



# CONSTRUCTION & PERMITS DIVISION

## ENCROACHMENT PERMIT

FOR CITY STAFF USE ONLY

14177 Frederick Street • P.O. Box 88005 • Moreno Valley, CA 92552-0805  
Main: (951) 413-3124 • [constructionandpermits@moval.org](mailto:constructionandpermits@moval.org)

Type of Construction: [ ]

Permit Number: [ ]

Date Issued: [ ]

Proposed Duration: [ ] Day(s)

Expiration Date: [ ]

Utility Work Order: [ ]

Project Description: [ ]

Owner: [ ]

Phone: [ ]

Email: [ ]

Applicant: [ ]

Contact: [ ]

Office: [ ] Mobile: [ ] Email: [ ]

Contractor: [ ]

Contact: [ ]

Office: [ ] Mobile: [ ] Email: [ ]

\* SEE ATTACHED SUBCONTRACTOR'S LIST, IF APPLICABLE \*

Please contact Construction & Permits Division at [constructionandpermits@moval.org](mailto:constructionandpermits@moval.org) to schedule an inspection with [ ] at least **two (2) working days** prior to commencing work.

**THIS PERMIT IS ISSUED AND SUBJECT TO THE FOLLOWING CONDITIONS AND/OR ANY ATTACHED PROVISIONS**

### GENERAL:

1. A copy of this permit must be at the jobsite at all times.
2. **Hours of Operation:** 7:00am – 6:00pm (Mon.–Fri.), excluding City observed holidays; Weekends by prior approval only (8:00am – 4:00pm), excluding holidays. When near and/or within a designated school zone, hours will be limited based on the school's respective bell schedule. The applicant and/or contractor is responsible for contacting the impacted school for the most current bell schedule, including minimum days or flex days. ([www.mvUSD.net/apps/bell\\_schedules/](http://www.mvUSD.net/apps/bell_schedules/) or [www.valverde.edu/schools](http://www.valverde.edu/schools)), **no exceptions**. Hours may be shortened by City Engineer per Municipal Code 8.21.050(O).
3. California Government Code Sections 4216–4216.9 requires that an Inquiry Identification (USA Ticket) Number be issued **two (2) working days prior** to any excavation. Please call **Underground Service Alert at 1-800-227-2600**.
4. The contractor is responsible for notifying the Riverside Transit Agency (RTA) at (951) 565-5122 or any other transit service at least **five (5) working days** prior to start of construction when a bus stop or route(s) will be impacted.
5. All existing driveways within the work zone shall remain accessible at all times. If work/activity conflicts with any existing driveways, the contractor is responsible for notifying the affected residents/businesses at least five (5) calendar days prior to start of construction.
6. All construction of public improvements in existing and/or dedicated public right-of-way shall be in accordance with the approved plans and subject to the latest editions of both the **Standard Specifications for Public Works Construction** and the **City of Moreno Valley's Standard Drawings**.
7. The City Engineer or his/her designee will require additional repair requirements for any street currently under a moratorium.
8. The Permittee shall indemnify, defend, and hold harmless the **City of Moreno Valley** ("City"), **Moreno Valley Community Services District** ("CSD"), **Moreno Valley Housing Authority** ("Housing Authority") and each of their officers, officials, employees, agents, and volunteers in accordance with the **Indemnification and Hold Harmless Agreement**, which is incorporated into and part of the Encroachment Permit.
9. The Permittee shall pay for and maintain in full force and effect all insurance as required in **Exhibit "A"** of the **Indemnification and Hold Harmless Agreement**, which is incorporated into and part of the Encroachment Permit.
10. All workmanship and/or materials shall be guaranteed for a period of one (1) year. Failure of the City's Inspector to detect flaws in work shall not relieve the developer, permittee and/or owner of this responsibility.

### TRAFFIC CONTROL:

11. **Traffic Control Work Hours & Duration:** Unless noted otherwise, all construction activities (including overnight partial/full road closures) within the City's public right-of-way must be performed and completed per the hours of operations and work duration indicated on the approved traffic control plan. **Any work outside of the approved hours of operations and work duration shall be subject to a re-inspection fee of \$458.00 per day as determined by the City Engineer or his/her designee.**
12. All traffic control related signs, barricades and other warning devices shall conform to the latest editions of the **California Temporary Traffic Control Handbook (CATTCH)**, the **Field Guide for Temporary Traffic Control (FGTTC)**, the **Work Area Traffic Control Handbook (WATCH) Manual**, and/or the **Manual on Uniform Traffic Control Devices (MUTCD)**.
13. The City Engineer reserves the right to observe traffic control in operation and to make any changes as field conditions warrant. Any work/activity that creates an undue safety risk or creates severe traffic congestion may be shut down by the City Engineer, his/her designee, or by a law enforcement officer.
14. The applicant is responsible for a full and complete representation of the actual road conditions shown on the approved traffic control plan including, but not limited to, the existing striping, signing, sidewalks, and bicycle lanes.
15. All traffic control workers are required to be trained, by a supervisor, certified by the American Traffic Safety Services Association (ATSSA), or equivalent, as required by Sections 6D.03 and 6E.01 of the CA MUTCD.

I hereby state that I have read, understood, and agree to comply with the conditions and all permit provisions listed hereon or incorporated by reference.

Signature of Applicant / Contractor / Owner

Print Name

Date Signed

City Engineer or Authorized Representative

Print Name

Date Signed