

APPROVALS	
BUDGET OFFICER	<i>me</i>
CITY ATTORNEY	<i>SMB</i>
CITY MANAGER	<i>d</i>

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## Report to City Council

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**TO:** Mayor and City Council

**FROM:** Michelle Dawson, City Manager  
Richard Teichert, Chief Financial Officer

**AGENDA DATE:** March 11, 2014

**TITLE:** MID-YEAR BUDGET REVIEW AND APPROVAL OF THE REVISED OPERATING BUDGET FOR FISCAL YEARS 2013/14 and 2014/15

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### **RECOMMENDED ACTION**

Recommendations: That the City Council:

1. Receive and file the mid-year budget summary.
2. Adopt Resolution No. 2014-22. A Resolution approving the Revised Operating Budget for the City of Moreno Valley for FYs 2013/14 and 2014/15, pursuant to the revenue and expenditure changes presented in Exhibits A and B to the Resolution.
3. Approve the Position Control Roster. Specific positions are discussed within this staff report and listed on Attachment 4 to this staff report.
4. Direct the Chief Financial Officer to adjust the designations of certain fund balances as requested within this staff report.

Recommendations: That the CSD:

1. Acting in its capacity as the President and Board of Directors of the Moreno Valley Community Services District, adopt Resolution No. CSD 2014-01. A Resolution approving the Revised Operating Budget for the Moreno Valley Community Services District for FYs 2013/14 and 2014/15, pursuant to the revenue and expenditure changes presented in Exhibits A and B to the Resolution.

## **BACKGROUND**

On June 11, 2013, the City Council adopted the Two-Year Operating Budget for Fiscal Years (FY) 2013/14 – 2014/15. The budget included all component units of the City, including the General Fund, Community Services District and Successor Agency. During the two-year budget period, the City Council will be apprised of the City's financial condition through the process of First Quarter and Mid-Year Budget Reviews. This ongoing process ensures a forum to look at expenditure and revenue deviations from the estimates made in the budget document. Additionally, any significant variances in projected revenue or unanticipated expenditures will be shared with the City Council should they occur.

In December, staff presented a first quarter review that provided final results for FY 2012/13, as well as results for the first three months of FY 2013/14. This report will provide a FY 2013/14 Mid-Year Review for the first six months of FY 2013/14, July through December. The Mid-Year budget review will focus primarily on the City's General Fund. The General Fund represents the greatest impacts as well as most budget adjustments that are necessary for the remainder of the year. This review will also present six-month operational results from other key funds that are trending negatively or that require subsidy from the General Fund or other funds to meet operational requirements. This mid-year report, and the recommended actions, represents those changes currently identified to complete FYs 2013/14 and 2014/15.

The goal and direction regarding the fiscal status of City operations remain unchanged, "Maintain a Balanced General Fund Budget" based on the City Council's direction. Changes were considered where necessary to adjust for expenditure needs that could not be absorbed within current approved appropriations and to correct some one-time and technical requirements in some funds. This report identifies the budget adjustments as recommended by the City Manager.

## **DISCUSSION**

This Mid-Year report updates the Mayor and Council regarding current year financial trends and provides the opportunity for the City Council to review the recommended actions as they relate to revenues and expenditures. Based on economic activity and revenue collections through December 2013, staff is not anticipating that total revenues will produce any significant increases over the amounts originally budgeted. Although there are some increases noted by revised estimates, there are offsetting adjustments that negate these impacts. The only General Fund revenue adjustments recommended for approval are intended to increase revenues based on current development activities. The net impact is to increase General Fund revenues by \$885,130 to \$78,827,770 as presented on Exhibit A. Although current estimates have indicated that the final totals may exceed the budgeted revenues, the economy and certain revenue sources may continue to be volatile and therefore any additional increase is not recommended for action at this time.

The FY 2013/14 expenditures budget, as currently amended, totals approximately \$178.9 million with the General Fund comprising \$77.9 million. The recommended mid-year budget changes increase expenditures by \$566,000 to \$78.5 million. The fund continues to be balanced, without the use of fund balance. The majority of the recommended expenditure increases are represented by increased costs estimated for Public Works and Community & Economic Development for development related activities. The specific budget adjustments for the General Fund are summarized in Exhibit A attached to the City Council Resolution recommended for approval.

The mid-year adjustments also contain position control changes that are requested to better align workloads and managerial efficiencies. The cost impact of these changes is neutral. As part of these adjustments, one new title is also recommended. A Management Analyst position will be defunded and new Sustainability and Intergovernmental Program Manager position will be created to assist with sustainability programs and legislative affairs. The current Fire Marshal position will also be defunded and the City will seek to complete these activities through an amendment to the Fire Service contract. Attachment 4 provides a summary of the current position changes along with a copy of the comprehensive position control roster.

#### General Fund Revenue Update

Revenue receipts do not follow an even schedule. Although 50% of the fiscal year has elapsed, based on historic trends revenues are estimated to be at approximately 27.5% of the budgeted amount. Actual revenues received are currently 28.5% of budget. Revenue amounts continue to be, for the most part, stable. Although there will be variances in some of the amounts budgeted, the total is expected to remain within 1% of the amended budget for the year. Total General Fund revenue is estimated to be \$78.8 million. It should be noted that this lag in timing of revenue receipts is one reason an operating cash reserve is necessary.

#### General Fund Expenditure Update

Although not all expenditures follow a straight-line spending pattern, operating expenditures should track close to within 50% of budget for the year at the end of the first six months. As of December 31, 2013 total General Fund expenditures were at 50%. This pace is within expectations for most activities in the General Fund.

#### Fund Balance Designation

The City Council has the authority to commit fund balance to make available certain funds for future activities. With the adoption of the Mid-Year budget adjustments, the designations of certain fund balances are being requested.

- On December 11, 2012, the City Council approved the designation of \$101,000 of General Fund fund balance as designated for Outside Legal Services. These funds were committed to provide a contingency in years when outside legal services were needed beyond the anticipated budget. With the requested budget

adjustments for increased City Attorney's expenditures, at this time it is requested that these funds be uncommitted and made available to fund the additional legal costs.

- CSD Zone E previously received \$129,722 from property owners to be committed for the future maintenance of the pedestrian bridge spanning over the Line F channel between Hastings Dr. and Gladstone Ave. As part of the Mid-Year budget request, it is being requested that these funds be transferred to the General Fund and be committed for the future maintenance of the pedestrian bridge.
- CSD Zone A currently has a committed fund balance of \$17,332. Since these funds can be used for recreation activities, which are typically funded through current Zone A activities, it is being requested at this time that these funds be uncommitted.

### Position Control Actions

The Position Control Roster approved by the City Council on June 11, 2013 serves as an important internal control tool for City Council to establish authorized positions for the City while enabling staff to manage within the authorized and funded approved positions. Position Control addresses career authorized positions and does not include temporary positions. As a result of operational changes some positions are being requested to be adjusted based on current and projected demands for those positions.

The Community and Economic Development Department is seeking to add one Associate Planner to meet current demands. This position will be funded through planning fees and available grant revenues.

Following the prior transition of the Human Resources Department into the Administrative Services Department, the Sr. Administrative Asst. is requested to be converted to an Executive Asst. to meet the new demands of supporting new Divisions within the Department.

A vacant Management Analyst position tasked with administering the solid waste franchise agreement and recycling program is proposed to be upgraded to Sustainability and Intergovernmental Programs Manager with increased responsibilities for the City's legislative advocacy program and serving as a City liaison with other government agencies and our regional partners.

In addition, staff is requesting the current Fire Marshal position be defunded and the City will seek to complete these activities through an amendment to the Fire Service contract.

The following table provides a summary of all position changes, and shows that the total number of positions approved in the Adopted Budget remains unchanged:

<u>Department / Position Title</u>	<u>FY 2013/14 Position Adjustment</u>	<u>FY 2014/15 Position Adjustment</u>
<u>Community &amp; Economic Development</u>		
Associate Planner	1	
<u>Fire</u>		
Fire Marshal		(1)
<u>Administrative Services</u>		
Sr Administrative Asst	(1)	
Executive Assistant	1	
<u>Parks &amp; Community Services</u>		
Administrative Asst	1	
Sr Office Asst	(1)	
<u>Public works</u>		
Permit Technician	(1)	
Management Assistant	1	
Management Analyst	(1)	
<u>City Manager</u>		
Sustainability and Intergovernmental Prog. Mgr.	1	
<b>Total</b>	<b>1</b>	<b>(1)</b>

#### Pilot Program Related to Addressing Compensated Absences Unfunded Liability

Last year a number of study session presentations were made on the City's long term fiscal challenges. Included among these was the unfunded liability for compensated absences, which is currently at approximately \$6.3 million citywide. Staff is proposing a one-year pilot program to begin addressing this by offering a limited, one-year leave sell back incentive.

When an employee schedules to take at least 40 hours of annual leave, he/she may "sell back" an additional 40 hours of accrued annual leave at the same time. This will encourage employees to use leave to maintain an appropriate life/work balance while assisting the City in addressing this unfunded liability by taking 80 hours of accrued leave off the books for each employee who uses the incentive. This pilot program will

also include safeguards to ensure that participating employees will retain sufficient leave hours to accommodate illness or other unplanned absences.

## **SUMMARIES OF OTHER MAJOR FUNDS**

### **Gas Tax (Fund 2000)**

The Gas Tax Fund is on track for both revenues and expenditures. There is a budget adjustment recommended for the mid-year that increases revenue sources by \$1,134,211 based on the completed bond issuance. The revenues will reimburse the fund for prior year expenditures.

### **Storm Water Management (Fund 2008)**

To consolidate plan check activities, certain revenues and expenditures are being allocated to the General Fund's Land Development Division. In addition, the current transfer from the General Fund to the Storm Water Management Fund will be eliminated as these activities will now be monitored within the General Fund due to the potential city-wide impacts of future legislative and environmental requirements.

### **Successor Agency Admin Fund (Fund 4800)**

In connection with the FY 2013/14 Recognized Obligation Payment Schedules, the Department of Finance approved the payment of the Affordable Housing Agreement between the former Redevelopment Agency of the City of Moreno Valley and MV Hemlock Limited Partnership. Funds in the amount of \$1,000,000 have been received from the County and paid out per the terms of the Agreement. The requested budget amendment will adjust the budget to match these activities. No new funding is being requested.

### **Community Services District (CSD) Zone A – Parks & Community Services (Fund 5011)**

The largest revenue sources are property tax and parcel fees, which are collected and remitted twice annually. Expenses are expected to be within expectations. As previously presented at the study session in November 2013, the budget will continue to be reviewed throughout the year to identify potential savings and will bring back to City Council any possible budget adjustments.

### **Electric Utility (Fund 6010)**

Staff is recommending an increase in expenditures for the costs of purchased power in the amount of \$606,023. This amount is offset by existing revenues along with new revenues based on the recently approved rate increase. An adjustment to the solar rebate program expenditures is also requesting an increase of \$437,811 based on the increased number of eligible rebates for MVU customers. These expenditures will be funded by Public Purpose revenues received.

### Facilities Maintenance (Fund 7310)

Multiple projects to replace aging capital building components and equipment are being proposed based on the capital asset replacement schedule. The amount budgeted is \$390,000 and will be paid from replacement funds.

### **SUMMARY**

This Mid-Year report updates the Mayor and Council regarding current year financial trends and provides the opportunity for the City Council to review the recommended actions as they relate to revenues and expenditures. Based on economic activity and revenue collections through December 2013, staff is not anticipating that total revenues will produce any significant increases over the amounts originally budgeted. Although there are some increases noted by revised estimates, there are offsetting adjustments that negate these impacts.

The goal and direction regarding the fiscal status of City operations remain unchanged, "Maintain a Balanced General Fund Budget" based on the City Council's direction. Changes were considered where necessary to adjust for expenditure needs that could not be absorbed within current approved appropriations and to correct some one-time and technical requirements in some funds. This report identifies the budget adjustments as recommended by the City Manager. With these proposed amendments, the General Fund shall remain structurally balanced.

### **ALTERNATIVES**

1. Approve proposed resolution approving the Revised Operating Budget for the City of Moreno Valley for FYs 2013/14 and 2014/15, pursuant to the revenue and expenditure changes presented in Exhibits A and B to the Resolution; and
2. Approve the Position Control Roster. Specific positions are discussed within this staff report and listed on Attachment 4 to this staff report; and
3. Direct the Chief Financial Officer to make modifications to the designation of certain fund commitments as discussed within this staff report; and
4. Approve proposed resolution approving the Revised Operating Budget for the Moreno Valley Community Services District for FYs 2013/14 and 2014/15, pursuant to the revenue and expenditure changes presented in Exhibits A and B to the Resolution.
5. Not Approve Alternatives 1-4 to amend the FYs 2013/14 and 2014/15 Operating Budget. This action may restrict the ability for the City to meet certain service and financial obligations.

**FISCAL IMPACT**

The fiscal impacts are identified within the proposed Resolutions.

**CITY COUNCIL GOALS**

**Revenue Diversification and Preservation.** Develop a variety of City revenue sources and policies to create a stable revenue base and fiscal policies to support essential City services, regardless of economic climate.

**COMMITTEES**

The proposed Mid-Year budget amendments were presented to the Finance Subcommittee on February 28, 2014 and recommended for approval by the City Council.

**NOTIFICATION**

Publication of the agenda.

**ATTACHMENTS**

Attachment 1: FY 2013/14 Mid-Year Budget Summary

Attachment 2: Proposed Resolution – City Council

Attachment 3: Proposed Resolution – CSD

Attachment 4: Position Control Changes

Attachment 5: Sustainability and Intergovernmental Program Manger Job Description

Exhibit A: FYs 2013/14 and 2014/15 Recommended General Fund Budget Changes

Exhibit B: FYs 2013/14 and 2014/15 Recommended Non General Fund Budget Changes

Prepared By:  
Marshall Eyerman  
Financial Resources Division Manager

Department Head Approval:  
Richard Teichert  
Chief Financial Officer

Approved by:  
Michelle Dawson  
City Manager



# City of Moreno Valley

## Fiscal Year 2013/14 Operating Budget

### Mid-Year Financial Summary

**TO:** Mayor and City Council

**FROM:** Richard Teichert, Chief Financial Officer

**DATE:** March 11, 2014

#### INTRODUCTION

On June 11, 2013, the City Council adopted the Two-Year Operating Budget for Fiscal Years (FY) 2013/14 – 2014/15. During the two-year budget period the City Council will be apprised of the City's financial condition through the process of First Quarter and Mid-Year Budget Reviews. This ongoing process ensures a forum to look at expenditure and revenue deviations from the estimates made in the budget document. Additionally, any significant variances in projected revenue or unanticipated expenditures will be shared with the City Council should they occur.

This report provides a review of the unaudited financial results for FY 2013/14 through the first six months of the fiscal year. (July 2013 – December 2013, 50% of the fiscal year).

#### CITYWIDE OPERATING EXPENDITURE SUMMARY

The following table contains a summary of the adopted budget, amended budget and the Mid-Year expenditures. The totals represent each major fund type and component unit of the City.

**Table 1. Citywide Expenditures**

<b>Fund/Component Unit</b>	<b>FY 2013/14 Adopted Budget</b>	<b>FY 2013/14 Amended Budget</b>	<b>Actuals as of 12/31/2013 (unaudited)</b>	<b>% of Amended Budget</b>
General Fund	\$ 76,868,536	\$ 77,919,931	\$ 39,145,693	50.2%
Community Services District (CSD)	18,663,690	19,517,917	8,657,340	44.4%
Successor Agency	6,017,569	5,909,652	3,872,652	65.5%
Housing Fund	-	-	246	-
Special Revenue Funds	28,994,941	35,510,892	13,628,078	38.4%
Capital Projects Funds	1,736,726	1,682,826	1,947,821	115.7%
Electric Utility Funds	18,470,974	18,552,034	8,053,941	43.4%
Internal Service Funds	14,741,628	15,110,660	6,148,821	40.7%
Debt Service Funds	5,411,100	5,443,738	5,496,307	101.0%
<b>Total</b>	<b>\$ 170,905,164</b>	<b>\$ 179,647,650</b>	<b>\$ 86,950,900</b>	<b>48.4%</b>

Actions taken by the City Council subsequent to the June 11, 2013 adoption of the two-year budget have resulted in some important service level enhancements. After five years of being closed every Friday, City Hall is now open two Fridays per month to accommodate the needs of our development community. Additionally, our facilities are now open one additional half hour Monday through Thursday to better serve all of the community and our customers. Contracting Library Services will more than triple the books and materials budget to over \$190,000; provide 25% additional weekly service hours, including Sunday service. The Moreno Valley Animal Shelter is also providing more customer-friendly hours of operation as it is now open Fridays, Saturdays, and Sundays to reunite families with lost pets, assist our residents in finding just the right addition to their families, and better care for our community's needy animals.

The significant amendments approved and included in the Amended Budget are:

- On June 25, 2013, the City Council approved the Employee Memorandum of Understanding. The impact city wide was \$1,706,870.
- On June 25, 2013, the City Council approved the outsourcing of library services to LSSI. In future years this contract will result in an estimated \$250,000 savings annually. For FY 2013/14, due to the timing of implementation of the contract and employee leave payouts, there is an increased expense of \$266,284 from the Library Fund along with the increased transfer amount from the General Fund of \$258,127.
- On September 24, 2013, the City Council approved carryovers from FY 2012/13 in the amount of \$5,044,263. Although these expenditures had been approved as part of the prior year's budget, it has been City practice to present these carryovers for approval, prior to carryover.
- There were also multiple grants accepted in the amount of \$92,285, with offsetting revenues.
- An adjustment of (\$800,000) was input for the CDBG Fund, the costs which are now included in Capital Improvement Plan.

The majority of this mid-year update will focus on the General Fund, as it supports all basic services provided to City residents. Highlights for other key component funds will be discussed at a summary level as well.

# GENERAL FUND OPERATING

## Table 2. General Fund Operations

	FY 2013/14 Adopted Budget	FY 2013/14 Amended Budget	Actuals as of 12/31/2013 (unaudited)	% of Amended Budget
<b>Revenues:</b>				
Taxes:				
Property Tax	\$ 9,647,100	\$ 9,647,100	\$ 3,453,662	14.8%
Property Tax in-lieu	13,640,000	13,640,000	-	
Utility Users Tax	16,114,000	16,114,000	6,525,579	40.5%
Sales Tax	15,570,000	15,570,000	2,595,963	16.7%
Other Taxes	7,965,000	7,965,000	1,924,794	24.2%
Licenses & Permits	1,514,000	1,514,000	1,047,567	69.2%
Intergovernmental	265,000	265,000	207,049	78.1%
Charges for Services	8,869,395	8,919,299	4,778,861	53.6%
Use of Money & Property	2,688,000	2,688,000	646,935	24.1%
Fines & Forfeitures	601,500	601,500	195,765	32.5%
Miscellaneous	51,400	51,400	37,011	72.0%
<b>Total Revenues</b>	<b>\$ 76,925,395</b>	<b>\$ 76,975,299</b>	<b>\$ 21,413,188</b>	<b>27.8%</b>
<b>Expenditures:</b>				
Personnel Services	13,382,123	14,109,436	6,789,536	48.1%
Contractual Services	53,132,865	53,231,939	26,633,571	50.0%
Material & Supplies	1,152,571	1,121,171	474,526	42.3%
General Government	-	-	-	-
Debt Service	-	-	-	-
Fixed Charges	6,791,974	6,800,255	3,976,990	58.5%
Fixed Assets	125,000	115,000	-	0.0%
<b>Total Expenditures</b>	<b>\$ 74,584,533</b>	<b>\$ 75,377,801</b>	<b>\$ 37,874,623</b>	<b>50.2%</b>
<i>Excess (Deficiency) of Revenues Over (Under) Expenditures</i>	2,340,862	1,597,498	(16,461,436)	
<b>Transfers:</b>				
Transfers In	967,341	967,341	827,547	85.5%
Transfers Out	2,284,003	2,542,130	1,271,070	50.0%
<b>Net Transfers</b>	<b>\$ (1,316,662)</b>	<b>\$ (1,574,789)</b>	<b>\$ (443,523)</b>	
Total Revenues & Transfers In	77,892,736	77,942,640	22,240,735	28.5%
Total Expenditures & Transfers Out	76,868,536	77,919,931	39,145,693	50.2%
<b>Net Change of Fund Balance</b>	<b>\$ 1,024,200</b>	<b>\$ 22,709</b>	<b>\$ (16,904,959)</b>	

(1) Based on historical averages, Total Revenues & Transfers In are anticipated to be 27.5% through December.

(2) With six months recorded for the Fiscal Year, Total Expenditures are anticipated to be 50% through December.

(3) Significant amendments approved and included in the General Fund Amended Budget include

- On June 25, 2013, the City Council approved the Employee Memorandum of Understanding. The portion of this impact to the General Fund was \$732,084.

- On June 25, 2013, the City Council approved the outsourcing of library services to LSSI. In future years this contract will result in an estimated \$250,000 savings annually. For FY 2013/14, due to the timing of implementation of the contract and employee leave payouts, there is an increased transfer amount from the General Fund of \$258,127.

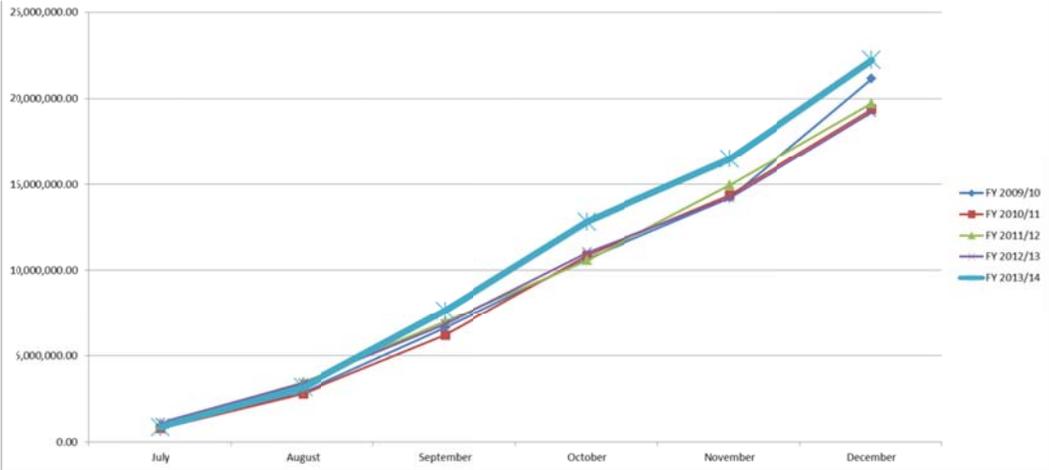
**General Fund Operating Revenues**

The General Fund is comprised of several revenue types. However, the main sources include property tax, utility users tax, and sales tax. Each of these are affected by different economic activity cycles and pressures.

**Table 3. General Fund Revenues**

	FY 2013/14 Adopted Budget	FY 2013/14 Amended Budget	Actuals as of 12/31/2013 (unaudited)	% of Amended Budget
<b>Revenues:</b>				
<b>Taxes:</b>				
Property Tax	\$ 9,647,100	\$ 9,647,100	\$ 3,453,662	35.8%
Property Tax in-lieu	13,640,000	13,640,000	-	0.0%
Utility Users Tax	16,114,000	16,114,000	6,525,579	40.5%
Sales Tax	15,570,000	15,570,000	2,595,963	16.7%
Other Taxes	7,965,000	7,965,000	1,924,794	24.2%
Licenses & Permits	1,514,000	1,514,000	1,047,567	69.2%
Intergovernmental	265,000	265,000	207,049	78.1%
Charges for Services	8,869,395	8,919,299	4,778,861	53.6%
Use of Money & Property	2,688,000	2,688,000	646,935	24.1%
Fines & Forfeitures	601,500	601,500	195,765	32.5%
Miscellaneous	51,400	51,400	37,011	72.0%
<b>Total Revenues</b>	<b>\$ 76,925,395</b>	<b>\$ 76,975,299</b>	<b>\$ 21,413,188</b>	<b>27.8%</b>

**Chart 1. General Fund Revenue Trends  
(5 Year Trend Through December)**



**Property Taxes/Property Taxes In-Lieu**

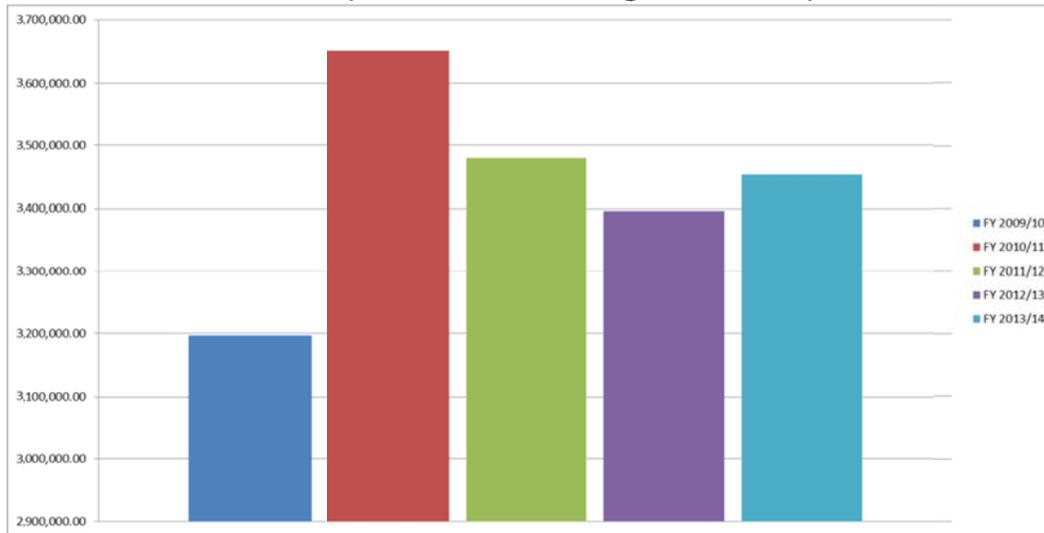
Property taxes were budgeted to increase by 0.38% from the FY 2012/13 Amended Budget. The annual schedule of property tax payments from the County of Riverside will provide payments to the City based on the following estimated schedule:

### Secured Property Tax Payment Dates

Settlement 1	January 20-24, 2014
Settlement 2	May 19-23, 2014
Settlement 3	August 4-8, 2014
Teeter Settlement	October 20-24, 2014

Based on historical averages of actual receipts, the City is estimated to receive 15% of the budgeted property tax revenue through mid-year. The City has currently received 15% through mid-year. Property taxes will continue to be monitored as property valuations may adjust through the year based on property sales and assessment appeals filed with the County.

**Chart 2. General Fund Revenue Trend – Property Taxes/Property Taxes In-Lieu  
(5 Year Trend Through December)**

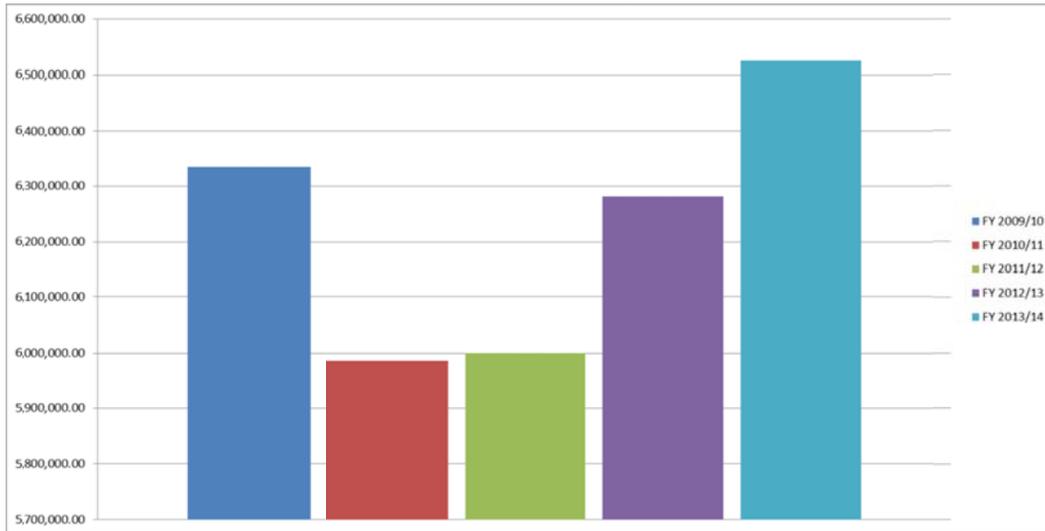


### ***Utility Users Tax***

Utility Users taxes were budgeted to increase 0.34% from the FY 2012/13 Amended Budget. This projection of growth is primarily due to competitive forces within the communications markets. Both the wireless and wired markets experienced downturns year over year. Based on our discussions with utility tax experts, there are a couple of causes for this trend. First is competition and bundling practices within the market as more small players continue to join the market. Second is the migration of customers from contract plans to prepaid plans. Currently there is no method within the State to capture UUT related to prepaid wireless plans. There is currently legislation in Sacramento trying to address this and close that gap.

Based on historical averages of actual receipts, the City is estimated to receive 40% of the budgeted utility users tax revenue through mid-year. The City has currently received 40% through mid-year.

**Chart 3. General Fund Revenue Trend – Utility Users Taxes  
(5 Year Trend Through December)**

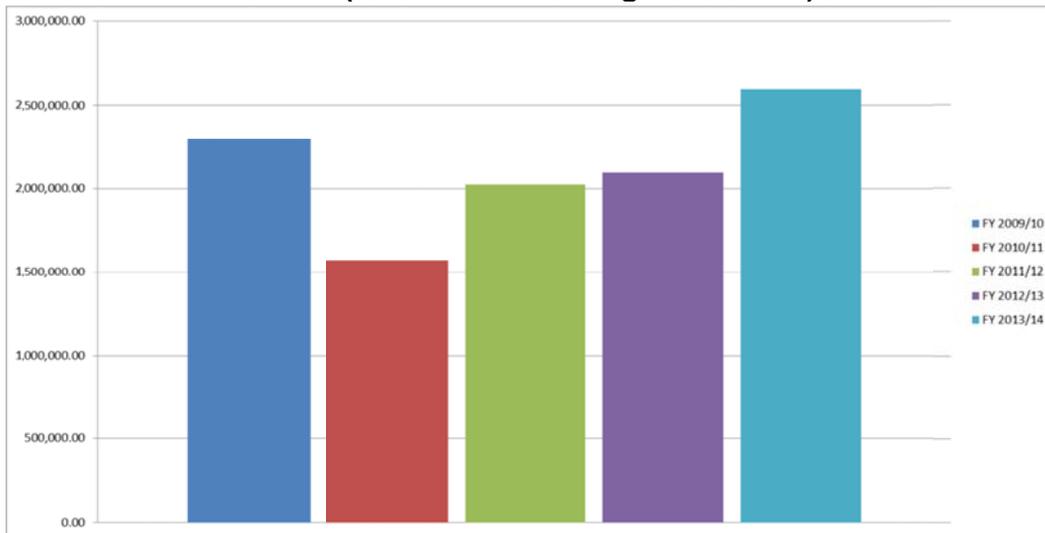


**Sales Taxes**

Based on the recovering economy and new businesses that began operating in the City, the FY 2013/14 sales tax budget was increased by 12.8%. Sales tax receipts will need to be continually monitored through the year to determine if current trends begin to plateau or begin to decrease.

Based on historical averages of actual receipts, the City is estimated to receive 18.7% of the budgeted sales tax revenue through mid-year. The City has currently received 16.7% through mid-year.

**Chart 4. General Fund Revenue Trend – Sales Taxes  
(5 Year Trend Through December)**

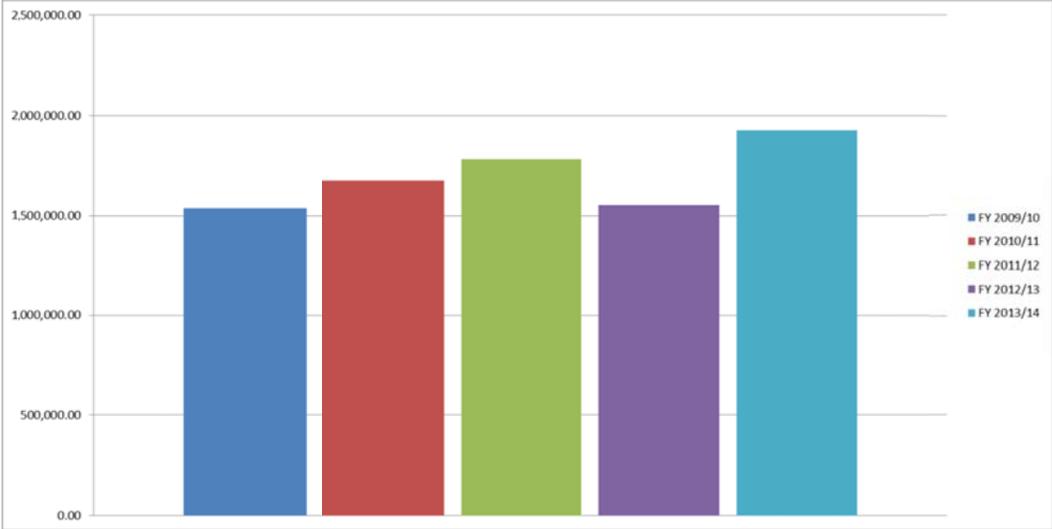


**Other Taxes**

Other taxes are primarily composed of Business Gross Receipts, Transient Occupancy Tax, Documentary Transfer Tax, and Franchise Fees. Collectively, other taxes were budgeted to increase 2.9% from the FY 2012/13 Amended Budget.

Based on historical averages of actual receipts, the City is estimated to receive 23% of the budgeted Other Taxes revenue through mid-year. The City has currently received 24% through mid-year.

**Chart 5. General Fund Revenue Trend – Other Taxes  
(5 Year Trend Through December)**

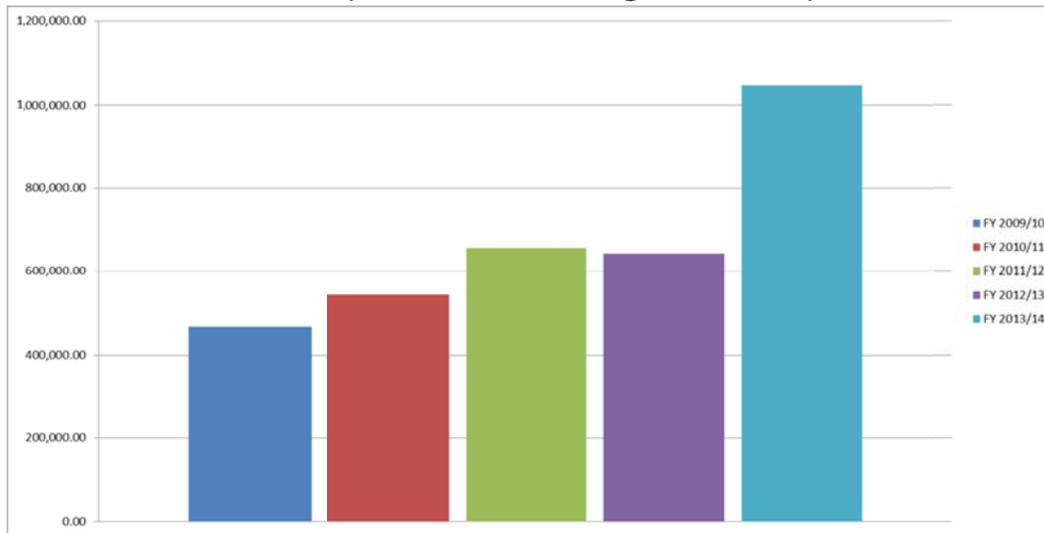


**Licenses & Permits**

Licenses & Permits are primarily composed of Business and Animal Licenses, along with Building, Electrical, Mechanical, Plumbing and other permits. Collectively, Licenses & Permits were budgeted to decrease 1% from the FY 2012/13 Amended Budget.

Based on historical averages of actual receipts, the City is estimated to receive 51% of the budgeted Licenses & Permits revenue through mid-year. The City has currently received 69% through mid-year.

**Chart 6. General Fund Revenue Trend – Licenses & Permits  
(5 Year Trend Through December)**



***Intergovernmental***

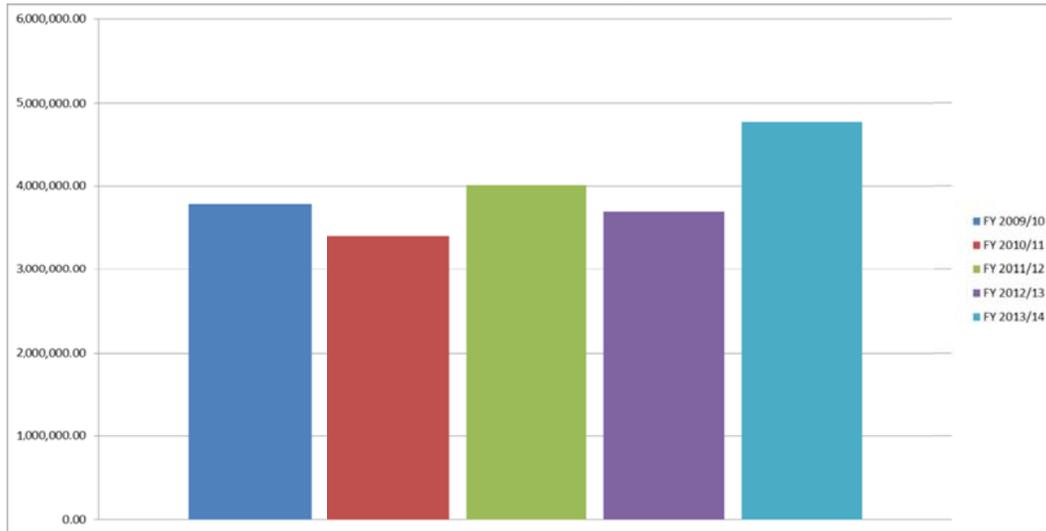
Intergovernmental revenues through mid-year reflect a one-time revenue of \$86,800 for the Police Department as a result of asset forfeitures.

***Charges for Services***

Charges for Services are primarily composed of Plan Check Fees, Inspection Fees, Administrative Charges to other funds, and Parking Control Fines. Collectively, Charges for Services were budgeted to increase 21% from the FY 2012/13 Amended Budget. This projected increase is due to revenues exceeding the FY 2012/13 budget by almost \$1 million.

Based on historical averages of actual receipts, the City is estimated to receive 43% of the budgeted Charges for Services revenue through mid-year. The City has currently received 53.6% through mid-year.

**Chart 7. General Fund Revenue Trend – Charges for Services  
(5 Year Trend Through December)**



***Use of Money and Property***

Investment income continues to remain low due to extremely low rates of return for fixed income investments. Currently, the Two-year Treasury Note is yielding only 0.38%. Through a professional money management firm, the City’s portfolio is achieving a yield of about 1.31% with a duration of just over 2.47 years. This is a very low rate of return compared to historical experience, but is indicative of how investment income is performing everywhere. Chandler Asset Management was able to supplement the investment income by employing a Total Return strategy which utilizes active trading to sell securities at advantageous points to achieve gains on the sale. As the market begins to move upward, there will be less opportunity for these trading gains.

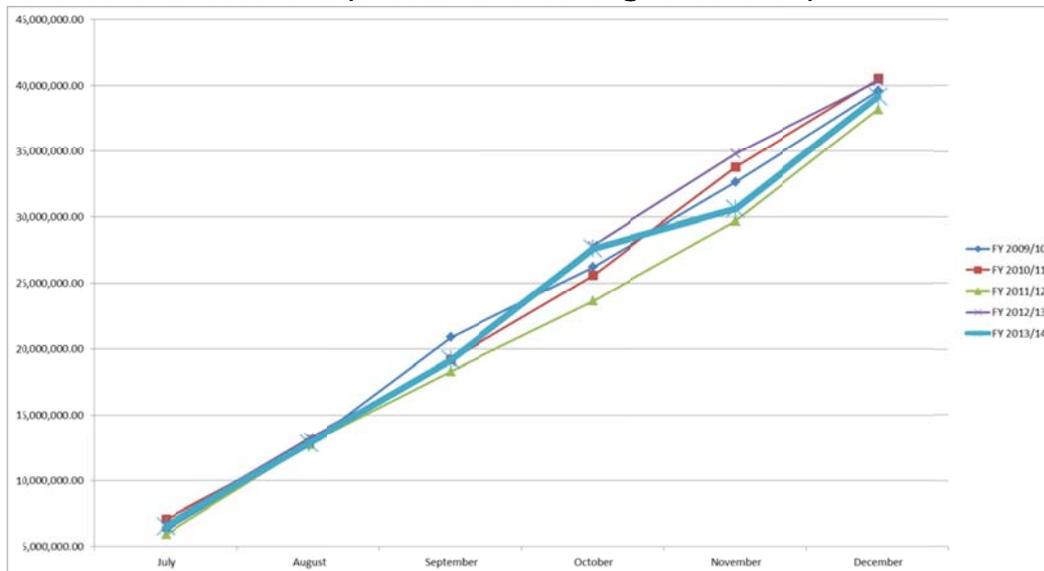
***General Fund Expenditures***

Expenditures are being spent in-line with prior year expenditures: although the following table does identify an overall reduction due to the expense reductions adopted as part of the FY 2013/14 budget.

**Table 4. General Fund Expenditures**

Department	FY 2013/14 Adopted Budget	FY 2013/14 Amended Budget	Actuals as of 12/31/2013 (unaudited)	% of Amended Budget
City Council	\$ 616,632	\$ 630,013	\$ 302,027	47.9%
City Clerk	448,351	464,852	245,884	52.9%
City Manager	1,318,957	1,367,047	1,025,492	75.0%
City Attorney	483,533	499,545	401,398	80.4%
Community & Economic Development	6,731,597	5,297,377	2,328,376	44.0%
Financial & Management Services	2,980,392	3,099,378	1,395,463	45.0%
Administrative Services	3,657,689	3,776,024	1,680,463	44.5%
Public Works	2,136,995	3,940,814	1,968,818	50.0%
Non-Departmental	3,096,503	3,352,911	2,226,200	66.4%
<b>Non-Public Safety Subtotal</b>	<b>21,470,649</b>	<b>22,427,961</b>	<b>11,574,122</b>	<b>51.6%</b>
<b>Public Safety</b>				
Police	37,939,734	37,959,758	19,169,182	50.5%
Fire	17,458,153	17,532,212	8,402,389	47.9%
<b>Public Safety Subtotal</b>	<b>55,397,887</b>	<b>55,491,970</b>	<b>27,571,572</b>	<b>49.7%</b>
<b>Total</b>	<b>\$ 76,868,536</b>	<b>\$ 77,919,931</b>	<b>\$ 39,145,693</b>	

**Chart 8. General Fund Expense Trends  
(5 Year Trend Through December)**



**CONTINUED CHALLENGES AND ITEMS OF NOTE**

Preserving a balanced City budget over the next several years will require the same level of vigilance and strategic planning which produced the budget. While focusing significant energy

to attract and retain local businesses, the City will also contend with fiscal pressures associated with:

- A General Fund subsidy for street lights of approximately \$1 million annually;
- Continued cost increases levied by the County for contract law enforcement services;
- Projected cost increases for contract Fire protection;
- Anticipated pension cost increases, exacerbated by revisions to CalPERS rate methodology which had previously smoothed rate increases over longer periods;
- With the dissolution of the prior Redevelopment Agency, there are continued risks that the payment of certain agreements may not be approved by the California Department of Finance, which will impact the General Fund.
- The General Fund's obligation to guarantee debt service payments on the police facility;
- Annual contributions to the trust for Other Post-Employment Benefits (OPEB), which have been suspended for FY 2013/14 budgets. For FY 2014/15 the amount for the General Fund is \$450,000/yr. The annual payments will need to be resumed and unpaid amounts for prior years will be considered when the next actuarial valuation is completed;
- The restoration of funding for deferred infrastructure maintenance during the fiscal downturn.

The City Council's resolve as demonstrated during the budget cycle, along with engaged managers throughout the City organization and a collaborative relationship with our employees should continue to serve us well to successfully address these challenges ahead.

## OTHER KEY FUNDS

The following summaries describe other major funds in the City.

### ***Moreno Valley Community Services District***

The Moreno Valley Community Services District (CSD) was formed by the voters in 1984 to collect fees and certain taxes to provide an array of services including parks, recreation and community services, streetlights, landscaping and ongoing maintenance. The CSD provides these services through separate "zones" that define the services that are provided.

For certain zones, the primary revenue source used to provide services to properties is parcel fees or taxes levied on properties via their annual tax bill. Proposition 218, passed by California voters in November 1996, has posed a serious challenge to managing the future operation of the CSD zones. Prop. 218 requires any revenue increase to be addressed through a voting process by affected property owners. For a period following the initial implementation of Prop. 218, the CSD was successful in receiving approval for some new or increased revenues. There were also revenue increases due to the growth of developed parcels within the zones. However, due to cost increases that exceed any offsetting increases in the revenues over the

past years, and the recent economic downturn slowing new parcel growth, property owners have been resistant to efforts to fully fund service levels.

**Table 5. CSD Operations**

	FY 2013/14 Adopted Budget	FY 2013/14 Amended Budget	Actuals as of 12/31/2013 (unaudited)	% of Amended Budget
<b>Revenues:</b>				
Taxes:				
Property Tax	\$ 3,188,300	\$ 3,188,300	\$ 1,201,559	37.7%
Other Taxes	6,322,000	6,322,000	96,361	1.5%
Charges for Services	6,115,031	6,115,031	641,727	10.5%
Use of Money & Property	614,221	614,221	278,383	45.3%
Fines & Forfeitures	50,000	50,000	19,005	38.0%
Miscellaneous	20,100	20,580	11,643	56.6%
Transfers In	1,943,244	2,459,771	1,300,768	52.9%
<b>Total Revenues</b>	<b>18,252,896</b>	<b>18,769,903</b>	<b>3,549,445</b>	<b>18.9%</b>
<b>Expenditures:</b>				
Library Services Fund (5010)	\$ 1,812,217	\$ 2,145,013	\$ 1,038,727	48.4%
Zone A Parks Fund (5011)	9,148,506	9,343,871	4,135,623	44.3%
Zone B Residential Street Lighting Fund (5012)	1,677,100	1,683,805	720,612	42.8%
Zone C Arterial Street Lighting Fund (5110)	927,800	1,188,385	629,948	53.0%
Zone D Standard Landscaping Fund (5111)	1,086,200	1,096,642	450,279	41.1%
Zone E Extensive Landscaping Fund (5013)	2,481,783	2,498,363	1,033,146	41.4%
Zone M Median Fund (5112)	281,844	285,224	126,521	44.4%
CFD No. 1 (5113)	1,182,223	1,210,286	499,416	41.3%
Zone S (5114)	66,017	66,328	23,068	34.8%
<b>Total Expenditures</b>	<b>18,663,690</b>	<b>19,517,917</b>	<b>8,657,340</b>	<b>44.4%</b>
<b>Net Change or Adopted Use of Fund Balance</b>	<b>\$ (410,794)</b>	<b>\$ (748,014)</b>	<b>\$ (5,107,895)</b>	

The significant amendments approved and included in the CSD Amended Budget are:

- On June 25, 2013, the City Council approved the Employee Memorandum of Understanding. The portion of this impact to the CSD was \$316,063.
- On June 25, 2013, the City Council approved the outsourcing of library services to LSSI. In future years this contract will result in an estimated \$250,000 savings annually. For FY 2013/14, due to the timing of implementation of the contract and employee leave payouts, there is an increased transfer amount from the CSD of \$266,284.
- On September 24, 2013, the City Council approved carryovers from FY 2012/13 in the amount of \$5,044,263. Of this amount, \$13,000 was allocated within the CSD. Although these expenditures had been approved as part of the prior year's budget, it has been City practice to present these carryovers for approval, prior to carryover.

### **Community Services District Zone A – Parks & Community Services**

The largest Zone within the CSD is Zone A. It accounts for the administration and maintenance of the Parks & Community Services facilities and programs. Funding sources for these services

come from a combination of property taxes, fees for service and smaller amounts from other City funds.

**Table 6. CSD Zone A Operations**

	FY 2013/14 Adopted Budget	FY 2013/14 Amended Budget	Actuals as of 12/31/2013 (unaudited)	% of Amended Budget
<b>Revenues:</b>				
Taxes:				
Property Tax	\$ 1,709,000	\$ 1,709,000	\$ 627,136	36.7%
Other Taxes	4,900,000	4,900,000	88,375	1.8%
Charges for Services	1,067,122	1,067,122	487,715	45.7%
Use of Money & Property	583,900	583,900	268,200	45.9%
Miscellaneous	18,100	18,100	7,650	42.3%
Transfers In	424,136	424,136	153,750	36.3%
<b>Total Revenues</b>	<b>8,702,258</b>	<b>8,702,258</b>	<b>1,632,825</b>	<b>18.8%</b>
<b>Expenditures:</b>				
35010 Parks & Comm Svcs - Admin	\$ 576,620	\$ 591,679	\$ 218,518	36.9%
35210 Park Maintenance - General	3,160,181	3,237,870	1,375,949	42.5%
35211 Contract Park Maintenance	461,603	464,403	169,986	36.6%
35212 Park Ranger Program	370,423	384,056	177,371	46.2%
35213 Golf Course Program	263,492	264,804	137,441	51.9%
35214 Parks Projects	173,625	180,534	85,444	47.3%
35215 CSD Public Facilities	-	-	-	-
35216 CFD#1	-	-	182	-
35310 Senior Program	609,009	620,371	265,634	42.8%
35311 Community Services	193,446	198,218	77,517	39.1%
35312 Community Events	81,327	95,881	59,456	62.0%
35313 Conf & Rec Cntr	629,075	632,947	295,777	46.7%
35314 Conf & Rec Cntr - Banquet	324,635	331,004	144,179	43.6%
35315 Recreation Programs	1,752,265	1,787,911	893,301	50.0%
35316 ASA Tournament	-	-	-	-
35317 July 4th Celebration	142,505	143,893	29,115	20.2%
95011 Non-Dept Zone A Parks	410,300	410,300	205,755	50.1%
<b>Total Expenditures</b>	<b>9,148,506</b>	<b>9,343,871</b>	<b>4,135,623</b>	<b>44.3%</b>
<b>Net Change or Adopted Use of Fund Balance</b>	<b>\$ (446,248)</b>	<b>\$ (641,613)</b>	<b>\$ (2,502,798)</b>	

### **Electric Utility**

The Moreno Valley Utility (MVU) manages the operation, maintenance and business planning of the City's electric utility. MVU's basic purpose is to purchase and distribute electricity to customers in newly developed areas of the City. The City began serving new customers in February 2004, and now serves more than 5,600 customers. As it reaches fiscal and operational maturity, MVU will continue to be a key component of the City's economic development strategy. The City Council has established special tiered rates for electric utility customers based upon factors such as the number of jobs created.

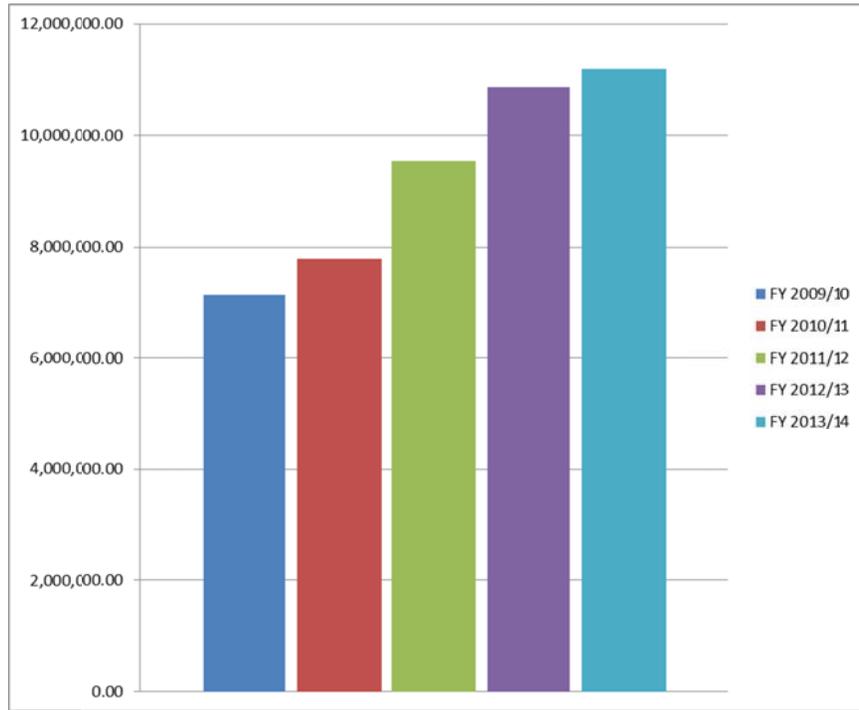
The main revenue source for this fund is derived from charges for services. The customer base includes residential, commercial and industrial customers. The growth in customer base will continue to provide for the ability to create rate stabilization and replacement reserve funding.

**Table 7. MVU Operations**

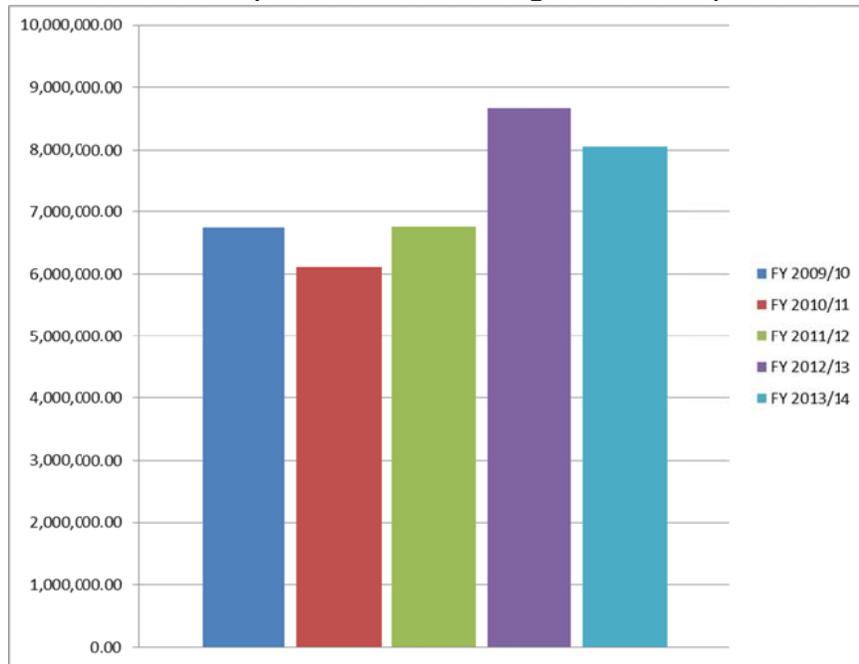
	FY 2013/14 Adopted Budget	FY 2013/14 Amended Budget	Actuals as of 12/31/2013 (unaudited)	% of Amended Budget
<b>Revenues:</b>				
Charges for Services	\$ 18,915,548	\$ 18,915,548	\$ 10,984,846	58.1%
Use of Money & Property	80,500	80,500	32,478	40.3%
Miscellaneous	123,488	123,488	24,951	20.2%
Transfers In	-	150,000	150,000	100.0%
<b>Total Revenues</b>	<b>19,119,536</b>	<b>19,269,536</b>	<b>11,192,275</b>	<b>58.1%</b>
<b>Expenditures:</b>				
45510 Electric Utility - General	\$ 15,591,767	\$ 15,632,827	\$ 7,014,079	44.9%
45511 Public Purpose Program	721,300	761,300	292,761	38.5%
45520 2007 Taxable Lease Rev Bonds	1,835,144	1,835,144	678,322	37.0%
45530 2005 Lease Revenue Bonds	322,763	322,763	68,779	21.3%
96030 Non-Dept 2005 Lease Revenue Bonds	-	-	-	
<b>Total Expenditures</b>	<b>18,470,974</b>	<b>18,552,034</b>	<b>8,053,941</b>	<b>43.4%</b>
<b>Net Change or Adopted Use of Fund Balance</b>	<b>\$ 648,562</b>	<b>\$ 717,502</b>	<b>\$ 3,138,334</b>	

MVU's revenues were budgeted to increase 11% from the FY 2012/13 Amended Budget, while expenses were only budgeted to increase by 7%. MVU's revenues and expenses will fluctuate annually based on energy demands.

**Chart 9. MVU Revenue Trends  
(5 Year Trend Through December)**



**Chart 10. MVU Expense Trends  
(5 Year Trend Through December)**



## SUMMARY

The City of Moreno Valley is on the path toward recovery following the Great Recession; unlike most other cities in this region, our FY 2013/14 Adopted Budget was fully balanced without the use of reserves.

Although activities through mid-year have provided positive results in some areas, the City should remain cautiously optimistic as we proceed through the fiscal year.

As positive fund balances begin to grow, we will bring back to the City Council for discussion options to address the other challenges and unfunded liabilities, as well as examining the reserve fund balances held by the City.

RESOLUTION NO. 2014-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, ADOPTING THE REVISED OPERATING BUDGETS FOR FISCAL YEARS 2013/14 and 2014/15

WHEREAS, the City Council approved the Operating Budget for the City for Fiscal Years 2013/14 and 2014/15, a copy of which, as may have been amended by the City Council, is on file in the Office of the City Clerk and is available for public inspection; and

WHEREAS, the City Manager has heretofore submitted to the City Council proposed amendments to the Operating Budgets for the City for Fiscal Years 2013/14 and 2014/15, a copy of which, as may have been amended by the City Council, is on file in the Office of the City Clerk and is available for public inspection; and

WHEREAS, the said proposed amendments to the Operating Budgets contain estimates of the services, activities and projects comprising the budget, and contain expenditure requirements and the resources available to the City; and

WHEREAS, the said proposed amendments to the Operating Budgets contain the estimates of uses of fund balance, if required, to stabilize the delivery of City services during periods of operational deficits; and

WHEREAS, the amended Operating Budgets, as herein approved, will enable the City Council to make adequate financial plans and will ensure that City officers can administer their respective functions in accordance with such plans.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. The Proposed Amendments to the Operating Budgets, as shown on Exhibits A and B to this Resolution and as on file in the Office of the City Clerk, and as may have been amended by the City Council, is hereby approved and adopted as part of the Annual Operating Budgets of the City of Moreno Valley for the Fiscal Years 2013/14 and 2014/15.
2. The Proposed Amendments to Position Control included within the staff report and contained in the Position Control Roster attached as Attachment 4 and on file in the Office of the City Clerk, and as may have been amended by the City Council, is hereby adopted as part of the Approved Position Control of the City of Moreno Valley for the Fiscal Years 2013/14 and 2014/15.

3. The amounts of proposed expenditures, which may include the uses of fund balance specified in the approved budget, are hereby appropriated for the various budget programs and units for said fiscal years.
4. Within fifteen (15) days after the adoption of this Resolution, the City Clerk shall certify to the adoption hereof and, as so certified, cause a copy to be posted in at least three (3) public places within the City.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon its adoption.

APPROVED AND ADOPTED this 11<sup>th</sup> day of March, 2014.

---

Mayor

ATTEST:

---

City Clerk

APPROVED AS TO FORM:

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City Attorney

**RESOLUTION JURAT**

STATE OF CALIFORNIA        )  
COUNTY OF RIVERSIDE       ) ss.  
CITY OF MORENO VALLEY     )

I, Jane Halstead, City Clerk of the City of Moreno Valley, California, do hereby certify that Resolution No. 2014-22 was duly and regularly adopted by the City Council of the City of Moreno Valley at a regular meeting thereof held on the 11th day of March, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(Council Members, Mayor Pro Tem and Mayor)

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CITY CLERK

(SEAL)

**Exhibit A**  
**FY 2013/14 Recommended General Fund Budget Changes**

**REVENUES**

	FY 2013/14 Amended Budget Amount	Proposed Adjustments	Explanation	FY 2013/14 Revised Budget Amount
	\$ 77,942,640			
		30,000	Fire Plan Check and Inspection Fees (one-time)	
		200,000	Property Tax in Lieu-VLF	
		129,722	Transfer from CSD Zone E - Committed for Pedestrian Bridge (one-time)	
		343,808	CEDD Permit and planning fees	
		181,600	Land Development plan check fees	
<b>Total Revenues</b>	<b>\$ 77,942,640</b>	<b>\$ 885,130</b>		<b>\$ 78,827,770</b>

**EXPENDITURES**

Department	FY 2013/14 Amended Budget Amount	Proposed Adjustments	Explanation	FY 2013/14 Revised Budget Amount
City Council	\$ 630,013	\$ 24,100	Dues, subscriptions, supplies, and discretionary	\$ 654,113
City Clerk	464,852	16,350	Election activities (one-time)	481,202
City Manager	1,367,047	100,738	Operations and personnel adjustments	1,789,970
		162,763	Residual prior CM payout (one-time)	
		159,422	CM discretionary - offset with non-dept	
City Attorney	499,545	100,000	Increased legal cost to support City activities	776,045
		176,500	Subpoenas and public records requests (one-time)	
Community & Economic Development	5,297,377	34,070	SR 60 corridor study (one-time)	5,714,662
		250,000	Contractual services	
		133,215	Operations and personnel adjustments	
Finance & Management Services	3,099,378	31,887	Operations and personnel adjustments	3,131,265
Administrative Services	3,776,024	3,650	Operations and personnel adjustments	3,779,674
Public Works	3,940,814	524,187	Moving NPDES permits and plan checks. Offset with non-dept. Increased fee revenues	4,465,001
Non-Departmental	3,352,911	(600,000)	Operations and personnel adjustments	2,552,048
		15,772	CM Contingency, Leave payout	
		50,360	2005 Lease Revenue Bonds debt service payment	
		(266,995)	Eliminate GF transfer to NPDES	
<b>Non-Public Safety Subtotal</b>	<b>\$ 22,427,961</b>	<b>\$ 916,019</b>		<b>\$ 23,343,980</b>
Public Safety				
Police	37,959,758	(325,323)	SLESF grant	37,634,435
Fire	17,532,212	(25,000)	Staffing salary/benefit savings	17,507,212
<b>Public Safety Sub-Total</b>	<b>\$ 55,491,970</b>	<b>\$ (350,323)</b>		<b>\$ 55,141,647</b>
<b>Total Expenditures</b>	<b>\$ 77,919,931</b>	<b>\$ 565,696</b>		<b>\$ 78,485,627</b>

**Exhibit A**  
**FY 2014/15 Recommended General Fund Budget Changes**

**REVENUES**

	FY 2014/15 Amended Budget Amount	Proposed Adjustments	Explanation	FY 2014/15 Revised Budget Amount
	\$ 78,832,363			
		375,000	Property Tax in Lieu-VLF	
		100,000	Structural Fire Tax	
		225,000	Property Tax - Secured	
		81,100	Business Gross Receipts	
		165,100	CEDD Permit and planning fees	
		181,600	Land Development plan check fees	
	<b>\$ 78,832,363</b>	<b>\$ 1,127,800</b>		<b>\$ 79,960,163</b>

**EXPENDITURES**

Department	FY 2014/15 Amended Budget Amount	Proposed Adjustments	Explanation	FY 2014/15 Revised Budget Amount
City Council	\$ 631,860	\$ 24,100	Dues, subscriptions, supplies, and discretionary	\$ 655,960
City Clerk	588,812	-	N/A	588,812
City Manager	1,373,655	130,982	Operations and personnel adjustments	1,584,637
		80,000	Contractual services	
City Attorney	505,521	100,000	Increased legal cost to supplement staff	605,521
Community & Economic Development	5,309,213	268,704	Operations and personnel adjustments - portion offset with fees	5,577,917
Finance & Management Services	3,126,692	32,141	Operations and personnel adjustments	3,158,833
Administrative Services	3,790,179	3,650	Operations and personnel adjustments	3,793,829
Public Works	3,905,352	573,862	Moving NPDES permits and plan checks. Offset with non-dept	4,479,214
Non-Departmental	3,485,609	(266,995)	Reduce transfer to NPDES	3,218,614
<b>Non-Public Safety Subtotal</b>	<b>\$ 22,716,893</b>	<b>\$ 946,444</b>		<b>\$ 23,663,337</b>
Public Safety				
Police	38,928,069	(325,000)	SLESF grant	38,603,069
Fire	17,766,433	(75,000)	Staffing salary savings and transfer of position to County	17,691,433
<b>Public Safety Sub-Total</b>	<b>\$ 56,694,502</b>	<b>\$ (400,000)</b>		<b>\$ 56,294,502</b>
<b>TOTAL</b>	<b>\$ 79,411,395</b>	<b>\$ 546,444</b>		<b>\$ 79,957,839</b>

**Exhibit B**  
**FY 2013/14 Recommended Non General Fund Budget Changes**

Fund/Name	FY 2013/14 Amended Budget	Proposed Adjustment	Description	FY 2013/14 Revised Budget
<b>2000 GAS TAX</b>				
Revenues	\$ 5,224,755	\$ 1,134,211	Transfer for payment of Requisition No. 1 from TRIP bond proceeds	\$ 6,358,966
Expenditures	5,589,929	100,000	Decrease reimbursed costs	5,760,352
		20,423	Adjust salaries based on time allocation	
		50,000	Increased transfer to street sweeping	
<b>2001 MEASURE A</b>				
Revenues	4,903,702	73,000	Insurance reimbursement for damaged vehicle	4,976,702
Expenditures	4,785,440	73,000	Replacement of vehicle - reimbursed from insurance	4,808,967
		(63,423)	Reduction to consultant contract costs and salaries	
		13,950	Payment of interest for interfund loans	
<b>2007 STORM WATER MAINTENANCE</b>				
Revenues	414,000	50,000	Increased transfer to street sweeping from Gas Tax	464,000
Expenditures	462,789	-		462,789
<b>2008 STORM WATER MANAGEMENT</b>				
Revenues	1,052,397	653	Transfer from NPDES endowment fund	704,455
		(266,995)	Reduce transfer from General Fund	
		(81,600)	NPDES plan check activities moved to General Fund	
Expenditures	1,154,315	3,000	State Water Board increased fees	700,873
		(266,704)	NPDES regulatory permit activities moved to General Fund	
		(195,858)	NPDES plan check activities moved to General Fund	
		6,120	Professional services increased for contract revenue collections	
<b>2011 PUB/EDUC/GOVT ACCESS PROG FD</b>				
Revenues	550,000	-		550,000
Expenditures	874,998	40,000	MVTV3 edit bays and video server storage	914,998
<b>2200 BEVERAGE CONTAINER RECYCLING</b>				
Revenues	55,000	-		55,000
Expenditures	62,839	(7,839)	Adjust to match grant revenues	55,000
<b>2202 ASES PROGRAM GRANT</b>				
Revenues	6,104,800	173,350	To increase the in-kind contributions that THINK Together will provide, per their contract	6,278,150
Expenditures	6,084,675	173,350	Increase based on the in-kind contributions that THINK Together will provide, per their contract	6,258,025
<b>2207 OIL PAYMENT GRANT</b>				
Revenues	56,630	(9,698)	Oil Payment Grant adjusted to match actual rev received	46,932
Expenditures	57,631	(9,698)	Oil Payment Grant adjusted to match actual rev received	47,933
<b>2506 HOME(FEDERAL)</b>				
Revenues	2,487,202	-		2,487,202
Expenditures	2,489,461	(25,451)	Adjustment to personnel cost allocation to multiple grants	2,464,010

**Exhibit B**  
**FY 2013/14 Recommended Non General Fund Budget Changes**

Fund/Name	FY 2013/14 Amended Budget	Proposed Adjustment	Description	FY 2013/14 Revised Budget
<b>2507 NEIGHBORHOOD STABILIZATION PROG</b>				
Revenues	3,500,000	-		3,500,000
Expenditures	4,600,557	63,723	Adjustment to personnel cost allocation to multiple grants	4,664,280
<b>2512 COMM DEV BLOCK GRANT (CDBG)</b>				
Revenues	2,843,714	-		2,843,714
Expenditures	1,824,369	(25,451)	Adjustment to personnel cost allocation to multiple grants	1,798,918
<b>2800 SCAG ARTICLE 3 FUND</b>				
Revenues	400,000	70,385	Adjusted to match grant revenue requested	470,385
Expenditures	-	-		-
<b>2908 DIF-LIBRARY</b>				
Revenues	98,700	10,600	Interest received from interfund loan	109,300
Expenditures	-	-		-
<b>2910 DIF-CORPORATE YARD</b>				
Revenues	16,500	3,350	Interest received from interfund loan	19,850
Expenditures	-	-		-
<b>3411 TRIP CAPITAL PROJECTS</b>				
Revenues	-	-		-
Expenditures	-	1,134,211	Transfer for payment of Requisition No. 1 from TRIP bond proceeds to Gas Tax	1,932,610
		798,399	Payment of COI for TRIP financing	
<b>3701 2005 LEASE REV BONDS-DEBT SVC</b>				
Revenues	2,647,973	(544,413)	Net savings from partial refunding of the bonds.	2,103,560
Expenditures	2,642,900	-		2,642,900
<b>3711 TRIP COP 13A DEBT FUND</b>				
Revenues	748,992	-		748,992
Expenditures	-	798,399	Payment of TRIP financing	798,399
<b>3913 NPDES ENDOWMENT FUND</b>				
Revenues	-	-		-
Expenditures	-	653	Transfer to NPDES fund	653
<b>3914 CULTURAL PRESERVATION FUND</b>				
Revenues	-	114,542	Cultural Preservation fund held in trust transferred to new permanent fund	114,542
Expenditures	-	-		-
<b>4800 SUCCESSOR AGENCY ADMIN FUND</b>				
Revenues	9,238,000	-		9,238,000
Expenditures	3,649,652	(594,773)	Eliminate transfer from Suc. Agency to 05 Lease Rev. Bonds	4,054,879
		1,000,000	Request to increase Successor Agency's reimbursement agreement budget by \$1,000,000 for an obligation to the Hemlock Apartments Project as approved by the California Department of Finance. Already paid through ROPS 13/14A and 13/14B.	

**Exhibit B**  
**FY 2013/14 Recommended Non General Fund Budget Changes**

Fund/Name	FY 2013/14 Amended Budget	Proposed Adjustment	Description	FY 2013/14 Revised Budget
<b>5012 ZONE B STREET LIGHTS</b>				
Revenues	1,935,700	(42,200)	Adjusted advanced energy fee receipts based on current developments	1,893,500
Expenditures	1,683,805	-		1,683,805
<b>5013 ZONE E EXTENDED LANDSCAPE</b>				
Revenues	2,471,255	(99,600)	Adjusted based on actual fixed charges applied to tax bills	2,371,655
Expenditures	2,498,363	129,722	Transfer of reserves held for pedestrian bridge to General Fund	2,628,085
<b>5110 ZONE C ARTERIAL ST LIGHTS</b>				
Revenues	928,500	(48,500)	Adjusted advanced energy fee receipts based on current developments	880,000
Expenditures	1,188,385	-		1,188,385
<b>5111 ZONE D STANDARD LANDSCAPE</b>				
Revenues	1,189,115	(25,000)	Adjusted based on actual fixed charges applied to tax bills	1,164,115
Expenditures	1,096,642	-		1,096,642
<b>5112 ZONE M MEDIANS</b>				
Revenues	304,509	(34,200)	Adjusted based on actual fixed charges applied to tax bills	270,309
Expenditures	285,224	-		285,224
<b>5113 CFD#1</b>				
Revenues	1,050,400	-		1,050,400
Expenditures	1,210,286	15,991	Cost related to personnel and annual leave for prior Dept Director	1,226,277
<b>6010 ELECTRIC</b>				
Revenues	19,269,536	424,885	Adjustment to revenues based on a rate increase presented to City Council for approval.	19,694,421
Expenditures	16,394,127	437,811	Adjustment to Solar Rebate Program based on the increase number of eligible rebates to MVU customers. This fund is supported by the Public Purpose revenue as law requires	17,437,961
		606,023	Adjustment to Purchased Power based on the rising energy costs in the market and Amazon coming online. This was not included in the original budget.	
<b>7010 GENERAL LIABILITY INSURANCE</b>				
Revenues	793,152	-		793,152
Expenditures	1,483,004	100,000	Projected legal cost increases	1,583,004
<b>7210 TECHNOLOGY SERVICES</b>				
Revenues	4,622,300	-		4,622,300
Expenditures	5,720,217	450,000	Depreciation adjustment for ERP system and camera system, based on final costs.	6,170,217

**Exhibit B**  
**FY 2013/14 Recommended Non General Fund Budget Changes**

Fund/Name	FY 2013/14 Amended Budget	Proposed Adjustment	Description	FY 2013/14 Revised Budget
<b>7310 FACILITIES MAINTENANCE</b>				
Revenues	4,481,586	-		4,481,586
Expenditures	4,848,969	50,000	Mpulse Maint Software	5,278,969
		25,000	Truck - 2000 1/2 Ton Ford F250 Reg Cab	
		25,000	HVAC - Golf Course Build.	
		90,000	Moveable Walls (3) at Senior Center	
		50,000	HVAC March Field Park Bldg	
		50,000	Emergency generator - Fire Station 48	
		8,000	Flooring - Fire Station 48	
		30,000	HVAC - Fire Station 48	
		12,000	Roofing - Fire Station 48	
		50,000	Emergency Generator - Fire Station 65	
		10,000	Access control system	
		30,000	Depreciation for City Hall and Annex 1 improvements	
<b>7410 EQUIPMENT MAINTENANCE</b>				
Revenues	798,134	-		798,134
Expenditures	801,027	(30,000)	Depreciation for equipment adjusted to match equipment moves	771,027
<b>7510 EQUIPT REPLACEMENT RESERVE</b>				
Revenues	2,284,402	-		2,284,402
Expenditures	1,551,403	(40,000)	Depreciation reduced for fire vehicles.	1,511,403

**Exhibit B**  
**FY 2014/15 Recommended Non General Fund Budget Changes**

Fund/Name	FY 2014/15 Amended Budget	Proposed Adjustment	Description	FY 2014/15 Revised Budget
<b>2000 GAS TAX</b>				
Revenues	\$ 5,351,074	\$ -		\$ 5,351,074
Expenditures	5,673,237	100,000	Decrease reimbursed costs	5,999,653
		142,572	Decrease reimbursed salaries	
		50,000	Increased transfer to street sweeping	
		33,844	Adjust salaries based on time allocation	
<b>2001 MEASURE A</b>				
Revenues	5,043,004	-		5,043,004
Expenditures	2,619,572	(76,844)	Reduction to consultant and staff costs	2,553,328
		10,600	Payment of interest for interfund loans	
<b>2007 STORM WATER MAINTENANCE</b>				
Revenues	414,000	50,000	Increased transfer to street sweeping from Gas Tax	464,000
Expenditures	464,395	-		464,395
<b>2008 STORM WATER MANAGEMENT</b>				
Revenues	1,015,035	223	Transfer from NPDES endowment fund	666,663
		(266,995)	Reduce transfer from General Fund	
		(81,600)	NPDES plan check activities moved to General Fund	
Expenditures	1,149,047	11,300	State Water Board increased fees	701,535
		(266,704)	NPDES regulatory permit activities moved to General Fund	
		(195,858)	NPDES plan check activities moved to General Fund	
		3,750	Professional services increased for contract revenue collections	
<b>2202 ASES PROGRAM GRANT</b>				
Revenues	6,104,800	173,350	To increase the in-kind contributions that THINK Together will provide, per their contract	6,278,150
Expenditures	6,085,303	173,350	Increase based on the in-kind contributions that THINK Together will provide, per their contract	6,258,653
<b>2410 SLESF GRANTS</b>				
Revenues	-	325,000	Supplemental Law Enforcement Services Fund (SLESF) grant which provides funds to support frontline law enforcement services. Based on historical allocations budgeted \$325,000	325,000
Expenditures	-	325,000		325,000
<b>2908 DIF-LIBRARY</b>				
Revenues	848,700	10,600	Interest received from interfund loan	859,300
Expenditures	-	-		-
<b>3701 2005 LEASE REV BONDS-DEBT SVC</b>				
Revenues	2,730,000	(75,000)	Adjusted to match current debt service	2,655,000
Expenditures	2,650,400	-		2,650,400
<b>3711 TRIP COP 13A DEBT FUND</b>				
Revenues	991,313	-		991,313
Expenditures	-	991,313	Payment of TRIP financing	991,313
<b>3913 NPDES ENDOWMENT FUND</b>				
Revenues	-	-		-
Expenditures	-	223	Transfer to NPDES fund	223
<b>4800 SUCCESSOR AGENCY ADMIN FUND</b>				
Revenues	9,238,000	-		9,238,000
Expenditures	3,740,351	(75,000)	Adjusted transfer out to match current debt service	3,665,351

**Exhibit B**  
**FY 2014/15 Recommended Non General Fund Budget Changes**

Fund/Name	FY 2014/15 Amended Budget	Proposed Adjustment	Description	FY 2014/15 Revised Budget
<b>5010 LIBRARY SERVICES</b>				
Revenues	1,835,011	-		1,835,011
Expenditures	1,835,011	7,000	Janitorial/maint cost	1,842,011
<b>7210 TECHNOLOGY SERVICES</b>				
Revenues	4,282,300	-		4,282,300
Expenditures	5,461,086	450,000	Depreciation adjustment for ERP system and camera system, based on final costs.	5,911,086
<b>7310 FACILITIES MAINTENANCE</b>				
Revenues	4,481,586	-		4,481,586
Expenditures	4,491,196	30,000	Depreciation for City Hall and Annex 1 improvements	4,521,196
<b>7410 EQUIPMENT MAINTENANCE</b>				
Revenues	786,134	-		786,134
Expenditures	790,676	(30,000)	Depreciation for equipment adjusted to match equipment moves	760,676
<b>7510 EQUIPT REPLACEMENT RESERVE</b>				
Revenues	2,284,402	-		2,284,402
Expenditures	294,880	(80,000)	Depreciation reduced for fire vehicles.	214,880

RESOLUTION NO. CSD 2014-01

A RESOLUTION OF THE MORENO VALLEY COMMUNITY SERVICES DISTRICT, ADOPTING THE REVISED OPERATING BUDGETS FOR FISCAL YEARS 2013/14 and 2014/15

WHEREAS, the President and Board Members of the Moreno Valley Community Services District approved the Operating Budgets for the District for Fiscal Years 2013/14 and 2014/15, a copy of which, as may have been amended by the District's Board of Directors, is on file in the Office of the City Clerk and is available for public inspection; and

WHEREAS, the City Manager has heretofore submitted to the President and Board Members of the Moreno Valley Community Services District proposed amendments to the Operating Budgets for the District for Fiscal Years 2013/14 and 2014/15, a copy of which, as may have been amended by the District's Board of Directors, is on file in the Office of the City Clerk and is available for public inspection; and

WHEREAS, the said Proposed Revised Operating Budget contains estimates of the services, activities and projects comprising the budget, and contains expenditure requirements and the resources available to the Community Services District; and

WHEREAS, the said Proposed Revised Operating Budget contains the estimates of uses of fund balance as required to stabilize the delivery of City; and

WHEREAS, the President and Board of Directors have made such revisions to the Proposed Revised Operating Budget as so desired; and

WHEREAS, the Proposed Revised Operating Budget, as herein approved, will enable the Community Services District to make adequate financial plans and will ensure that District officers can administer their respective functions in accordance with such plans.

NOW, THEREFORE, THE MORENO VALLEY COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

1. The Proposed Amendments to the Operating Budgets, as shown on Exhibits A and B to this Resolution and as on file in the Office of the City Clerk, and as may have been amended by the Community Services District's Board of Directors, is hereby approved and adopted as part of the Annual Operating Budgets of the Moreno Valley Community Services District for the Fiscal Years 2013/14 and 2014/15.

2. The Proposed Amendments to Position Control included within the staff report and contained in the Position Control Roster attached as Attachment 4 and on file in the Office of the City Clerk, and as may have been amended by the Community Services District's Board of Directors, is hereby adopted as part of the Approved Position Control of the City of Moreno Valley for the Fiscal Years 2013/14 and 2014/15.
3. The amounts of proposed expenditures, which may include the uses of fund balance specified in the approved budget, are hereby appropriated for the various budget programs and units for said fiscal years.
4. Within fifteen (15) days after the adoption of this Resolution, the City Clerk shall certify to the adoption hereof and, as so certified, cause a copy to be posted in at least three (3) public places within the City.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon its adoption.

APPROVED AND ADOPTED this 11<sup>th</sup> day of March, 2014.

\_\_\_\_\_  
Mayor of the City of Moreno Valley  
Acting in the capacity of President  
of the Moreno Valley  
Community Services District

ATTEST:

\_\_\_\_\_  
City Clerk, acting in the capacity  
of Secretary of the Moreno Valley  
Community Services District

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney, acting in the capacity  
of General Counsel of the Moreno Valley  
Community Services District

**RESOLUTION JURAT**

STATE OF CALIFORNIA     )  
COUNTY OF RIVERSIDE    ) ss.  
CITY OF MORENO VALLEY )

I, Jane Halstead, Secretary of the Moreno Valley Community Services District, Moreno Valley, California do hereby certify that Resolution No. CSD 2014-01 was duly and regularly adopted by the Board of Directors of the Moreno Valley Community Services District at a regular meeting held on the 11th day of March, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(Boardmembers, Vice-President and President)

\_\_\_\_\_  
SECRETARY

(SEAL)

**Exhibit A**  
**FY 2013/14 Recommended General Fund Budget Changes**

**REVENUES**

	FY 2013/14 Amended Budget Amount	Proposed Adjustments	Explanation	FY 2013/14 Revised Budget Amount
	\$ 77,942,640			
		30,000	Fire Plan Check and Inspection Fees (one-time)	
		200,000	Property Tax in Lieu-VLF	
		129,722	Transfer from CSD Zone E - Committed for Pedestrian Bridge (one-time)	
		343,808	CEDD Permit and planning fees	
		181,600	Land Development plan check fees	
<b>Total Revenues</b>	<b>\$ 77,942,640</b>	<b>\$ 885,130</b>		<b>\$ 78,827,770</b>

**EXPENDITURES**

Department	FY 2013/14 Amended Budget Amount	Proposed Adjustments	Explanation	FY 2013/14 Revised Budget Amount
City Council	\$ 630,013	\$ 24,100	Dues, subscriptions, supplies, and discretionary	\$ 654,113
City Clerk	464,852	16,350	Election activities (one-time)	481,202
City Manager	1,367,047	100,738	Operations and personnel adjustments	1,789,970
		162,763	Residual prior CM payout (one-time)	
		159,422	CM discretionary - offset with non-dept	
City Attorney	499,545	100,000	Increased legal cost to support City activities	776,045
		176,500	Subpoenas and public records requests (one-time)	
Community & Economic Development	5,297,377	34,070	SR 60 corridor study (one-time)	5,714,662
		250,000	Contractual services	
		133,215	Operations and personnel adjustments	
Finance & Management Services	3,099,378	31,887	Operations and personnel adjustments	3,131,265
Administrative Services	3,776,024	3,650	Operations and personnel adjustments	3,779,674
Public Works	3,940,814	524,187	Moving NPDES permits and plan checks. Offset with non-dept. Increased fee revenues	4,465,001
Non-Departmental	3,352,911	(600,000)	Operations and personnel adjustments	2,552,048
		15,772	CM Contingency, Leave payout	
		50,360	2005 Lease Revenue Bonds debt service payment	
		(266,995)	Eliminate GF transfer to NPDES	
<b>Non-Public Safety Subtotal</b>	<b>\$ 22,427,961</b>	<b>\$ 916,019</b>		<b>\$ 23,343,980</b>
Public Safety				
Police	37,959,758	(325,323)	SLESF grant	37,634,435
Fire	17,532,212	(25,000)	Staffing salary/benefit savings	17,507,212
<b>Public Safety Sub-Total</b>	<b>\$ 55,491,970</b>	<b>\$ (350,323)</b>		<b>\$ 55,141,647</b>
<b>Total Expenditures</b>	<b>\$ 77,919,931</b>	<b>\$ 565,696</b>		<b>\$ 78,485,627</b>

**Exhibit A**  
**FY 2014/15 Recommended General Fund Budget Changes**

**REVENUES**

	FY 2014/15 Amended Budget Amount	Proposed Adjustments	Explanation	FY 2014/15 Revised Budget Amount
	\$ 78,832,363			
		375,000	Property Tax in Lieu-VLF	
		100,000	Structural Fire Tax	
		225,000	Property Tax - Secured	
		81,100	Business Gross Receipts	
		165,100	CEDD Permit and planning fees	
		181,600	Land Development plan check fees	
	<b>\$ 78,832,363</b>	<b>\$ 1,127,800</b>		<b>\$ 79,960,163</b>

**EXPENDITURES**

Department	FY 2014/15 Amended Budget Amount	Proposed Adjustments	Explanation	FY 2014/15 Revised Budget Amount
City Council	\$ 631,860	\$ 24,100	Dues, subscriptions, supplies, and discretionary	\$ 655,960
City Clerk	588,812	-	N/A	588,812
City Manager	1,373,655	130,982	Operations and personnel adjustments	1,584,637
		80,000	Contractual services	
City Attorney	505,521	100,000	Increased legal cost to supplement staff	605,521
Community & Economic Development	5,309,213	268,704	Operations and personnel adjustments - portion offset with fees	5,577,917
Finance & Management Services	3,126,692	32,141	Operations and personnel adjustments	3,158,833
Administrative Services	3,790,179	3,650	Operations and personnel adjustments	3,793,829
Public Works	3,905,352	573,862	Moving NPDES permits and plan checks. Offset with non-dept	4,479,214
Non-Departmental	3,485,609	(266,995)	Reduce transfer to NPDES	3,218,614
<b>Non-Public Safety Subtotal</b>	<b>\$ 22,716,893</b>	<b>\$ 946,444</b>		<b>\$ 23,663,337</b>
Public Safety				
Police	38,928,069	(325,000)	SLESF grant	38,603,069
Fire	17,766,433	(75,000)	Staffing salary savings and transfer of position to County	17,691,433
<b>Public Safety Sub-Total</b>	<b>\$ 56,694,502</b>	<b>\$ (400,000)</b>		<b>\$ 56,294,502</b>
<b>TOTAL</b>	<b>\$ 79,411,395</b>	<b>\$ 546,444</b>		<b>\$ 79,957,839</b>

**Exhibit B**  
**FY 2013/14 Recommended Non General Fund Budget Changes**

Fund/Name	FY 2013/14 Amended Budget	Proposed Adjustment	Description	FY 2013/14 Revised Budget
<b>2000 GAS TAX</b>				
Revenues	\$ 5,224,755	\$ 1,134,211	Transfer for payment of Requisition No. 1 from TRIP bond proceeds	\$ 6,358,966
Expenditures	5,589,929	100,000	Decrease reimbursed costs	5,760,352
		20,423	Adjust salaries based on time allocation	
		50,000	Increased transfer to street sweeping	
<b>2001 MEASURE A</b>				
Revenues	4,903,702	73,000	Insurance reimbursement for damaged vehicle	4,976,702
Expenditures	4,785,440	73,000	Replacement of vehicle - reimbursed from insurance	4,808,967
		(63,423)	Reduction to consultant contract costs and salaries	
		13,950	Payment of interest for interfund loans	
<b>2007 STORM WATER MAINTENANCE</b>				
Revenues	414,000	50,000	Increased transfer to street sweeping from Gas Tax	464,000
Expenditures	462,789	-		462,789
<b>2008 STORM WATER MANAGEMENT</b>				
Revenues	1,052,397	653	Transfer from NPDES endowment fund	704,455
		(266,995)	Reduce transfer from General Fund	
		(81,600)	NPDES plan check activities moved to General Fund	
Expenditures	1,154,315	3,000	State Water Board increased fees	700,873
		(266,704)	NPDES regulatory permit activities moved to General Fund	
		(195,858)	NPDES plan check activities moved to General Fund	
		6,120	Professional services increased for contract revenue collections	
<b>2011 PUB/EDUC/GOVT ACCESS PROG FD</b>				
Revenues	550,000	-		550,000
Expenditures	874,998	40,000	MVTV3 edit bays and video server storage	914,998
<b>2200 BEVERAGE CONTAINER RECYCLING</b>				
Revenues	55,000	-		55,000
Expenditures	62,839	(7,839)	Adjust to match grant revenues	55,000
<b>2202 ASES PROGRAM GRANT</b>				
Revenues	6,104,800	173,350	To increase the in-kind contributions that THINK Together will provide, per their contract	6,278,150
Expenditures	6,084,675	173,350	Increase based on the in-kind contributions that THINK Together will provide, per their contract	6,258,025
<b>2207 OIL PAYMENT GRANT</b>				
Revenues	56,630	(9,698)	Oil Payment Grant adjusted to match actual rev received	46,932
Expenditures	57,631	(9,698)	Oil Payment Grant adjusted to match actual rev received	47,933
<b>2506 HOME(FEDERAL)</b>				
Revenues	2,487,202	-		2,487,202
Expenditures	2,489,461	(25,451)	Adjustment to personnel cost allocation to multiple grants	2,464,010

**Exhibit B**  
**FY 2013/14 Recommended Non General Fund Budget Changes**

Fund/Name	FY 2013/14 Amended Budget	Proposed Adjustment	Description	FY 2013/14 Revised Budget
<b>2507 NEIGHBORHOOD STABILIZATION PROG</b>				
Revenues	3,500,000	-		3,500,000
Expenditures	4,600,557	63,723	Adjustment to personnel cost allocation to multiple grants	4,664,280
<b>2512 COMM DEV BLOCK GRANT (CDBG)</b>				
Revenues	2,843,714	-		2,843,714
Expenditures	1,824,369	(25,451)	Adjustment to personnel cost allocation to multiple grants	1,798,918
<b>2800 SCAG ARTICLE 3 FUND</b>				
Revenues	400,000	70,385	Adjusted to match grant revenue requested	470,385
Expenditures	-	-		-
<b>2908 DIF-LIBRARY</b>				
Revenues	98,700	10,600	Interest received from interfund loan	109,300
Expenditures	-	-		-
<b>2910 DIF-CORPORATE YARD</b>				
Revenues	16,500	3,350	Interest received from interfund loan	19,850
Expenditures	-	-		-
<b>3411 TRIP CAPITAL PROJECTS</b>				
Revenues	-	-		-
Expenditures	-	1,134,211	Transfer for payment of Requisition No. 1 from TRIP bond proceeds to Gas Tax	1,932,610
		798,399	Payment of COI for TRIP financing	
<b>3701 2005 LEASE REV BONDS-DEBT SVC</b>				
Revenues	2,647,973	(544,413)	Net savings from partial refunding of the bonds.	2,103,560
Expenditures	2,642,900	-		2,642,900
<b>3711 TRIP COP 13A DEBT FUND</b>				
Revenues	748,992	-		748,992
Expenditures	-	798,399	Payment of TRIP financing	798,399
<b>3913 NPDES ENDOWMENT FUND</b>				
Revenues	-	-		-
Expenditures	-	653	Transfer to NPDES fund	653
<b>3914 CULTURAL PRESERVATION FUND</b>				
Revenues	-	114,542	Cultural Preservation fund held in trust transferred to new permanent fund	114,542
Expenditures	-	-		-
<b>4800 SUCCESSOR AGENCY ADMIN FUND</b>				
Revenues	9,238,000	-		9,238,000
Expenditures	3,649,652	(594,773)	Eliminate transfer from Suc. Agency to 05 Lease Rev. Bonds	4,054,879
		1,000,000	Request to increase Successor Agency's reimbursement agreement budget by \$1,000,000 for an obligation to the Hemlock Apartments Project as approved by the California Department of Finance. Already paid through ROPS 13/14A and 13/14B.	

**Exhibit B**  
**FY 2013/14 Recommended Non General Fund Budget Changes**

Fund/Name	FY 2013/14 Amended Budget	Proposed Adjustment	Description	FY 2013/14 Revised Budget
<b>5012 ZONE B STREET LIGHTS</b>				
Revenues	1,935,700	(42,200)	Adjusted advanced energy fee receipts based on current developments	1,893,500
Expenditures	1,683,805	-		1,683,805
<b>5013 ZONE E EXTENDED LANDSCAPE</b>				
Revenues	2,471,255	(99,600)	Adjusted based on actual fixed charges applied to tax bills	2,371,655
Expenditures	2,498,363	129,722	Transfer of reserves held for pedestrian bridge to General Fund	2,628,085
<b>5110 ZONE C ARTERIAL ST LIGHTS</b>				
Revenues	928,500	(48,500)	Adjusted advanced energy fee receipts based on current developments	880,000
Expenditures	1,188,385	-		1,188,385
<b>5111 ZONE D STANDARD LANDSCAPE</b>				
Revenues	1,189,115	(25,000)	Adjusted based on actual fixed charges applied to tax bills	1,164,115
Expenditures	1,096,642	-		1,096,642
<b>5112 ZONE M MEDIANS</b>				
Revenues	304,509	(34,200)	Adjusted based on actual fixed charges applied to tax bills	270,309
Expenditures	285,224	-		285,224
<b>5113 CFD#1</b>				
Revenues	1,050,400	-		1,050,400
Expenditures	1,210,286	15,991	Cost related to personnel and annual leave for prior Dept Director	1,226,277
<b>6010 ELECTRIC</b>				
Revenues	19,269,536	424,885	Adjustment to revenues based on a rate increase presented to City Council for approval.	19,694,421
Expenditures	16,394,127	437,811	Adjustment to Solar Rebate Program based on the increase number of eligible rebates to MVU customers. This fund is supported by the Public Purpose revenue as law requires	17,437,961
		606,023	Adjustment to Purchased Power based on the rising energy costs in the market and Amazon coming online. This was not included in the original budget.	
<b>7010 GENERAL LIABILITY INSURANCE</b>				
Revenues	793,152	-		793,152
Expenditures	1,483,004	100,000	Projected legal cost increases	1,583,004
<b>7210 TECHNOLOGY SERVICES</b>				
Revenues	4,622,300	-		4,622,300
Expenditures	5,720,217	450,000	Depreciation adjustment for ERP system and camera system, based on final costs.	6,170,217

**Exhibit B**  
**FY 2013/14 Recommended Non General Fund Budget Changes**

Fund/Name	FY 2013/14 Amended Budget	Proposed Adjustment	Description	FY 2013/14 Revised Budget
<b>7310 FACILITIES MAINTENANCE</b>				
Revenues	4,481,586	-		4,481,586
Expenditures	4,848,969	50,000	Mpulse Maint Software	5,278,969
		25,000	Truck - 2000 1/2 Ton Ford F250 Reg Cab	
		25,000	HVAC - Golf Course Build.	
		90,000	Moveable Walls (3) at Senior Center	
		50,000	HVAC March Field Park Bldg	
		50,000	Emergency generator - Fire Station 48	
		8,000	Flooring - Fire Station 48	
		30,000	HVAC - Fire Station 48	
		12,000	Roofing - Fire Station 48	
		50,000	Emergency Generator - Fire Station 65	
		10,000	Access control system	
		30,000	Depreciation for City Hall and Annex 1 improvements	
<b>7410 EQUIPMENT MAINTENANCE</b>				
Revenues	798,134	-		798,134
Expenditures	801,027	(30,000)	Depreciation for equipment adjusted to match equipment moves	771,027
<b>7510 EQUIPT REPLACEMENT RESERVE</b>				
Revenues	2,284,402	-		2,284,402
Expenditures	1,551,403	(40,000)	Depreciation reduced for fire vehicles.	1,511,403

**Exhibit B**  
**FY 2014/15 Recommended Non General Fund Budget Changes**

Fund/Name	FY 2014/15 Amended Budget	Proposed Adjustment	Description	FY 2014/15 Revised Budget
<b>2000 GAS TAX</b>				
Revenues	\$ 5,351,074	\$ -		\$ 5,351,074
Expenditures	5,673,237	100,000	Decrease reimbursed costs	5,999,653
		142,572	Decrease reimbursed salaries	
		50,000	Increased transfer to street sweeping	
		33,844	Adjust salaries based on time allocation	
<b>2001 MEASURE A</b>				
Revenues	5,043,004	-		5,043,004
Expenditures	2,619,572	(76,844)	Reduction to consultant and staff costs	2,553,328
		10,600	Payment of interest for interfund loans	
<b>2007 STORM WATER MAINTENANCE</b>				
Revenues	414,000	50,000	Increased transfer to street sweeping from Gas Tax	464,000
Expenditures	464,395	-		464,395
<b>2008 STORM WATER MANAGEMENT</b>				
Revenues	1,015,035	223	Transfer from NPDES endowment fund	666,663
		(266,995)	Reduce transfer from General Fund	
		(81,600)	NPDES plan check activities moved to General Fund	
Expenditures	1,149,047	11,300	State Water Board increased fees	701,535
		(266,704)	NPDES regulatory permit activities moved to General Fund	
		(195,858)	NPDES plan check activities moved to General Fund	
		3,750	Professional services increased for contract revenue collections	
<b>2202 ASES PROGRAM GRANT</b>				
Revenues	6,104,800	173,350	To increase the in-kind contributions that THINK Together will provide, per their contract	6,278,150
Expenditures	6,085,303	173,350	Increase based on the in-kind contributions that THINK Together will provide, per their contract	6,258,653
<b>2410 SLESF GRANTS</b>				
Revenues	-	325,000	Supplemental Law Enforcement Services Fund (SLESF) grant which provides funds to support frontline law enforcement services. Based on historical allocations budgeted \$325,000	325,000
Expenditures	-	325,000		325,000
<b>2908 DIF-LIBRARY</b>				
Revenues	848,700	10,600	Interest received from interfund loan	859,300
Expenditures	-	-		-
<b>3701 2005 LEASE REV BONDS-DEBT SVC</b>				
Revenues	2,730,000	(75,000)	Adjusted to match current debt service	2,655,000
Expenditures	2,650,400	-		2,650,400
<b>3711 TRIP COP 13A DEBT FUND</b>				
Revenues	991,313	-		991,313
Expenditures	-	991,313	Payment of TRIP financing	991,313
<b>3913 NPDES ENDOWMENT FUND</b>				
Revenues	-	-		-
Expenditures	-	223	Transfer to NPDES fund	223
<b>4800 SUCCESSOR AGENCY ADMIN FUND</b>				
Revenues	9,238,000	-		9,238,000
Expenditures	3,740,351	(75,000)	Adjusted transfer out to match current debt service	3,665,351

**Exhibit B**  
**FY 2014/15 Recommended Non General Fund Budget Changes**

Fund/Name	FY 2014/15 Amended Budget	Proposed Adjustment	Description	FY 2014/15 Revised Budget
<b>5010 LIBRARY SERVICES</b>				
Revenues	1,835,011	-		1,835,011
Expenditures	1,835,011	7,000	Janitorial/maint cost	1,842,011
<b>7210 TECHNOLOGY SERVICES</b>				
Revenues	4,282,300	-		4,282,300
Expenditures	5,461,086	450,000	Depreciation adjustment for ERP system and camera system, based on final costs.	5,911,086
<b>7310 FACILITIES MAINTENANCE</b>				
Revenues	4,481,586	-		4,481,586
Expenditures	4,491,196	30,000	Depreciation for City Hall and Annex 1 improvements	4,521,196
<b>7410 EQUIPMENT MAINTENANCE</b>				
Revenues	786,134	-		786,134
Expenditures	790,676	(30,000)	Depreciation for equipment adjusted to match equipment moves	760,676
<b>7510 EQUIPT REPLACEMENT RESERVE</b>				
Revenues	2,284,402	-		2,284,402
Expenditures	294,880	(80,000)	Depreciation reduced for fire vehicles.	214,880

**POSITION CONTROL ROSTER  
PROPOSED MID-YEAR ADJUSTMENTS**

<u>Department / Position Title</u>		<u>FY 2013/14</u>	<u>FY 2014/15</u>
<u>Community &amp; Economic Development</u>			
Associate Planner	FT	1	-
<u>Fire</u>			
Fire Marshal	FT	-	(1)
<u>Administrative Services</u>			
Sr Administrative Asst	FT	(1)	-
Executive Assistant	FT	1	-
<u>Parks &amp; Community Services</u>			
Administrative Asst	FT	1	-
Sr Office Asst	FT	(1)	-
<u>Public Works</u>			
Permit Technician	FT	(1)	-
Management Assistant	FT	1	-
Management Analyst	FT	(1)	-
<u>City Manager</u>			
Sustainability and Intergovernmental Program Manager	FT	1	
<b>Total</b>		<b>1</b>	<b>(1)</b>

City of Moreno Valley  
FY 2013/14 - 2014/15  
City Position Summary  
Proposed Mid-Year Revisions

Position Title	FY	FY	FY	FY	FY	FY	FY	FY	FY	FY
	2011/12	2011/12	2012/13	2012/13	2013/14	2013/14	2013/14	2014/15	2014/15	2014/15
	Adj.	No.	Adj.	No.	Adj.	Proposed	No.	Adj.	Proposed	No.
					(Adopted	Mid-Year				
Accountant I	-	2	-	2	-	-	2	-	-	2
Accounting Asst	(2)	3	-	3	-	-	3	-	-	3
Accounting Technician	-	4	-	4	(1)	-	3	-	-	3
Accounts Payable Supervisor	-	1	-	1	-	-	1	-	-	1
Administrative Asst	-	5	-	5	2	1	8	-	-	8
Administrative Services Dir	-	1	-	1	-	-	1	-	-	1
After School Prog Coordinator	(4)	-	-	-	-	-	-	-	-	-
After School Prog Specialist	(8)	-	-	-	-	-	-	-	-	-
After School Prog Supervisor	(1)	-	-	-	-	-	-	-	-	-
Animal Care Technician	-	4	-	4	-	-	4	-	-	4
Animal Control Officer	-	7	-	7	-	-	7	-	-	7
Animal Services Asst	-	2	-	2	-	-	2	-	-	2
Animal Svcs Dispatcher	(1)	1	-	1	1	-	2	-	-	2
Animal Svcs Division Manager	-	1	-	1	-	-	1	-	-	1
Animal Svcs Field Supervisor	-	1	-	1	-	-	1	-	-	1
Animal Svcs License Inspector	-	1	-	1	-	-	1	-	-	1
Animal Svcs Office Supervisor	-	1	-	1	-	-	1	-	-	1
Applications & DB Admin	-	1	-	1	-	-	1	-	-	1
Applications Analyst	-	1	-	1	-	-	1	-	-	1
Assistant City Attorney	-	-	-	-	-	-	-	-	-	-
Assistant City Clerk	-	-	-	-	-	-	-	-	-	-
Assoc Environmental Engineer	-	1	-	1	-	-	1	-	-	1
Associate Engineer	(1)	5	-	5	-	-	5	-	-	5
Associate Planner	-	4	-	4	(1)	1	4	-	-	4
Asst Buyer	-	2	-	2	-	-	2	-	-	2
Asst City Manager	-	1	-	1	-	-	1	-	-	1
Asst Crossing Guard Spvr	-	1	-	1	-	-	1	-	-	1
Asst Network Administrator	-	1	-	1	-	-	1	-	-	1
Asst to the City Manager	-	1	-	1	-	-	1	-	-	1
Asst. Applications Analyst	-	-	-	-	-	-	-	-	-	-
Banquet Facility Rep	-	1	-	1	-	-	1	-	-	1
Budget Officer	(1)	-	1	1	(1)	-	-	-	-	-
Building & Neighborhood Services Div Mgr	-	-	-	-	1	-	1	-	-	1
Building Div Mgr / Official	-	1	-	1	(1)	-	-	-	-	-
Building Inspector I I	-	4	-	4	-	-	4	-	-	4
Bus. Support & Neigh Prog Admin	-	1	-	1	(1)	-	-	-	-	-
Cable TV Producer	-	2	-	2	-	-	2	-	-	2
Chief Financial Officer/City Treas	-	1	-	1	-	-	1	-	-	1
Child Care Asst	-	5	-	5	(1)	-	4	-	-	4
Child Care Instructor I I	-	5	-	5	(1)	-	4	-	-	4
Child Care Program Manager	-	1	-	1	-	-	1	-	-	1
Child Care Site Supervisor	-	5	-	5	(1)	-	4	-	-	4
City Attorney	-	1	-	1	-	-	1	-	-	1
City Clerk	-	1	-	1	-	-	1	-	-	1
City Manager	-	1	-	1	-	-	1	-	-	1
Code & Neigh Svcs Official	-	1	-	1	(1)	-	-	-	-	-
Code Compliance Field Sup.	-	-	-	-	-	-	-	-	-	-
Code Compliance Officer I	-	-	-	-	1	-	1	-	-	1
Code Compliance Officer I I	-	5	-	5	-	-	5	-	-	5
Code Supervisor	-	-	-	-	1	-	1	-	-	1
Comm & Economic Dev Director	-	1	-	1	-	-	1	-	-	1
Community Dev Director	(1)	-	-	-	-	-	-	-	-	-
Community Svcs Supervisor	-	1	-	1	-	-	1	-	-	1
Construction Inspector	1	5	-	5	-	-	5	-	-	5
Crossing Guard	-	35	-	35	-	-	35	-	-	35
Crossing Guard Supervisor	-	1	-	1	-	-	1	-	-	1
Customer Service Asst	-	1	-	1	(1)	-	-	-	-	-
Dep PW Dir /Asst City Engineer	-	1	-	1	-	-	1	-	-	1
Deputy City Attorney I I I	-	2	-	2	(2)	-	-	-	-	-
Deputy City Clerk	-	1	-	1	-	-	1	-	-	1
Deputy City Manager	-	-	-	-	-	-	-	-	-	-
Development Svcs Coordinator	-	1	(1)	-	-	-	-	-	-	-
Electric Utility Division Mgr	-	1	-	1	-	-	1	-	-	1
Electric Utility Program Coord	-	1	-	1	-	-	1	-	-	1
Emerg Mgmt & Vol Svc Prog Spec	(1)	1	-	1	-	-	1	-	-	1
Emerg Mgmt & Vol Svcs Prog Mgr	-	1	-	1	-	-	1	-	-	1
Engineering Division Manager	-	1	-	1	-	-	1	-	-	1
Engineering Technician I I	-	1	-	1	-	-	1	-	-	1
Enterprise Systems Admin	-	1	-	1	-	-	1	-	-	1
Environmental Analyst	-	1	-	1	-	-	1	-	-	1
Equipment Operator	-	4	-	4	-	-	4	-	-	4
Exec Asst to Mayor / City Council	-	1	-	1	-	-	1	-	-	1
Exec. Assistant to the City Manager	-	-	-	-	-	-	-	-	-	-
Executive Asst I	-	7	2	9	(1)	1	9	-	-	9
Executive Asst I I	-	1	-	1	-	-	1	-	-	1



City of Moreno Valley  
 FY 2013/14 - 2014/15  
 City Position Summary  
 Proposed Mid-Year Revisions

Position Title	FY	FY	FY	FY	FY	FY	FY	FY	FY	FY
	2011/12 Adj.	2011/12 No.	2012/13 Adj.	2012/13 No.	2013/14 Adj. (Adopted)	2013/14 Proposed Mid-Year	2013/14 No.	2014/15 Adj.	2014/15 Proposed Mid-Year	2014/15 No.
Sr Electrical Engineer	-	1	-	1	-	-	1	-	-	1
Sr Engineer, P.E.	(2)	9	-	9	-	-	9	-	-	9
Sr Engineering Technician	-	1	-	1	-	-	1	-	-	1
Sr Equipment Operator	-	1	-	1	-	-	1	-	-	1
Sr Financial Analyst	-	2	-	2	-	-	2	-	-	2
Sr GIS Analyst	-	1	-	1	-	-	1	-	-	1
Sr Graphics Designer	-	1	-	1	-	-	1	-	-	1
Sr Human Resources Analyst	-	1	-	1	-	-	1	-	-	1
Sr IT Technician	-	-	-	-	-	-	-	-	-	-
Sr Landscape Svcs Inspector	-	1	-	1	-	-	1	-	-	1
Sr Management Analyst	-	2	-	2	-	-	2	-	-	2
Sr Office Asst	(1)	5	-	5	-	(1)	4	-	-	4
Sr Park Ranger	(1)	-	-	-	-	-	-	-	-	-
Sr Parking Control Officer	-	1	-	1	-	-	1	-	-	1
Sr Parks Maint Technician	-	1	1	2	-	-	2	-	-	2
Sr Payroll Technician	-	1	-	1	-	-	1	-	-	1
Sr Permit Technician	-	2	-	2	-	-	2	-	-	2
Sr Planner	-	2	-	2	-	-	2	-	-	2
Sr Recreation Program Leader	-	2	-	2	-	-	2	-	-	2
Sr Telecomm Technician	-	1	-	1	-	-	1	-	-	1
Sr Traffic Engineer	-	1	-	1	-	-	1	-	-	1
Sr Traffic Signal Technician	-	1	-	1	-	-	1	-	-	1
Storekeeper	-	1	-	1	-	-	1	-	-	1
Storm Water Prog Mgr	-	1	-	1	-	-	1	-	-	1
Street Maintenance Supervisor	-	2	-	2	-	-	2	-	-	2
Sustainability and Intergovernmental Prog. Mgr.	-	-	-	-	-	1	1	-	-	1
Technology Services Div Mgr	-	1	-	1	-	-	1	-	-	1
Telecomm Engineer / Admin	-	1	-	1	-	-	1	-	-	1
Telecomm Technician	-	1	-	1	-	-	1	-	-	1
Traffic Operations Supervisor	-	1	-	1	-	-	1	-	-	1
Traffic Sign / Marking Tech I	-	1	-	1	-	-	1	-	-	1
Traffic Sign/Marking Tech I I	-	2	-	2	-	-	2	-	-	2
Traffic Signal Technician	-	2	-	2	-	-	2	-	-	2
Trans Div Mgr / City Traf Engr	-	1	-	1	-	-	1	-	-	1
Treasury Operations Div Mgr	-	1	-	1	-	-	1	-	-	1
Tree Trimmer	-	1	-	1	-	-	1	-	-	1
Vehicle / Equipment Technician	-	2	-	2	1	-	3	-	-	3
Web Master	-	-	-	-	-	-	-	-	-	-
<b>Subtotal</b>	<b>(35)</b>	<b>376</b>	<b>2</b>	<b>378</b>	<b>(19)</b>	<b>1</b>	<b>360</b>	<b>2</b>	<b>(1)</b>	<b>361</b>
Temporary Positions	(44)	121	(17)	104	(15)	-	89	(1)	-	88
<b>Total</b>	<b>(79)</b>	<b>497</b>	<b>(15)</b>	<b>482</b>	<b>(34)</b>	<b>1</b>	<b>449</b>	<b>1</b>	<b>(1)</b>	<b>449</b>

\* FY 2013/14 - As a result of the contracting of library services 20 positions were removed from the position control roster.

City of Moreno Valley

Date Council Approved \_\_\_\_\_

Date Effective \_\_\_\_\_

**CLASS SPECIFICATION**  
**Sustainability & Intergovernmental Programs Manager**

**GENERAL PURPOSE**

Under general supervision, performs responsible administrative, financial, statistical and other management analyses in support of City and departmental activities, functions and programs; Manages, coordinates and administers a variety of environmental programs and initiatives; recommends action and assists in formulating policy and procedure and in budget development and administration; and performs related duties as assigned. Responsible for assisting with the coordination, development and implementation of the City's intergovernmental relations program and represents the City's interests with various government agencies and officials.

**DISTINGUISHING CHARACTERISTICS**

The Sustainability & Intergovernmental Programs Manager manages a variety of specialized environmental programs; works with City Council on intergovernmental issues and developing legislative priorities and platforms, serves as City representative to various groups involving interaction with other governmental jurisdictions, and consistently performs high level and complex analytical assignments that have great impact to the City, including proposed state and federal legislation.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to this class.

1. Leads and engages in environmental and sustainability-related public information and outreach functions by meeting with residents, businesses, school representatives, and other parties; writes technical reports, press releases, news articles, and correspondence; researches, writes and presents staff reports and prepares letters and resolutions in support of environmental policies; administers the City's solid waste franchise agreement; coordinates the Keep Moreno Valley Beautiful initiative; coordinates neighborhood clean-up events with residents, the franchise trash hauler and other City departments; administers and monitors the implementation of the illegal hauler ordinance; seeks, obtains, and administers grant funds for environmental programs and projects; serves as the City's liaison on any environmental task forces or committees and reports on all regional activities related to sustainability.
2. Reviews, researches and analyzes proposed state and federal legislation affecting the City; facilitates the review of the information by City departments; works with the City Council on intergovernmental issues and developing annual legislative priorities and platform; monitors Riverside County Transportation Committee (RCTC), Western Riverside Council of Governments (WRCOG), Riverside County, and Riverside Transit Authority (RTA) activities and provides reports on these activities to the

City Manager; coordinates the preparation of communication on activities associated with the intergovernmental relations program and responses to intergovernmental requests for information; assists with representing the City's interests with other government entities; assists in the legislative process by monitoring hearings and drafting testimony to be presented before legislative committees; meets with individual legislators and their staffs to advocate the City's position; serves as City representative in various projects, committees and programs involving interaction with other governmental jurisdictions; acts as the City's liaison with the League of California Cities; monitors contracts for state and/or federal level advocates.

#### **OTHER DUTIES**

1. May provide work direction and guidance to office support staff.
2. Performs a variety of special projects as assigned.
3. Represents the City or department on committees and in a variety of meetings and other functions applicable to areas of responsibility; may attend and give testimony before the City Council.

#### **QUALIFICATIONS**

Knowledge of:

- Management principles
- Public administration and governmental operations
- Theories and principles related to environmental sustainability
- Strategy development principles and procedures
- Applicable local, state and federal laws, codes, rules, and regulations
- Program development and administration principles and practices
- Project management principles
- Contract negotiation principles
- Budgeting principles
- Public relations principles

#### **Ability to:**

1. Monitor and evaluate employees
2. Prioritize and assign work
3. Provide leadership
4. Manage projects
5. Manage multiple priorities simultaneously

6. Speak in public, communicate effectively, orally and in writing; present conclusions and recommendations clearly and logically
7. Analyze and develop policies and procedures
8. Ensure compliance with applicable federal, state, and local laws, codes, rules and regulations
9. Interpret and apply applicable laws, rules, codes, and regulations
10. Analyze problems, identify alternative solutions, project consequences of proposed actions, and implement recommendations in support of goals
11. Prepare and administer budgets
12. Plan, analyze, and evaluate programs and services, operational needs, and fiscal constraints
13. Analyze, interpret and report research findings and recommendations
14. Communicate and use interpersonal skills to interact with coworkers, supervisor, the general public, legislators and their staffs, regional partners, etc. to sufficiently exchange or convey information and to receive work direction.
15. Analyze administrative, operational, procedural, organizational and/or financial problems, evaluate alternatives and reach sound, logical, fact-based conclusions and recommendations.
16. Maintain files, records and documentation.
17. Exercise independent judgment and initiative within established guidelines.

**Education, Training and Experience:**

A typical way of obtaining the knowledge, skills and abilities outlined above is graduation from a four-year college or university with major coursework in public or business administration, environmental affairs, or a closely related field; and at least three years of progressively responsible professional experience performing administrative, operations, budgetary and similar analyses; or an equivalent combination of training and experience. Experience working in or closely with governmental agencies is preferred.

**Licenses; Certificates; Special Requirements:**

A valid California driver's license and the ability to maintain insurability under the City's vehicle insurance policy.

**PHYSICAL AND MENTAL DEMANDS**

The physical and mental demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Physical Demands**

While performing the duties of this job, employees are regularly required to sit; talk or hear, both in person and by telephone; use hands to finger, handle and feel computers and standard business equipment; and reach with hands and arms. The employee is frequently required to stand and walk.

Specific vision abilities required by this job include close vision and the ability to adjust focus.

### **Mental Demands**

While performing the duties of this class, incumbents are regularly required to use written and oral communication skill; read and interpret data, information and documents; analyze and solve problems; observe and interpret people and situations; use math and mathematical reasoning; learn and apply new information or skills; perform highly detailed work under changing, intensive deadlines, on multiple concurrent tasks; work with constant interruptions, and interact with all levels of management, employees, the public and others encountered in the course of work.

### **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee works under typical office conditions and the noise level is usually quiet.



**MORENO VALLEY**  
WHERE DREAMS SOAR

# ***Mid-Year Budget Report***

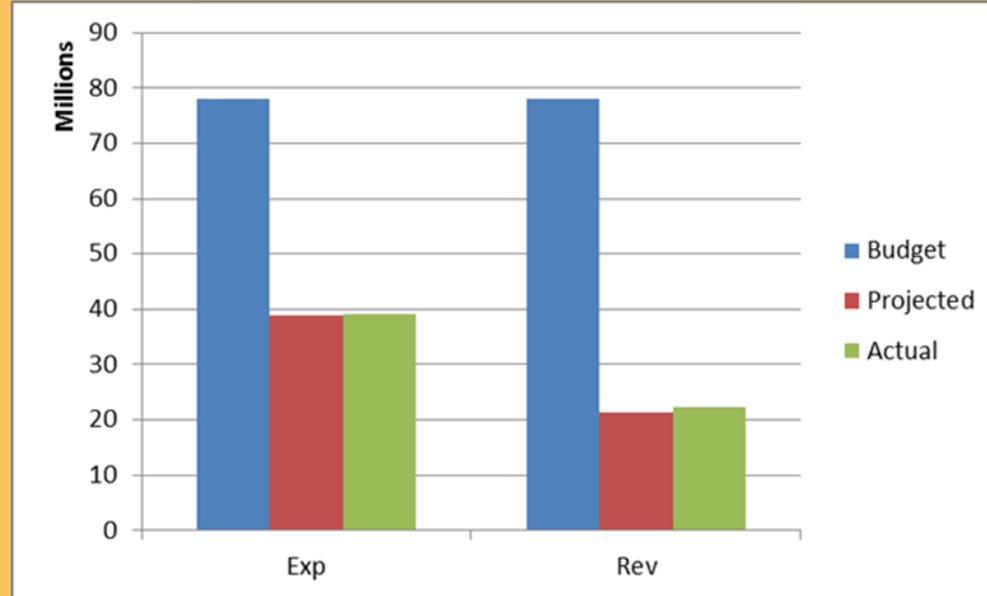
***Michelle Dawson, City Manager***

***Rick Teichert, Chief Financial Officer***

***Marshall Eyerman, Financial Resources Division Manager***

- **Two Year Budget (FY 13/14 & 14/15)**
- **Adopted with General Fund Balanced**
- **Revenues & Expenses on track**
- **Development on the upswing**
- **Challenges remain**

## Overall General Fund Operating Expenses & Revenues meeting mid-year projections



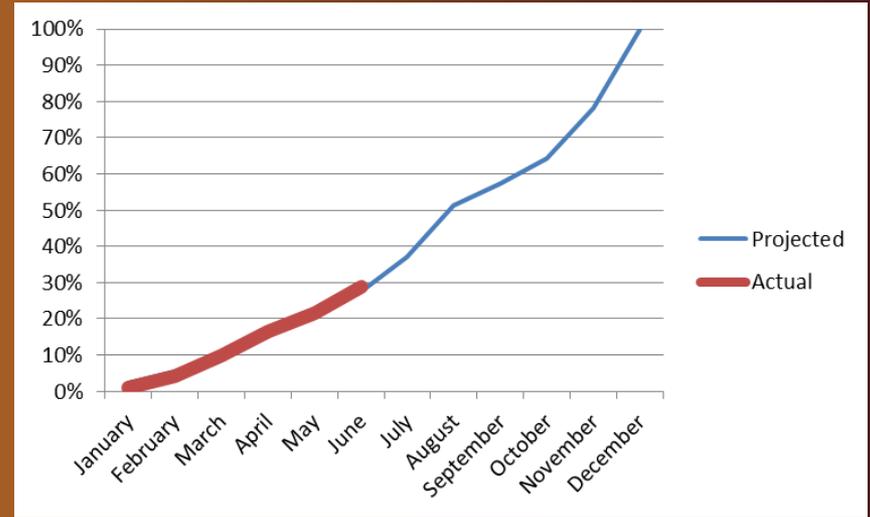
# **At 50% of the year:**

- **Overall expenses should be close to 50%**
- **Some revenue receipts vary**
  - **Property Tax receipts in Jan & May**
- **Some expenses vary**
  - **Debt Service, Capital Projects**
- ***Gen. Fund revenue target: ~27.5%***

- **Revenues continue to grow as predicted**
- **Service levels climbing**
  - **Development Services**
  - **Library**
- ***Gen. Fund budget remains balanced***

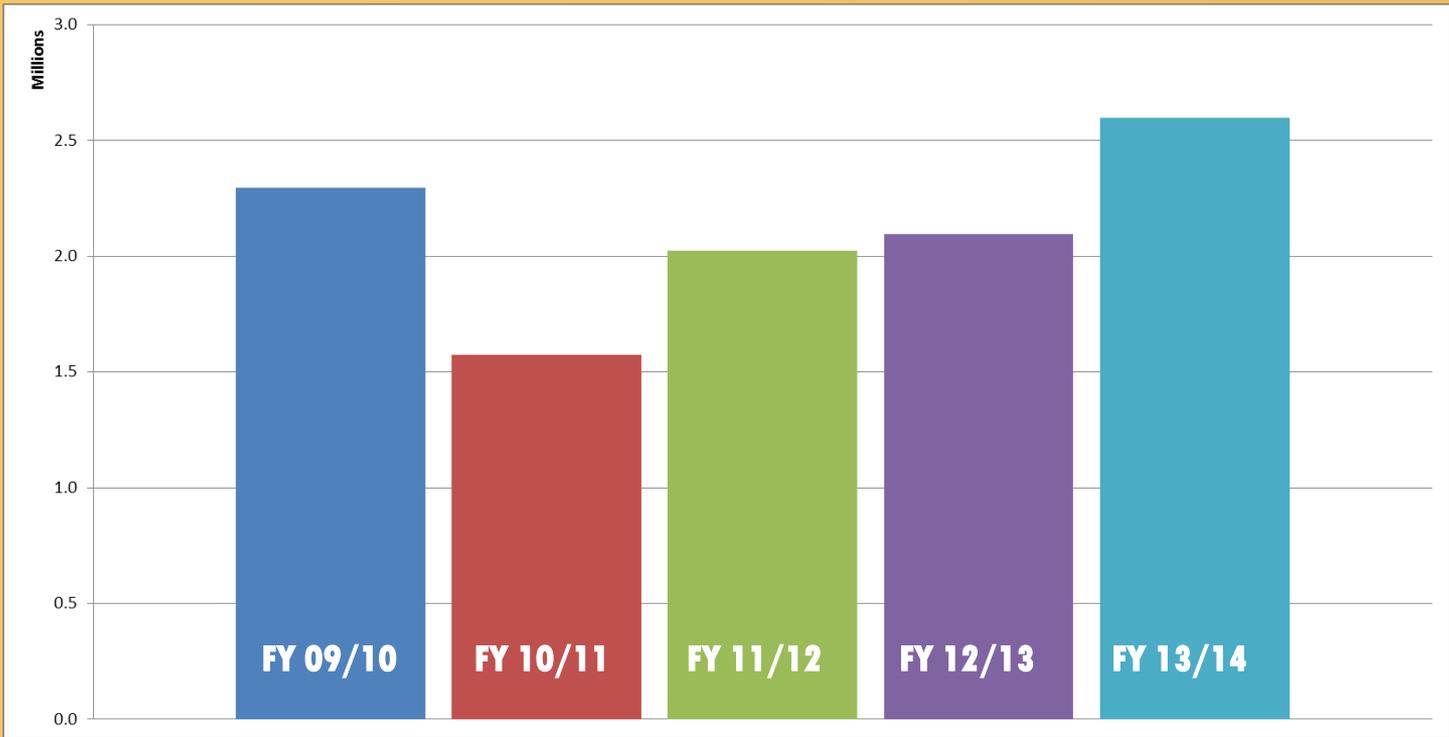
# General Fund Revenue Trends

- **General Fund Revenue Budget: \$77.9M**
- **Licenses/Permits/Charges revenues slightly ahead**
- **Dec. 31 Receipts: \$22.2M (= 28.5%)**



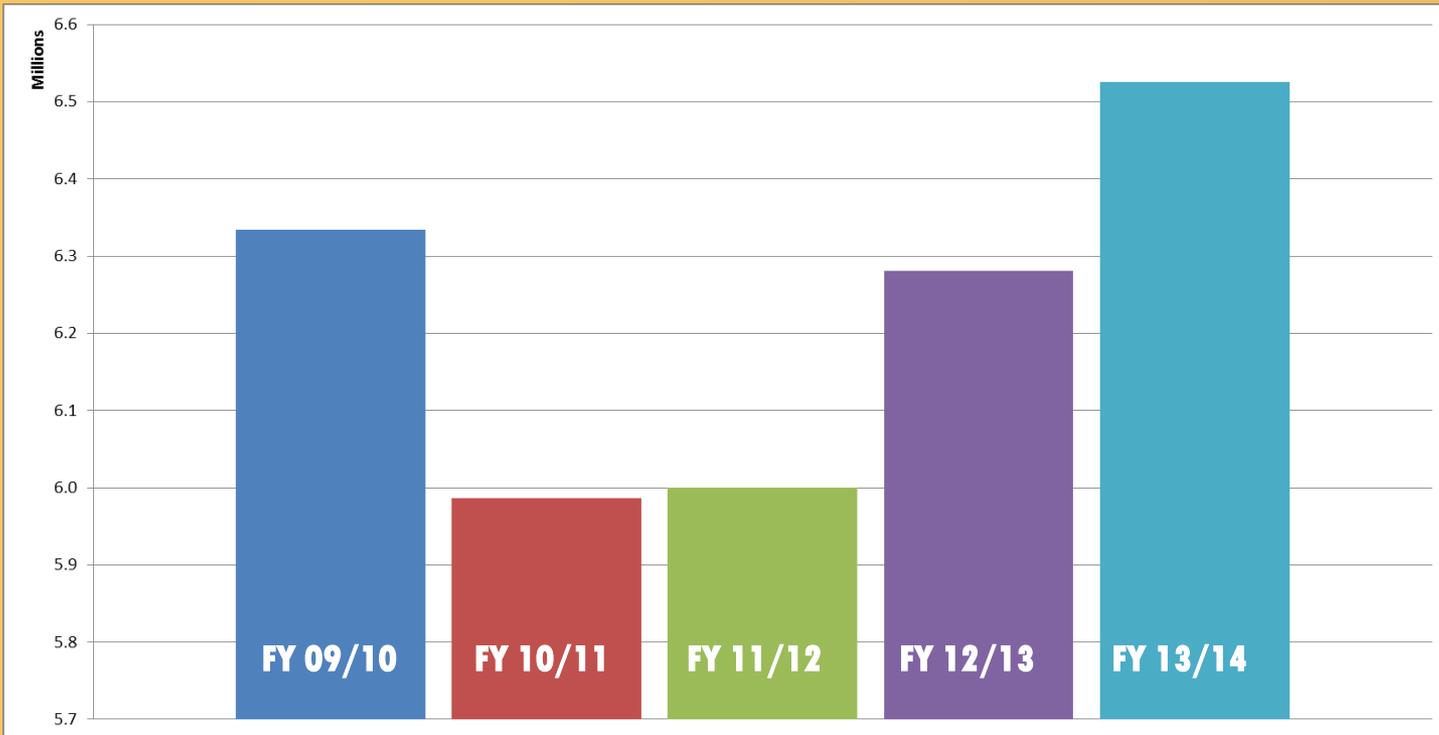
# 5-Year Revenue Trends

## Sales Tax at Mid-Year



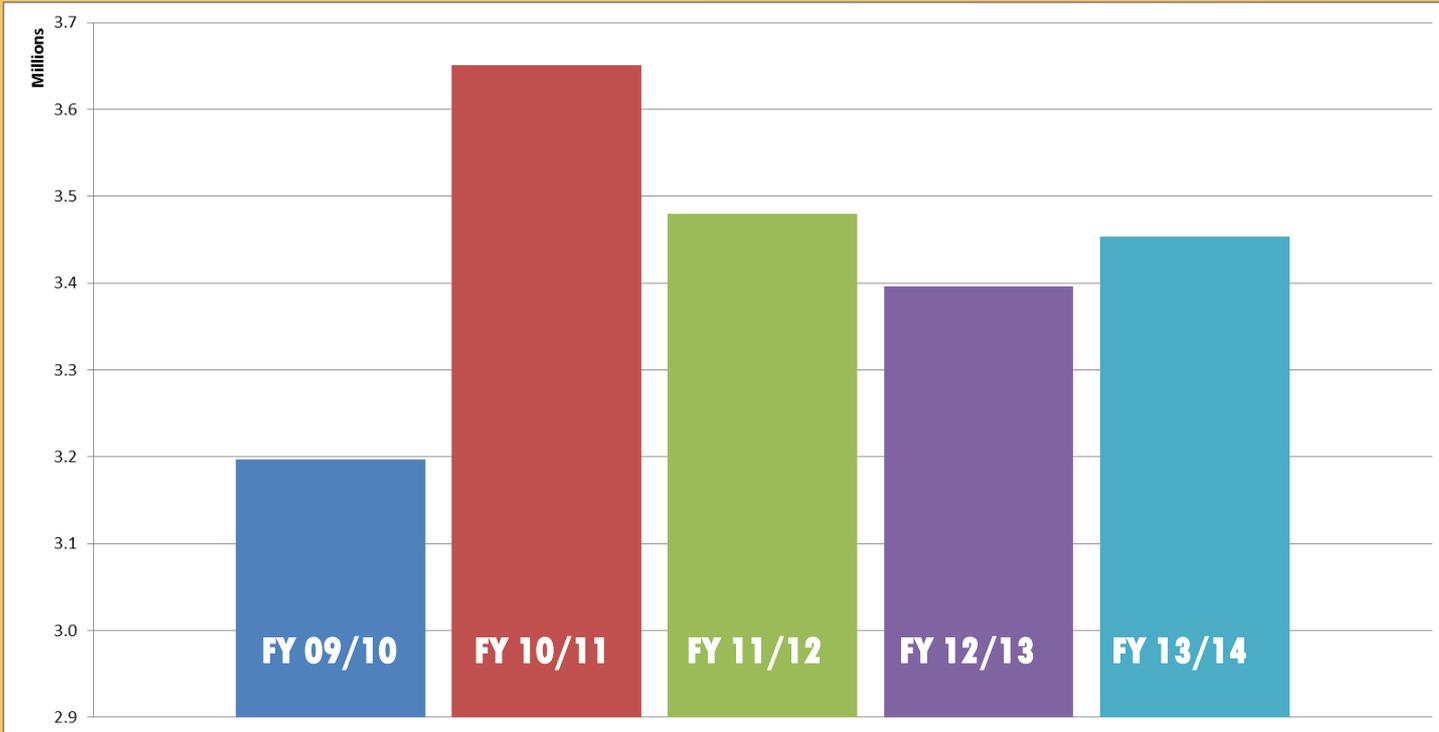
# 5-Year Revenue Trends

## Utility User Tax at Mid-Year



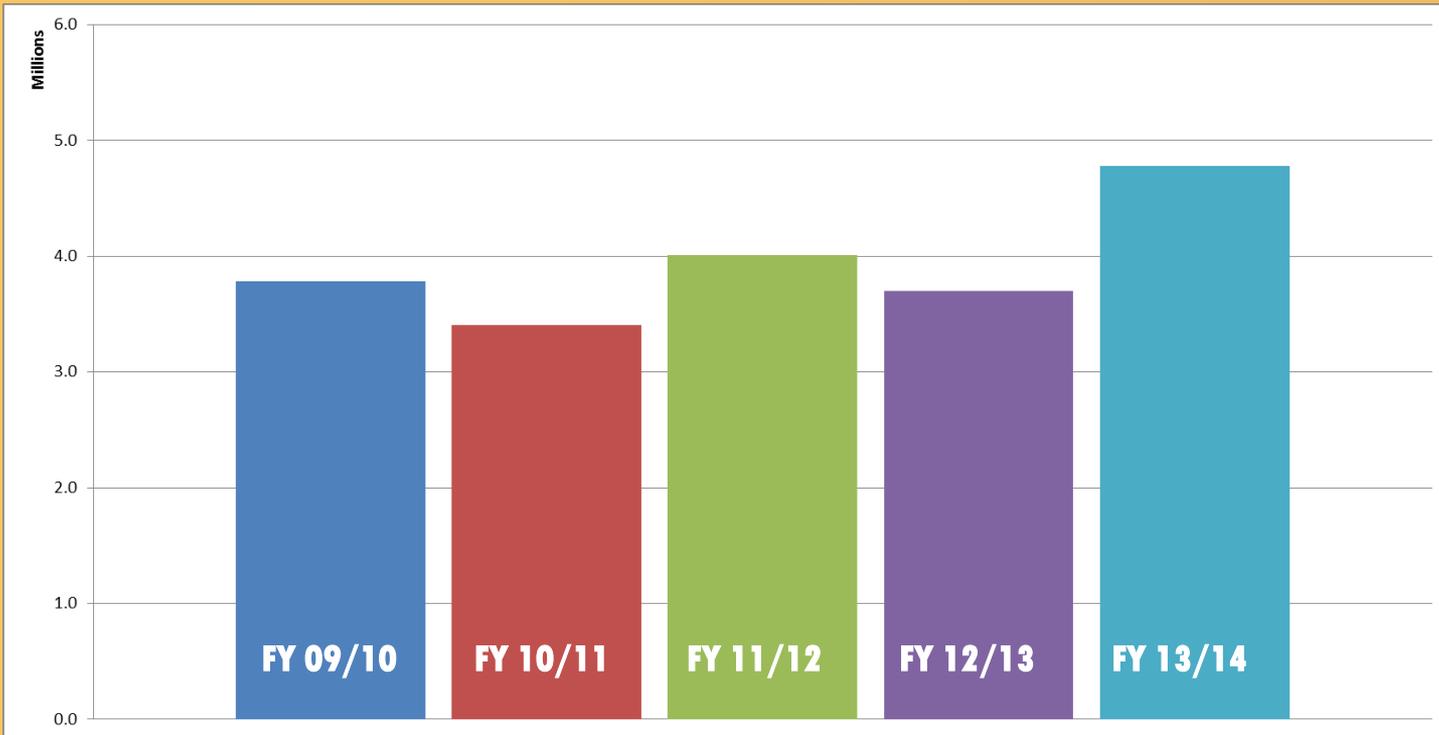
# 5-Year Revenue Trends

## Property Tax at Mid-Year



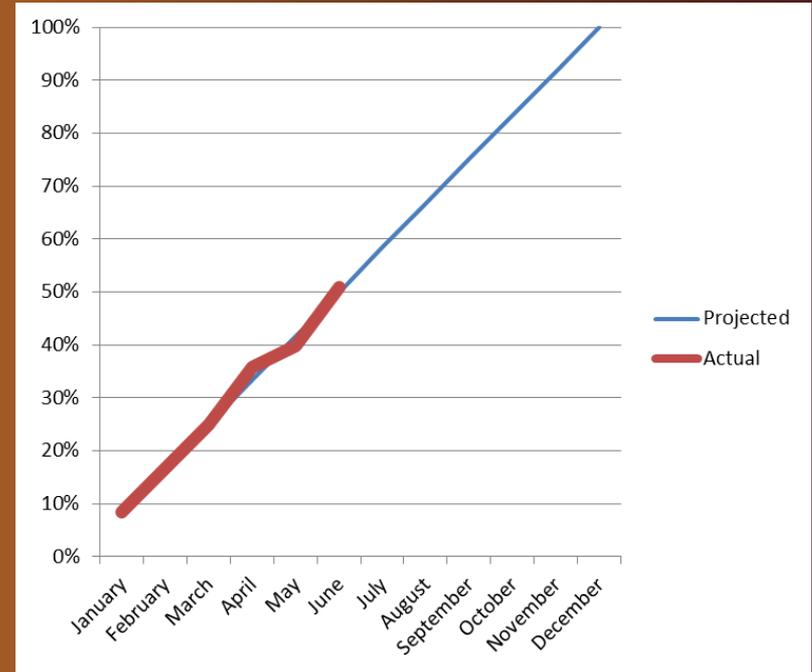
# 5-Year Revenue Trends

## Charges for Service at Mid-Year



# General Fund Expenditure Trends

- **General Fund Budget: \$77.9M**
- **Overall Expenses matching projections**
- **Dec. 31 Expenditures: \$39.1M (= 50.2%)**



# Recommended Revenue Adjustments

**Total 13/14 General Fund: \$885,130 increase**

- **Fire Plan Check/Inspection Fees**
- **Property Tax In-Lieu of VLF**
- **Permit/Planning/Plan Check Fees**
- **\$1.13M in FY 14/15**

# **Recommended Expenditure Adjustments**

**Total FY 13/14 GF increase: \$565,696**

- **Police: Recognize receipt of SLESF Grant**
- **Fire: Fire Prevention salary savings**
- **Employee separation costs**
- **Subpoena/Records costs (\$275,000+)**
- **Consultant Services, election costs, operations/personnel adjustments**
- **\$546,444 in FY 14/15**

# Other Mid-Year Adjustments

**Recommending minor changes to other funds:**

- **Gas Tax**
- **Storm Water**
- **Successor Agency**
- **CSD Zone A**
- **Electric Utility**
- **Facilities Maintenance**

# General Fund Amended Budget

	<b>FY 2013/14 Amended Budget (Proposed)</b>
Total Revenues	\$ 78,827,770
Total Expenditures	\$ 78,485,627
<b>Balance</b>	<b>\$ 342,143</b>

# Position Control Changes

- **CEDD Planning: Grant Funded Position**
- **3 Reclassifications: ASD, Parks, Public Works to align positions with duties**
- **Fire Prevention: Fire Marshal via contract**
- **Sustainability & Intergovernmental Program**
- **No net increase in positions**

# Proposed Leave Usage Incentive

- **Compensated Absences: \$6.3M Unfunded Liability Citywide**
- **Sell back one week of leave when one week used**
- **Begin to address liability**
- **Encourage Work/Life Balance**



# Continuing Challenges

**Staff working with Council to address:**

- **\$1M annual GF subsidy for street lights**
- **Public Safety costs**
- **Pension, other retirement benefit costs**
- **RDA dissolution poses GF risks**
- **Deferred infrastructure maintenance**

# Summary

- **Balanced General Fund Budget**
- **Unassigned GF Reserves: \$25.5M (6/30/13)**
- **Revenues/Expenditures on track**
- **Minor adjustments for funding/operational changes**
- **Council's strong leadership leaves City positioned to address future challenges**