

# **CITY OF MORENO VALLEY, CALIFORNIA**

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## **MEASURE A LOCAL STREETS AND ROADS PROGRAM**

Independent Accountant's Report on  
Applying Agreed-Upon Procedures

For the Year Ended June 30, 2014



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## INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

The Board of Commissioners  
Riverside County Transportation Commission  
Riverside, California

We have performed the procedures enumerated below, which were agreed to by the Riverside County Transportation Commission (RCTC), solely to assist RCTC in determining whether the City of Moreno Valley, California (City) was in compliance with the Measure A Local Streets and Roads Program grant terms and conditions for the year ended June 30, 2014. The City's management is responsible for the compliance with those requirements. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described below, either for the purpose for which this report has been requested or for any other purpose.

The procedures performed and the results of those procedures were as follows:

1. We reviewed the 2009 Measure A (Ordinance 02-001) compliance requirements. Western County jurisdictions are required to participate in the Transportation Uniform Mitigation Fee (TUMF) program and in the Multi-Species Habitat Conservation Plan (MSHCP), which are administered by the Western Riverside Council of Governments (WRCOG) and the Western Riverside County Regional Conservation Authority (RCA), respectively. Coachella Valley jurisdictions are required to participate in the TUMF program administered by the Coachella Valley Association of Governments (CVAG).

Results: No exceptions were noted as a result of our procedures.

2. We obtained from RCTC the approved Five-Year Capital Improvement Plan (CIP) for the fiscal year.

Results: No exceptions were noted as a result of our procedures.

3. We obtained from the jurisdiction a detail general ledger and balance sheet for the fiscal year.

- a. We identified the amount of Measure A cash and investments recorded at the end of the fiscal year. We also compared the amount to Measure A fund balance and we obtained an explanation for any differences greater than 25% of fund balance.

Results: The City recorded Measure A cash and investments in the amount of \$7,364,695 as of June 30, 2014. Total Measure A fund balance as of June 30, 2014 was \$8,897,580. The difference between Measure A fund balance and cash and investments is \$1,532,885, which is 17.2% of the fund balance.

- b. We identified any amounts due from other funds.

Results: There were no amounts due from other funds as of June 30, 2014.

- c. We identified the components of ending fund balance for the Measure A activity (e.g., non-spendable, restricted, assigned, committed and unassigned).

Results: The City recorded \$8,897,580 in assigned fund balance related to Measure A activity as of June 30, 2014.

- d. We identified the existence of any restatement of Measure A fund balance and inquired of management as to the reason for any restatement and obtained a summary of the restatement items.

Results: The prior year Measure A fund balance was restated from \$10,735,674 to \$10,793,800. The adjustment of \$58,126 represents GASB 31 adjustment.

4. We obtained an operating statement for the Measure A activity for the fiscal year (Exhibit A), including budget amounts.

- a. We reviewed the revenues in the operating statement.

- i. We inquired of management as to what fund is used to record Measure A revenues received from RCTC and identify what the total revenues were for the fiscal year.

Results: The City accounts for Measure A revenue received from RCTC in its Measure A Fund (Fund #2001). The City has recorded total revenues in the amount of \$5,470,778 for the fiscal year ended June 30, 2014.

- ii. We obtained from RCTC a listing of Measure A payments to the City and compared the Measure A sales tax revenues recorded by the City to the listing of payments made by RCTC.

Results: We identified the following variance between the Measure A sales tax revenues recorded by the City in comparison to the RCTC Measure A payment schedule.

Measure A payments made by RCTC	\$ 3,355,602
Measure A revenue recorded by the City	<u>(3,033,996)</u>
Variance	<u>\$ 321,606</u>

The variance was a result of the following:

June 2014 payment recorded in FY 2015	\$ 316,981
FY 2014 Clean-up payment recorded in FY 2015	91,722
FY 2013 Clean-up payment recorded in FY 2014	<u>(87,097)</u>
Total	<u>\$ 321,606</u>

- iii. We obtained from the City an interest allocation schedule for the fiscal year and identified the allocation amount of interest income to Measure A activity and what the amount of interest income was for the fiscal year. If no interest was allocated, we inquired of management as to the reason for not allocating interest income.

Results: The City allocated interest in the amount of \$158,958 to the Measure A activity for the fiscal year ended June 30, 2014.

- b. We reviewed the expenditures in the operating statement.
  - i. We inquired of management as to what fund is used to record Measure A expenditures and what the total expenditures were for the fiscal year.

Results: The City accounts for Measure A expenditures in its Measure A Fund (Fund #2001). The City has recorded total Measure A expenditures in the amount of \$7,366,998 for the fiscal year ended June 30, 2014.

- ii. We selected expenditures for testing that comprise at least 20% of the total expenditures.

Results: The City recorded Measure A expenditures in the amount of \$7,366,998. We selected \$2,382,172 (32.3%) for testing.

- 1. For the expenditures selected for testing, we compared the dollar amount listed on the general ledger to the supporting documentation.

Results: No exceptions were noted.

2. For the expenditures selected for testing, we reviewed the 5-Year CIP and noted if the project is included in the 5-Year CIP and is an allowable cost.

Results: The expenditures selected for testing were included in the 5-Year CIP and were allowable costs. No exceptions were noted as a result of our procedures.

- iii. We inquired of management as to the nature of any transfers in or out recorded in the Measure A fund.

Results: The City recorded in the Measure A Fund \$15,274 transfers in from the Equipment Replacement fund and \$3,401,255 transfers out, which consists of \$2,500,000 to Facility Construction fund to pay off a loan for the Nason/Cactus Street Improvement project, \$751,255 to TRIP Debt Service fund and \$150,000 to Electric fund to pay off a loan for the Nason/Cactus Street Improvement project for the year ended June 30, 2014. The \$2,500,000 transfer to Facility Construction fund and \$150,000 transfer to Electric fund were included in the approved 5-Year CIP. The \$751,255 transfer to TRIP Debt Service fund was included in the amended 5-Year CIP.

- iv. We inquired of management as to the amount of indirect costs, if any, included in expenditures. If indirect costs exceeded 8% of Measure A revenue, we inquired of management as to the basis for indirect costs charged to Measure A.

Results: Indirect costs in the amount of \$180,318, which is less than 8% of Measure A revenue, were charged for the fiscal year ended June 30, 2014 and were included in the 5-year CIP.

5. We compared the budgeted expenditures to actual amounts and inquired of management as to the nature of significant budget variances.

Results: The following schedule compares the budgeted expenditures to actual amounts.

	Budget	Actual	Variance
Capital projects	\$ 12,909,816	\$ 3,331,636	\$ 9,578,180
Transportation	582,082	418,447	163,635
Maintenance and operation	813,000	23,689	789,311
Interest expense	13,950	11,653	2,297
Administrative costs	1,666,171	180,318	1,485,853
Transfers out	3,398,992	3,401,255	(2,263)
Total expenditures	\$ 19,384,011	\$ 7,366,998	\$ 12,017,013

The variance in capital projects, transportation, maintenance and operations, and administrative costs are due to projects not completed as expected during the year. The projects will continue into the next fiscal year.

6. We obtained from RCTC a listing of jurisdictions who participate in the Western County or Coachella Valley TUMF programs.

a. If the jurisdiction is a participant in the TUMF program, we selected at least one disbursement for validation as to the amount remitted to WRCOG or CVAG, as applicable.

Results: We tested three disbursements for \$1,190,930 and no exception was noted.

b. We noted the total amount of TUMF fees collected and remitted during the fiscal year.

Results: The total amount of TUMF fees collected and remitted during the fiscal year ended June 30, 2014 was \$7,223,109.

7. We obtained from RCTC a listing of jurisdictions who participate in the Western County MSHCP program.

a. If the jurisdiction is a participant in the MSHCP program, we selected at least one disbursement for validation as to the amount remitted to RCA, as applicable.

Results: We tested two disbursements for \$551,917 and no exception was noted.

b. We inquired of management as to the existence of any fees collected in prior years and not remitted to RCA as of the end of the fiscal year.

Results: Per discussion with management and our review of the revenue recorded in the general ledger, there were no fees collected in prior years that were not remitted to RCA.

c. We noted the total amount of MSHCP fees collected and remitted during the fiscal year.

Results: The total amount of MSHCP fees collected and remitted during the fiscal year ended June 30, 2014 were \$2,286,865 and \$2,275,137, respectively.

8. We obtained from RCTC the MOE base year requirement, including supporting detail of calculations for its city, and the carryover amount allowed as of July 1, 2013.

- a. We obtained from the City a calculation of its current year MOE amount in the format similar to its base year calculation. We attached a copy of the calculation worksheet as an exhibit to the report.

Results: City’s calculation worksheet is included in Exhibit B.

- b. We compared the current year MOE amounts from the General Fund to the general ledger.

Results: We agreed the MOE amounts from the General Fund to the general ledger without exception.

- c. We compared the amount of current year MOE expenditures to the MOE base requirement and added any excess to, or subtracted any deficiency from, the carryover amount.

Results: We found excess MOE expenditures compared to MOE base requirement as follows.

MOE excess at July 1, 2013	\$ 2,114,062
	_____
Current year MOE expenditures	1,826,452
Less: MOE base year requirement	(1,459,153)
MOE excess for fiscal year ended June 30, 2014	367,299
	_____
MOE excess at June 30, 2014	\$ 2,481,361
	_____

- d. If the amount of discretionary funds spent is less than the MOE base requirement (MOE deficiency), we determined the amount of any prior year MOE carryover using the information obtained from RCTC and reduced the MOE deficiency by any available MOE carryover to determine an adjusted current year expenditure amount.

Results: We found that the amount of discretionary funds spent was more than the MOE base requirement as indicated above.

We were not engaged to, and did not conduct an audit, the objective of which would be the expression of an opinion on the City of Moreno Valley’s compliance with the Measure A Local Streets and Roads Program grant terms and conditions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Riverside County Transportation Commission and the City of Moreno Valley, and is not intended to be and should not be used by anyone other than these specified parties.

*BCA Watson Rice, LLP*

Torrance, CA  
November 4, 2014

**EXHIBIT A**

**CITY OF MORENO VALLEY, CALIFORNIA**

**MEASURE A LOCAL STREETS AND ROADS PROGRAM**

Summary of Revenues and Expenditures

Year Ended June 30, 2014

(Unaudited)

	Budget	Actual	Variance
<u>Revenue</u>			
Measure A	\$ 2,735,000	\$ 3,033,996	\$ 298,996
Intergovernmental	6,914,857	2,256,358	(4,658,499)
Investment income	102,500	158,958	56,458
Claims, judgments, settlements	73,000	4,785	(68,215)
Miscellaneous income	1,000	1,407	407
Transfers in	424,939	15,274	(409,665)
Total revenue	<u>10,251,296</u>	<u>5,470,778</u>	<u>(4,780,518)</u>
<u>Expenditures</u>			
Capital projects	12,909,816	3,331,636	9,578,180
Transportation	582,082	418,447	163,635
Maintenance and operation	813,000	23,689	789,311
Interest expense	13,950	11,653	2,297
Administrative costs	1,666,171	180,318	1,485,853
Transfers out	3,398,992	3,401,255	(2,263)
Total expenditures	<u>19,384,011</u>	<u>7,366,998</u>	<u>12,017,013</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$ (9,132,715)</u>	<u>\$ (1,896,220)</u>	<u>\$ 7,236,495</u>

Note: The above numbers were taken directly from the financial records of the City of Moreno Valley and were not audited.

**EXHIBIT B**

**CITY OF MORENO VALLEY, CALIFORNIA**

**MEASURE A LOCAL STREETS AND ROADS PROGRAM**

**Maintenance of Effort (MOE) Calculation Worksheet**

**Year Ended June 30, 2014**

**(Unaudited)**

	<u>Total Costs</u>	<u>Funding General Fund</u>
<u>Project Expenditures</u>		
Public Works – Transportation Engineering	\$ 1,155,847	\$ 1,155,847
Public Works – Traffic Signal Maintenance	481,305	481,305
Public Works – Street Projects Engineering	8,900	8,900
Public Works – Tree Trimming	20,400	20,400
Gas Tax Transfer from General Fund	160,000	160,000
Total	<u>\$ 1,826,452</u>	<u>\$ 1,826,452</u>