

**SAMPLE APPLICATION: ADDRESS YOUR REQUEST TO:**

City of Moreno Valley - Public Works/Land Development  
P. O. Box 88005  
Moreno Valley, CA 92552-0805

Date:

Subject: Application for Lot Line Adjustment

Request is hereby made for approval of the proposed lot line adjustment as indicated below. We, the undersigned owners, understand that in order to be approved; (1) a greater number of parcels than currently exist may not be created; (2) all parcels involved must be recognized parcels as defined by ordinance (3) no parcels may be created which are substandard in either frontage or area, unless a variance has been granted by the Planning Commission; (4) relocation of existing utilities, infrastructure, or easements as required by the City Engineer; (5) the parcel geometry is not substantially rearranged to constitute a re-subdivision of the property in the opinion of the City Engineer; (6) the City Engineer may require a Record of Survey for all newly created parcels.

**TO BE COMPLETED BY APPLICANT:**

1. Property Data:

Assessor Parcel No. Parcel 1 \_\_\_\_\_ - \_\_\_\_\_ -  
Parcel 2 \_\_\_\_\_ - \_\_\_\_\_ -  
Parcel 3 \_\_\_\_\_ - \_\_\_\_\_ -  
Parcel 4 \_\_\_\_\_ - \_\_\_\_\_ -

2. List the record owner's names, addresses and telephone numbers:

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3. Provide legal descriptions on an 8 1/2" by 11" sheet (s) of all the existing parcels and the proposed parcel(s) involved in the lot line adjustment. Legal descriptions for proposed parcels shall be prepared, signed and sealed by a licensed land surveyor or a registered engineer.

