of this Resolution, the City Clerk shall certify to the adoption hereof and, as so certified, cause a copy to be posted in at least three (3) public places within the City.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon its adoption.

APPROVED AND ADOPTED this 7<sup>th</sup> day of February, 2017.

\_\_\_\_\_  
Mayor of the City of Moreno Valley,  
Acting in the capacity of Chairman of the  
Housing Authority

ATTEST:

\_\_\_\_\_  
Interim City Clerk, acting in the capacity of  
Secretary of the Housing Authority

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney, acting in the capacity of  
General Counsel of the Housing Authority

**RESOLUTION JURAT**

STATE OF CALIFORNIA     )  
COUNTY OF RIVERSIDE    ) ss.  
CITY OF MORENO VALLEY )

I, Marie Macias, Secretary of the Housing Authority, Moreno Valley, California do hereby certify that Resolution No. HA 2017-XX was duly and regularly adopted by the Commissioners of the Housing Authority at a regular meeting held on the 7<sup>th</sup> day of February, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(Commissioners, Vice Chairperson and Chairperson)

\_\_\_\_\_  
SECRETARY

(SEAL)

RESOLUTION NO. HA 2017-XX  
A RESOLUTION OF THE SUCCESSOR AGENCY TO THE  
COMMUNITY REDEVELOPMENT AGENCY OF THE CITY  
OF MORENO VALLEY OF THE CITY OF MORENO  
VALLEY, CALIFORNIA, ADOPTING THE REVISED  
OPERATING AND CAPITAL BUDGETS FOR FISCAL  
YEAR 2016/17

WHEREAS, the Mayor and City Council of the City of Moreno Valley as Successor Agency to the Community Redevelopment Agency of the City of Moreno Valley approved the Operating and Capital Budgets for the City for Fiscal Year 2016/17, a copy of which, as may have been amended by the Successor Agency to the Community Redevelopment Agency of the City of Moreno Valley, is on file in the Office of the City Clerk and is available for public inspection; and

WHEREAS, the Mayor and City Council of the City of Moreno Valley as Successor Agency to the Community Redevelopment Agency of the City of Moreno Valley approves amendments to the budgets throughout the fiscal year and such prior amendments are reflected within the current amended budget and further ratified as part of the adoption of the 1<sup>st</sup> Quarter budget amendments; and

WHEREAS, the City Manager has heretofore submitted to the Mayor and City Council of the City of Moreno Valley as Successor Agency to the Community Redevelopment Agency of the City of Moreno Valley proposed amendments to the Operating and Capital Budgets for the Agency for Fiscal Year 2016/17, a copy of which, as may have been amended by the Successor Agency to the Community Redevelopment Agency of the City of Moreno Valley, is on file in the Office of the City Clerk and is available for public inspection; and

WHEREAS, the said proposed amendments to the Operating and Capital Budgets contain estimates of the services, activities and projects comprising the budget, and contain expenditure requirements and the resources available to the Successor Agency; and

WHEREAS, the said proposed amendments to the Operating and Capital Budgets contain the estimates of uses of fund balance as required to stabilize the delivery of Successor Agency to the Community Redevelopment Agency of the City of Moreno Valley services during periods of operational deficits; and

WHEREAS, the Mayor and City Council have made such revisions to the proposed amended Operating and Capital Budgets as so desired; and

WHEREAS, the amended Operating and Capital Budgets, as herein approved, will enable the Successor Agency to the Community Redevelopment Agency of the City of Moreno Valley to make adequate financial plans and will ensure that City officers can administer their respective functions in accordance with such plans.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. The proposed amendments to the Operating and Capital Budgets, as Exhibits A, B and C to this Resolution and as on file in the Office of the City Clerk, and as may have been amended by the Successor Agency to the Community Redevelopment Agency of the City of Moreno Valley, is hereby approved and adopted as the annual Operating and Capital Budgets of the Moreno Valley Successor Agency to the Community Redevelopment Agency of the City of Moreno Valley for the Fiscal Year 2016/17.
2. The amounts of proposed expenditures, which include the uses of fund balance specified in the approved budget, are hereby appropriated for the various budget programs and units for said fiscal year.
3. Pursuant to Section 61047 of the California Government Code, compensation for the City Council acting in the capacity of the Successor Agency to the Community Redevelopment Agency of the City of Moreno Valley, shall be \$100 per meeting or for each day's service rendered as a Director, not to exceed six days or \$600 in any calendar month. In addition, the Directors shall be compensated for actual and necessary traveling and incidental expenses incurred while on official business.
4. Within fifteen (15) days after the adoption of this Resolution, the City Clerk shall certify to the adoption hereof and, as so certified, cause a copy to be posted in at least three (3) public places within the City.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon its adoption.

APPROVED AND ADOPTED this 7<sup>th</sup> day of February, 2017.

\_\_\_\_\_  
Mayor of the City of Moreno Valley

ATTEST:

\_\_\_\_\_  
Interim City Clerk

APPROVED AS TO FORM:

City Attorney

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DRAFT

City Attorney

2  
Resolution No. SA 2017-XX  
Date Adopted: February 7, 2017

**RESOLUTION JURAT**

STATE OF CALIFORNIA     )  
COUNTY OF RIVERSIDE    ) ss.  
CITY OF MORENO VALLEY )

I, Marie Macias, Interim City Clerk of the City of Moreno Valley, California do hereby certify that Resolution No. SA 2017-XX was duly and regularly adopted by the City Council of the City of Moreno Valley at a regular meeting held on the 7<sup>th</sup> day of February, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(Council Members, Mayor Pro Tem and Mayor)

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SECRETARY

(SEAL)



City of Moreno Valley  
 FY 2015/16 - 2016/17  
 City Position Summary

Position Title	FY	FY	FY	FY										
	2010/11 No.	2011/12 Adj.	2011/12 No.	2012/13 Adj.	2012/13 No.	2013/14 Adj.	2013/14 No.	2014/15 Adj.	2014/15 No.	2015/16 Adj.	2015/16 No.	2016/17 Adj.	2016/17 No.	
Exec Asst to Mayor / City Council	1	-	1	-	1	-	1	-	1	-	1	-	-	
Exec. Assistant to the City Manager	-	-	-	-	-	-	-	-	-	-	-	-	-	
Executive Asst I	7	-	7	2	9	-	9	-	9	-	9	-	-	
Executive Asst II	1	-	1	-	1	-	1	-	1	-	1	-	-	
Facilities Maint Mechanic	1	-	1	-	1	-	1	-	1	-	1	-	-	
Facilities Maint Worker	3	-	3	-	3	-	3	(1)	2	1	3	-	-	
Facilities Maintenance Spvr	1	(1)	-	-	-	-	-	-	-	-	-	-	-	
Financial Analyst	-	-	-	-	-	-	-	-	-	1	1	-	-	
Financial Operations Div Mgr	1	-	1	-	1	-	1	-	1	-	1	-	-	
Financial Resources Div Mgr	-	-	-	-	-	1	1	-	1	-	1	-	-	
Fire Inspector I	-	-	-	-	-	2	2	-	2	(2)	-	-	-	
Fire Inspector II	2	-	2	-	2	-	2	(1)	1	(1)	-	-	-	
Fire Marshall	1	-	1	-	1	-	1	(1)	-	-	-	-	-	
Fire Safety Specialist	1	-	1	-	1	1	2	(1)	1	(1)	-	-	-	
Fleet Supervisor	-	-	-	-	-	-	-	-	-	1	1	-	-	
GIS Administrator	1	-	1	-	1	-	1	(1)	-	-	-	-	-	
GIS Specialist	1	-	1	-	1	-	1	-	1	-	1	-	-	
GIS Technician	1	-	1	(1)	-	-	-	1	1	-	1	-	-	
Housing Program Coordinator	1	-	1	-	1	-	1	-	1	(1)	-	-	-	
Housing Program Specialist	3	-	3	-	3	(3)	-	-	-	-	-	-	-	
Human Resources Analyst	1	-	1	-	1	-	1	-	1	-	1	-	-	
Human Resources Technician	2	(1)	1	(1)	-	-	-	-	-	-	-	-	-	
Info Technology Technician	2	-	2	-	2	-	2	-	2	-	2	-	-	
Landscape Development Coord	1	-	1	(1)	-	-	-	-	-	-	-	-	-	
Landscape Irrigation Tech	1	-	1	-	1	-	1	-	1	-	1	-	-	
Landscape Svcs Inspector	7	(2)	5	(2)	3	(1)	2	-	2	-	2	-	-	
Landscape Svcs Supervisor	-	-	-	-	-	-	-	1	1	-	1	-	-	
Lead Animal Care Technician	1	-	1	-	1	-	1	-	1	-	1	-	-	
Lead Facilities Maint Worker	-	-	-	-	-	-	-	1	1	-	1	-	-	
Lead Maintenance Worker	3	-	3	-	3	-	3	-	3	1	4	-	-	
Lead Parks Maint Worker	5	-	5	-	5	-	5	-	5	1	6	-	-	
Lead Traffic Sign/Marking Tech	2	-	2	-	2	-	2	-	2	-	2	-	-	
Lead Vehicle / Equip Tech	1	-	1	-	1	-	1	-	1	(1)	-	-	-	
Legal Secretary	1	-	1	-	1	-	1	-	1	(1)	-	-	-	
Lib Serv Div Mgr	1	-	1	-	1	(1)	-	-	-	-	-	-	-	
Librarian	4	-	4	-	4	(4)	-	-	-	-	-	-	-	
Library Asst	13	-	13	-	13	(13)	-	-	-	-	-	-	-	
Library Circulation Supervisor	1	-	1	-	1	(1)	-	-	-	-	-	-	-	
Maint & Operations Div Mgr	1	-	1	-	1	-	1	-	1	-	1	-	-	
Maintenance Worker I	-	-	-	-	-	7	7	(7)	-	-	-	-	-	
Maintenance Worker II	1	-	1	-	1	-	1	(1)	-	-	-	-	-	
Maintenance Worker III	12	-	12	-	12	-	12	6	18	-	18	-	-	
Management Aide	-	-	-	-	-	-	-	1	1	1	2	-	-	
Management Analyst	11	-	11	4	14	(1)	12	(1)	11	(1)	10	(1)	-	
Management Asst	3	-	3	-	3	1	4	1	5	(1)	4	-	-	
Media & Production Supervisor	1	-	1	-	1	-	1	-	1	-	1	-	-	
Network Administrator	1	-	1	-	1	-	1	-	1	-	1	-	-	
Office Asst	1	-	1	-	1	-	1	(1)	-	-	-	-	-	
Paralegal	-	-	-	-	-	-	-	-	-	1	1	-	-	
Park Ranger	3	-	3	-	3	-	3	-	3	-	3	-	-	
Parking Control Officer	2	-	2	-	2	-	2	-	2	-	2	-	-	
Parks & Comm Svcs Director	1	-	1	-	1	-	1	-	1	-	1	-	-	
Parks & Comm Svcs Div Mgr	-	-	-	1	1	-	1	-	1	-	1	-	-	
Parks Maint Division Manager	1	-	1	(1)	-	-	-	-	-	-	-	-	-	
Parks Maint Supervisor	2	-	2	-	2	-	2	-	2	-	2	-	-	
Parks Maint Worker	13	-	13	-	13	-	13	-	13	(1)	12	-	-	
Parks Projects Coordinator	1	-	1	-	1	-	1	-	1	-	1	-	-	
Payroll Supervisor	1	-	1	-	1	-	1	-	1	-	1	-	-	
Permit Technician	6	-	6	-	6	(1)	5	-	5	-	5	-	-	
Planning Commissioner	7	-	7	-	7	-	7	-	7	-	7	-	-	
Planning Div Mgr / Official	1	-	1	-	1	-	1	-	1	-	1	-	-	
Principal Accountant	1	-	1	-	1	-	1	-	1	-	1	-	-	
Public Information/Intergovernmental Relations Officer	-	-	-	-	-	1	-	-	-	1	1	-	-	
Purch & Facilities Div Mgr	1	-	1	-	1	-	1	-	1	-	1	-	-	
PW Director / City Engineer	1	-	1	-	1	-	1	-	1	-	1	-	-	
PW Program Manager	-	-	-	-	-	-	-	-	-	-	-	-	-	
Recreation Program Coord	2	-	2	(1)	1	-	1	-	1	1	2	-	-	
Recreation Program Leader	7	-	7	-	7	-	7	-	7	-	7	-	-	
Recreation Supervisor	-	-	-	1	1	-	1	-	1	(1)	-	-	-	
Recycling Specialist	-	-	-	-	-	1	1	-	1	-	1	-	-	
Resource Analyst	-	-	-	-	-	-	-	-	-	-	-	-	-	
Risk Division Manager	1	-	1	(1)	-	-	-	-	-	-	-	-	-	
Security Guard	3	(1)	2	-	2	-	2	-	2	-	2	-	-	
Spec Dist Budg & Accting Spvr	1	(1)	-	-	-	-	-	-	-	-	-	-	-	
Spec Districts Div Mgr	1	-	1	-	1	-	1	-	1	-	1	-	-	
Special Districts Prog Mgr	1	-	1	-	1	-	1	-	1	(1)	-	-	-	
Sr Accountant	1	-	1	-	1	-	1	-	1	1	2	-	-	
Sr Administrative Asst	19	(5)	14	2	16	(2)	14	3	17	-	17	-	-	

City of Moreno Valley  
 FY 2015/16 - 2016/17  
 City Position Summary

Position Title	FY	FY	FY	FY										
	2010/11 No.	2011/12 Adj.	2011/12 No.	2012/13 Adj.	2012/13 No.	2013/14 Adj.	2013/14 No.	2014/15 Adj.	2014/15 No.	2015/16 Adj.	2015/16 No.	2016/17 Adj.	2016/17 No.	
Sr Applications Analyst	-	-	-	-	-	-	-	-	1	1	-	1	-	
Sr Citizens Center Coord	1	-	1	-	1	-	1	-	1	-	1	-	1	
Sr Code Compliance Officer	1	(1)	-	-	-	-	-	-	-	-	-	-	-	
Sr Customer Service Asst	3	-	3	-	3	-	3	-	3	-	3	-	3	
Sr Deputy Clerk	-	-	-	-	-	-	-	-	-	-	-	-	-	
Sr Electrical Engineer	1	-	1	-	1	-	1	-	1	-	1	-	1	
Sr Engineer, P.E.	11	(2)	9	-	9	-	9	-	9	(2)	7	(1)	6	
Sr Engineering Technician	1	-	1	-	1	-	1	-	1	-	1	-	1	
Sr Equipment Operator	1	-	1	-	1	-	1	-	1	-	1	-	1	
Sr Financial Analyst	2	-	2	-	2	-	2	(1)	1	(1)	-	-	-	
Sr GIS Analyst	1	-	1	-	1	-	1	-	1	-	1	-	1	
Sr Graphics Designer	1	-	1	-	1	-	1	-	1	-	1	-	1	
Sr Human Resources Analyst	1	-	1	-	1	-	1	-	1	-	1	-	1	
Sr IT Technician	-	-	-	-	-	-	-	-	-	-	-	-	-	
Sr Landscape Svcs Inspector	1	-	1	-	1	-	1	(1)	-	-	-	-	-	
Sr Management Analyst	2	-	2	-	2	-	2	1	3	1	4	1	4	
Sr Office Asst	6	(1)	5	-	5	(1)	4	(1)	3	-	3	-	3	
Sr Park Ranger	1	(1)	-	-	-	-	-	-	-	-	-	-	-	
Sr Parking Control Officer	1	-	1	-	1	-	1	-	1	-	1	-	1	
Sr Parks Maint Technician	1	-	1	1	2	-	2	-	2	-	2	-	2	
Sr Payroll Technician	1	-	1	-	1	-	1	-	1	-	1	-	1	
Sr Permit Technician	2	-	2	-	2	-	2	-	2	-	2	-	2	
Sr Planner	2	-	2	-	2	-	2	-	2	-	2	-	2	
Sr Recreation Program Leader	2	-	2	-	2	-	2	-	2	-	2	-	2	
Sr Telecomm Technician	1	-	1	-	1	-	1	-	1	-	1	-	1	
Sr Traffic Engineer	1	-	1	-	1	-	1	-	1	(1)	-	-	-	
Sr Traffic Signal Technician	1	-	1	-	1	-	1	-	1	-	1	-	1	
Storekeeper	1	-	1	-	1	-	1	-	1	-	1	-	1	
Storm Water Prog Mgr	1	-	1	-	1	-	1	-	1	-	1	-	1	
Street Maintenance Supervisor	2	-	2	-	2	-	2	-	2	-	2	-	2	
Sustainability & Intergovernmental Prog Mgr	-	-	-	-	-	1	1	-	1	(1)	-	-	-	
Technology Services Div Mgr	1	-	1	-	1	-	1	-	1	-	1	-	1	
Telecomm Engineer / Admin	1	-	1	-	1	-	1	-	1	-	1	-	1	
Telecomm Technician	1	-	1	-	1	-	1	-	1	-	1	-	1	
Traffic Operations Supervisor	1	-	1	-	1	-	1	-	1	-	1	-	1	
Traffic Sign / Marking Tech I	1	-	1	-	1	-	1	-	1	-	1	-	1	
Traffic Sign/Marking Tech II	2	-	2	-	2	-	2	-	2	-	2	-	2	
Traffic Signal Technician	2	-	2	-	2	-	2	-	2	-	2	-	2	
Trans Div Mgr / City Traf Engr	1	-	1	-	1	-	1	-	1	-	1	-	1	
Treasury Operations Div Mgr	1	-	1	-	1	-	1	-	1	-	1	-	1	
Tree Trimmer	1	-	1	-	1	-	1	-	1	(1)	-	-	-	
Vehicle / Equipment Technician	2	-	2	-	2	1	3	-	3	-	3	-	3	
<b>Total</b>	<b>411</b>	<b>(35)</b>	<b>376</b>	<b>3</b>	<b>378</b>	<b>(16)</b>	<b>360</b>	<b>-</b>	<b>360</b>	<b>(6)</b>	<b>354</b>	<b>1</b>	<b>354</b>	

\* Excludes City Council Members and temporary positions

**CLASS SPECIFICATION**  
**Senior Management Analyst**

**GENERAL PURPOSE**

Under general supervision, performs complex and responsible administrative, financial, statistical and other management analyses in support of City and departmental activities, functions and programs; provides sound professional recommendations for action and significant assistance in formulating policy, procedure and legislative positions; and performs related duties as assigned.

**DISTINGUISHING CHARACTERISTICS**

Senior Management Analysts perform complex and responsible analyses and studies on a wide range of management, administrative, financial, facilities and other organization issues in support of the planning and execution of City-wide or department goals and objectives. Incumbents are expected to define and apply appropriate study methodologies and utilize sound analytical tools and techniques to achieve sound, reliable, fact-based conclusions and recommendations. Assignments are generally given in terms of expected objectives to be accomplished and work is evaluated on the basis of results achieved.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to this class.

1. Plans, coordinates, organizes and conducts complex administrative, management and legislative analysis studies relating to assigned issues and/or programs; identifies problems, determines analytical techniques and statistical and information-gathering processes and obtains necessary information and data for analysis; analyzes alternatives and makes recommendations; discusses findings with management; prepares and presents reports of study conclusions; develops implementation plans and assists in implementing policies and procedures; drafts reports, recommended legislative or policy change documents and presentation materials for management.
2. Performs difficult and responsible assignments in connection with preparation and management of large complex operating and capital budgets; develops multi-year revenue and expenditure projections and cash flow analyses for multiple revenue sources; prepares revenue and expenditure analyses, staffing analyses and budget status and monitoring reports; drafts budget request reports and documents; prepares budget adjustment requests.
3. Administers contracts for construction projects; tracks contract amendments and scope of work change orders; monitors progress and performance against contract requirements and provides reports to department managers and engineering project managers; drafts contract correspondence; prepares and maintains documentation on a wide variety of contract and contract administration issues.

4. Sets up contractor progress payments; performs detailed review and analysis of contractor invoices to ensure conformance with work schedules, contract provisions and budget; requests additional information and invoice modifications to ensure compliance with contract terms and conditions; briefs management on contract management problems and disagreements and recommends appropriate courses of action; recommends the payment of contractor invoices following engineering review; prepares journal entries to correct invoicing and expenditure errors.
5. Reviews, tracks, analyzes and interprets proposed legislation on matters related to City programs, operations, policies, financing and other relevant issues; distributes proposed legislation to departments for feedback; compiles feedback and drafts position papers and correspondence; drafts regular legislative status reports to management and City Council; maintains the legislative database; meets with local legislators' representatives to discuss priority City issues.
6. Drafts proposed contracts and agreements and a variety of other supporting documents; monitors contract performance and expenditures; approves contract invoices for payment within guidelines and authority limits; researches and resolves contract problems and disputes; transmits contracts for required City approvals and execution; consults with the City Attorney's office on difficult contractual issues.
7. Conducts research, analyzes data and drafts policy and procedure documents to address identified needs and issues; drafts communications materials required for implementation.
8. Drafts a wide variety of materials, including reports, procedures, manuals, communications memoranda, presentations, proposed Code or ordinance changes and other materials; identifies issues, obtains input and feedback, conducts research and analysis; gathers data, maps and other supporting materials and develops recommendations, staff reports to City Council and a variety of other written materials; drafts, publishes and posts public notices.
9. Provides technical assistance to department or division staff by conducting research and drafting documents and materials for review; develops data collection tools, including surveys and questionnaires; analyzes program and operational data and develops recommendations to improve productivity and effectiveness; responds to requests for information from the public.

#### **OTHER DUTIES**

1. Manages and performs a variety of difficult and responsible special projects as assigned.
2. Represents the City or department on committees and in a variety of meetings and other functions applicable to areas of responsibility.

## QUALIFICATIONS

### Knowledge of:

1. Principles, practices and methods of administrative, organizational, financial and procedural analysis.
2. Principles and practices of public administration, including purchasing, contracting and maintenance of public records.
3. Principles, practices and methods of municipal budget development and management.
4. Basic principles, tools and techniques of project planning and management.
5. Federal, state and local laws, regulations and court decisions applicable to assigned areas of responsibility.
6. Research methods and analysis techniques.
7. Principles and practices of sound business communication.
8. Record keeping practices and procedures applicable to areas of assigned responsibility.

### Ability to:

1. Analyze administrative, operational, procedural, organizational and/or financial problems, evaluate alternatives and reach sound, logical, fact-based conclusions and recommendations.
2. Coordinate multiple, complex projects and meet critical deadlines.
3. Collect, evaluate and interpret myriad data, either in statistical or narrative form.
4. Analyze, interpret, explain and apply relevant laws, regulations, ordinances and policies.
5. Prepare clear, concise and comprehensive reports, correspondence and other documents appropriate to the audience.
6. Communicate effectively, orally and in writing; present conclusions and recommendations clearly and logically.
7. Maintain files, records and documentation.
8. Exercise independent judgment and initiative within established guidelines.
9. Establish and maintain effective working relationships with department managers and staff, staff of other departments, representatives of other governmental agencies, developers, consultants, property owners, the public and others encountered in the course of work.

**Education, Training and Experience:**

A typical way of obtaining the knowledge, skills and abilities outlined above is graduation from a four-year college or university with major coursework in finance, public or business administration or a closely related field; and at least five years of progressively responsible professional experience performing administrative, operations, budgetary and similar analyses; or an equivalent combination of training and experience. Experience in a governmental agency is preferred.

**Licenses; Certificates; Special Requirements:**

A valid California driver's license and the ability to maintain insurability under the City's vehicle insurance policy.

**PHYSICAL AND MENTAL DEMANDS**

The physical and mental demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Physical Demands**

While performing the duties of this job, employees are regularly required to sit; talk or hear, both in person and by telephone; use hands to finger, handle and feel computers and standard business equipment; and reach with hands and arms. The employee is frequently required to stand and walk.

Specific vision abilities required by this job include close vision and the ability to adjust focus.

**Mental Demands**

While performing the duties of this class, incumbents are regularly required to use written and oral communication skill; read and interpret data, information and documents; analyze and solve problems; observe and interpret people and situations; use math and mathematical reasoning; learn and apply new information or skills; perform highly detailed work under changing, intensive deadlines, on multiple concurrent tasks; work with constant interruptions, and interact with all levels of management, employees, the public and others encountered in the course of work.

**WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee works under typical office conditions and the noise level is usually quiet.

## CLASS SPECIFICATION

### Deputy City Attorney I

#### GENERAL PURPOSE

Under the direction of the City Attorney, performs professional legal work on behalf of the City including civil litigation; criminal prosecution under the Municipal Code; review and preparation of contracts, ordinances, resolutions and other legal documents; providing legal advice to City officials and staff on matters of significant public impact and visibility; and related work as required. Deputy City Attorneys are appointed and serve at the will of the City Attorney.

#### DISTINGUISHING CHARACTERISTICS

Deputy City Attorney I is the entry level class in this professional series in which incumbents receive orientation and training and are expected to progress to the class of Deputy City Attorney II within a reasonable length of time. Deputy City Attorney II is the journey-level class in the professional legal series and requires greater initiative and independent judgment in performing more complex legal work with less supervision. Deputy City Attorney III is the class for advanced journey and supervisory level professionals. This class handles the most difficult and complex cases independently and without significant supervision, and supervises the work of attorneys in class I and II.

#### ESSENTIAL DUTIES AND RESPONSIBILITIES

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to this class, or otherwise assigned by the City Attorney.

1. Studies, interprets, and applies laws, court decisions, and legal authorities for use in the preparation of litigation cases, opinions, advice memorandums, and public presentations.
2. Prepares legal pleadings such as complaints, answers, demurrers, discovery, appeals, and judgments.
3. Confers with and advises Mayor, City Manager, City Council, department managers, and other City employees on legal questions pertaining to their respective powers, duties, and obligations.
4. Drafts ordinances, resolutions, and other legislative measures; represents the City in lawsuits by or against the City.
5. Prepares and/or reviews contracts, agreements, leases, and deeds for legality.
6. Engages in legal research as required.
7. Performs related work such as preparing petitions and dictating legal instruments, reports, and correspondence.
8. Performs other duties as assigned by the City Attorney or Assistant City Attorney.
9. Prepares appropriate pleading and other documents in litigation cases and represents the City in administrative and judicial proceedings, at the trial and appellate level.

## **OTHER DUTIES**

Deputy City Attorney III is the advanced level in the City Attorney's office. Incumbents handle the most difficult and complex cases are expected to use professional judgment and skill in performing work without significant supervision. They also must have the ability to effectively supervise the work of less experienced attorneys, paralegals and clerical staff.

## **QUALIFICATIONS**

### **Knowledge of:**

1. Principles and practices of civil and administrative law, especially as they relate to municipal governments.
2. Litigation procedures, including pleading requirements, rules of court, and evidentiary rules.
3. State and federal court procedures and rules of evidence.
4. Interview techniques and methods and strategies for case preparation.
5. Pleadings and effective practices and techniques in the presentation of court cases.
6. Principles, methods and techniques of legal research and investigation.
7. State and federal political systems and the legislative process.
8. City Council procedures, filing requirements and deadlines, as well as parliamentary procedures found in Code provisions that govern Council proceedings.
9. Municipal Code, state and federal law and regulation, court decisions and other legal requirements applicable to municipal government functions, operations and staff.
10. The Brown Act, the Fair Political Practices Act, the Public Records Act and other state laws and court cases applicable to municipalities and public bodies.
11. City Code provisions, ordinances, policies and City Attorney opinions.
12. Operating, financial and legal problems and trends among municipal agencies.
13. Principles and practices of legal communication.
14. Responsibilities and obligations of public officials and administrative agencies in the State of California.
15. Principles and practices of public administration, including budgeting, financial planning, purchasing, contracting and maintenance of records.
16. Principles, practices and procedures of law office administration.
17. Principles and practices of effective management and supervision.
18. City human resources policies and procedures and labor contract provisions.

### **Ability to:**

1. Plan, organize and administer the activities of a municipal law office providing a wide range of legal advice and litigation services in diverse areas of the law.
2. Prepare legal briefs and other legal documents and instruments.
3. Define complex legal and organizational issues, perform legal research, analyze problems, evaluate alternatives and develop sound expert conclusions and recommendations.
4. Present statements of fact, law and argument clearly, logically and persuasively.
5. Represent the City effectively in negotiations and other dealings on behalf of the City and the City Council.
6. Exercise sound, independent judgment within general policy guidelines and legal parameters.
7. Interpret state and federal laws, regulations, legislation and constitutional provisions affecting municipal operations.
8. Develop sound litigation strategy and represent the City effectively in administrative proceedings, public hearings, courts of law and intergovernmental meetings.

9. Prepare clear, concise and comprehensive correspondence, reports and other written materials.
10. Use effective written and oral communication skills, including explaining complex and unfamiliar principles to non-technical audiences.
11. Advocate for the City in presenting statements of fact, law and argument clearly, logically and persuasively.
12. Objectively and neutrally evaluate witnesses, legal materials and evidence.
13. Perform highly detailed work on multiple, concurrent tasks; work under changing and intensive deadlines with frequent interruptions.
14. Organize, set priorities and exercise sound independent judgment within areas of responsibility.
15. Remain politically neutral on issues of public policy while providing legal advice that accounts for political considerations.
16. Conduct computer assisted legal research and investigation.
17. Use a high degree of tact, discretion and diplomacy in dealing with sensitive situations and concerned or upset individuals.
18. Establish and maintain effective working relationships with elected officials, City management and staff, officers of the court, litigants and their attorneys, complainants, representatives of other public agencies, business and community leaders, media representatives, City residents, the public and others encountered in the course of work.

#### **Education, Training and Experience:**

A typical way of obtaining the knowledge, skills and abilities outlined above at the level is graduation from a four-year college or university; graduation with a Juris Doctor degree from an accredited law school, admission to the State Bar of California; and:

#### **Deputy City Attorney I:**

1. 0 to 4 years of experience as an attorney in the practice of law in the State of California.

Experience in other areas of law may be substituted for public law experience depending on applicability to current needs at the discretion of the City Attorney.

#### **Licenses; Certificates; Special Requirements:**

Current active membership in the Bar of the State of California in good standing and admission to practice before the State of California and Federal courts.

A valid California driver's license and the ability to maintain insurability under the City's vehicle insurance policy.

#### **PHYSICAL AND MENTAL DEMANDS**

The physical and mental demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### **Physical Demands**

While performing the duties of this class, the employee is regularly required to sit; talk or hear, in person and by telephone; use hands to finger, handle, feel or operate standard office equipment; and reach with hands or arms. The employee frequently is required to walk and stand. The employee is occasionally required to climb or balance, stoop, kneel, crouch or crawl.

Specific vision abilities required by this job include close vision, color vision, the ability to distinguish basic colors and shades, depth perception and the ability to adjust focus.

**Mental Demands**

While performing the duties of this class, the employee is regularly required to use oral and written communication skills; read and interpret data, information and documents; analyze and solve problems; observe and interpret data and situations; learn and apply new skills or information; perform highly detailed work on multiple concurrent tasks; work under changing and intensive deadlines with frequent interruptions; and interact with City officials, management, staff, the public and others encountered in the course of work.

**WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee works under typical office conditions, and the noise level is usually quiet.

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