

**BUILDING & SAFETY DIVISION
TITLE 24 DISABILITY ACCESS STANDARDS
COMPLAINT FORM**

DATE: _____ **ACTIVITY #** _____
TIME: _____

REPORTING PARTY: _____ **HOME PHONE:** _____ **BUSINESS PHONE:** _____

ADDRESS: _____ **ZIP CODE:** _____

LOCATION OF DEFICIENCY: _____

SIGNATURE OF REPORTING PARTY: _____ **DATE:** _____

TYPE OF VIOLATION

SITE ACCESSIBILITY:

- | | | |
|---|---|--|
| <input type="checkbox"/> Site entrance signage | <input type="checkbox"/> Protruding objects | <input type="checkbox"/> Parking signage/stripping |
| <input type="checkbox"/> Parking space requirements | <input type="checkbox"/> Pedestrian ramps/walks/sidewalks | <input type="checkbox"/> Curb ramps/curb cuts |
| <input type="checkbox"/> Single | | |
| <input type="checkbox"/> Double | | |
| <input type="checkbox"/> Van Accessible | | |
| <input type="checkbox"/> Other | | |

BUILDING ACCESSIBILITY:

- | | | |
|---|--|---|
| <input type="checkbox"/> Entrance/exits of doors | <input type="checkbox"/> Doors/door hardware | <input type="checkbox"/> Aisles/corridors |
| <input type="checkbox"/> Space allowance @ reach ranges | <input type="checkbox"/> Elevator/control panel | <input type="checkbox"/> Ground @ floor surfaces/levels |
| <input type="checkbox"/> A.T.M./vending machines | <input type="checkbox"/> Thresholds @ doors | <input type="checkbox"/> Handrails |
| <input type="checkbox"/> Water fountains | <input type="checkbox"/> Telephone | <input type="checkbox"/> Visual/audible signals |
| <input type="checkbox"/> Stairways | <input type="checkbox"/> Seating/counters/tables | |

SANITARY FACILITY ACCESSIBILITY:

- | | | |
|---|--------------------------------------|---------------------------------------|
| <input type="checkbox"/> Identification symbols | <input type="checkbox"/> Lavatories | <input type="checkbox"/> Grab bars |
| <input type="checkbox"/> Turning radius | <input type="checkbox"/> Shower/tubs | <input type="checkbox"/> Water closet |
| <input type="checkbox"/> Urinals | <input type="checkbox"/> Accessories | <input type="checkbox"/> Stalls |