



**Community & Economic Development Department
Planning Division**
14177 Frederick Street
P. O. Box 88005
Moreno Valley, CA 92552-0805

**(951) 413-3206
FAX: (951) 413-3210**

DEVELOPMENT AGREEMENT/ AMENDMENT

SUBMITTAL REQUIREMENTS

A Development Agreement is a contract between a developer and the City to establish the conditions under which a particular development may occur. A Development Agreement (or Amendment) requires public hearings before the Planning Commission and the City Council. A pre-application meeting with staff is recommended prior to filing an application for a Development Agreement or Development Agreement Amendment.

SUBMITTAL REQUIREMENTS

- ___ 1 Completed and signed application form.
- ___ 1 Copy of the fee receipt.
- ___ 2 Copies of Preliminary Title Report (shall include recorded easements).
- ___ 1 Copy of a written explanation of the reasons for the proposed agreement.
- ___ 3 Copies of the proposed development agreement. The agreement shall address:
 - a. The proposed duration of the agreement;
 - b. The proposed use of the property;
 - c. The range of permitted density and intensity of use;
 - d. The maximum height and size of proposed structures; and
 - e. Provisions for reservation or dedication of land for public purposes or payment of in-lieu fees.

AMENDMENTS TO AN EXISTING DEVELOPMENT AGREEMENT

- ___ 3 Copies an explanation of the proposed amendment.
- ___ 3 Copies of the amendment with the proposed additions underlined and deletions crossed-out.

PUBLIC HEARING ITEMS

- ___ 1 One assessor's parcel map indicating all parcels within 300 feet of the exterior boundaries of the change of zone (or a radius as stipulated by the Community & Economic Development Director). Indicate the radius line and the change of zone.

- ___ 2 Two sets of gummed labels and one "paper" copy which contain the names, addresses and parcel numbers of property owners within the 300 foot radius of the exterior boundaries of the subject property (or alternative radius as determined by the Planning Division) and two sets of gummed labels and paper copy of the names and addresses of the subject property owner(s), applicant and representative.

- ___ 1 Certification of Property Owners List - If the public hearing noticing information is prepared by other than a Title Company doing business in Riverside County, the property owner (or representative) shall complete the Property Owners List Certification below.

PROPERTY OWNERS LIST CERTIFICATION

I, _____ certify that on _____ the attached property owners
(Print Name) (Date)

list was prepared by _____ pursuant to the noticing requirements of the City of
(Print Name)

Moreno Valley Community & Economic Development Department – Planning Division. Said list is a complete compilation of owner(s) of the subject property and all other property owners within a _____ foot radius of the exterior boundaries of the subject property and is based upon the latest equalized assessment rolls.

I declare under penalty of perjury that the information is true and correct to the best of my knowledge; I understand that incorrect or incomplete information may be grounds for rejection or denial of the application.

(Signature)

(Date)