

CITY OF MORENO VALLEY, CALIFORNIA

MEASURE A LOCAL STREETS AND ROADS PROGRAM

Independent Accountant's Report on Applying Agreed-Upon Procedures

For the Year Ended June 30, 2013

Submitted by

BCA

BAZILIO COBB ASSOCIATES

21250 Hawthorne Blvd. Suite 150 Torrance, CA 90503
PH 310.792.4640 . FX 310.792.4331 . www.baziliocobb.com

Headquarters: Washington, DC



**INDEPENDENT ACCOUNTANT’S REPORT
ON APPLYING AGREED-UPON PROCEDURES**

The Board of Commissioners
Riverside County Transportation Commission
Riverside, California

We have performed the procedures enumerated below, which were agreed to by the Riverside County Transportation Commission (RCTC), solely to assist RCTC in determining whether the City of Moreno Valley, California (City) was in compliance with the Measure A Local Streets and Roads Program grant terms and conditions for the year ended June 30, 2013. The City’s management is responsible for the compliance with those requirements. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described below, either for the purpose for which this report has been requested or for any other purpose.

The procedures performed and the results of those procedures were as follows:

1. We reviewed the 2009 Measure A (Ordinance 02-001) compliance requirements. Western County jurisdictions are required to participate in the Transportation Uniform Mitigation Fee (TUMF) program and in the Multi-Species Habitat Conservation Plan (MSHCP), which are administered by the Western Riverside Council of Governments (WRCOG) and the Western Riverside County Regional Conservation Authority (RCA), respectively. Coachella Valley jurisdictions are required to participate in the TUMF program administered by the Coachella Valley Association of Governments (CVAG).

Results: No exceptions were noted as a result of our procedures.

2. We obtained from RCTC the approved Five-Year Capital Improvement Plan (CIP) for the fiscal year.

Results: No exceptions were noted as a result of our procedures.

3. We obtained from the jurisdiction a detail general ledger and balance sheet for the fiscal year.

a. We identified the amount of Measure A cash and investments recorded at the end of the fiscal year. We also compared the amount to Measure A fund balance and we obtained an explanation for any differences greater than 25% of fund balance.

Results: The City recorded Measure A cash and investments in the amount of \$9,452,110 as of June 30, 2013. Total Measure A fund balance as of June 30, 2013 was 10,735,674. The difference between Measure A fund balance and cash and investments is \$1,283,564, which is (11.2%) of the fund balance.

b. We identified any amounts due from other funds.

Results: There were no amounts due from other funds as of June 30, 2013.

c. We identified the components of ending fund balance for the Measure A activity (e.g., non-spendable, restricted, assigned, committed and unassigned).

Results: The City recorded \$10,735,674 in assigned fund balance related to Measure A activity as of June 30, 2013.

d. We identified the existence of any restatement of Measure A fund balance and inquired of management as to the reason for any restatement and obtained a summary of the restatement items.

Results: We identified that the prior year Measure A fund balance was restated as follows.

Fund balance per prior year report	\$ 6,910,297
Fund balance per City's record	<u>7,088,977</u>
Adjustment	<u>\$ 178,680</u>

The adjustment was a result of the following:

Reclass expenditures out of Measure A fund that should have not been recorded to the Measure A fund.	<u>\$ 178,680</u>
--	-------------------

4. We obtained an operating statement for the Measure A activity for the fiscal year (Exhibit A), including budget amounts.

a. We reviewed the revenues in the operating statement.

- i. We inquired of management as to what fund is used to record Measure A revenues received from RCTC and identify what the total revenues were for the fiscal year.

Results: The City accounts for Measure A revenue received from RCTC in its Measure A Fund (Fund #2001). The City has recorded total revenues in the amount of \$9,199,804 for the fiscal year ended June 30, 2013.

- ii. We obtained from RCTC a listing of Measure A payments to the City and compared the Measure A sales tax revenues recorded by the City to the listing of payments made by RCTC.

Results: We identified the following variance between the Measure A sales tax revenues recorded by the City in comparison to the RCTC Measure A payment schedule.

Measure A payments made by RCTC	\$ 3,191,408
Measure A revenue recorded by the City	<u>(3,461,167)</u>
Variance	<u><u>\$ (269,759)</u></u>

The variance was a result of the following:

FY 2013 Clean-up payment	\$ 87,098
FY 2012 Clean-up payment	(88,608)
June 2012 disbursement recorded in FY 2013	<u>(268,249)</u>
Total variance	<u><u>\$ (269,759)</u></u>

- iii. We obtained from the City an interest allocation schedule for the fiscal year and identified the allocation amount of interest income to Measure A activity and what the amount of interest income was for the fiscal year. If no interest was allocated, we inquired of management as to the reason for not allocating interest income.

Results: The City allocated negative interest in the amount of \$71,026 to the Measure A activity for the fiscal year ended June 30, 2013. The City explained that the interest rates were still low and the fair market value adjustment at year end caused investment income to be negative.

- b. We reviewed the expenditures in the operating statement.
 - i. We inquired of management as to what fund is used to record Measure A expenditures and what the total expenditures were for the fiscal year.

Results: The City accounts for Measure A expenditures in its Measure A Fund (Fund #2001). The City has recorded total Measure A expenditures in the amount of \$5,553,107 for the fiscal year ended June 30, 2013.

- ii. We selected expenditures for testing that comprise at least 20% of the total expenditures.

Results: The City recorded Measure A expenditures in the amount of \$5,553,107. We selected \$2,206,618 (39.7%) for testing.

- 1. For the expenditures selected for testing, we compared the dollar amount listed on the general ledger to the supporting documentation.

Results: No exceptions were noted.

- 2. For the expenditures selected for testing, we reviewed the 5-Year CIP and noted if the project is included in the 5-Year CIP and is an allowable cost.

Results: The expenditures selected for testing were included in the 5-Year CIP and were allowable costs. No exceptions were noted as a result of our procedures.

- iii. We inquired of management as to the nature of any transfers in or out recorded in the Measure A fund.

Results: There were no transfers recorded in the Measure A fund.

- iv. We inquired of management as to the amount of indirect costs, if any, included in expenditures. If indirect costs exceeded 8% of Measure A revenue, we inquired of management as to the basis for indirect costs charged to Measure A.

Results: Indirect costs in the amount of \$262,561, which is 7.6% of Measure A revenue, were charged for the fiscal year ended June 30, 2013 and were included in the 5-Year CIP.

- 5. We compared the budgeted expenditures to actual amounts and inquired of management as to the nature of significant budget variances.

Results: The following schedule compares the budgeted expenditures to actual amounts.

	Budget	Actual	Variance
Capital projects	\$ 21,743,657	\$ 5,098,577	\$ 16,645,080
Transportation	519,279	155,784	363,495
Maintenance and operation	-	216	(216)
Interest expense	-	35,969	(35,969)
Indirect costs	262,561	262,561	-
Total expenditures	<u>\$ 22,525,497</u>	<u>\$ 5,553,107</u>	<u>\$ 16,972,390</u>

The variance in capital projects and transportation expenditures are due to projects not completed as expected during the year. The projects will continue into the next fiscal year.

The variance in interest expense is due to interest was not anticipated in the budget as this was a new (first time) expenditure related to loans. This expenditure will be budgeted in future years.

6. We obtained from RCTC a listing of jurisdictions who participate in the Western County or Coachella Valley TUMF programs.

a. If the jurisdiction is a participant in the TUMF program, we selected at least one disbursement for validation as to the amount remitted to WRCOG or CVAG, as applicable.

Results: We tested one disbursement for \$582,382 and no exceptions were noted.

b. We noted the total amount of TUMF fees collected and remitted during the fiscal year.

Results: The total amount of TUMF fees collected and remitted during the fiscal year ended June 30, 2013 was \$2,991,758.

7. We obtained from RCTC a listing of jurisdictions who participate in the Western County MSHCP program.

a. If the jurisdiction is a participant in the MSHCP program, we selected at least one disbursement for validation as to the amount remitted to RCA, as applicable.

Results: We tested one disbursement for \$29,070 and no exceptions were noted.

b. We inquired of management as to the existence of any fees collected in prior years and not remitted to RCA as of the end of the fiscal year.

Results: Per discussion with management and our review of the revenue recorded in the general ledger, there were no fees collected in prior years that were not remitted to RCA.

- c. We noted the total amount of MSHCP fees collected and remitted during the fiscal year.

Results: The total amount of MSHCP fees collected and remitted during the fiscal year ended June 30, 2013 were \$448,014 and \$424,758, respectively.

- 8. We obtained from RCTC the MOE base year requirement, including supporting detail of calculations for the City, and the carryover amount allowed as of July 1, 2012.

- a. We obtained from the City a calculation of its current year MOE amount in the format similar to its base year calculation. We attached a copy of the calculation worksheet as an exhibit to the report.

Results: City's calculation worksheet is included in Exhibit B.

- b. We compared the current year MOE amounts from the General Fund to the general ledger.

Results: We agreed the MOE amounts from the General Fund to the general ledger without exception.

- c. We compared the amount of current year MOE expenditures to the MOE base requirement and added any excess to, or subtracted any deficiency from, the carryover amount.

Results: We found excess MOE expenditures compared to MOE base requirement as follows.

MOE excess at July 1, 2012	\$ 1,537,928
Current year MOE expenditures	2,035,287
Less: MOE base year requirement	(1,459,153)
MOE deficiency for fiscal year ended June 30, 2013	576,134
 MOE excess at June 30, 2013	 \$ 2,114,062

- d. If the amount of discretionary funds spent is less than the MOE base requirement (MOE deficiency), we determined the amount of any prior year MOE carryover using the information obtained from RCTC and reduced the MOE deficiency by any available MOE carryover to determine an adjusted current year expenditure amount.

Results: We found that the amount of discretionary funds spent was more than the MOE base requirement as indicated above.

We were not engaged to, and did not conduct an audit, the objective of which would be the expression of an opinion on the City of Moreno Valley's compliance with the Measure A Local Streets and Roads Program grant terms and conditions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Riverside County Transportation Commission and the City of Moreno Valley, and is not intended to be and should not be used by anyone other than these specified parties.

Bajilio Cobb Associates

Torrance, CA
December 10, 2014

EXHIBIT A**CITY OF MORENO VALLEY, CALIFORNIA****MEASURE A LOCAL STREETS AND ROADS PROGRAM****Summary of Revenues and Expenditures****Year Ended June 30, 2013****(Unaudited)**

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
<u>Revenue</u>			
Measure A	\$ 2,325,000	\$ 3,461,167	\$ 1,136,167
Intergovernmental	7,312,950	5,807,360	(1,505,590)
Investment income (loss)	225,000	(71,026)	(296,026)
Miscellaneous income	1,000	2,303	1,303
Total revenue	<u>9,863,950</u>	<u>9,199,804</u>	<u>(664,146)</u>
 <u>Expenditures</u>			
Capital projects	21,743,657	5,098,577	16,645,080
Transportation	519,279	155,784	363,495
Maintenance and operation	-	216	(216)
Interest expense	-	35,969	(35,969)
Indirect costs	262,561	262,561	-
Total expenditures	<u>22,525,497</u>	<u>5,553,107</u>	<u>16,972,390</u>
 Excess (deficiency) of revenues over (under) expenditures			
	<u>\$ (12,661,547)</u>	<u>\$ 3,646,697</u>	<u>\$ (16,308,244)</u>

Note: The above numbers were taken directly from the financial records of the City of Moreno Valley and were not audited.

EXHIBIT B

CITY OF MORENO VALLEY, CALIFORNIA

MEASURE A LOCAL STREETS AND ROADS PROGRAM

Maintenance of Effort (MOE) Calculation Worksheet

Year Ended June 30, 2013

(Unaudited)

	<u>Total Costs</u>	<u>Funding General Fund</u>
<u>Project Expenditures</u>		
Public Works – Transportation Engineering	\$ 1,163,992	\$ 1,163,992
Public Works – Traffic Signal Maintenance	681,908	681,908
Public Works – Street Projects Engineering	8,987	8,987
Public Works – Tree Trimming	20,400	20,400
Gas Tax Transfer from General Fund	160,000	160,000
Total	<u>\$ 2,035,287</u>	<u>\$ 2,035,287</u>

Note: The above numbers were taken directly from the City of Moreno Valley’s MOE calculation and were not audited.