



**CITY OF MORENO VALLEY - FIRE PREVENTION BUREAU
APPLICATION FOR FIRE REVIEW**

FP _____ - _____

PROJECT ADDRESS:	BLDG/SUITE:	ZIP:
PROJECT / BUSINESS NAME:		
PROJECT LOCATION (i.e. closest major cross streets):		
ASSESSOR'S PARCEL NUMBER(S): - -	SUBMITTAL DATE: / /	

CHECK ALL THAT APPLY...

BUILDING/ STRUCTURAL	IF RESULTS OF FIRE SURVEY REQUIRE FIRE REVIEW, MARK APPROPRIATE TYPE OF REVIEW. <input type="checkbox"/> NEW <input type="checkbox"/> Tenant Improvement
ALARM NEW <input type="checkbox"/> Tenant Improvement <input type="checkbox"/>	<input type="checkbox"/> SPRINKLER MONITOR ONLY # OF DEVICES (INITIATING & NOTIFICATION): _____ <input type="checkbox"/> FIRE ALARM SYSTEM
SPRINKLER NEW <input type="checkbox"/> Tenant Improvement <input type="checkbox"/>	<small>** IF MULTIPLE SYSTEMS, LIST SYSTEM # AND TOTAL # OF HEADS FOR EACH SYSTEM ON SEPARATE SHEET.</small> # OF RISERS/SYSTEMS ** _____ # OF SPRINKLER HEADS <u>PER SYSTEM</u>** (NEW, RELOCATED, REMOVED, REPLACED): _____ <input type="checkbox"/> ESFR <input type="checkbox"/> 13 COMMERCIAL <input type="checkbox"/> 13D RESIDENTIAL <input type="checkbox"/> 13R RESIDENTIAL <input type="checkbox"/> PRE-ACTION
FIRE LINE SYSTEM Underground System <input type="checkbox"/> Temp. Aboveground System <input type="checkbox"/>	<input type="checkbox"/> SPRINKLER RISER ONLY # OF RISERS: _____ <input type="checkbox"/> HYDRANT SYSTEM ONLY # OF HYDRANTS: _____ <input type="checkbox"/> COMBO SYSTEM (RISERS & HYDRANTS) # OF RISERS: _____ & HYDRANTS: _____ <input type="checkbox"/> FIRE PUMP <input type="checkbox"/> STANDPIPES / HOSE VALVES <input type="checkbox"/> OTHER:
SPECIAL SYSTEM	<input type="checkbox"/> SOLAR PANELS <input type="checkbox"/> HOOD/DUCT SUPPRESSION (e.g.. ANSUL SYSTEM) <input type="checkbox"/> TANK <input type="checkbox"/> VAPOR RECOVERY (e.g. Healy Tank, Carbon Canister) <input type="checkbox"/> GENERATOR <input type="checkbox"/> SPECIAL EXTINGUISHING (e.g. foam/liquid, FM200, CO2, Dry Chemical) <input type="checkbox"/> DUST CONTROL <input type="checkbox"/> REFRIGERATION SYSTEM <input type="checkbox"/> OTHER (DESCRIBE):
FIRE CODE (105) PERMIT	<input type="checkbox"/> LIST APPLICABLE PERMITS NEEDED ON THE PERMIT SCREENING FORM
PRE-DEVELOPMENT	<input type="checkbox"/> PERMANENT EMERGENCY SITE ACCESS <input type="checkbox"/> TEMPORARY FIRE ACCESS PLAN <input type="checkbox"/> ALTERNATE METHODS & MATERIALS <input type="checkbox"/> ANNEXATION AGREEMENT <input type="checkbox"/> FUEL MODIFICATION <input type="checkbox"/> OTHER (DESCRIBE):
TEMPORARY ACTIVITY / SPECIAL EVENT (Major TUP)	<input type="checkbox"/> BRIEFLY DESCRIBE (INCLUDING DATES):
OTHER	<input type="checkbox"/> DESCRIPTION:

CODE ANALYSIS DATA (MUST ALSO BE LISTED ON PLANS)

OCCUPANCY TYPE(S):	CONSTRUCT. TYPE:	# OF FLOORS:	TOTAL SQ FT:
EXISTING SPRINKLER SYSTEM? Y <input type="checkbox"/> N <input type="checkbox"/>	EXISTING ALARM SYSTEM? Y <input type="checkbox"/> N <input type="checkbox"/>		(if applicable) TI SQ FT :

CONTACT INFORMATION

	OWNER PROPERTY <input type="checkbox"/> BUSINESS <input type="checkbox"/>	APPLICANT (Company submitting to Fire Dept.)	CONTRACTOR (Check here if same as APPLICANT <input type="checkbox"/>)
NAME:			
BUSINESS:			
ADDRESS:			
BLDG / SUITE #:			
CITY:			
STATE:	ZIP:	ZIP:	ZIP:
PHONE:			
FAX: ()		()	()
CELL: ()		()	()
EMAIL:			

CONTRACTOR STATE LICENSE #:	CONTRACTOR CITY BUSINESS LICENSE #:
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OWNER / APPLICANT SIGNATURE:	DATE:
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*** See the back of sheet for additional information on submittal requirements & information ***



CITY OF MORENO VALLEY - FIRE PREVENTION BUREAU FIRE PLAN REVIEW APPLICATION INSTRUCTIONS

The following information is a general guideline on submittals to Moreno Valley Fire Prevention. If you have any additional questions, please contact the Moreno Valley Fire Prevention Bureau at 951.413.3370.

Guidelines, informational memos and forms are located on the City website:

http://www.moreno-valley.ca.us/city_hall/departments/fire/prevent-guidelines.shtml.

Also see the "Developer Help Desk" on the City's main website: www.moval.org.

For questions about fees please review the City fee schedule (Section 5 – Fire, pages 27 – 36):

http://www.moreno-valley.ca.us/city_hall/financial_info.shtml#Cityfees.

This plan review application must be accompanied with the minimum documentation based on the project categories:

Building (New Construction and/or Tenant Improvement):

Commercial Projects - Complete the "Permit Screening Form" then complete "Plan Review Submittal Criteria – Commercial Project."

Residential Projects – Complete the "Plan Review Submittal Criteria One & Two Family Residential Project" Survey.

If the Survey determines that Fire Prevention must review the plans for new construction or tenant improvements (architectural/structural plans), then plans are submitted to both Building & Safety and Fire Prevention Bureau Divisions concurrently. Contact Building & Safety at 413.3350 for their requirements. Typically, 4 sets of plans are submitted: 2 for Building & Safety, 1 for Fire Prevention Bureau and 1 reference copy for the Planning Division. There are instances where a planning case will need to be reviewed and approved prior to plan submittal. Please contact Planning at 413.3206 for review determination.

Fire Alarm (Sprinkler Monitoring System or Full Audible/Visual System):

Complete the "Permit Screening Form" only. Submit 3 sets of plans, 3 sets of cut sheets, and 3 sets of CSFM U.L. Listing Service Sheets with the application. The plans must have the MVFD notes from the "Fire Sprinkler Monitoring Systems – Installation of Interior Audible & Visual Devices Guideline" verbatim. Blue-lining the sheet onto plans is acceptable. Stapling or taping a copy of the sheet to the plans is NOT acceptable. Both forms can be found on the City's website (see links above).

Fire Sprinkler System (Residential and Commercial):

Complete the "Permit Screening Form" only. Submit 3 sets of plans, 3 sets of cut sheets, 3 sets of hydraulic calculations with the application. The plans must have the appropriate MVFD notes for "NFPA 13/13D/13R Fire Sprinkler Notes" on the plans verbatim. Blue-lining the sheet onto the plans is acceptable. Stapling or taping a copy of the sheet to the plans is NOT acceptable. The forms are on the City's website (see above links). **For new Sprinkler Systems:** A copy of the approved underground system shall also be submitted with the sprinkler plans. Those sheets shall be labeled as "reference," unless the submittal is for both underground system and sprinkler system (same contractor). The current fire flow verification letter from the appropriate water purveyor shall also be included.

Fire Line System (Underground & Aboveground):

Complete the "Permit Screening Form" only. The form can be found on the City's website (see above links). Submit 3 sets of plans. Verify that the installation will comply with NFPA 24, as amended by Chapter 45 of the Fire Code, as well as the Moreno Valley Municipal Code. The current fire flow verification letter from the appropriate water purveyor shall also be included.

Special System:

Complete the "Permit Screening Form" only. The form can be found on the City's website (see links above). Submit 3 sets of plans, applicable documentation (e.g. manuals, manufacturer specifications) with the application. For certain exterior system installations (e.g. healy tanks, carbon canister systems, generators, and tanks), plans need to be submitted to the Planning Division prior to Fire Prevention Bureau review. Please call Planning for more information at 413.2306.

Fire Code Permit:

Complete the "Permit Screening Form" only. The form can be found on the City's website (see links above). Submit 3 sets of fully dimensioned plans, detailing the areas where special storage or operations are being conducted. Completion of the Chemical Classification review may be required. The guideline is also on the City's website (see links above). Please reference Section 105 of the 2010 California Fire Code for the list of permits that need review and approval.

Pre-development:

This type of plan check is for special circumstances that need Fire Prevention Bureau review and approval, typically while the project is in the developmental stage. This may be a fire site/access plan, gate plan, etc.

Temporary Special Event:

This type of review and/or permit of special events or activities that will be conducted on a short term basis. A Temporary Use Permit (TUP) will typically start with the Planning Division. Please contact Planning at 413.3206 regarding the forms to start that process. A fully dimensioned site plan will be required, along with the requirements listed on the TUP packet provided by Planning.

Other:

This is reserved for special reviews, as deemed necessary by the Fire Marshal's office that do not fall into the above categories.