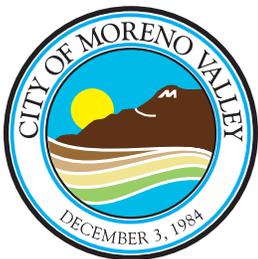




# INFORMATION PACKET FOR **CANDIDATES**

*Nomination Filing and Campaign Disclosure Information*



**CONSOLIDATED SPECIAL ELECTION**

**TUESDAY APRIL 12, 2022  
CITY OF MORENO VALLEY**



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## **SECTION 1 – GENERAL INFORMATION**





## OFFICE OF THE CITY CLERK

TO: All Candidates  
FROM: Pat Jacquez-Nares, CMC & CERA, City Clerk/Elections Official  
DATE: December 16, 2021  
SUBJECT: **APRIL 12, 2022 ELECTION INFORMATION MATERIALS**

The attached *Candidate Information Manual* has been prepared for each candidate in conjunction with the issuance of Nomination Papers for the April 12, 2022 Special Municipal Election. Moreno Valley voters will be electing a one (1) City Council Member for District 1 term ends 2024.

The Nomination Paper (Official Filing Form), Ballot Designation Worksheet, together with the completed Statement of Economic Interest (Form 700), the \$25 Filing Fee or Hardship Petition, Application/Check List for Nomination Papers, Authorization to Release Personal Contact Information, Candidate Statement Form with the optional Candidate's Statement including proper deposit payment of \$500, the optional Code of Fair Campaign Practices, and the optional Candidate Personal Information Form must be filed with the City Clerk and Election Official Department no later than **4:30 p.m. on Friday, January 14, 2022**. All documents must be filed at the same time.

Each candidate shall be proposed by not less than 20 not more than 30 registered Moreno Valley voters. The circulator of the Official Filing Form/Nomination Paper must be 18 years old.

If you choose to file a Candidate's Statement, your payment is required. Candidates for the office of the City Council Member District 1 the deposit is \$500. The estimated cost of the Candidate's Statement must be paid at the time of filing nomination papers in order to have it appear in the sample ballot pamphlet. Should a Candidate want a statement posted electronically only on the Riverside County Registrar Recorder's website that deposit is \$260. Candidates' statements remain confidential until the expiration of the filing period. The public examination period for the Candidates' Statements is the ten days immediately following the close of the filing period.

The Secretary of State's Random Alphabet Drawing to determine the order in which the candidates' names will appear on the ballot will be conducted on Thursday, January 20, 2022.

The City Clerk's Department office hours are 7:30 a.m. to 5:30 p.m., Monday through Thursday. An appointment with the City Clerk is necessary to return the Election paperwork. Should you have questions or wish assistance, please contact the City Clerk at (951) 413-3010.

**PLEASE NOTE:** In addition to this manual, you will receive a separate *Candidate Nomination Folder*, which contains the aforementioned forms required to be completed and returned to become a candidate. This manual has been prepared as a tool to provide you with the information necessary to ensure that you comply with all filing requirements as a candidate, and is provided with the understanding that the City Clerk is not engaged in rendering legal, accounting or other professional service. All persons desiring to become a candidate are encouraged to refer to constitutional, statutory and city code provisions that may apply to elections and candidates and seek independent legal advice.

**FILING PERIOD: 7:30 a.m. Monday, July 12, 2021 – 4:30 p.m. Friday, January 14, 2022**

**Please make an appointment with the City Clerk to return the Election paperwork.**

**City Clerk's Office Phone Number: (951) 413-3010**





**City of Moreno Valley**  
Office of the City Clerk and Election Official

**Consolidated Special Election**  
**April 12, 2022**

**Calendar of Events**

<b>Date(s)*</b>		<b>Events/Tasks</b>
<b>4/12/2022</b>		
<b>From</b>	<b>To</b>	<i>*Items due on Saturday, Sunday, or recognized City holiday, are due to the City Clerk Department on the next business day.</i>
<b>Dec 03, 2021</b> E-130 <b>Fri</b>		Last day for City Council to adopt resolutions for April 12, 2022, General Nominating Election (E.C. 12000, 12001).
<b>Dec 06, 2021</b> E-127 <b>Mon</b>	<b>Dec 20, 2021</b> E-113 <b>Mon</b>	Publication of Election Notice (E.C. 12101)
<b>Dec 20, 2021</b> E-113 <b>Mon</b>	<b>Jan 14, 2022</b> E-88 <b>Fri</b>	Candidate Nomination Period -- Nomination documents are filed with the elections official. Candidate Statement must be filed at the same time as other nomination documents. Statements may be withdrawn, but not changed during the nomination period, and until 5 p.m. on the next business day ( <b>Jan 17</b> ) following the close of the nomination period (E.C. 10220, 10510, 13307).
<b>Jan 20, 2022</b> E-82 <b>Thu</b>		Secretary of State to determine order of names on ballot -- Randomized Alpha Draw (E.C. 13112). Deadline to withdraw candidate's statement (E.C. 13307).
<b>Jan 15, 2022</b> E-87 <b>Sat</b>	<b>Jan 24, 2022</b> E-78 <b>Mon</b>	10 Calendar days public review of candidate's statements (E.C. 13313).
<b>Feb 14, 2022</b> E-57 <b>Mon</b>	<b>Mar 29, 2022</b> E-14 <b>Tue</b>	Filing period for write-in candidates (E.C. 8601).
<b>Feb 27, 2022</b> E-44 <b>Sun</b>	<b>Mar 03, 2022</b> E-40 <b>Thu</b>	1st Pre-Election Filing Period & Statement Due -- Last day to file 1st pre-election campaign statement (Form 460) covers transactions through February 26 . (G.C. 84200.8).



**City of Moreno Valley**  
Office of the City Clerk and Election Official

**Consolidated Special Election**  
**April 12, 2022**

**Calendar of Events**

<b>Date(s)*</b>		<b>Events/Tasks</b>
<b>4/12/2022</b>		
<b>From</b>	<b>To</b>	<i>*Items due on Saturday, Sunday, or recognized City holiday, are due to the City Clerk Department on the next business day.</i>
<b>Mar 03, 2022</b> E-40 <b>Thu</b>	<b>Apr 02, 2022</b> E-15 <b>Sat</b>	Sample ballot booklet mailed to each registered voter during this period (E.C. 13303).
<b>Mar 14, 2022</b> E-29 <b>Mon</b>	<b>Apr 05, 2022</b> E-7 <b>Tue</b>	Vote by Mail -- First and last day to apply. VBM Applications may be submitted between these dates (both dates inclusive). Applications received prior to the 29th day preceding the election will be kept and processed during this period (E.C. 3001).
<b>Mar 22, 2022</b> E-21 <b>Tue</b>		First day to begin Ballot processing (E.C. 15101).
<b>Mar 27, 2022</b> E-16 <b>Sun</b>	<b>Mar 31, 2022</b> E-12 <b>Thu</b>	2nd Pre-Election Statement Due -- Last day to file 2nd pre-election campaign statement (form 460) covering the period of February 27 through March 26 (G.C. 84200.8).
<b>Mar 28, 2022</b> E-15 <b>Mon</b>		<b>Last day to register to vote. (E.C. 2107)</b>
<b>Apr 12, 2022</b> E-day <b>Tue</b>		<b>ELECTION DAY</b>
<b>Apr 13, 2022</b> E+1 <b>Wed</b>	<b>May 12, 2022</b> E+30 <b>Thu</b>	Completion of Official Canvass -- the official canvass must be completed within 30 days of the election.
<b>May 12, 2022</b> E+30 <b>Thu</b>		Official Canvass Results deadline within 30 days of the election (E.C. 15372)

**CONSOLIDATED SPECIAL ELECTION  
CITY OF MORENO VALLEY, COUNCIL DISTRICT 1  
APRIL 12, 2022  
(E.C. §§ 1301, 9200 et seq., 10002, 10100 et seq.)**

The materials contained in this calendar represent the research and opinions of the staff at the Riverside County Registrar of Voters. The contents of this calendar and any legal interpretations contained herein are not to be relied upon as being correct either factually or as legal opinion. Reliance on the content without prior submission to and approval of your appropriate public counsel is at the reader's risk.

Please call (951) 486-7200 if you have any questions or comments or visit our website at [www.voteinfo.net](http://www.voteinfo.net). Thank you.

DATE	PERSON RESPONSIBLE	DESCRIPTION
Dec. 3 (130)	City Council	<i>ADOPT RESOLUTION CALLING ELECTION (E.C. §§ 330, 10002, 10403.5, 13307)</i>  By this suggested date adopt resolutions regarding the following: <ul style="list-style-type: none"> <li> Ordering election including incumbents and offices to be filled.</li> <li> Requesting Registrar of Voters to conduct election.</li> <li> Regulations whether candidates or city will pay for candidate statements.</li> </ul>
Dec. 6 – Dec. 20 (127 – 113)	City Clerk	<i>PUBLISH NOTICE OF ELECTION (E.C. § 12101; G.C. §§ 6060, 6061)</i>  Publish Notice of Election one time between these dates. The notice will include date and time of election, nomination deadline, the offices to be filled, and hours the polls will be open. The Notice is to be published in a newspaper of general circulation published in the City. Federal law requires publication to be made in English and Spanish.
Dec. 8 (125)	City Council	<i>BOUNDARY CHANGES (E.C. § 12262)</i>  Last day boundary changes may be made for this election.
Dec. 13 (120)	City Council / City Clerk	<i>LAST DAY TO ADOPT REGULATIONS REGARDING CANDIDATE STATEMENTS (E.C. § 13307)</i>  Last day for local agency to adopt or amend regulations regarding charges for printing candidate's statement.
Dec. 17 (116)	Registrar of Voters	<i>PRECINCTING SECTION TO COMPLETE BOUNDARY CHANGES</i>  No later than this date, precinct section must complete boundary changes.
Dec. 20 – Jan. 14 (113 – 88)	Candidates / City Clerk	<i>NOMINATION PERIOD (E.C. §§ 10220, 10224, 13107, 13307, 13309, 13311; G.C. §§ 36503, 87201 et seq.)</i>  Between these dates candidates may obtain and file nomination papers with the City Clerk during normal business hours as posted. The Ballot Designation Worksheet must be filed at the same time as the Declaration of Candidacy. Candidate statements must be filed at the same time nomination petitions are filed. Statements are confidential until the deadline for filing has passed. Statement of Economic Interest must be filed by the final filing date.

**CONSOLIDATED SPECIAL ELECTION  
CITY OF MORENO VALLEY, COUNCIL DISTRICT 1  
APRIL 12, 2022  
(E.C. §§ 1301, 9200 et seq., 10002, 10100 et seq.)**

DATE	PERSON RESPONSIBLE	DESCRIPTION
Dec. 20 – Jan. 14 (113 – 88)	Candidates / City Clerk	<p><i>CODE OF FAIR CAMPAIGN PRACTICES (E.C. § 20400 et seq.)</i></p> <p>At the time a candidate is issued nomination papers each candidate will be issued a Code of Fair Campaign Practices. Filing it is voluntary and it may be filed any time prior to the election. It is available for public inspection until 30 days after the election.</p>
Dec. 20 – Jan. 14 (113 – 88)	Candidates / City Clerk	<p><i>STATEMENT OF ECONOMIC INTEREST (G.C. §§ 87200 et seq.)</i></p> <p>A Statement of Economic Interests must be filed for all candidates by the close of the nomination period.</p>
Dec. 24	Registrar of Voters	<p><i>DAY BEFORE CHRISTMAS (CO. ORD. 358.8)</i></p> <p>The Registrar of Voters office will be closed.</p>
Dec. 31	Registrar of Voters	<p><i>DAY BEFORE NEW YEAR'S (CO. ORD. 358.8)</i></p> <p>The Registrar of Voters office will be closed.</p>
Jan. 14 (88)	Candidates / City Clerk	<p><i>LAST DAY TO FILE NOMINATION PAPERS AND/OR WITHDRAW (E.C. § 10220 et seq.; G.C. § 87207 et seq.)</i></p> <p>Nomination papers and candidate statements must be filed no later than this date. Candidates may withdraw their nomination until the close of the nomination period.</p> <p> <i>PUBLIC EXAM PERIOD (E.C. § 13313)</i> There will be a 10 day exam period for Candidate Statements filed from January 15 through January 24.</p>
Jan. 17	Registrar of Voters	<p><i>MARTIN LUTHER KING, JR'S BIRTHDAY (CO. ORD. 358.8)</i></p> <p>The Registrar of Voters office will be closed.</p>
Jan. 17 (85)	Candidates / City Clerk	<p><i>WITHDRAW CANDIDATE STATEMENTS (E.C. § 13307)</i></p> <p>Last day to withdraw candidate statements, unless there is an extension of the nomination period. Withdrawal of candidate statements must be in writing to the City Clerk.</p>

**CONSOLIDATED SPECIAL ELECTION  
CITY OF MORENO VALLEY, COUNCIL DISTRICT 1  
APRIL 12, 2022  
(E.C. §§ 1301, 9200 et seq., 10002, 10100 et seq.)**

DATE	PERSON RESPONSIBLE	DESCRIPTION
Jan. 19 (83)	City Clerk / City Council	<p><i>INSUFFICIENT NOMINEES-POSSIBLE PROCEDURES (E.C. § 10229)</i></p> <p>If on this date no one or only one person has been nominated, the officer conducting the election shall inform the governing body that it may, at a regular meeting or special meeting held before the election, adopt one of the following:</p> <ol style="list-style-type: none"> <li>1. Appoint the person who was nominated.</li> <li>2. If no one has been nominated, appoint any eligible elector.</li> <li>3. Hold the election.</li> </ol> <p>The provisions of this section shall not apply if, at the regularly scheduled municipal election, more than one person has been nominated to another city office to be elected on a citywide basis or, a city measure has qualified and is to be submitted to the voters at that municipal election.</p> <p><i>PUBLISH NOTICE OF FACTS (G.C. § 6061)</i></p> <p>The City Clerk shall publish a notice of the facts described in this section and the courses of action available. After the fifth day following the date of publication, the City Council may make the appointment or direct an election to be held.</p>
Jan. 20 (82)	Secretary of State	<p><i>RANDOMIZED ALPHABET (E.C. § 13112)</i></p> <p>On this date the Secretary of State shall conduct a drawing of the alphabet for determining the order of candidate's names on the ballot.</p>
Jan. 21 (81)	City Clerk	<p><i>SUBMIT NAMES OF CANDIDATES TO REGISTRAR OF VOTERS (E.C. § 10403)</i></p> <p>Last day to submit to the Registrar of Voters names and ballot designations of candidates as they are to appear on the ballot. The Certified List should be submitted in alphabetical order by office.</p>
Jan. 24 (78)	City Clerk	<p><i>PUBLISH NOMINEES (E.C. § 12110)</i></p> <p>Suggested date to publish candidate's names in the random order that they will appear on the ballot, and the respective offices for which they have been nominated.</p>
Jan. 27 (75)	City Council	<p><i>INSUFFICIENT NOMINEES – ACTION BY GOVERNING BODY (E.C. § 10229)</i></p> <p>If by the 75<sup>th</sup> day before the municipal election, no person has been appointed to office pursuant to E.C. § 10229, the election will be held.</p> <p>Notwithstanding Chapter 1 (commencing with Section 8600) of Division 8 or any other provision of the law to the contrary, if the governing body of the city makes an appointment pursuant to E.C. § 10229, the City Clerk shall not accept for filing any statement of write-in candidacy, which is submitted after appointment.</p>

**CONSOLIDATED SPECIAL ELECTION  
CITY OF MORENO VALLEY, COUNCIL DISTRICT 1  
APRIL 12, 2022  
(E.C. §§ 1301, 9200 et seq., 10002, 10100 et seq.)**

DATE	PERSON RESPONSIBLE	DESCRIPTION
Feb. 11	Registrar of Voters	<p><i>ABRAHAM LINCOLN'S BIRTHDAY (CO. ORD. 358.8)</i></p> <p>The Registrar of Voters office will be closed.</p>
Feb. 14 (57)	Candidates / City Clerk	<p><i>FIRST DAY NOMINATION PAPERS FOR WRITE-IN CANDIDACY WILL BE AVAILABLE (E.C. § 8600 et seq.)</i></p> <p>Any qualifying person wishing to file as a write-in candidate may pick up nomination papers beginning on this date. Papers must be filed with the City Clerk no later than 14 days prior to Election Day. Write-in candidates must also file Statement of Economic Interest and campaign disclosure statements.</p>
Feb. 15 (56)	Registrar of Voters	<p><i>ORDER PRINTING OF ELECTION MATERIAL</i></p> <p>Suggested date to prepare copy for printer and order ballots.</p>
Feb. 21	Registrar of Voters	<p><i>PRESIDENT'S DAY (CO. ORD. 358.8)</i></p> <p>The Registrar of Voters office will be closed.</p>
Feb. 27 – March 3 (44 – 40)	Candidates / Committees / City Clerk	<p><i>FILING PERIOD FOR FIRST PRE-ELECTION CAMPAIGN DISCLOSURE STATEMENT (G.C. §§ 84200.5, 84200.8)</i></p> <p>Filing period for 1<sup>st</sup> pre-election campaign statement covers transactions through February 26. Statements must be filed online, or sent by personal delivery or first class mail.</p>
Feb. 28 (43)	Registrar of Voters	<p><i>SATELLITE LOCATION PRESS RELEASE (E.C. § 3018)</i></p> <p>Notice of satellite locations shall be made by the elections official by the issuance of a general news release, issued not later than 14 days prior to voting at the satellite location, except that in a county with a declared emergency or disaster, notice shall be made not later than 48 hours prior to voting at the satellite location. The news release shall set forth the following information:</p> <ul style="list-style-type: none"> <li> The satellite location or locations.</li> <li> The dates and hours the satellite location or locations will be open.</li> <li> A telephone number that voters may use to obtain information regarding vote-by-mail ballots and the satellite locations.</li> </ul>
March 3 – April 2 (40 – 10)	Registrar of Voters	<p><i>MAIL COUNTY VOTER INFORMATION GUIDE AND OTHER ELECTION MATERIALS TO VOTERS (E.C. §§ 9223, 9280 et seq., 13303, 13307; G.C. § 57148)</i></p> <p>Between these dates the Registrar of Voters shall mail a County Voter Information Guide to each voter, who is registered at least 29 days prior to the election.</p>

**CONSOLIDATED SPECIAL ELECTION  
CITY OF MORENO VALLEY, COUNCIL DISTRICT 1  
APRIL 12, 2022  
(E.C. §§ 1301, 9200 et seq., 10002, 10100 et seq.)**

DATE	PERSON RESPONSIBLE	DESCRIPTION
March 14 (29)	Registrar of Voters	<i>MAILED BALLOT PRECINCTS (E.C. §§ 3005, 3010, 3017, 3018, 3020)</i> Approximate date to mail notices to voters in mailed ballot precincts, send official ballot and election material. Mail ballot precincts have less than 250 voters. Ballots must be postmarked on or before Election Day and received by the elections official within seven days after Election Day to be counted.
March 14 (29)	Registrar of Voters	<i>PRECINCTS, POLLING PLACES &amp; ELECTION OFFICERS (E.C. §§ 12280 et seq., 12300 et seq.)</i> Last day for Registrar of Voters to establish polling place and appoint election officers for this election. Immediately following appointment, the Registrar shall mail appointment notices to election officers.
March 14 – April 2 (29 – 10)	Registrar of Voters	<i>PUBLISH POLLING PLACES &amp; CENTRAL COUNTING PLACE (E.C. §§ 12105, 12109)</i> Suggested date to publish polling place. The notice will include the hours that the polls will be open and a Notice of Central Counting Place.
March 14 – April 5 (29 – 7)	Registrar of Voters	<i>VOTE-BY-MAIL BALLOT APPLICATIONS (E.C. §§ 3001, 3006, 3021, 3200)</i> Applications for Vote-by-Mail ballots may be made in person or by mail during this time frame.
March 20 (23)	Registrar of Voters	<i>VOTE-BY-MAIL PROCESSING PUBLIC NOTICE (E.C. § 15104)</i> The elections official shall notify vote-by-mail voter observers and the public at least 48 hours in advance of the dates, times, and places where vote-by-mail ballots will be processed and counted.
March 22 (21)	Registrar of Voters	<i>PROCESS BALLOTS (E.C. § 15101 et. seq.)</i> When ballots are to be counted by computer, the Registrar of Voters may begin processing ballots 15 business days prior to the election. No count may be made until 8:00 p.m. on Election Day.
March 27 – March 31 (16 – 12)	Candidates / Committees / City Clerk	<i>FILING PERIOD FOR SECOND PRE-ELECTION CAMPAIGN DISCLOSURE STATEMENT (G.C. §§ 84200.5, 84200.8)</i> Filing period for 2 <sup>nd</sup> pre-election campaign statement covers transactions through March 26. Statements must be filed online or sent by personal delivery or guaranteed overnight service.
March 28 (15)	Registrar of Voters	<i>COLLECTION CENTERS PUBLIC NOTICE (E.C. § 15260)</i> In establishing a collection center, the elections official may designate a group of precincts which the center shall serve and this designation shall be available for public inspection no later than 15 days before the election.

**CONSOLIDATED SPECIAL ELECTION  
CITY OF MORENO VALLEY, COUNCIL DISTRICT 1  
APRIL 12, 2022  
(E.C. §§ 1301, 9200 et seq., 10002, 10100 et seq.)**

DATE	PERSON RESPONSIBLE	DESCRIPTION
March 28 (15)	Registrar of Voters	<i>CLOSE OF REGISTRATION (E.C. §§ 2101, 2102)</i> Last day to register or transfer registration for this election.
March 29 (14)	Candidates / City Clerk	<i>FILE DECLARATION OF WRITE-IN CANDIDACY (E.C. §§ 8600 et seq., 15340 et seq.)</i> Last day for write-in candidates to submit their write-in nomination papers including petitions to the City Clerk.
March 29 – April 5 (14 – 7)	Registrar of Voters	<i>POST ELECTION OFFICERS &amp; POLLING PLACE (E.C. § 12105.5)</i> Not less than one week before the election, the elections official shall post a list of all current polling place and a list of election officers appointed by the 15 <sup>th</sup> day before the election. The elections official shall post this list in his or her office and on his or her Web site. The list shall remain posted for 30 days after completion of the canvass.
April 4 (8)	Registrar of Voters	<i>LIST OF VOTERS AND POLLING PLACE INFORMATION</i> Approximate date that Registrar of Voters will provide list of voters to City Clerk with polling place information.
April 5 (7)	Registrar of Voters	<i>LOGIC AND ACCURACY TESTING (E.C. § 15000)</i> No later than seven days prior to any election, the elections official shall conduct a test or series of tests to ensure that every device used to tabulate ballots accurately records each vote.
April 8 (4)	Registrar of Voters	<i>MANUAL TALLY PUBLIC NOTICE (E.C. § 15360)</i> The manual tally shall be a public process, with the official conducting the election providing at least a five day public notice of the time and place of the manual tally and of the time and place of the selection of the precincts to be tallied prior to conducting the tally and selection.
April 12		<i>ELECTION DAY (E.C. §§ 3020, 4103)</i> Voted ballots must be received by the elections official no later than 8:00 p.m. on Election Day or be postmarked on or before Election Day and received no later than seven days after Election Day to be counted.
April 14 (+2)	Registrar of Voters	<i>CANVASS ELECTION RETURNS (E.C. §§ 10260 et seq., 15301 et seq.)</i> Registrar of Voters shall commence the official canvass on this day.
April 14 – May 12 (+2 – 30)	Registrar of Voters	<i>ONE PERCENT MANUAL TALLY (E.C. § 15360)</i> During the Official Canvass the Elections Official shall conduct a public manual tally in 1 percent of the precincts chosen at random by the elections official.

**CONSOLIDATED SPECIAL ELECTION  
CITY OF MORENO VALLEY, COUNCIL DISTRICT 1  
APRIL 12, 2022  
(E.C. §§ 1301, 9200 et seq., 10002, 10100 et seq.)**

DATE	PERSON RESPONSIBLE	DESCRIPTION
May 10 (+28)	Registrar of Voters	<p><i>POST ELECTION OFFICERS &amp; POLLING PLACE (E.C. § 12105.5)</i></p> <p>Not later than 28 days after the election, the elections official shall post an updated list of polling place and election officers that actually served on Election Day. The elections official shall post this list in his or her office and on his or her Web site. The list shall remain posted for 30 days after completion of the canvass.</p>
May 12 (+30)	Registrar of Voters	<p><i>STATEMENT OF RESULTS (E.C. §15372)</i></p> <p>No later than this date, the Registrar of Voters will certify the election results.</p>
May 12 (+30)	City Clerk / City Council / Candidates	<p><i>DECLARE CANDIDATES ELECTED (E.C. §§ 10262, 10263)</i></p> <p>The governing body shall meet at its usual place of meeting no later than the next regularly scheduled city council meeting following presentation of the canvass of the returns, or at a special meeting called for this purpose, to declare the results and to install the newly elected officers.</p>
May 12 (+30)	Registrar of Voters	<p><i>COST OF ELECTION</i></p> <p>Approximate date to send invoice to jurisdiction for cost of election.</p>
July 1 – July 31	Candidates / Committees / City Clerk	<p><i>FILING PERIOD FOR SEMI-ANNUAL CAMPAIGN DISCLOSURE STATEMENT (G.C. § 84200)</i></p> <p>Statement covers transactions through June 30. Statements must be filed online or sent by personal delivery or first class mail.</p>

***Note: Whenever a date prescribed by law falls on a weekend or holiday, such act may be performed on the next business day (E.C. § 15; G.C. §§ 6700, 6701)***



RESOLUTION NO. 2021-82

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, CALLING AND GIVING NOTICE OF A SPECIAL MUNICIPAL ELECTION TO BE HELD IN THE CITY OF MORENO VALLEY ON TUESDAY, APRIL 12, 2022, FOR THE ELECTION OF A COUNCIL MEMBER TO FILL A VACANCY, AS REQUIRED BY THE PROVISIONS OF THE LAW OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES, AND REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE TO CONSOLIDATE THE SPECIAL MUNICIPAL ELECTION WITH ANY ELECTION HELD ON THAT SAME DATE PURSUANT TO SECTION 10403 OF THE CALIFORNIA ELECTIONS CODE

WHEREAS, the office of City Council Member for District 1 became vacant as a result of the passing of Victoria Baca on October 6, 2021; and

WHEREAS, the remaining term of the late Council Member Baca expires and ends with the November 2024 General Municipal Election; and

WHEREAS, Government Code Section 36512(b) provides that if a vacancy occurs in an elective office provided, the council shall, within 60 days from the commencement of the vacancy, either fill the vacancy by appointment or call a special election to fill the vacancy for the unexpired term of the former incumbent; and

WHEREAS, Government Code Section 36512(b) further provides that the special election shall be held on the next regularly established election date not less than 114 days from the call of the special election; and

WHEREAS, Elections Code Section 1000 provides that the "Regular Election Dates" include: (a) The first Tuesday after the first Monday in March of each even-numbered year that is evenly divisible by four. (b) The first Tuesday after the first Monday in March of each odd-numbered year. (c) The second Tuesday of April in each even-numbered year. (d) The first Tuesday after the first Monday in June in each even-numbered year that is not evenly divisible by four. (e) The first Tuesday after the first Monday in November of each year; and

WHEREAS, since the special election to fill the vacancy must be held on the "next regularly established election date" that falls on or after the 114<sup>th</sup> day from the date the special election is called, the special election will have to take place on the second Tuesday in April, which is April 12, 2022; and

WHEREAS, pursuant to the requirements of the laws of the State of California relating to general law cities, the City Council of the City of Moreno Valley wishes to call and order to be held in the City of Moreno Valley, California, on Tuesday, April 12, 2022,

a Special Municipal Election to consider the election of a municipal officer; and

WHEREAS, since the Special Municipal Election will be consolidated with other elections held on the same date, the precincts, polling places and election officers of the consolidate elections shall be the same, and that the Registrar of Voters of the County of Riverside shall canvass the returns of the Special Municipal Election, and that the elections be held in all respects as if there were only one election.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of the laws of the State of California relating to General Law Cities, including without limitation Government Code Section 36512, there is called and ordered to be held in the City of Moreno Valley, California, on Tuesday, April 12, 2022, a Special Municipal Election for the purpose of electing one (1) member of the City Council in District 1, for the balance of the term of office in which a vacancy was created as a result of the passing of Victoria Baca, which term shall expire with the November 2024 General Municipal Election.

SECTION 2. That pursuant to the requirements of Section 10403 of the California Elections Code, the Board of Supervisors of the County of Riverside is hereby requested to consent and agree to the consolidation of the City of Moreno Valley's Special Municipal Election with any other elections , which may be held on said day in whole or in part of the territory of the City, as provided in Elections Code Section 10400, for the purpose of electing one (1) member of the City Council in District 1, for the balance of the term of office in which a vacancy was created as a result of the passing of the late Victoria Baca, which term shall expire with the November 2024 General Municipal Election.

SECTION 3. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 4. That the City Clerk is authorized, instructed and directed to coordinate with the County of Riverside Registrar of Voters to procure and furnish any and all ballots, notices, printed matter and supplies, services, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 5. That the polls for the election shall be open at seven o'clock a.m. on the day of the election, and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, pursuant to California Elections Code Section 10242, except as provided in Elections Code Section 14401.

SECTION 6. That in all particulars not recited in this Resolution, the election shall be held and conducted as provided by law for the holding of municipal elections in the City.

SECTION 7. That the County of Riverside Registrar of Voters Office is authorized to canvass the returns of the City of Moreno Valley's Special Municipal Election, that the elections shall be held in all respects as if there were only one election, and only one form of ballot shall be used, and that the City of Moreno Valley's Special Municipal Election shall be held and conducted in accordance with the provisions of law regulating the consolidated elections, including without limitation, Section 10418 of the Elections Code.

SECTION 8. That the Board of Supervisors is hereby requested to issue instructions to the Registrar of Voters to take any and all steps necessary for the holding of the consolidated election.

SECTION 9. That the City of Moreno Valley recognizes that additional costs will be incurred by the County of Riverside by reason of this consolidation and agrees to reimburse the County for any such costs upon presentation of a properly submitted invoice.

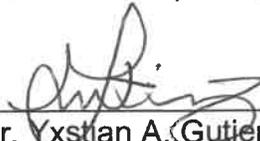
SECTION 10. That the notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election in time, form and manner as required by law.

SECTION 11. That the City Clerk is hereby directed to file a certified copy of this Resolution with the Board of Supervisors and the Registrar of Voters of the County of Riverside.

SECTION 12. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original resolutions.

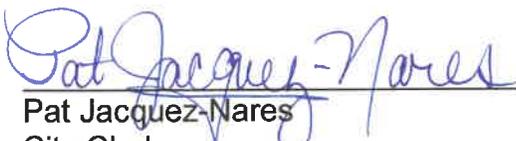
SECTION 13. That all the provisions of any existing resolution as heretofore adopted by the City Council that are in conflict with the provisions of this Resolution are hereby repealed.

APPROVED AND ADOPTED this 7<sup>th</sup> day of December, 2021.

  
\_\_\_\_\_  
Dr. Vxstian A. Gutierrez  
Mayor  
City of Moreno Valley

ATTEST:

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Pat Jacquez-Nares  
City Clerk

  
\_\_\_\_\_  
Steven B. Quintanilla  
Interim City Attorney

RESOLUTION JURAT

STATE OF CALIFORNIA )

COUNTY OF RIVERSIDE ) ss.

CITY OF MORENO VALLEY )

I, Pat Jacquez-Nares, City Clerk of the City of Moreno Valley, California, do hereby certify that Resolution No. 2021-82 was duly and regularly adopted by the City Council of the City of Moreno Valley at a special meeting thereof held on the 7<sup>th</sup> day of December, 2021 by the following vote:

AYES: Council Member Delgado, Council Member Cabrera, and Mayor Gutierrez

NOES: None

ABSENT: None

ABSTAIN: Council Member Marquez

(Council Members, Mayor Pro Tem, Mayor)

  
PAT JACQUEZ-NARES, CITY CLERK

(SEAL)

RESOLUTION NO. 2021-83

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, ESTABLISHING REGULATIONS PERTAINING TO MATERIALS FOR CANDIDATES AND COSTS PERTAINING TO CANDIDATE STATEMENTS SUBMITTED TO THE VOTERS AT A CONSOLIDATED SPECIAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, APRIL 12, 2022

WHEREAS, California Elections Code Section 13307 provides that the governing body of any local agency may adopt regulations pertaining to materials prepared by any candidate for a Municipal Election, including the costs thereof;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. General Provisions. That pursuant to California Elections Code Section 13307, each candidate for elective office to be voted for at the Special Municipal Election to be held in the City of Moreno Valley on Tuesday, April 12, 2022, may prepare a candidate statement on an appropriate form provided by the City Clerk. Such statements may include the name, age and occupation of the candidate and a brief description of no more than two hundred (200) words of the candidate's education and qualifications expressed by the candidate himself or herself. Since City Council offices are non-partisan, such statements shall not include party affiliation of the candidate, nor membership activity in any partisan political organizations. Pursuant to Elections Code Section 13307, such statements may not include a reference to any other candidate. Such statements shall be filed in the Office of the City Clerk at the time the candidate's nomination papers are filed. Such statements may be withdrawn, but not changed, during the period for filing nomination papers up until 5:00 p.m. of the next working day after the close of the nomination period.

Section 2. Foreign Language Policy. That pursuant to the Federal Voting Rights Act, the County shall translate candidate statements into Spanish, and a translation of the candidate's statement shall be included in the voter's pamphlet and mailed with the sample ballot to each registered voter in the City, who has requested a sample ballot in Spanish.

Section 3. Payment. That the candidate shall be required to pay for his or her pro rata cost of translating and printing the candidate statement as specified in Section 2 above. As determined by the County Registrar of Voters, the City Clerk shall require a candidate filing a statement to pay a deposit in advance to have his or her statement included in the voter's pamphlet or to have his or her statement posted electronically only on the Riverside County Registrar Recorder's website. The City Clerk shall bill each candidate for any cost in excess of the deposit and shall refund any unused portion of any deposit.

Section 4. Formatting. That the City Clerk shall allow italics, underlining, bullets, and capitalized words in candidate statements. Bold type is prohibited in candidate statements.

Section 5. State Standards. That the City Clerk shall comply with all recommendations and standards set forth by the California Secretary of State regarding occupational designations and other matters relating to elections.

Section 6. Additional Materials. That no candidate will be permitted to include additional materials to the sample ballot package.

Section 7. Copies. That the City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nomination petitions are issued.

Section 8. Repeal. That all previous resolutions establishing council policy on payment for candidate statements are repealed.

Section 9. Application. That this Resolution shall apply to the election to be held on November 2, 2021, and shall thereafter be repealed without any further action by the City Council

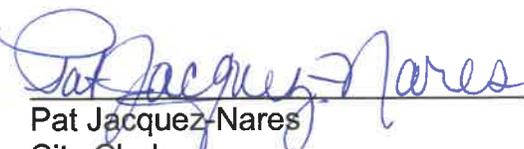
Section 10. Certification. That the City Clerk shall certify to the passage and adoption of this Resolution and shall enter the same into the book of original resolutions of the City of Moreno Valley.

APPROVED AND ADOPTED this 7<sup>th</sup> day of December, 2021.

  
\_\_\_\_\_  
Dr. Yxstian A. Gutierrez  
Mayor  
City of Moreno Valley

ATTEST:

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Pat Jacquez-Nares  
City Clerk

  
\_\_\_\_\_  
Steven B. Quintanilla  
Interim City Attorney

RESOLUTION JURAT

STATE OF CALIFORNIA        )  
COUNTY OF RIVERSIDE       ) ss.  
CITY OF MORENO VALLEY     )

I, Pat Jacquez-Nares, City Clerk of the City of Moreno Valley, California, do hereby certify that Resolution No. 2021-83 was duly and regularly adopted by the City Council of the City of Moreno Valley at a special meeting thereof held on the 16<sup>th</sup> day of March, 2021 by the following vote:

AYES:       Council Member Delgado, Council Member Cabrera and Mayor Gutierrez

NOES:       None

ABSENT:     Council Member Marquez

ABSTAIN:   None

(Council Members, Mayor Pro Tem and Mayor)

  
PAT JACQUEZ-NARES, CITY CLERK

(SEAL)



ORDINANCE NO. 80

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, ESTABLISHING A FILING FEE TO DEFRAY IN PART THE COST TO THE CITY OF PROCESSING NOMINATION PAPERS FOR COUNCILMANIC ELECTIONS.

The City Council of the City of Moreno Valley, California, does ordain as follows:

1. RECITALS:

1.1 The cost to the City of processing nomination papers for councilmanic elections exceeds twenty-five dollars (\$25.00) for each nomination filed.

1.2 Pursuant to Section 22843 of the California Elections Code, the City may establish and collect a filing fee, not to exceed twenty-five dollars (\$25.00) for each nomination filed, to defray the cost to the City of processing such nomination papers.

1.3 It is in the best interests of the City that a filing fee be established and collected to defray as much as possible the cost to the City of processing nomination papers for councilmanic elections.

1.4 It is also in the best interests of the City that no otherwise eligible person be excluded from candidacy for City Council membership because such person could not pay the filing fee connected with such candidacy.

2. FILING FEE ESTABLISHED:

2.1 There is hereby set and established a filing fee of twenty-five dollars (\$25.00) to defray in part the cost to the City of processing nomination papers for councilmanic elections within the City of Moreno Valley.

2.2 The filing fee set and established by Section 2.1 of this Ordinance shall be payable in respect to each such nomination filed and shall be paid upon the filing of the nomination papers therefor.

2.3 Except as provided in Section 3.1 of this Ordinance, nomination papers for councilmanic elections shall not be accepted unless accompanied by the filing fee set and established by Section 2.1 hereof.

2.4 Filing fees collected pursuant to this Ordinance shall be paid into the general fund of the City.

3. PETITION IN LIEU OF FEES:

3.1 Notwithstanding any other provision of this Ordinance, a candidate for member of the City Council of the City of Moreno Valley may submit, in lieu of all or part of the required filing fee, a petition containing four qualified signatures for each dollar of the filing fee not paid.

3.2 Within the meaning of Section 3 hereof, a qualified signature is the signature of a person who, at the time of providing such signature, was a registered voter within the councilmanic district for which the related nomination papers are to be filed.

3.3 Any petition submitted pursuant to this Section in lieu of all or part of the required filing fee shall be submitted to the City Clerk with nomination papers related thereto, together with the amount of the filing fee, if any, remaining to be paid.

4. NO EXTENSION OF FILING DEADLINE:

4.1 Nothing contained in this Ordinance shall be construed to extend or otherwise modify the period of time for filing nomination papers for councilmanic elections.

5. OPERATION:

5.1 The filing fee set and established by this Ordinance shall be operative for councilmanic nominations for the general municipal election to be held on November 4, 1986 and for each special and general municipal election held thereafter for election to membership on the City Council.

6. NOTICE OF ADOPTION:

6.1 Within fifteen (15) days after the adoption of this Ordinance, the City Clerk shall certify to the adoption hereof and, as so certified, shall cause it to be posted in at least three public places within the City.

7. EFFECTIVE DATE:

7.1 Pursuant to Subdivision (a) of Section 36937 of the California Government Code, this Ordinance shall become effective upon the date of its adoption as an ordinance relating to an election.

ADOPTED by the City Council and signed by the Mayor and  
attested by the City Clerk this 17th day of June,  
1986.

Judith A. Nieburger  
Mayor of the City of Moreno Valley

ATTEST:

Patricia L. Lu  
City Clerk of the City of Moreno Valley

APPROVED AS TO FORM:

Carl Gustaf June 17, 1986  
City Attorney

I, Pamela L. Lee, Deputy, , City Clerk of the City of Moreno Valley, California, hereby certify that the foregoing ordinance was duly and regularly introduced at a meeting of the City Council on the 17th day of June , 1986 , and that thereafter the said ordinance was duly and regularly adopted at a meeting of the City Council on the 17th day of June , 1986 , by the following vote, to wit:

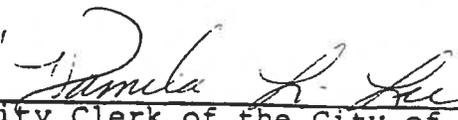
Ayes: Councilmembers: Horspool, Tanner, and Mayor Nieburger

Noes: Councilmembers: Lynn and Carroll

Absent:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Moreno Valley, California, this 20th day of June , 1986 .

(SEAL)

  
\_\_\_\_\_  
City Clerk of the City of Moreno Valley





## **SECTION 2 – ELECTION DOCUMENTS**



## **QUALIFICATIONS TO RUN FOR OFFICE**

On April 12, 2022, a Special Consolidated Election will be conducted in Moreno Valley. At that time, registered voters in Moreno Valley will have an opportunity to elect one Council Member from District 1.

The nomination period will commence on Monday, December 20, 2021 and will close at 4:30 p.m. on Friday, January 14, 2022.

A candidate for election must be:

- a United States citizen
- 18 years of age or older by Elections Day
- a registered voter in the City of Moreno Valley **at the time nomination papers are issued**
- eligible to take the oath of office

Council Member candidates must also live and be registered to vote in the district from which they are seeking election.

### **Incompatible Offices**

A candidate may not hold a public office if he or she has been convicted of designated crimes specified in both the California Constitution and certain election and penal code statutes, or if a person has bound themselves by oath to support, maintain or further the military or political activities of any foreign government.

The City Clerk's office will check only registered voter status and residency. It is the candidate's responsibility to assure that they meet other legal requirements.

State law prohibits a public officer from simultaneously holding two public offices that are incompatible, unless expressly authorized by law. Offices are incompatible when any of the following circumstances are present:

- Either of the offices may audit, overrule, remove members of, dismiss employees of, or exercise supervisory powers over the other office or body.
- Based on the powers and jurisdiction of the offices, there is a possibility of a significant clash of duties or loyalties between the offices.

- Public policy considerations make it improper for one person to hold both offices.

When two public offices are incompatible, a public officer is deemed to have vacated the first office upon accepting the second.

If you have a question about whether or not two public offices you seek to hold would be incompatible, contact the California Attorney General's Office at (916) 322-3360 or visit their website at [www.caag.state.ca.us](http://www.caag.state.ca.us)

## INCOMPATIBLE OFFICES

The Political Reform Act does not prohibit any office holder from holding multiple public offices or seeking more than one elective office. For example, a deputy district attorney can hold the office of city council member, or a water board director may also be elected to a park and recreation district. There are, however, instances of holding more than one office that are considered incompatible.

There is no single statute that defines “incompatibility of offices.” The common law doctrine of incompatibility of offices, however, prevents an elected official from holding two offices simultaneously **if the offices have overlapping and conflicting public duties.**

The courts have defined this concept as follows: “One individual may not simultaneously hold two public offices where the functions of the offices concerned are inherently inconsistent, as where there are conflicting interests, or where the nature of the duties of the two offices is such as to render it improper due to considerations of public policy for one person to retain both.”

The State of California Attorney General’s Office has issued many opinions of particular compatibility questions. Here are six examples of incompatible offices:

1. The offices of city councilperson and school district board member where the city and the school district have territory in common;
2. Fire chief of a county fire protection district and member of the board of supervisors of the same county;
3. High school district trustee and trustee of an elementary school district which is wholly within the geographic boundaries of the high school district;
4. Water district director and a city council member;
5. Water district director and a school district trustee having territory in common; and
6. Deputy Sheriff and county supervisor.

If you have a question about whether two public offices which you hold or seek to hold would be considered incompatible, contact the Attorney General’s office at (916) 445-9555 or visit their website, [www.oag.ca.gov](http://www.oag.ca.gov). For further information about conflict of interest or incompatibility of offices, contact the Fair Political Practices Commission’s website at [www.fppc.ca.gov](http://www.fppc.ca.gov), or phone toll free 1-866-275-3772.

## **THE NOMINATION STEPS**

The following steps must be completed in order to qualify as a candidate for the office of Council Member District 1, in the April 12, 2022, Special Consolidated Election:

**THE NOMINATION PERIOD IS DECEMBER 20, 2021 – JANUARY 14, 2022**

### **STEP 1. PICK UP NOMINATION PACKET**

It is recommended that the candidate call ahead to schedule an appointment with City Clerk to pick up the nomination forms personally. This permits staff to review the forms and procedures with you. However, you may have a designated representative pick up your candidate packet and manual. The authorization needs to be in writing. You may pick up an Authorization Form from the City Clerk's Office.

### **STEP 2. CIRCULATE NOMINATION PETITION**

The nomination petition may only be circulated between December 20, 2021 and January 14, 2022. The petition may only be circulated by one person, who must be 18 years of age or older. The petition must have at least 20 signatures and not more than 30. We recommend that you obtain 30 signatures.

### **STEP 3. CIRCULATOR TO EXECUTE DECLARATION**

The circulator must complete the "Declaration of Circulator" after the nomination paper has been circulated. If the candidate (nominee) is the circulator, the candidate (nominee) completes the affidavit. Whoever circulates the nomination paper must sign the affidavit, under penalty of perjury, that he/she personally witnessed all the signatures on the paper, and knows that they are the signatures of the persons whose names they purport to be.

### **STEP 4. FILE PETITION AND OTHER REQUIRED FORMS WITH CITY CLERK**

Once the nomination petition has been completed, in addition to other required documents, please contact the City Clerk's office at (951) 413-3010 to schedule an appointment. You may have a designated representative drop off your nomination papers; however, the affidavit and oath on the front page must be witnessed by a notary public. If a candidate drops off his or her own papers, the City Clerk will witness this affidavit. *It is recommended that the individual seeking candidacy personally file petition and other required documents.*

### **ONGOING:**

Complete and file all required campaign finance reporting forms as mandated by the Fair Political Practices Commission (FPPC).

# NOMINATION PROCESS SUMMARY

## **Nomination Period**

The City Clerk will issue Nomination Papers to potential candidates. The official filing forms (Nomination Papers) will be stamped, signed and dated before issuance. These are the forms that must be used. They may not be duplicated nor have pages added.

Should you decide to become a candidate for City Council, the Nomination Papers and all other required forms must be filed with the City Clerk during the nomination period, which commences on Monday, December 20, 2021 and ends at 4:30 p.m. on Friday, January 14, 2022. It is preferable that you schedule an appointment to file your forms. All forms must be filed at the same time. It is your responsibility to ensure that all completed nomination documents are filed in the City Clerk's Office by the deadline. It is not recommended that you wait until the end of the deadline to file your documents.

## **Official Filing Form**

The official filing form is three pages and consists of:

- Affidavit of Nominee and Oath
- Nomination Petition
- Declaration of Circulator

## **Additional Nomination Filing Documents**

- Application/Check List for Nomination Papers
- Candidate's Personal Information Form
- Ballot Designation Worksheet
- Candidate's Statement Form
- Affidavit of Financial Worth
- Code of Fair Campaign Practices
- Statement of Economic Interests
- Campaign Disclosure Forms

## **Name on Ballot**

There is a place on the nomination petition for candidates to designate how they would like their name to appear on the ballot. The name must be recognizable as the name under which the candidate is registered to vote, though the two need not be identical. Candidates may include a nickname in addition to their name. The law prohibits the use of a title or a degree on the same line of the ballot as the candidate's name (E.C. 13106)

Example: A candidate registered to vote as James William Smith may use variations such as: James W. Smith, Jim Smith, William "Bud" Smith or W. William Smith.

## **Ballot Designation**

Ballot designations are regulated by Elections Code Section 13107. Each candidate who submits a ballot designation shall file a Ballot Designation Worksheet that supports the use of that ballot designation by the candidate. The Ballot Designation Worksheet shall be filed with the City Clerk at the same time that the candidate files his or her Official Filing Form. In the event that a candidate fails to file a Ballot Designation Worksheet no designation shall appear under the candidate's name on the ballot.

DO NOT LEAVE ANY RESPONSE SPACES BLANK. If information requested is not applicable, please write N/A in the space provided.

Otherwise the information **MUST** be provided. Ballot designations may be no more than three words designating the current principal profession, vocation or occupation of the candidate **OR** the principal profession, vocation, or occupation held during the twelve (12) months immediately preceding the filing of nomination papers **OR** the title of an elected office to which they were elected and currently hold (this title is not limited to three words.)

### **Affidavit and Oath**

In the affidavit, the candidate states that he or she will accept the office if elected, identifies the name they wish on the ballot and swears/affirms their willingness to support and defend the Constitution of the United States and the State of California. The oath must be witnessed by an authorized official. If the candidate submits his or her own packet, the City Clerk will witness the oath. Candidates who choose to have a designated representative submit the packet on their behalf, must have the oath witnessed by a notary public. It is recommended that the candidate personally file his/her nomination papers.

### **Circulating the Nomination Petition**

The candidate and all signers of the petition must be registered voters in the City of Moreno Valley, **residing within the District boundary.** The candidate may circulate his or her own nomination petition or may delegate that responsibility to another person who is at least 18 years. **However, only one person can circulate a candidate's petition.** The circulator will sign, under penalty of perjury, that he or she personally circulated the petition and witnessed all signatures. (E.C 102, 10220, 10222)

The petition must contain a minimum of 20 valid signatures, but no more than a maximum of 30 signatures. Candidates are urged to obtain 30 signatures and to file early enough for the City to verify signatures. (E.C. 10220) A candidate may sign his or her own nomination petition. (E.C. 106)

After a candidate has completed and returned the official nomination papers and other required forms, the County Registrar of Voters Office will check the signatures to determine whether or not a sufficient number of the persons who signed the paper are registered voters within the candidate's district. Each signature must be compared with the signature on that person's original affidavit of registration on file in the county elections department. If a nomination petition is found to have an insufficient number of valid signatures, candidates may submit supplemental signatures prior to the filing deadline. (E.C. 105, 10221). A supplemental nomination petition will be provided by the City Clerk. All signatures must be obtained and filed with the City Clerk prior to the close of the nomination period on January 14, 2022 at 4:30 p.m.

### **Statement of Economic Interests - Form 700**

Statements of Economic Interest are regulated by Government Code Section 87200, which requires state and local officials and many employees to publicly disclose their personal assets and some sources of income. In compliance with this law, all candidates, including incumbents, are required to file a Statement of Economic Interests - Form 700 with the City Clerk at the time nomination papers are filed. Statements of Economic Interests are public records and are available for public review.

### **Filing Fee**

In accordance with state law (Elections Code Section 10228), the City of Moreno Valley has established a \$25 filing fee to defray some of the costs of processing nomination papers. This fee was established in 1986 through the adoption of Ordinance No. 80. Candidates may submit an in-lieu filing fee petition for all or part of the required filing fee. This document must contain the signature of four qualified registered voters from the district in which he or she is running for each dollar of the filing fee that is to be waived.

### **Candidate Statement**

Submitting a Candidate Statement for publication is optional; however, the form indicating whether or not a statement is being submitted is required. A Candidate Statement may not contain more than 200 words. It may include the name, age, and occupation of the candidate and a brief description of the candidate's education and qualifications. Wording and spelling should be checked carefully before submitting, as Candidate Statements cannot be changed or corrected after submittal. The Candidate Statement must be typed.

Some points to note in preparing the Candidate Statement:

1. Candidates cannot change their statements after they have been filed.
2. Reference to political party affiliation or partisan political activity is not permitted.
3. Candidate shall not in any way make reference to other candidates for that office or to another candidate's qualifications, character or activities.
4. Making a false statement of material fact with the intent to mislead the voters is punishable by a fine of up to \$1,000.
5. A candidate who makes false, slanderous or libelous statements in the Candidate Statement is not exempt from civil or criminal action.

Each candidate who wants to have his or her statement included in the voter's pamphlet is required to pay a pro-rata share of the printing cost. The Federal Voting Rights Act requires all information that is provided in the voter pamphlet be provided in Spanish to those who request a sample ballot in that language. The cost for ballot statements is determined by the County and varies based on the number of candidates, printing charges and the translation costs. Payment for the estimated amount of the candidate statement is due when filing the form. The required deposits for the April 12, 2022 Special Consolidated Election are as follows:

- If submitting a candidate statement for inclusion in the voter pamphlet, a deposit must be paid at the time of filing in the amount as follows:

City Council District 1	\$500
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- If submitting a candidate statement for electronic posting only on the Riverside County Registrar Recorder's website, a deposit in the amount of \$260 must be paid at the time of filing.

If, after statements are printed and mailed, the actual cost to each candidate is found to be greater than the deposit, the candidate will need to pay the additional amount. If actual costs are less than the deposit, the excess will be refunded. Candidates who can document inability to pay may request a payment plan.

Each Candidate Statement is confidential until the close of the filing period. All candidate statements will then be available for viewing. Statements may be withdrawn, but not changed by candidates until 5:00 p.m. of the next working day after the close of the nomination period. A request to withdraw candidate statement must be made in writing.

Statements of each candidate are printed in type of uniform size and darkness, and with uniform spacing. Words to be printed all CAPITALIZED and/or underscored are to be clearly indicated. **Bold** font is not permitted. Specific regulations about content and word count are provided in this manual. They may be reformatted by the Registrar of Voters to fit the sample ballot pamphlet.

### **Code of Fair Campaign Practices**

The Legislature has declared that every candidate for public office should be encouraged to subscribe to a Code of Fair Campaign Practices. It is the intent of the Legislature that every candidate for public office in this state will follow the basic principles of decency, honesty, and fair play in order that, after vigorously contested, but fairly conducted campaigns, the citizens of this state may exercise their constitutional right to vote, free from dishonest and unethical practices which tend to prevent the full and free expression of the will of the voters.

A blank form of the Code and a copy of the law are included in the candidate packet. Completion of the form is voluntary; however, every code subscribed to by a candidate will be available for public inspection at the City Clerk's office until 30 days after the election.

### **Candidate Personal Information**

This form is included as a courtesy for the news media and residents who have questions about candidates. If you choose to complete this optional form, it will be used to provide information over the phone and at the counter. It may also be duplicated and given to the news media. Please be sure that the information provided is factual and that you wish to share it.

### **Ballot Name Placement**

Placement of candidates' names on the ballot will be according to the official order of letters determined by a randomized alphabet drawing which will be conducted by the Secretary of State's office on January 20, 2022.

### **Withdrawal of Candidacy**

No candidate may withdraw his or her declaration of candidacy after 4:30 p.m. on January 14, 2022.

### **Write-In Candidacy**

Interested individuals, who do not file within the nomination period, may file as a write-in candidate. Write in candidates must file a statement of write-in candidacy, a nomination petition and a statement of economic interests, as well as other forms, during the period of February 14, 2022 through March 29, 2022. Signatures and voter registration information on the nomination paper will be verified in the same manner as a regular nomination petition. There will, however, be no option for a candidate statement, and write-in candidates' names will **not** appear on the ballot or in the sample ballot pamphlet.

## **STATEMENT OF ECONOMIC INTERESTS**

(Government Code § 87200 et seq.)

Persons elected to city offices will be required to file periodic statements disclosing their “economic interests,” which include investments, interests in real property, and any income received during the immediately preceding 12 months. Exactly what must be disclosed is specified in the Government Code and/or the Conflict of Interest Code which has been adopted by the City.

For the offices of Member of the City Council, Mayor, and City Treasurer, candidates as well as officeholders are required by the Government Code to file Statements of Economic Interests. Candidates for the office of City Clerk must file if required to do so by the city’s Conflict of Interest Code. This statement shall not be required if the candidate has filed, within 60 days prior to the filing of his or her Declaration of Candidacy, a statement for the same jurisdiction. City candidates should obtain forms and filing information from the City Clerk.

The Statements of Economic Interests are a matter of public record. They may be inspected, and copies purchased, by anyone.

## **CODE OF FAIR CAMPAIGN PRACTICES**

(Elections Code § 20400 et seq.)

The Code of Fair Campaign Practices is to be issued to all candidates; however, filing it is optional. Candidates who want to subscribe to it may fill out the form included with the nomination documents and return it along with the other nomination material (or the candidate may file the Code at a later date). It may be filed at any time up to Election Day.

**All Codes filed by candidates will be available for public inspection at the City Clerk’s office until 30 days after the election.**



## OFFICIAL FILING FORM INFORMATION

Below is a list of the forms that all candidates will complete – please note that some are mandatory and some are optional. These forms will be provided to each potential candidate in a candidate nomination packet.

1. OFFICIAL FILING FORM - PETITION AND AFFIDAVITS **(MANDATORY)**
2. BALLOT DESIGNATION WORKSHEET **(MANDATORY)**
3. FILING FEE OF \$25.00, OR HARDSHIP PETITION IN LIEU OF FEE **(MANDATORY)**
4. STATEMENT OF ECONOMIC INTERESTS (FORM 700) **(MANDATORY)**
5. CANDIDATE'S STATEMENT FORM **(MANDATORY)**

If Submitting a Candidate's Statement (*Optional*) for Inclusion in The Sample Ballot, a Deposit Must be Paid as Follows:

OFFICE OF COUNCIL MEMBER FOR DISTRICT 1 - \$500

If Submitting a Candidate Statement for Electronic Posting Only on the Riverside County Registrar Recorder's Website, a Deposit in the Amount of \$260 Must be Paid at the Time of Filing

6. CODE OF FAIR CAMPAIGN PRACTICES (OPTIONAL)
7. CANDIDATE PERSONAL INFORMATION FORM (OPTIONAL)

**THE FILING DEADLINE IS 4:30 P.M., JANUARY 14, 2022**

## **POLITICAL SIGNAGE CANDIDATES**

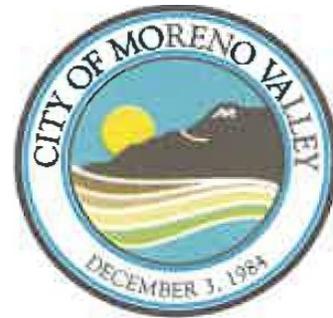
Campaign signs are regulated by Moreno Valley Municipal Code Section 9.12.040(H) – Temporary Political Signs. You can find the complete code section at [MoVal.org](http://MoVal.org).

Candidates should become fully aware of all the requirements for signage and pay special attention to the following:

- No sign can exceed thirty-two (32) square feet in size
- The sign cannot be taller than six (6) feet
- The sign cannot be artificially lighted
- Signs must be removed within 10 days after the election
- Although the Municipal Code prohibits signs posted more than 90 days prior to an election, pending long-term resolution of the legalities pertaining to this prohibition, at this time the City will not be enforcing this provision.
- Candidate signs on private property must have the owner's permission
- Signs cannot be placed in roadway medians due to safety reasons
- Signs cannot be placed on a public building or structure
- Signs cannot mar or damage public property
- No sign shall create a condition that endangers the safety of persons or property, nor obscure the view of fire hydrant, traffic sign, traffic signal, street sign or public information sign
- No sign shall block the line-of-sight to areas of vehicular or pedestrian traffic

Contact the Code and Neighborhood Services division at (951) 413-3340 for any questions.

**Steven B. Quintanilla, Interim City Attorney**  
**OFFICE OF THE CITY ATTORNEY**  
14177 FREDERICK STREET  
P.O. Box 88005  
MORENO VALLEY, CA 92552-0805  
PHONE: 951.413.3036 FAX: 951.413.3034  
[CITYATTORNEY@MOVAL.ORG](mailto:CITYATTORNEY@MOVAL.ORG)



## **GUIDANCE**

### **PROHIBITED CAMPAIGN ACTIVITIES ON CERTAIN PUBLIC PROPERTIES**

#### **Legal Authority:**

Whether it is permissible to engage in political campaign activities on City-owned properties depends on the purpose of the property.

The United States Supreme Court recognizes that the government, no less than a private owner of property, has the legal authority to preserve the property under its control for the use to which it is lawfully dedicated. As such, the City is permitted to limit the use of its property to its intended purpose if it outweighs the interest of those wishing to use the property for other purposes, such as but not limited to political campaign activities. In other words, "the extent to which the Government can control access depends on the nature of the relevant forum." Clark v Burleigh (1992) 4 C4th 474, 482. This means that "Even protected speech is not equally permissible in all places and at all times." Clark v Burleigh (1992) 4 C4th 474, 482, quoting Cornelius v NAACP Legal Defense & Educ. Fund (1985) 473 US 788, 799, 105 S Ct 3439.

#### **Purpose:**

The purpose of this Guidance is intended to protect, secure and preserve the ability of the general public to access and enjoy the public facilities and resources of City-owned and funded properties in a peaceful manner free from undue interference, and to protect, secure and preserve the ability of City staff and City officials to perform their duties in a peaceful manner free from undue interference, which is a compelling governmental interest in that it enhances the public's access to City services in a safe, secure, uninterrupted and non-intimidating manner that ensures the proper use of, and conduct at, City facilities and resources which protects and promotes public health, public safety and the general welfare.

## **Political Campaign Activities:**

Political campaign activities related to distributing materials such as flyers and cards, gathering signatures, soliciting contributions of monetary or other compensation, selling or peddling items, conducting surveys, using sound amplifiers and speakers are prohibited in or on certain public properties, described below, since such activities would unreasonably interfere or disrupt the ability of members of the public to use certain City-owned or funded properties, which include a variety of facilities, for their intended purposes or to otherwise receive City services, and unreasonably interfere or disrupt the ability of City staff and City officials to perform their duties in an uninterrupted efficient manner which include, without limitation, the ability to conduct public meetings and other proceedings in a civil and peaceful manner.

## **City-Owned or Funded Properties:**

Political campaign activities, as described above, are prohibited within any of the following City-owned or funded properties, which are reserved for the following specific purposes:

- **Amphitheater** within the Civic Center, located at 14177 Frederick Street, is reserved for special City-sponsored events such as MoVal Rocks, MoVal Movies, Snow Day, and more and is available for rental for concerts, multicultural events, performing arts, weddings, parties, and movie premieres.
- **Animal Shelter**, located at 14041 Elsworth Street, which is reserved for pet adoption, spay and neuter surgery, vaccinations, microchipping, and other pet services.
- **Business and Employment Resource Center**, located at 12625 Frederick Street, is operated in partnership with the Riverside County Workforce Development Center, and reserved as a one-stop job resource center for small business owners and job seekers that includes: Computer/Internet Access, Resume Preparation Assistance, Employment Information Workshops, Resource Library, Hot Jobs Announcement Board, Career Assessment Software and Veteran's Employment Services.
- **City Hall**, located at 14177 Frederick Street, is reserved for conducting official City business which includes providing general municipal services.
- **City Hall Annex**, located at 14331 Frederick Street, is reserved for conducting official City business which includes providing general municipal services.
- **Community Demonstration Garden**, located adjacent to the Moreno Valley Civic Amphitheater, is reserved as a multi-use space to educate residents on a variety of sustainable gardening and landscaping techniques and technology in order to equip them with the knowledge necessary to implement the size, scope, and scale of garden or landscaping appropriate for their residential setting.

- **Conference and Recreation Center**, located within the Civic Center at 14177 Frederick Street, is reserved for providing a wide variety of community services such as not limited to art classes, dance instruction, martial arts and boxing training, skills and education programs, special needs programs and official City events and programs and is available for rentals for private banquets, weddings and other special events.
- **Corporate City Yard Offices**, located at 25180 Santiago, is reserved for conducting official City business activities and serving the public, which includes maintaining the City's streets, curb and gutters, sidewalks, residential trees in the right-of-way, catch basins and miscellaneous drainage facilities, street sweeping, graffiti removal, and the City's fleet and facilities programs.
- **Cottonwood Golf Center & Banquet Room**, located at 13671 Frederick Street, is reserved for official City events and City-sponsored event and is available for rentals for private banquets, weddings and other special events.
- **Council Chambers in City Hall**, located at 14177 Frederick Street, is reserved as a venue for meetings held or conducted by the city council, or by various commissions, boards, or committees created by the city council, regarding items or issues within the respective body's subject matter jurisdiction.
- **Drive Aisles and Roadways**, leading onto or into or located within any of the City-owned or funded properties described herein are reserved specifically for the safe and secure passage of motorists visiting each respective property for the purpose of allowing members of the public to visit the subject properties, attend public meetings, participate in City-sponsored programs, and obtain City services without undue interference and to prevent interference with the ability of staff and officials to perform their duties and provide services to members of the visiting public.
- **Fire Stations**, which include Station 2 (Sunnymead), Station 6 (Towngate), Station 48 (Sunnymead Ranch), Station 58 (Moreno Beach), Station 65 (Kennedy Park), Station 91 (College Park) and Station 99 (Morrison Park) are reserved to provide the primary response for fires, emergency medical service, hazardous materials incidents, traffic accidents, terrorist acts, catastrophic weather events, and technical rescues for the City of Moreno Valley, and a full range of fire prevention services including public education, code enforcement, plan check and inspection services for new and existing construction, and fire investigation.
- **Libraries**, which include the Main Library located at 25480 Alessandro Boulevard, the Moreno Valley Mall Branch located at 22500 Town Circle, and the Iris Plaza Branch located at 16170 Perris Boulevard, are reserved for providing the public with general library services, which includes not limited to, borrowing books, internet access, children reading programs, veteran benefits services, and organized community events.

- **Moreno Valley Electric Utility Services Buildings**, which are located in various locations in the City of Moreno Valley, are reserved for providing customer service, meter reading, billing, emergency response and other services to new commercial and residential developments located within the Moreno Valley Electric Utility's service area.
- **Office of Emergency Management**, which is located at 22870 Calle San Juan de los Lagos, is reserved to provide a well-coordinated response to both natural and man-made disasters.
- **Parking Areas**, located within or adjacent to any of the City-owned or funded properties described herein are reserved specifically for safe, secure and convenient parking for City staff and City officials and members of the public visiting each respective property without any distractions that may be caused by the prohibited activities referenced herein.
- **Parks Facilities**, which include, 28 parks, trails and facilities including a golf course, sports fields, skate parks, and equestrian center are reserved for their intended purposes which include specific recreational activities.
- **Police Department Headquarters**, located at 22850 Calle San Juan De Los Lagos, is reserved for providing law enforcement services and coordinating the overall operations of the Police Department including patrol, traffic enforcement, crime prevention, detective unit, and special enforcement.
- **Restrooms**, which are located in the City's parks, is reserved for the public's proper use of toilets, urinals, sinks and changing tables, as applicable.
- **Senior Center** located at 25075 Fir Avenue, is reserved for providing services to persons 50 years of age or older in the context of organized programs, classes and events related to activities such as, but not limited to, fitness, dancing, creative writing, arts & crafts, games, music, skills, education, sponsored classes, meals and special events and is available for rentals for private banquets, weddings and other special events.
- **Teen S.P.O.T.** (Support, Programs, Opportunities, and Technology) located within the Conference and Recreation Center at the Civic Center located at 14177 Frederick Street, is reserved for teens, ages 11 to 17, and provided educational support including social/recreational activities, and the ability to participate in supervised programs, homework assistance, computer lab, tutoring, leadership activities, and a variety of workshops.
- **Town Gate Community Center**, located at 13100 Arbor Park Lane, is reserved for official City events and City-sponsored event and is available for rentals for private banquets, weddings and other special events.

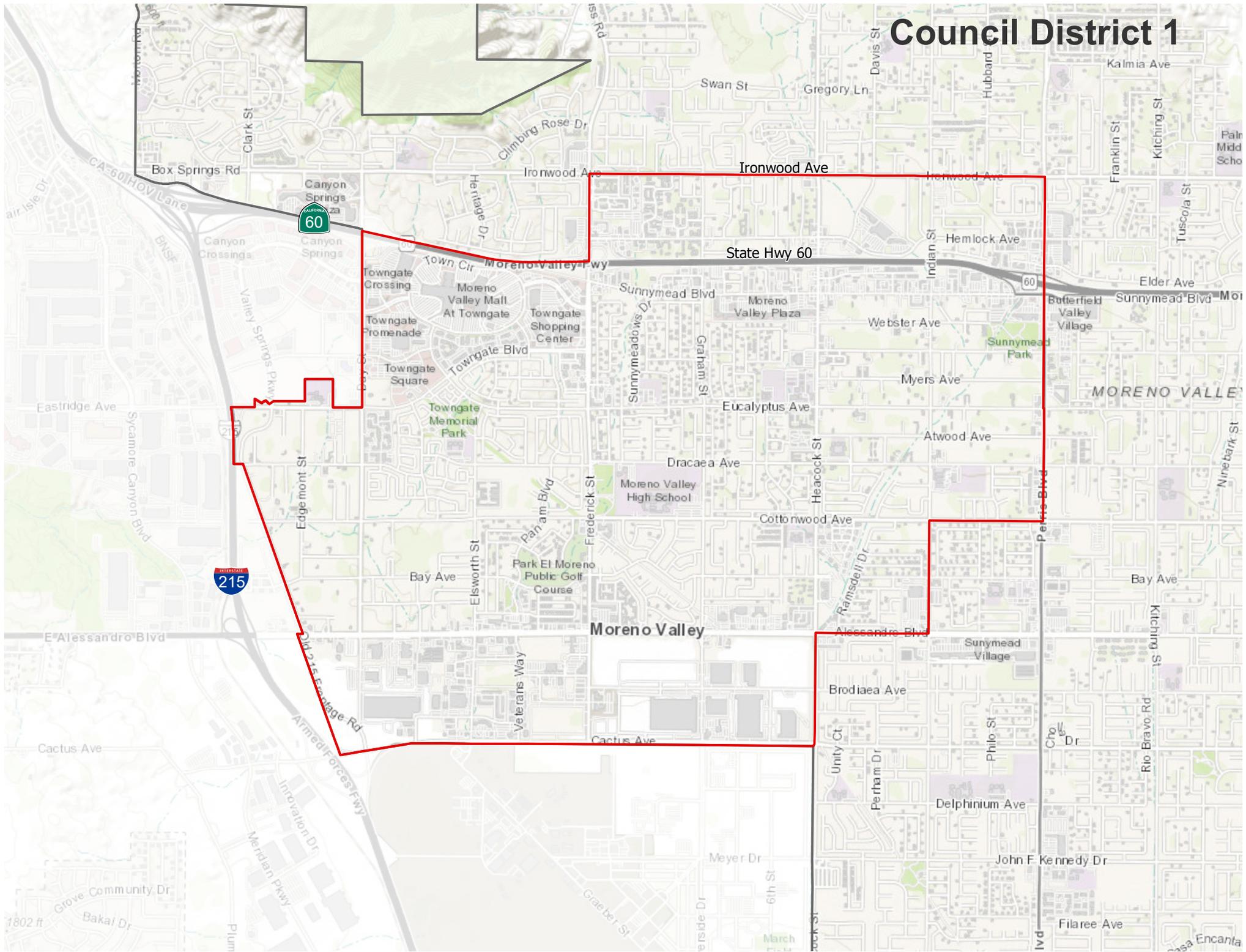
- **Trail System**, located at various location within the City of Moreno Valley, are reserved for unique opportunities for recreational and non-automotive travel throughout the City, which are reserved as pathways for pedestrian, bicyclist and equestrian recreational activities.
- **Walkways**, located upon or within any of the City-owned or funded properties are reserved specifically for the purpose of allowing members of the public to visit the subject properties, attend public meetings, participate in City-sponsored programs, and obtain City services without undue interference and to prevent interference with the ability of staff and officials to perform their duties and provide services to members of the visiting public.

**First Amendment Activities:**

This Guidance is not intended to prohibit any First Amendment activities, such as but not limited political campaign activities as described herein, that are permitted by law on City sidewalks, City Streets and other City properties which are open for other expressive activities provided they do not unreasonably interfere, impose or disrupt the intended uses of such properties in a safe and secure manner by City staff, City officials and members of the general public.



# Council District 1







## **SECTION 3 – CITY INFORMATION**



## **CITY GOVERNMENT**

The City of Moreno Valley was incorporated as a General Law City on December 3, 1984, merging the communities of Moreno, Sunnymead and Edgemont. It is organized under the statutes of the State of California and governed by the California Constitution.

The City spans 51.5 square miles with a population of 208,838 (State Department of Finance/2020)

The City Council is the lawmaking branch of municipal government. The Council acts as the board of directors of the municipal corporation and meets in a public forum where citizens may participate in the governmental process.

The City Council receives advice and assistance from the following advisory bodies: Planning Commission, Accessibility Appeals Board, Arts Commission, Environmental and Historical Preservation Board, Library Commission, Parks Community Services and Trails Committee, Traffic Safety Commission, Utilities Commission, and Emerging Leaders Council.

The City operates under a Council-Manager form of government. The City Manager is hired by the City Council and is responsible for all management functions of the City, including budget, ordinance enforcement, policy implementation, and daily operations of the City.

## **CITY COUNCIL**

Effective with the November 2016 election, the City Council consists of FOUR Council Members, elected by and from a geographical district, and a Mayor elected at large. These five elected officials are empowered to set policy and enact municipal laws.

Council Members serve four-year staggered terms; the Mayor serves a two-year term. Municipal elections are held in even-numbered years bi-annually.

The City Council appoints the City Manager, City Clerk, City Attorney, City Treasurer, and members of all advisory bodies.

City Council members also serve as members of the Moreno Valley Community Services District, City as Successor Agency for the Community Redevelopment Agency of the City of Moreno Valley, Housing Authority, Board of Library Trustees, Moreno Valley Public Facilities Financing Corporation, Moreno Valley Public Financing Authority, and the Industrial Development Authority. The City

Manager serves as Executive Director, the City Attorney serves as Legal Counsel, and the City Clerk serves as Secretary of the various entities.

## **MEETINGS**

Regular joint meetings of the City Council/Community Services District/City as Successor Agency for the Redevelopment Agency/Housing Authority/Board of Library Trustees are held the first and third Tuesdays of each month in the Council Chamber at 6:00 p.m. Study sessions are scheduled for the second Tuesday of the month, also at 6:00 p.m. in the Council Chambers. Closed Sessions and Special Meetings are called as needed.

With the exception of Closed Sessions, all meetings of the City Council are open to the public. A public comments period is provided at each meeting for citizens to speak on matters that are either on the agenda or not on the agenda. By law, the City Council cannot take action on items not on the agenda, but it may choose to schedule an item for action at a later date. Closed Sessions are not open to the public.

Procedures for the conduct of Council meetings are contained in the Council Rules of Procedure.

Regular Council meetings are broadcast live on Cable Moreno Valley Television (MVTV-3) Channel 3. The meetings are rebroadcast (check listings for time and day). Meetings can also be viewed on the City's Web site at [www.moval.org](http://www.moval.org).

## **AGENDAS/REPORTS**

Agendas and reports for regular Council meetings the City Council meeting are available to the public five days before the Tuesday meeting, and can be obtained from the City's Web site at [www.moval.org](http://www.moval.org). Agendas and reports for Study Sessions and Closed Session meetings are generally available the Thursday before the Tuesday meeting.

## **COMPENSATION**

Effective January 1, 2021, Council Members will receive a monthly compensation of \$1,762.00 (Moreno Valley Municipal Code Section 2.04.050). In their capacity as board members of the Moreno Valley Community Services District, Council Members receive \$100 per meeting attended, not to exceed six meetings per month. There is no additional compensation for serving as the governing board of the City as Successor Agency for the Redevelopment Agency, Housing Authority, Moreno Valley Public Facilities Financing Corporation, the Moreno Valley Public

Financing Authority, the Industrial Development Authority and the Board of Library Trustees.

Council Members also participate in the City’s “cafeteria” benefit plan and may participate in the City’s deferred compensation plan and retirement plan.

### **APPOINTMENTS TO OTHER BODIES**

Council Members are appointed to external bodies to represent the City’s interests. Agencies to which Councilmembers are appointed have their own regular and/or special meetings. In addition, Councilmembers serve on City Council subcommittees (Finance, Economic Development and Public Safety) and as liaisons to the following City boards and commissions:

***CITY COUNCIL ADVISORY COMMISSIONS/ BOARDS:***

Arts Commission

Emerging Leaders Council

Environmental and Historical Preservation Board

Library Commission

Moreno Valley Citizens Public Safety Committee

Parks, Community Services and Trails Committee

Senior Citizens’ Board

Traffic Safety Commission

Utilities Commission

***CITY COUNCIL INTER-AGENCY:***

March Joint Powers Commission (JPC)  
*Appoint 2 Primary*

School Districts/City Joint Task Force  
*Appoint 2 Primary*

Riverside County Habitat Conservation Agency (RCHCA)

Riverside County Transportation Commission (RCTC)

Riverside Transit Agency (RTA)

Western Riverside Council of Governments (WRCOG)

Western Riverside County Regional Conservation Authority (RCA)

***CITY COUNCIL SUBCOMMITTEES:***

Economic Development Subcommittee  
*Appoint 2 Primary*

Parks and Community Services Sub Committee  
*Appoint 2 Primary*

Finance Subcommittee  
*Appoint 2 Primary*

Public Safety Subcommittee  
*Appoint 2 Primary*

Citizens Public Safety Committee  
*Appoint 2*



# **MORENO VALLEY AT A GLANCE**

## **INCORPORATION**

Incorporated as a General Law City on December 3, 1984, merging the communities of Moreno, Sunnymead and Edgemont

## **LOCATION, SIZE & ELEVATION**

51.3 square miles, located in the western portion of Riverside County, surrounded by Riverside, Perris, March Air Reserve Base, Lake Perris and the Badlands. Elevation: 1,650 Ft.

## **CITY MOTTO**

People, Pride, Progress

## **FORM OF GOVERNMENT**

The City runs with a mayor, city council and city manager form of government. A directly elected citywide mayor and a four-member district elected Council governs the City. The Mayor Pro Tem is selected annually among themselves. Current Elected Officials: Mayor Dr. Yxstian A. Gutierrez, Mayor Pro Tem Victoria Baca (District 1) Council Members: Vacant (District 2), David Marquez (District 3), and Ulises Cabrera (District 4). Appointed City Manager: Mike Lee.

## **GROWTH**

Among California's growing cities, second most populous in Riverside County. Growth can be attributed to a range of quality housing options including high-end executive homes, affordable single-family homes, and condominiums; a family-friendly lifestyle; good schools, impressive quality-of-life amenities and growing job centers.

## **AMENITIES**

Moreno Valley's amenities include: more than 38 parks and/or joint-use facilities (531 maintained acres) and 8,000 acres of open space at Lake Perris; recreational facilities, major medical, and educational facilities; quality housing at affordable prices, open spaces, abundant retail centers, industrial developments, social and cultural activities.

## **EDUCATION**

Moreno Valley has two public school districts: Moreno Valley Unified School District has 23 Elementary Schools, 6 Middle Schools, 4 Comprehensive High Schools, 1 Charter School, 1 Adult School, 1 Continuation School, 1 Community Day School, 1 Pre-School Head Start and 1 Academic Center; 35,068 students enrolled. Val Verde Unified School District (includes Perris, Mead Valley and Moreno Valley) has 1 Preschool, 13 Elementary Schools, 4 Middle Schools, 3 High Schools, 1 Continuation High School, with a total of 20,500 students enrolled. Moreno Valley College has approximately 10,000 students enrolled.

## **PUBLIC SAFETY**

Moreno Valley Police Department has received numerous awards. The City's public safety record is comparable to other cities of similar size, as verified by state and federal crime and traffic safety audits.

# Pop-Facts® Demographic Snapshot | Summary

Trade Area: Moreno Valley, CA (city)

Population	
2000 Census	141,643
2010 Census	193,365
2021 Estimate	214,982
2026 Projection	223,374
Population Growth	
Percent Change: 2000 to 2010	36.52
Percent Change: 2010 to 2021	11.18
Percent Change: 2021 to 2026	3.90
Households	
2000 Census	39,114
2010 Census	51,666
2021 Estimate	56,608
2026 Projection	58,624
Household Growth	
Percent Change: 2000 to 2010	32.09
Percent Change: 2010 to 2021	9.56
Percent Change: 2021 to 2026	3.56
Family Households	
2000 Census	33,181
2010 Census	43,173
2021 Estimate	47,273
2026 Projection	48,955
Family Household Growth	
Percent Change: 2000 to 2010	30.11
Percent Change: 2010 to 2021	9.50
Percent Change: 2021 to 2026	3.56

Benchmark: USA

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# Pop-Facts® Demographic Snapshot | Population & Race

Trade Area: Moreno Valley, CA (city)

Total Population: 214,982 | Total Households: 56,608

	Count	%
<b>2021 Est. Population by Single-Classification Race</b>		
White Alone	85,066	39.57
Black/African American Alone	32,535	15.13
American Indian/Alaskan Native Alone	2,040	0.95
Asian Alone	11,660	5.42
Native Hawaiian/Pacific Islander Alone	1,173	0.55
Some Other Race Alone	70,019	32.57
Two or More Races	12,489	5.81
<b>2021 Est. Population by Hispanic or Latino Origin</b>		
Not Hispanic or Latino	77,613	36.10
Hispanic or Latino	137,369	63.90
Mexican Origin	117,512	85.55
Puerto Rican Origin	2,181	1.59
Cuban Origin	793	0.58
All Other Hispanic or Latino	16,883	12.29
<b>2021 Est. Pop by Race, Asian Alone, by Category</b>		
Chinese, except Taiwanese	753	6.46
Filipino	4,637	39.77
Japanese	457	3.92
Asian Indian	1,504	12.90
Korean	480	4.12
Vietnamese	1,444	12.38
Cambodian	937	8.04
Hmong	3	0.03
Laotian	280	2.40
Thai	328	2.81
All Other Asian Races Including 2+ Category	837	7.18
<b>2021 Est. Population by Ancestry</b>		
Arab	1,683	0.78
Czech	152	0.07
Danish	422	0.20
Dutch	515	0.24
English	3,824	1.78
French (Excluding Basque)	1,038	0.48
French Canadian	213	0.10
German	5,216	2.43
Greek	111	0.05
Hungarian	104	0.05
Irish	3,837	1.78
Italian	2,238	1.04
Lithuanian	46	0.02
Norwegian	386	0.18
Polish	890	0.41
Portuguese	212	0.10
Russian	204	0.10
Scotch-Irish	424	0.20
Scottish	786	0.37
Slovak	39	0.02
Sub-Saharan African	1,887	0.88
Swedish	583	0.27
Swiss	65	0.03
Ukrainian	91	0.04
United States or American	4,615	2.15
Welsh	213	0.10
West Indian (Excluding Hispanic groups)	520	0.24
Other ancestries	159,830	74.35
Ancestries Unclassified	24,838	11.55
<b>2021 Est. Pop Age 5+ by Language Spoken At Home</b>		
Speak Only English at Home	99,915	50.13
Speak Asian/Pacific Isl. Lang. at Home	6,536	3.28
Speak Indo-European Language at Home	2,628	1.32
Speak Spanish at Home	88,476	44.39
Speak Other Language at Home	1,757	0.88
<b>2021 Est. Hisp. or Latino Pop by Single-Class. Race</b>		
White Alone	56,405	41.06
Black/African American Alone	1,904	1.39
American Indian/Alaskan Native Alone	1,469	1.07
Asian Alone	502	0.36
Native Hawaiian/Pacific Islander Alone	143	0.10
Some Other Race Alone	69,650	50.70
Two or More Races	7,296	5.31

Benchmark: USA

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# Pop-Facts® Demographic Snapshot | Population & Race

Trade Area: Moreno Valley, CA (city)

Total Population: 214,982 | Total Households: 56,608

	Count	%
<b>2021 Est. Population by Sex</b>		
Male	105,186	48.93
Female	109,796	51.07
<b>2021 Est. Population by Age</b>		
Age 0 - 4	15,670	7.29
Age 5 - 9	15,812	7.36
Age 10 - 14	16,771	7.80
Age 15 - 17	10,877	5.06
Age 18 - 20	9,711	4.52
Age 21 - 24	12,664	5.89
Age 25 - 34	33,811	15.73
Age 35 - 44	30,636	14.25
Age 45 - 54	25,656	11.93
Age 55 - 64	22,489	10.46
Age 65 - 74	13,783	6.41
Age 75 - 84	5,396	2.51
Age 85 and over	1,706	0.79
Age 16 and over	163,165	75.90
Age 18 and over	155,852	72.50
Age 21 and over	146,141	67.98
Age 65 and over	20,885	9.71
Median Age	-	32.66
Average Age	-	34.60
<b>2021 Est. Pop Age 15+ by Marital Status</b>		
Total, Never Married	70,267	42.14
Male, Never Married	35,592	21.35
Female, Never Married	34,675	20.80
Married, Spouse Present	65,076	39.03
Married, Spouse Absent	11,883	7.13
Widowed	6,389	3.83
Male, Widowed	1,210	0.73
Female, Widowed	5,179	3.11
Divorced	13,114	7.87
Male, Divorced	5,240	3.14
Female, Divorced	7,874	4.72
<b>2021 Est. Male Population by Age</b>		
Male: Age 0 - 4	7,924	7.53
Male: Age 5 - 9	8,068	7.67
Male: Age 10 - 14	8,561	8.14
Male: Age 15 - 17	5,507	5.24
Male: Age 18 - 20	4,954	4.71
Male: Age 21 - 24	6,378	6.06
Male: Age 25 - 34	16,875	16.04
Male: Age 35 - 44	14,928	14.19
Male: Age 45 - 54	12,149	11.55
Male: Age 55 - 64	10,571	10.05
Male: Age 65 - 74	6,369	6.05
Male: Age 75 - 84	2,266	2.15
Male: Age 85 and over	636	0.60
Median Age, Male	-	31.59
Average Age, Male	-	33.70
<b>2021 Est. Female Population by Age</b>		
Female: Age 0 - 4	7,746	7.05
Female: Age 5 - 9	7,744	7.05
Female: Age 10 - 14	8,210	7.48
Female: Age 15 - 17	5,370	4.89
Female: Age 18 - 20	4,757	4.33
Female: Age 21 - 24	6,286	5.72
Female: Age 25 - 34	16,936	15.43
Female: Age 35 - 44	15,708	14.31
Female: Age 45 - 54	13,507	12.30
Female: Age 55 - 64	11,918	10.86
Female: Age 65 - 74	7,414	6.75
Female: Age 75 - 84	3,130	2.85
Female: Age 85 and over	1,070	0.97
Median Age, Female	-	33.72
Average Age, Female	-	35.40

Benchmark: USA

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# Pop-Facts® Demographic Snapshot | Housing & Households

Trade Area: Moreno Valley, CA (city)

Total Population: 214,982 | Total Households: 56,608

	Count	%
<b>2021 Est. Households by Household Type</b>		
Family Households	47,273	83.51
NonFamily Households	9,335	16.49
<b>2021 Est. Group Quarters Population</b>		
2021 Est. Group Quarters Population	508	0.24
<b>2021 HHs By Ethnicity, Hispanic/Latino</b>		
2021 HHs By Ethnicity, Hispanic/Latino	30,785	54.38
<b>2021 Est. Family HH Type by Presence of Own Child.</b>		
Married Couple Family, own children	17,763	37.58
Married Couple Family, no own children	13,949	29.51
Male Householder, own children	2,445	5.17
Male Householder, no own children	2,160	4.57
Female Householder, own children	6,263	13.25
Female Householder, no own children	4,693	9.93
<b>2021 Est. Households by Household Size</b>		
1-Person Household	6,714	11.86
2-Person Household	11,359	20.07
3-Person Household	9,856	17.41
4-Person Household	10,247	18.10
5-Person Household	8,112	14.33
6-Person Household	5,074	8.96
7-or-more-person	5,246	9.27
2021 Est. Average Household Size	-	3.79
<b>2021 Est. Households by Number of Vehicles</b>		
No Vehicles	1,708	3.02
1 Vehicle	12,650	22.35
2 Vehicles	20,140	35.58
3 Vehicles	12,894	22.78
4 Vehicles	5,997	10.59
5 or more Vehicles	3,219	5.69
2021 Est. Average Number of Vehicles	-	2.40
<b>2021 Est. Occupied Housing Units by Tenure</b>		
Housing Units, Owner-Occupied	36,470	64.43
Housing Units, Renter-Occupied	20,138	35.58
<b>2021 Owner Occ. HUs: Avg. Length of Residence</b>		
2021 Owner Occ. HUs: Avg. Length of Residence	-	14.30
<b>2021 Renter Occ. HUs: Avg. Length of Residence</b>		
2021 Renter Occ. HUs: Avg. Length of Residence	-	6.20
<b>2021 Est. Owner-Occupied Housing Units by Value</b>		
Value Less Than \$20,000	392	1.07
Value \$20,000 - \$39,999	325	0.89
Value \$40,000 - \$59,999	229	0.63
Value \$60,000 - \$79,999	248	0.68
Value \$80,000 - \$99,999	199	0.55
Value \$100,000 - \$149,999	622	1.71
Value \$150,000 - \$199,999	1,352	3.71
Value \$200,000 - \$299,999	8,380	22.98
Value \$300,000 - \$399,999	13,117	35.97
Value \$400,000 - \$499,999	7,946	21.79
Value \$500,000 - \$749,999	2,822	7.74
Value \$750,000 - \$999,999	463	1.27
Value \$1,000,000 - \$1,499,999	126	0.35
Value \$1,500,000 - \$1,999,999	50	0.14
Value \$2,000,000 or more	199	0.55
2021 Est. Median All Owner-Occupied Housing Value	-	349,305.61

Benchmark: USA

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# Pop-Facts® Demographic Snapshot | Housing & Households

Trade Area: Moreno Valley, CA (city)

Total Population: 214,982 | Total Households: 56,608

	Count	%
<b>2021 Est. Housing Units by Units in Structure</b>		
1 Unit Attached	1,260	2.08
1 Unit Detached	46,700	76.99
2 Units	392	0.65
3 to 4 Units	1,747	2.88
5 to 19 Units	7,256	11.96
20 to 49 Units	634	1.04
50 or More Units	1,170	1.93
Mobile Home or Trailer	1,495	2.46
Boat, RV, Van, etc.	0	0.00
<b>2021 Est. Housing Units by Year Structure Built</b>		
Built 2014 or Later	4,507	7.43
Built 2010 to 2013	1,210	2.00
Built 2000 to 2009	13,757	22.68
Built 1990 to 1999	7,422	12.24
Built 1980 to 1989	23,183	38.22
Built 1970 to 1979	5,924	9.77
Built 1960 to 1969	2,150	3.54
Built 1950 to 1959	1,680	2.77
Built 1940 to 1949	361	0.59
Built 1939 or Earlier	460	0.76
<b>2021 Housing Units by Year Structure Built</b>		
2021 Est. Median Year Structure Built	-	1,988.31
<b>2021 Est. Households by Presence of People Under 18</b>		
2021 Est. Households by Presence of People Under 18	31,365	55.41
<b>Households with 1 or More People under Age 18</b>		
Married Couple Family	20,047	63.91
Other Family, Male Householder	3,108	9.91
Other Family, Female Householder	7,886	25.14
NonFamily Household, Male Householder	231	0.74
NonFamily Household, Female Householder	93	0.30
<b>2021 Est. Households with No People under Age 18</b>		
Households with No People under Age 18	25,243	44.59
<b>Households with No People under Age 18</b>		
Married Couple Family	11,669	46.23
Other Family, Male Householder	1,502	5.95
Other Family, Female Householder	3,068	12.15
NonFamily, Male Householder	4,314	17.09
NonFamily, Female Householder	4,690	18.58

Benchmark: USA

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# Pop-Facts® Demographic Snapshot | Affluence & Education

Trade Area: Moreno Valley, CA (city)

Total Population: 214,982 | Total Households: 56,608

	Count	%
<b>2021 Est. Pop Age 25+ by Edu. Attainment</b>		
Less than 9th Grade	15,049	11.28
Some High School, No Diploma	14,243	10.67
High School Graduate (or GED)	41,372	31.00
Some College, No Degree	29,392	22.02
Associate's Degree	11,404	8.54
Bachelor's Degree	14,548	10.90
Master's Degree	5,882	4.41
Professional Degree	790	0.59
Doctorate Degree	797	0.60
<b>2021 Est. Pop Age 25+ by Edu. Attain., Hisp./Lat.</b>		
High School Diploma	26,166	33.19
High School Graduate	26,897	34.12
Some College or Associate's Degree	18,988	24.09
Bachelor's Degree or Higher	6,777	8.60
<b>2021 Est. Households by HH Income</b>		
Income < \$15,000	3,939	6.96
Income \$15,000 - \$24,999	3,949	6.98
Income \$25,000 - \$34,999	4,355	7.69
Income \$35,000 - \$49,999	6,708	11.85
Income \$50,000 - \$74,999	10,830	19.13
Income \$75,000 - \$99,999	8,888	15.70
Income \$100,000 - \$124,999	6,453	11.40
Income \$125,000 - \$149,999	4,372	7.72
Income \$150,000 - \$199,999	4,218	7.45
Income \$200,000 - \$249,999	1,598	2.82
Income \$250,000 - \$499,999	1,056	1.87
Income \$500,000+	242	0.43
2021 Est. Average Household Income	--	86,641.00
2021 Est. Median Household Income	--	71,371.59
<b>2021 Median HH Inc. by Single-Class. Race or Eth.</b>		
White Alone	--	80,563.84
Black or African American Alone	--	66,165.48
American Indian and Alaskan Native Alone	--	53,278.59
Asian Alone	--	81,712.08
Native Hawaiian and Other Pacific Islander Alone	--	67,539.55
Some Other Race Alone	--	61,019.74
Two or More Races	--	73,487.96
Hispanic or Latino	--	67,803.03
Not Hispanic or Latino	--	77,743.18
<b>2021 Est. Families by Poverty Status</b>		
2021 Families at or Above Poverty	41,981	88.81
2021 Families at or Above Poverty with children	22,526	47.65
2021 Families Below Poverty	5,292	11.20
2021 Families Below Poverty with children	4,195	8.87

Benchmark: USA

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# Pop-Facts® Demographic Snapshot | Education & Occupation

Trade Area: Moreno Valley, CA (city)

Total Population: 141,643 | Total Households: 56,608

	Count	%
<b>2021 Est. Employed Civilian Population 16+ by Occupation Classification</b>		
White Collar	44,470	47.77
Blue Collar	30,511	32.78
Service and Farming	18,108	19.45
<b>2021 Est. Workers Age 16+ by Travel Time to Work</b>		
Less than 15 Minutes	15,322	17.47
15 - 29 Minutes	24,814	28.29
30 - 44 Minutes	22,071	25.16
45 - 59 Minutes	9,443	10.77
60 or more Minutes	16,071	18.32
2021 Est. Avg Travel Time to Work in Minutes	-	38.00
<b>2021 Est. Workers Age 16+ by Transp. to Work</b>		
2021 Est. Workers Age 16+ by Transp. to Work	90,252	100.00
Drove Alone	72,423	80.25
Carpooled	12,129	13.44
Public Transport	1,012	1.12
Walked	740	0.82
Bicycle	196	0.22
Other Means	1,350	1.50
Worked at Home	2,402	2.66
<b>2021 Est. Civ. Employed Pop 16+ by Class of Worker</b>		
2021 Est. Civ. Employed Pop 16+ by Class of Worker	93,089	100.00
For-Profit Private Workers	68,421	73.50
Non-Profit Private Workers)	3,965	4.26
Local Government Workers	9,740	10.46
State Government Workers	2,836	3.05
Federal Government Workers	1,889	2.03
Self-Employed Workers	6,103	6.56
Unpaid Family Workers	135	0.14
<b>2021 Est. Civ. Employed Pop 16+ by Occupation</b>		
Architecture/Engineering	823	0.88
Arts/Design/Entertainment/Sports/Media	1,123	1.21
Building/Grounds Cleaning/Maintenance	4,199	4.51
Business/Financial Operations	2,966	3.19
Community/Social Services	1,746	1.88
Computer/Mathematical	926	0.99
Construction/Extraction	6,990	7.51
Education/Training/Library	4,216	4.53
Farming/Fishing/Forestry	304	0.33
Food Preparation/Serving Related	5,107	5.49
Healthcare Practitioner/Technician	4,266	4.58
Healthcare Support	4,346	4.67
Installation/Maintenance/Repair	3,516	3.78
Legal	348	0.37
Life/Physical/Social Science	396	0.42
Management	5,622	6.04
Office/Administrative Support	13,088	14.06
Production	5,307	5.70
Protective Services	2,063	2.22
Sales/Related	8,950	9.62
Personal Care/Service	2,089	2.24
Transportation/Material Moving	14,698	15.79
<b>2021 Est. Pop Age 16+ by Employment Status</b>		
In Armed Forces	263	0.16
Civilian - Employed	95,292	58.40
Civilian - Unemployed	8,557	5.24
Not in Labor Force	59,053	36.19

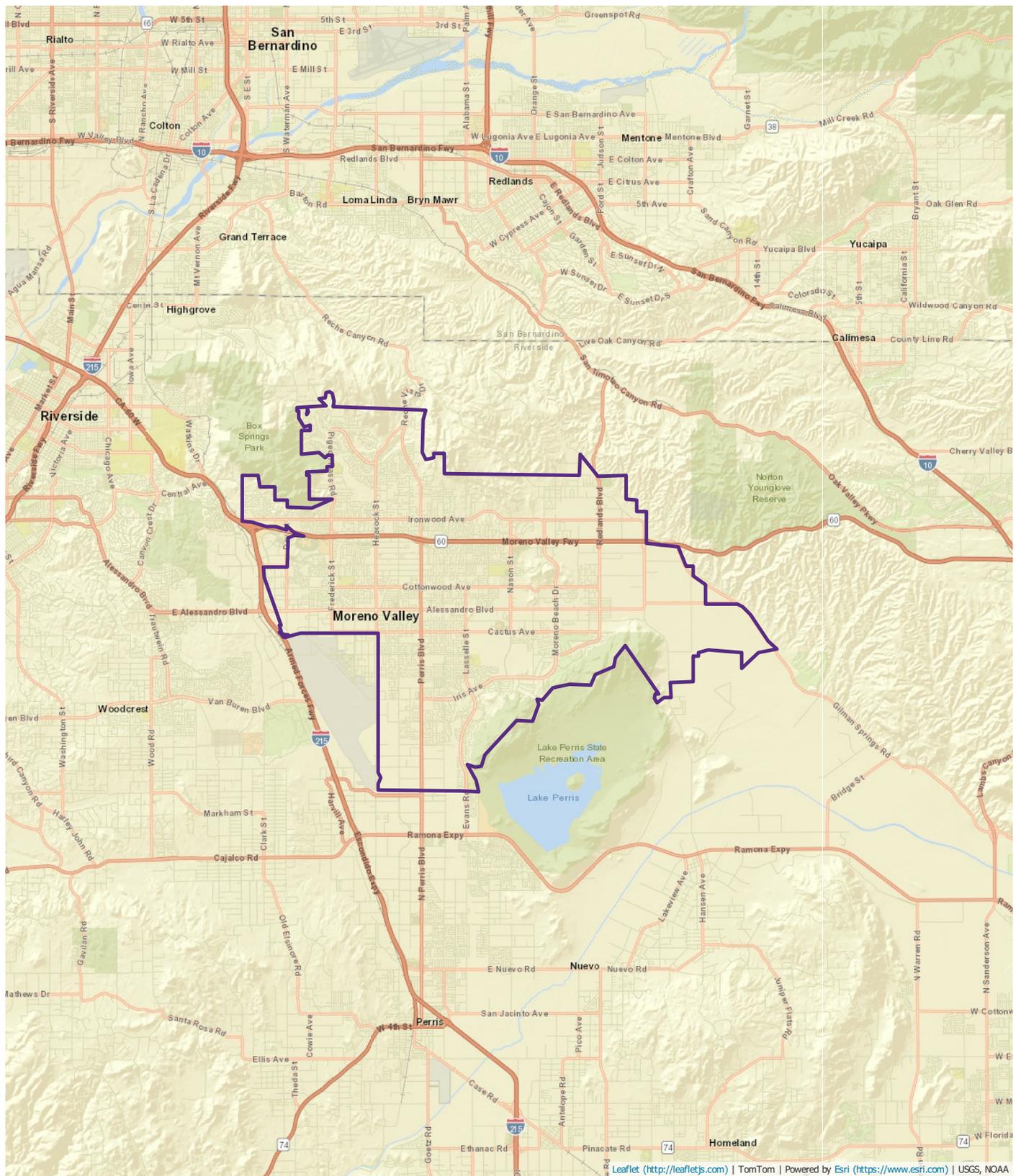
Benchmark: USA

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# Pop-Facts® Demographic Snapshot | Map

Trade Area: Moreno Valley, CA (city)

Total Population: 214,982 | Total Households: 56,608



Leaflet (<http://leafletjs.com>) | TomTom | Powered by Esri (<https://www.esri.com>) | USGS, NOAA

# Report Details

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**Name:** Pop-Facts® Demographic Snapshot 2021  
**Date / Time:** 10/26/2020 4:25:18 PM  
**Workspace Vintage:** 2021

## Trade Area

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Name	Level	Geographies
Moreno Valley, CA (city)	Place	Moreno Valley, CA (city)

## Benchmark

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Name	Level	Geographies
USA	Entire US	United States

## DataSource

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Product	Provider	Copyright
Claritas Pop-Facts® Premier 2021	Claritas	©Claritas, LLC 2020 ( <a href="https://en.vironicsanalytics.ca/Spotlight/Abo">https://en.vironicsanalytics.ca/Spotlight/Abo</a> )
SPOTLIGHT Pop-Facts® Premier 2021, including 2000 and 2010 US Census, 2021 estimates and 2025 projections	Claritas	©Claritas, LLC 2020 ( <a href="https://en.vironicsanalytics.ca/Spotlight/Abo">https://en.vironicsanalytics.ca/Spotlight/Abo</a> )

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# CITY OF MORENO VALLEY

## VISION STATEMENT

**To transform** our young city into a mature community that offers its residents and businesses an unsurpassed quality of life featuring abundant recreation, desirable private and public services, varied residential living choices, and well-paying employment opportunities.

## MISSION STATEMENT

**Maintain** a safe and secure environment for the people who live, work, and play in the city.

**Promote** democracy, inviting citizen involvement while encouraging community self-determination and local control.

**Enhance** and sustain the economic prosperity of the community and the financial well being of the city government.

**Bring** together our community and its resources to address local needs and issues and enhance the quality of life.

**Build** quality public and private facilities, emphasizing recreational and cultural activities for all ages and interests.

**Foster** harmony among diverse community groups by providing opportunities for improvement, respecting cultural differences, and treating people equally and fairly.

**Respect** and conserve our environmental resources for the health and enjoyment of our citizens and future generations.

**Advocate** for and effectively represent the city's interests with other governmental and private institutions, and establish cooperative partnerships to improve the quality of life in the region.

**Exemplify** good government by operating a city business that is open and ethical, customer-friendly, cost-conscious, innovative, technologically advanced, and forward thinking.

**Cultivate** a challenging and rewarding work environment – as a “model employer” – that supports our employees and their families, develops people, promotes teamwork, and celebrates humanity.

## CITY COUNCIL GOALS

**Advocacy.** Develop cooperative intergovernmental relationships and be a forceful advocate of City policies, objectives, and goals to appropriate external governments, agencies, and corporations.

**Revenue Diversification and Preservation.** Develop a variety of City revenue sources and policies to create a stable revenue base and fiscal policies to support essential City services, regardless of economic climate.

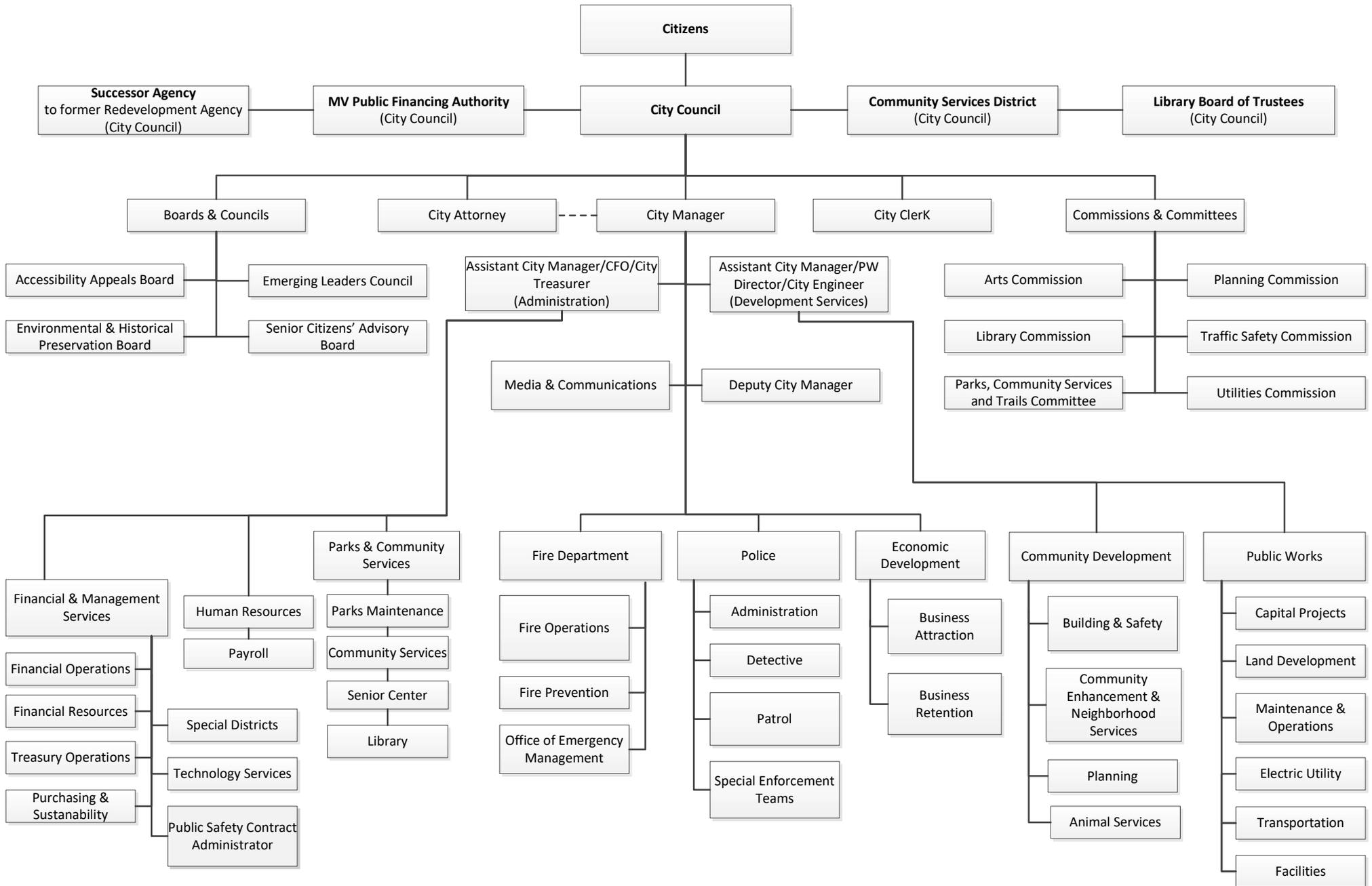
**Public Safety.** Provide a safe and secure environment for people and property in the community, control the number and severity of fire and hazardous material incidents, and provide protection for citizens who live, work and visit the City of Moreno Valley.

**Public Facilities and Capital Projects.** Ensure that needed public facilities, roadway improvements, and other infrastructure improvements are constructed and maintained.

**Positive Environment.** Create a positive environment for the development of Moreno Valley's future.

**Community Image, Neighborhood Pride and Cleanliness.** Promote a sense of community pride and foster an excellent image about our City by developing and executing programs, which will result in quality development, enhanced neighborhood preservation efforts, including home rehabilitation and neighborhood restoration.

# City of Moreno Valley Organization Chart



## **CITY OF MORENO VALLEY BOARD - COMMISSION DESCRIPTIONS**

The **Accessibility Appeals Board** shall conduct hearings on written appeals regarding Title 24 accessibility issues brought by any person aggrieved by enforcement action taken by the Building Division of the Community Development Department of the City of Moreno Valley, and render decisions regarding accessibility “hardship” cases as prescribed by the State’s Title 24 Accessibility Regulations. Hearings shall be held within 30 days of receipt of an appeal.

The **Arts Commission** considers matters pertaining to the planning for the arts in the City; facilitating interaction among artists; promoting arts activities and education; recognizing achievement in arts; providing a mechanism for public participation in the arts; advising the City Council on the involvement of arts in economic development; supporting and assisting existing organizations involved in arts and/or culture in the City; reinforcing the City’s identity and civic pride through arts and culture; recognizing the importance of arts to the City’s quality of life; researching grants for arts and culture and making recommendations to the City Council; encouraging service organizations and/or other governmental agencies to propose, finance, and give public arts projects to the City; reviewing and considering proposed gifts as to their artistic quality, authenticity, appropriate site, and maintenance and installation costs; and research and provide reports and recommendations of possible sources of funding, in addition to public funds for potential City public art projects. Meetings are scheduled on the fourth Wednesday of each month at 6:30 p.m., Conference and Recreation Center, 14075 Frederick Street.

The **Environmental and Historical Preservation Board** (formerly two separate boards: Cultural Preservation Board and Ecological Protection Board) considers matters pertaining to the preservation of the City's heritage and cultures, including the designation of landmarks and review of all restoration, rehabilitation, alteration and demolition projects in preservation areas; and matters of environmental concern, including matters pertaining to hazardous materials and waste within or affecting the City. Meetings are scheduled on the second Monday of each odd-numbered month at 7 p.m., City Hall - Council Chamber, 14177 Frederick St.

The **Library Commission** considers matters pertaining to the administration, operation, development, improvement and maintenance of library services within the City. Meetings are scheduled on the third Thursday of each month at 7:00 p.m., Moreno Valley Public Library, 25480 Alessandro Blvd.

The **Moreno Valley Citizens Public Safety Committee** engages community stakeholders, identifies community concerns, identifies quality of life concerns, gathers information on police services and practices, and develops potential positions of advocacy for the City Council.

The **Parks, Community Services and Trails Committee** considers matters pertaining to the administration, operation, development, improvement and maintenance of parks, recreation facilities, single- and multi-use trails, and parks and recreation programs within the City. Meetings are scheduled on the first Thursday of the month at 5:30 p.m., at the Conference & Recreation Center Conference Room, 14075 Frederick Street.

The **Planning Commission** considers matters pertaining to development and zoning within the City and has decision-making authority pursuant to the Government Code of the State of California. Meetings are scheduled on the second and/or fourth Thursday of each month at 7 p.m., City Hall - Council Chamber, 14177 Frederick St. (A third regular meeting is scheduled at 7:00 p.m., City Hall on the date to be determined based on availability of the Council Chamber)

The **Senior Citizens' Board** considers matters pertaining to senior citizens, senior citizens programs, including policies for the Moreno Valley Senior Community Center. Meetings are scheduled on the third Monday of each month at 3 p.m., Senior Community Center, 25075 Fir Ave.

The **Traffic Safety Commission** considers matters pertaining to traffic safety within the City; evaluates proposals for traffic control devices; and evaluates the need for striping, signing or other measures not of a regulatory nature. The Commission educates the public on traffic issues and responds to public concerns regarding traffic and pedestrian safety. Meetings are scheduled on the first Wednesday of each month at 6:00 p.m., City Hall - Council Chamber, 14177 Frederick St.

The **Utilities Commission** will have the general power and duty to act in an advisory capacity to the city council and staff in all matters pertaining to Moreno Valley Utility, pertaining to other utility services such as water, sewer, gas, and the investor-owned electric utility serving parts of the city, and in addition, the commission shall have the following particular powers and duties: review the budget for the Moreno Valley Utility during the process of its preparation and make recommendations with respect thereto to the City Council, review and make recommendations on all MVU capital improvements which require City Council approval, review and make recommendations to the City Council regarding rates for Moreno Valley Utility, and respond to requests and concerns of the public relating to utility issues. Meetings are scheduled on the third Friday of each month at 6:00 p.m.

The **Emerging Leaders Council (ELC)** shall have the following powers and duties: increase young adult involvement with the community; educate members and their peers on the responsibilities and importance of local government; create opportunities for public discussion of issues of importance to the community's youth through meetings and workshops; explore and identify issues and concerns of special importance to teens and young adults, and communicate those issues to the City Council; make recommendations to the City Council regarding youth-related programs, services, legislations, etc.; encourage youth participation in community services programs and projects; attend and participate in citywide special events. Meetings are scheduled on the fourth Monday of each month at 6:00 p.m. City Hall - Council Chamber, 14177 Frederick St.





## **SECTION 4 – CAMPAIGN REPORTING**



# **CAMPAIGN REPORTING**

California is a national leader in promoting transparency and fairness in elections. The Political Reform Act requires candidates and committees to file campaign statements, by specified deadlines disclosing contributions received and expenditures made. These documents are public and may be audited by the FPPC to ensure that voters are fully informed and improper practices prohibited. The City of Moreno Valley publishes campaign reports on its website.

If a candidate neither receives nor spends any money – other than for his/her nomination paper filing and a candidate statement – they need not file any campaign reporting forms.

The following are a few of the more common Fair Political Practices forms that candidates for the Office of Mayor or Councilmember may need to file:

## **501 Candidate Intention Statements**

Before soliciting or receiving contributions, this form must be filed with the City Clerk (local filing officer). A new form must be filed for each election, even if the candidate is running for re-election.

## **470 Officeholder and Candidate Campaign Statement – short form**

This form is filed with the City Clerk (local elections officer) if a candidate or officeholder anticipates raising or spending less than \$2,000 in a calendar year. This form is not appropriate if a candidate has an existing committee established for a prior election.

## **410 Statement of Organization**

Persons (including an officeholder or candidate), organizations, groups, or other entities that raise contributions from others totaling \$2,000 or more in a calendar year must register as a recipient committee. “Contributions” include monetary payments, loans and non-monetary goods and services received or made for a political purpose. This form must be filed with the Secretary of State within 10 days of receiving \$2,000. A copy must be filed with the City Clerk (local elections officer).

### **460 Committee Report**

This is the main campaign disclosure statement and provides the public with an overview of the committee's activity, including money coming in and money going out during the reporting period. This form must be filed semi-annually and twice during the election. A short **Form 450** may be filed instead of the 460 form under certain circumstances. Forms 460 or 450 are filed with the City Clerk (local filing officer).

### **497 24-Hour Contribution Report**

This form reports contributions that total more than \$1,000 from a single source during the last 90 days before the election. This form must be hand-delivered or faxed to the City Clerk's office within certain timeframes.

There are variety of other FPPC forms that may affect candidates, their committees and independent committees. Local election information is found in Campaign Disclosure Manual 2, which may be accessed electronically at:

<http://www.fppc.ca.gov/learn/campaign-rules/campaign-disclosure-manuals.html#title2>

**It is the responsibility of candidates and committees to understand the rules regulating their campaigns.**

The FPPC offers telephone and online assistance for individuals looking for basic advice [advice@fppc.ca.gov](mailto:advice@fppc.ca.gov) or **1-866-ASK-FPPC (1-866-275-3772)**. Telephone advice is available Monday through Thursday from 9:00 a.m. to 11:30 a.m.

Training (meetings and webinars) is scheduled periodically throughout the year and is listed at:

<http://www.fppc.ca.gov/learn/training-and-outreach/candidates-treasurers-committees.html>

Candidates may also write to the Fair Political Practices Commission at 1102 Q Street, Suite 3000, Sacramento, CA 95811

**CAMPAIGN DISCLOSURE**  
(Government Code § 81000 et seq.)

State law requires candidates (and their committees, if any) to file one or more **Campaign Statements** disclosing their campaign receipts and expenditures in connection with an election. If a campaign committee has been organized supporting a candidate, the committee must file a Statement of Organization (Form 410).

**CANDIDATE INTENTION STATEMENT (FORM 501)**

**Candidates must** file with the City Clerk a Candidate's Intention Statement (Form 501), **before** they solicit or receive any contributions (including loans). Payment from the Candidate's personal funds for a Candidate's Filing Fee or a Candidate's Statement does not count as a "contribution" or "loan." However, all other expenses from the candidate's personal funds are considered contributions.

**STATEMENT OF ORGANIZATION (FORM 410)**

Candidates receiving contributions from others, or who spend more than \$2,000 of personal funds to run for office, must open a campaign bank account at a financial institution in California and mail a Statement of Organization (Form 410) to the Secretary of State within 10 days of opening the account.

**Exceptions:** The Statement of Organization (Form 410) is not required if the candidate will not be receiving contributions from others and will spend less than \$2,000 in a calendar year from personal funds to support his or her candidacy. Payment of a Candidate's Filing Fee or Candidate's Statement is not counted toward the \$2,000 expenditure threshold.

**Note:** If the candidate finds later that he/she will be spending more than \$2,000 from personal funds, a campaign bank account must be opened.

As of January 1, 2013, Government Code section 84101.5 requires the Secretary of State to charge each qualified recipient committee that files a Statement of Organization (Form 410) \$50 per year, until the committee terminates pursuant to Government Code section 84214. For questions regarding this new law, please contact the Secretary of State's Political Reform Division at (916) 653-6224.

**CAMPAIGN DISCLOSURE STATEMENTS**

**All candidates must file campaign disclosure statements. This includes candidates who spend no money, or only their own money, on their campaigns.** It also includes candidates who unofficially "withdraw" from the race by abandoning active campaigning after the official deadline for withdrawal of candidacy is past.

**If less than \$2,000 will be raised and spent on the campaign,** by the candidate or by others on his/her behalf, and total campaign transactions for the entire calendar year are under \$2,000, the filing obligations in connection with the election are simple; the only campaign statement that must be filed is Form 470 (in duplicate). It should be filed along with the other nomination material; however, it will be accepted without penalty if filed by the first campaign disclosure filing deadline.

## CAMPAIGN DISCLOSURE (continued)

### Form 470 Supplement

An officeholder/candidate who has filed Form 470 in connection with an election and subsequently receives contributions (including monetary and non-monetary contributions, loans, and the candidate's personal funds) totaling \$2,000 or more or makes expenditures totaling \$2,000 or more prior to the election, is required to send written notification to the City Clerk and to each candidate contending for the same office. The notification must be sent within 48-hours of receiving contributions totaling \$2,000 or more or making expenditures of \$2,000 or more. The notification must include the name and address of the candidate, the elective office, and the date of election for which the Form 470 was filed and the date contributions or expenditures totaling \$2,000 or more were received or made. The Form 470 Supplement may be used as the written notification.

**If campaign activity during 2021 will involve \$2,000 or more**, the candidate cannot use Form 470. Instead, the City Clerk must issue the candidate three copies of Form 460 and Form 410 plus the Information Manual, which is prepared by the Fair Political Practices Commission. The candidate (and committee treasurer, if any) should review this manual carefully and note the filing deadlines, which apply to his/her campaign.

### STATEMENT OF TERMINATION

When the candidate and committee, if any, have ended all campaign activity, Form 410 Statement of Organization/Termination may be filed. There is no deadline for terminating a committee. The Statement of Organization/Termination should be filed after the election, if and when appropriate.

### FUTURE CAMPAIGN DISCLOSURE FILING OBLIGATIONS

Form 410 Statement of Organization/Termination must be filed in order to terminate filing obligations of a **candidate or committee**. Until it is filed, the candidate or committee will remain indefinitely in an open status, even after the election is over, **and will be required to file semiannual campaign statements whether or not there was any activity during the applicable six-month period**. It is the responsibility of the candidate or committee to obtain campaign disclosure filing information and comply with filing requirements **(the \$10 per day late filing penalty applies if filing deadlines are not met)**.

If elected to office, the candidate will continue to have campaign filing obligations **as an officeholder** whether or not a Statement of Organization/Termination was filed. An officeholder who receives \$200 or more per month from the elective office must file semiannual statements; an officeholder receiving less than \$200 is required to file if he/she has any political contributions or expenditures to report.

**Note:** Candidate's who File the **Form 470** (Short Form) do not need to fill out termination forms.

## **CAMPAIGN DISCLOSURE** (continued)

Money used from the candidate's personal funds is considered a monetary contribution (or loan) to the campaign and must be reported just as if it were a monetary contribution (or loan) from another person.

Contributions from other persons may not be comingled with the candidate's personal funds. As soon as such contributions are received, they must be deposited in a campaign account (the law prohibits personal use of campaign funds).

Anonymous or cash contributions of \$100 or more, and cash expenditures of \$100 or more, are prohibited.

Careful and complete records should be kept of all campaign transactions. Detailed reporting is not required until the campaign reaches the \$2,000 mark; however, candidates should keep in mind that campaign records are subject to audit (by the Fair Political Practices Commission) on a random basis.

There is a special reporting requirement (covered in the FPPC Information Manual) in the event of State and local committees making or receiving contribution(s) that total in the aggregate \$1,000 or more in the 90 days before an election or on the date of the election. Candidates should refer to the Information Manual for special reporting requirements in the event of committee changes during this period.

If the candidate has a campaign committee, candidate and committee may file campaign statements jointly, using Form 460. It is important for the treasurer to be aware of his/her responsibilities and to be prepared to devote sufficient time and effort to the job. He/she should be aware that the treasurer is legally responsible for the accuracy and completeness of a committee's campaign statement.

**Note:** In addition to filing campaign statements, a committee is required to file a Statement of Organization (Form 410) within 10 days of reaching the \$2,000 limit.

Where to File the Statement of Organization (Form 410):

Original and one copy - Secretary of State  
Political Reform Division  
1500 11<sup>th</sup> Street, Room 495  
Sacramento, CA 95814

One Copy - City Clerk

If a committee qualifies as a recipient committee during the 16 days prior to an election in which it would be required to file pre-election statements, the committee must file, by overnight service, telegram or personal delivery **within 24 hours** of qualifying as a committee, the information required to be reported in the Statement of Organization. The information must be filed with the filing officer with whom the committee is required to file the originals of its Campaign Statements.

## CAMPAIGN PRACTICES

(Elections Code § 16)

The complete text of Government Code § 84305 is required by law to be issued to each candidate. Summaries of some other code sections concerning campaign practices, as well as information concerning political signs, are also provided below for the benefit of candidates and campaign committees.

### **MASS MAILING (Government Code § 84305)**

- (a) (1) Except as provided in subdivision (b), a candidate, candidate controlled committee established for an elective office for the controlling candidate, or political party committee shall not send a mass mailing unless the name, street address, and city of the candidate or committee are shown on the outside of each piece of mail in the mass mailing and on at least one of the inserts included within each piece of mail of the mailing in no less than 6-point type that is in a color or print that contrasts with the background so as to be easily legible. A post office box may be stated in lieu of a street address if the candidate's, candidate controlled committee established for an elective office for the controlling candidate's, or political party committee's address is a matter of public record with the Secretary of State.
- (2) Except as provided in subdivision (b), a committee, other than a candidate controlled committee established for an elective office for the controlling candidate or a political party committee, shall not send a mass mailing that is not required to include a disclosure pursuant to Section 84502 unless the name, street address, and city of the committee is shown on the outside of each piece of mail in the mass mailing and on at least one of the inserts included within each piece of mail of the mailing in no less than 6-point type that is in a color or print that contrasts with the background so as to be easily legible. A post office box may be stated in lieu of a street address if the committee's address is a matter of public record with the Secretary of State.
- (b) If the sender of the mass mailing is a single candidate or committee, the name, street address, and city of the candidate or committee need only be shown on the outside of each piece of mail.
- (c) (1) A candidate, candidate controlled committee established for an elective office for the controlling candidate, or political party committee shall not send a mass electronic mailing unless the name of the candidate or committee is shown in the electronic mailing preceded by the words "Paid for by" in at least the same size font as a majority of the text in the electronic mailing.
- (2) A committee, other than a candidate controlled committee established for an elective office for the controlling candidate or a political party committee, shall not send a mass electronic mailing that is not required to include a disclosure pursuant to Section 84502 or 84504.3 unless the name of the committee is shown in the electronic mailing preceded by the words "Paid for by" in at least the same size font as a majority of the text in the electronic mailing.
- (d) If the sender of a mass mailing is a controlled committee, the name of the person controlling the committee shall be included in addition to the information required by subdivision (a) or (c).

## **CAMPAIGN PRACTICES (continued)**

### **MASS MAILING (Government Code § 84305) (continued)**

- (e) For purposes of this section, the following terms have the following meaning:
- (1) “Mass electronic mailing” means sending more than 200 substantially similar pieces of electronic mail within a calendar month. “Mass electronic mailing” does not include a communication that was solicited by the recipient, including, but not limited to, acknowledgments for contributions or information that the recipient communicated to the organization.
  - (2) “Sender” means the candidate, candidate controlled committee established for an elective office for the controlling candidate, or political party committee who pays for the largest portion of expenditures attributable to the designing, printing, and posting of the mailing which are reportable pursuant to Sections 84200 to 84217, inclusive.
  - (3) To “pay for” a share of the cost of a mass mailing means to make, to promise to make, or to incur an obligation to make, any payment: (A) to any person for the design, printing, postage, materials, or other costs of the mailing, including salaries, fees, or commissions, or (B) as a fee or other consideration for an endorsement or, in the case of a ballot measure, support or opposition, in the mailing.
- (f) This section does not apply to a mass mailing or mass electronic mailing that is paid for by an independent expenditure.

No newsletter or other mass mailing shall be sent at public expense. For further information contact the Fair Political Practices Commission. (Government Code § 89001)

(As defined in Government Code § 82041.5 “Mass Mailing” means over two hundred substantially similar pieces of mail, but does not include a form letter or other mail which is sent in response to an unsolicited request, letter or other inquiry.)

### **SLATE MAILER ORGANIZATIONS (Government Code §§ 82048.3, 82048.4, 84108)**

Slate mailer organizations must register with the Secretary of State and file periodic reports on their slate mailer activities. The law applies to slate mailers that support or oppose four or more candidates or measures.

A slate mailer organization is defined as any individual or group who, directly or indirectly, does all of the following:

- Is involved in the production of one or more slate mailers and exercises control over the selection of the candidates and measures to be supported or opposed in the slate mailers; and
- Receives or is promised payments totaling \$500 or more in a calendar year for the production of one or more slate mailers.

### **NOMINATIONS (E.C. §§ 18200-18205)**

No person shall submit a nomination paper knowing that any part of it has been made falsely. No person shall fraudulently deface or destroy, or willfully suppress all or part of any nomination paper, or deliberately fail to file at the proper time and in the proper place any

## **CAMPAIGN PRACTICES (continued)**

### **NOMINATIONS (E.C. §§ 18200-18205) (continued)**

nomination paper in his or her possession that is entitled to be filed. No person shall, directly or indirectly, pay, solicit, or receive anything of value in order to induce a person not to become or to withdraw as a candidate.

### **FALSE OR MISLEADING INFORMATION TO VOTERS**

No candidate shall, in his occupational designation on the ballot, assume a designation that would mislead the voters. (E.C. § 13107)

Every candidate is guilty of a misdemeanor who pretends or implies that he or she is an incumbent of a public office or that he or she has acted in the capacity of a public officer when this is not the case. (E.C. § 18350)

Any candidate who knowingly makes a false statement of material fact in a candidate's statement, with the intent to mislead the voters, is punishable by a fine not to exceed \$1,000. (E.C. § 18351)

### **SIMULATED BALLOTS**

Every simulated ballot shall bear a printed notice (See Elections Code § 20009 for details) stating that this is not an official ballot but rather an unofficial marked ballot prepared by (name and address of person or organization responsible); and no official seal or insignia may appear on the envelope in which it is contained.

### **POLLING PLACE INFORMATION**

- (a) Every person is guilty of a misdemeanor who distributes, or causes to be distributed, literature to voters that includes the designation of a voter's precinct polling place other than the precinct polling place listed for that voter in the latest official precinct polling list at some time not more than 30 days prior to the distribution.
- (b) A person is guilty of a misdemeanor who, with actual knowledge and intent to deceive, causes to be distributed or distributes, including distribution by mail, radio or television broadcast, telephone call, text message, email, or any other electronic means, including over the Internet, literature or any other form of communication to a voter that includes any of the following:
  - (1) The incorrect location of a vote center, office of an elections official, satellite office of an elections official where voting is permitted, vote by mail ballot drop box, or vote by mail ballot drop-off location.
  - (2) False or misleading information regarding the qualifications to vote or to register to vote.
  - (3) False or misleading information regarding the qualifications to apply for, receive, or return a vote by mail ballot.
  - (4) False or misleading information regarding the date of an election or the days, dates, or times voting may occur at a place described in paragraph (1). (E.C. § 18302)

## **CAMPAIGN PRACTICES (continued)**

### **VOTE-BY-MAIL VOTER BALLOT APPLICATIONS (E.C. § 3007)**

The processing of vote-by-mail voter applications is expedited when voters use the official application form that contains such information as affidavit number and ballot style. Since the Registrar of Voters routinely mails this application form to every voter along with the county voter information guide, there is no need for candidates to distribute their own vote-by-mail application forms. Candidates who wish to do so must comply with the requirements set forth in the Elections Code. They must follow the uniform application format that is provided by the Secretary of State and available at the Registrar of Voters. They must also comply with the postal regulations, which may be obtained by contacting the vote-by-mail section of the Registrar of Voters' office at (951) 486-7200.

A printed vote by mail application that allows a voter to submit the application by mail shall inform the voter of the address for the elections official and specify that address as the only appropriate destination address for mailing the application. Nothing in this subdivision shall be construed to prohibit an individual, organization, or group that distributes applications for vote by mail voter ballots from collecting or receiving applications from voters, as described in Section 3008, by means other than having the applications mailed directly to the address of the distributing individual, organization, or group. (E.C. § 3006(b)(4))

Any individual, organization or group that distributes and receives completed vote-by-mail applications shall return them to the Registrar of Voters' office within 72 hours of receiving them. The name, address, and telephone number of the organization, which authorizes the distribution of the applications, shall be included on the application. (E.C. § 3008)

Violation of these codes constitutes a misdemeanor. (E.C. § 18402)

### **POLITICAL ADVERTISING (E.C. § 20008)**

Any paid political advertisement contained in or distributed with a newspaper shall bear on each page in type at least half as large as the type of the advertisement or in 10-point roman type, whichever is larger, the words "Paid Political Advertisement," and such words shall be set apart from any other printed matter.

### **POLITICAL SIGNS**

The placement of political signs is subject to regulations by state, county, and/or city. Be sure you know what the restrictions are. For signs within a city, ask the City Clerk for information. For signs in an unincorporated area of Riverside County, check with the Riverside County Code Enforcement Department; phone (951) 955-2004 at 4080 Lemon Street, Riverside. There are also State laws governing campaign signs, for more information contact the State of California – Department of Transportation at (916) 654-6473.

**State:** Consult the State of California – Department of Transportation at (916) 654-6473.

**City:** Consult the appropriate City Clerk for information concerning city sign ordinances.

**County:** Following is the text of Temporary Political Signs (County of Riverside Ordinance 806)

## **CAMPAIGN PRACTICES (continued)**

### **POLITICAL SIGNS (continued)**

The Board of Supervisors of the County of Riverside Ordains as Follows:

#### **SECTION 1. PURPOSE AND INTENT.**

It is the intent of this ordinance to regulate temporary signs which are not regulated by Article XIX of Riverside County Ordinance No. 348 and Riverside County Ordinance No. 679. The purpose of the ordinance is to preserve and enhance the aesthetic, traffic safety and environmental values of our communities and growing commercial and industrial areas, while at the same time, providing channels of communication to the public. It is the County's intent to regulate non-permanent signs based on their size, height, number, location and duration and to allow more non-commercial signs during election periods to encourage public debate.

The County finds that it is in the interest of both aesthetics and traffic safety that signage be kept to a minimum. It is the intent of this sign ordinance to enhance traffic safety by ensuring that signage does not distract, obstruct or otherwise impede traffic circulation. The County finds that signs which exceed the dimensions, design and location restrictions specified in this ordinance are unreasonable and adversely affect public welfare and safety, including traffic safety.

All signs described herein shall conform to the applicable provisions of this ordinance. If any specific zoning classification within Ordinance 348 shall impose more stringent requirements than are set forth within this article, the more stringent provisions shall prevail.

#### **SECTION 2. DEFINITIONS.**

For purposes of this ordinance, the following words or phrases shall be defined as follows:

- A. ELECTION PERIOD** means the period of time ninety (90) days prior and ten (10) days after any local state, regional or national official election.
- B. HEIGHT** means the highest point of the structure or sign measured from the average natural ground level at the base of the supporting structure.
- C. LOT** the definition of "lot" set forth in Ordinance No. 348 (Section 2144) shall be incorporated by this reference.
- ~~**D. NON-COMMERCIAL SIGN** means any sign that does not do any of the following:~~
  - 1. Advertise a product or service for profit for a business purpose;
  - 2. Propose a commercial transaction; or
  - 3. Relate solely to economic interests.
- ~~**E. PERMANENT FOUNDATION** means concrete or other semi-permanent material used to affix a sign to the ground.~~
- F. REAL ESTATE SIGN** means a temporary sign advertising a property or structure is for sale, lease, rent or exchange. The advertising contained on a Real Estate Sign shall be limited the following information:
  - 1. That the property is for sale, lease, rent or exchange by the owner or his
  - 2. The property is in escrow or there is an "open house".
  - 3. Directions to the property.
  - 4. The owners or agent's name, address and telephone number.

## **CAMPAIGN PRACTICES (continued)**

### **POLITICAL SIGNS (continued)**

#### **SECTION 2. DEFINITIONS.** (continued)

- G. SIGN** means any structure, housing, device, figure, statuary, painting, display, message, placard or other contrivance, which is designed, constructed, created, engineered, intended or used to provide data or information for advertising purposes.
- H. SURFACE AREA** means that area of a sign as measured by the smallest geometric form such as a square, rectangle, triangle, or circle, or combination thereof, which will encompass the face of the sign on which the message is displayed.
- I. TEMPORARY SIGN** means a sign that is not intended to be permanent. Temporary signs shall not be constructed or erected upon a permanent foundation or attached to a sign structure having a permanent foundation. Temporary signs shall include non-commercial signs (including non-commercial signs during an election period), real estate signs, yard or garage sale signs or event signs. All other commercial signs, not constructed or erected upon a permanent foundation, are prohibited by this ordinance. If the sign is constructed or erected on a permanent foundation, it is regulated by Article XIX (Section 19, et seq) of Riverside County Ordinance No. 348.

#### **SECTION 3. TEMPORARY SIGNS.**

Temporary signs are permitted in all zoning classifications subject to the limitations imposed by this ordinance. No person shall erect, use or maintain a temporary sign in the unincorporated area of the County, except in accordance with the following provisions:

##### **A. Standards For All Temporary Signs**

1. No temporary sign shall be artificially lighted.
2. No temporary sign shall be erected, placed, used or maintained within the road right of way, except non-commercial signs during an election period.
3. No temporary sign shall be erected, placed, used or maintained upon property without the consent of the owner, lessee, person or entity in lawful possession of the property.
4. No temporary sign shall be erected, placed, used or maintained so that it does any of the following:
  - (a) Mars, defaces, disfigures or damages any public building, structure or other property.
  - (b) Endangers the safety of persons or property.
  - (c) Obscures the view of any fire hydrant, traffic sign, traffic signal, street sign, or public informational sign.
  - (d) Blocks motorists' line of vision to areas of vehicular or pedestrian traffic.

##### **B. Standards For Real Estate Signs.**

1. For lots zoned for one and two family residential uses: one sign not exceeding six (6) square feet in surface area and not more than six (6) feet in height.
2. For lots zoned for multiple family residential, commercial, industrial and agricultural uses: one sign on each separate frontage of the lot on the street, each sign not to exceed thirty-two (32) square feet in surface area and not more than six (6) feet in height. No more than four (4) signs are allowed per development.

## **CAMPAIGN PRACTICES (continued)**

### **POLITICAL SIGNS (continued)**

#### **SECTION 3. TEMPORARY SIGNS.** (continued)

3. Riders, not to exceed two (2) square feet in aggregate surface area may be added to the real estate sign to identify the specific agent offering the property for sale, to show that the property is "in escrow" or for an "open house".
4. The sign(s) shall be removed within ten days of the close of escrow on the property or structure, or portion thereof, being sold, leased or rented.

#### **C. Standards For Yard Or Garage Sale Signs And Event Signs.**

Temporary signs that advertise items for sale or events located on the property on which the sale or event will be conducted are permitted in every zoning classification, subject to the following standards:

1. The yard or garage sale or event is in conformance with Riverside County ordinances.
2. No sign shall exceed four (4) square feet in surface area.
3. No sign shall exceed four (4) square feet in height.
4. No sign shall be posted more than fifteen (15) days before the event or sale, and shall be removed within five (5) days after the event or sale.
5. Only one (1) sign per lot may be displayed at any time and no more than three (3) such signs may be posted on any lot per calendar year.

#### **D. Standards For Non-Commercial Signs During Election Period.**

1. In addition to the temporary signs permitted in Section 3 of this ordinance and the signs allowed by Ordinance 348, Article XIX and Ordinance 679, temporary non-commercial signs shall be permitted in all zoning classifications during an election period, subject to the following limitations:
  - (a) No sign shall exceed thirty-two (32) square feet in surface area.
  - (b) No sign shall exceed six (6) feet in height.
  - (c) No lot shall contain such signs having an aggregate surface area in excess of eighty (80) square feet.
  - (d) Such signs shall be permitted along road right-of-way provided no sign shall be erected, placed, used or maintained on any publicly owned tree or shrub or upon the improved portion of any street or highway right of way used for traffic or parking or upon any street divider or median strip.
  - (e) All signs shall be removed within ten (10) days after the election has occurred.

#### **SECTION 4. NON-COMMERCIAL SIGNS PERMITTED.**

A non-commercial sign or message is permitted to be displayed, in lieu of a commercial message, wherever and whenever a commercial sign or message is permitted by this ordinance.

#### **SECTION 5. ENFORCEMENT.**

- A.** County employees, representatives or agents shall be authorized to remove and dispose of any temporary sign in violation of this ordinance upon the expiration of ten (10) days after posting a written notice of violation on the sign, and mailing of a written

**CAMPAIGN PRACTICES (continued)**

**POLITICAL SIGNS (continued)**

**SECTION 5. ENFORCEMENT.** (continued)

notice to the property owner and to the sign owner, if identified on the sign. The notice shall contain the right to appeal this determination by submitting a written

- A.** appeal to the Department of Building and Safety within this ten (10) day time period. The appeal shall be conducted by review of the written appeal by an administrative hearing officer. The submission of a written appeal to the Department of Building and Safety within the ten (10) day time period shall stay the removal and disposal of the sign upon a decision of the hearing officer granting the appeal or until ten (10) days after mailing of a decision of the hearing officer denying the appeal.
- B.** The procedures, remedies and penalties for violation of this ordinance and for recovery of costs related to enforcement are provided for in Ordinance No. 725, which is incorporated herein by this reference.

**SECTION 6. NONCONFORMING TEMPORARY SIGNS**

- A.** Every temporary sign which was lawfully in existence prior to the enactment of this ordinance, and does not conform to this ordinance, shall be deemed a nonconforming temporary sign and shall be removed or altered in accordance with this ordinance as follows:
  - 1. All temporary signs with a nominal value of \$100.00 or less shall be abated or brought into conformance immediately after the effective date of this ordinance.
  - 2. All temporary signs with a value of more than \$100.00 shall be abated or brought into conformance within six (6) months of the effective date of this ordinance.
- B.** All temporary signs not in lawful existence prior to the date of enactment of this ordinance shall be abated or brought into conformance immediately.

For purposes of this section, the above referenced terms have the following meanings:

- 1. The "value" of the temporary sign shall mean the cost of sign, less depreciation, and shall not include the potential revenue generated by the sign.
- 2. A temporary sign "in lawful existence prior to enactment of this ordinance" means a temporary sign that conforms with all other County ordinances, State or Federal laws and Uniform Codes in effect at the time of enactment of this ordinance, including any applicable permit requirements.

**ELECTIONEERING ON ELECTION DAY (E.C. §§ 18370, 18541)**

No person, on Election Day, or at any time that a voter may be casting a ballot, shall, within 100 feet of a polling place, satellite location, or an elections official's office:

- (a) Circulate an initiative, referendum, recall, or nomination petition or any other petition.
- (b) Solicit a vote or speak to a voter on the subject of marking his or her ballot.
- (c) Place a sign relating to voters' qualifications or speak to a voter on the subject of his or her qualifications. (Except as part of the formal challenge procedure).
- (d) Do any electioneering.

**CAMPAIGN PRACTICES (continued)**

**ELECTIONEERING ON ELECTION DAY (E.C. §§ 18370, 18541) (continued)**

- (e) Photograph, video tape, or otherwise record a voter entering or exiting a polling place.

“100 feet of a polling place or an elections official’s office” means a distance 100 feet from the room or rooms in which voters are signing the roster and casting ballots.

Any person who violates any provision of this section is guilty of a misdemeanor.

**ELECTIONEERING DURING VOTE-BY-MAIL VOTING (E.C. § 18371)**

- (a) No candidate or representative of a candidate, and no proponent, opponent, or representative of a proponent or opponent, of an initiative, referendum, or recall measure, or of a charter amendment, shall solicit the vote of a vote-by-mail voter, or do any electioneering, while in the residence or in the immediate presence of the voter, and during the time he or she knows the vote-by-mail voter is voting.
- (b) Any person who knowingly violates this section is guilty of a misdemeanor.
- (c) This section shall not be construed to conflict with any provisions of the Federal Voting Rights Act of 1965, as amended, nor to preclude electioneering by mail or telephone or in public places, except as prohibited by Section 18370, or by any other provision of law.

**NOTE:** Misdemeanor penalties will also be imposed on any person performing the actions as prohibited on Election Day or at any time that a voter may be casting a ballot.

## REVIEW OF REPORTING REQUIREMENTS

### Campaign Disclosure filing requirement for ALL Candidates and officeholders

#### DEFEATED CANDIDATES Who spend \$2000 or more

Must file campaign disclosure reports until:

- √ Campaign Committee has been terminated. Committees terminate by filing Form 410 Statement of Organization and Form 460 Termination Statement (refer to FPPC Manual 2)

#### ELECTED OFFICEHOLDERS

#### Must file campaign disclosure reports each year\*

- √ Form 470 – Do not have a campaign committee and will not raise or spend \$2000 or more in calendar year.
- √ Form 460 – Maintain campaign committee or raise/spend \$2000 or more in a calendar year

## **DUTIES AND OBLIGATIONS OF CAMPAIGN COMMITTEE TREASURERS**

### **TREASURER (Government Code §84100)**

Every committee shall have a treasurer. No expenditure shall be made by or on behalf of a committee without the authorization of the treasurer or that of his or her designated agents. No contribution or expenditure shall be accepted or made by or on behalf of a committee at a time when there is a vacancy in the office of treasurer.

### **DUTIES**

It is the duty of each treasurer to maintain such detailed accounts, records, bills and receipts specified by regulations adopted by the Fair Political Practices Commission to enable accurate and complete reporting as required by the Political Reform Act. [§84104]

All reports and statements filed in compliance with the Political Reform Act are signed under penalty of perjury and verified by the filer.

A report or statement filed by a committee must be signed and verified by the treasurer. [§81004]

The treasurer is responsible for filing a Statement of Organization (Form 410) with the Secretary of State and for the timely filing of all required campaign statements. This form is filed for every committee which is a committee by virtue of §82013.

### **CONTRIBUTIONS**

All contributions received by a person acting as an agent of a committee shall be reported promptly by the recipient to the committee's treasurer or any of his/her designated agents. [§84306]

No contributions shall be commingled with the personal funds of the recipient or any other person. [§84307]

### **VERIFICATION OF CAMPAIGN STATEMENT**

A candidate shall verify his/her campaign statement and the campaign statement of each committee subject to his/her control. The verification shall state that to the best of his/her knowledge, the treasurer used all reasonable diligence in the preparation of the statement. This section does not relieve the treasurer from the obligation to verify each campaign statement filed pursuant to §81004. [§84213]

## Political Advertising Disclosures

### 1. Communications by Candidate Committees for their own Election

**The disclosure must include, unless otherwise noted: “Paid for by *committee name*”**

Examples:       “Paid for by Jones for Assembly 20XX”  
                       “Paid for by Friends of Smith for Mayor 20XX”

Communication	Disclosure and Manner of Display
<p><b>All mass mailings</b> – more than 200 substantially similar pieces of mail sent within a calendar month</p>	<ul style="list-style-type: none"> <li>• <b>Candidate’s committee name and address</b> (on file with Form 410) on outside of mailing (if no Form 410 on file, use candidate’s name and address).</li> <li>• <b>“Paid for by”</b> must be in the same color and font as the committee name and address and immediately in front of or above the name and address.</li> <li>• If sent by more than one candidate or committee:               <ul style="list-style-type: none"> <li>○ Also on at least one insert in the mailing.</li> </ul> </li> <li>• No less than 6-point type and in a contrasting print or color.</li> <li>• Return envelopes (if included in solicitation) – committee’s name, address and ID number are recommended but not required.</li> </ul>
<p><b>All mass electronic mail</b> – more than 200 substantially similar emails sent within a calendar month</p>	<ul style="list-style-type: none"> <li>• <b>“Paid for by [name of candidate or committee]”</b> must be in at least the same size font as a majority of the text (no address is required on mass electronic mailings).</li> </ul>
<p><b>Newspaper ads</b></p>	<ul style="list-style-type: none"> <li>• Refer to the Elections Code for newspaper ad disclosure requirements.</li> </ul>

## Candidate Committee Communications for their own Election

Communication	Disclosure and Manner of Display
<p><b>Telephone calls advocating candidate's own election - 500 or more calls similar in nature and made by:</b></p> <ul style="list-style-type: none"> <li>• Vendors (“robo” calls); or</li> <li>• Paid individuals other than the candidate, campaign manager or volunteers</li> </ul>	<ul style="list-style-type: none"> <li>• Must identify the candidate’s committee that authorized or paid for the call or an organization authorizing the call that files campaign reports.</li> <li>• Must state that the call is “paid for by” or “authorized by” the identified candidate or organization. <ul style="list-style-type: none"> <li>○ <i>Examples: This call was paid for by Senator Jones;</i> <i>This call was authorized by [name of committee].</i></li> </ul> </li> <li>• Any time during the call.</li> <li>• No ID required on telephone calls personally dialed by candidate, campaign manager or volunteers.</li> </ul>
<p><b>Radio and television ads</b></p>	<ul style="list-style-type: none"> <li>• <b>Radio:</b> “Ad paid for by” followed by name of committee as it appears on most recent Form 410 at the beginning or end of advertisement read in a clearly spoken manner with pitch and tone substantially similar to the rest of advertisement.</li> <li>• <b>Television:</b> “Ad paid for by” followed by name of committee as it appears on most recent Form 410 shown for at least four seconds. Letters must be in a type size greater than or equal to four percent of the height of the screen. If the television ad is shorter than the required disclosure display time, the disclosure may be displayed for the length of the advertisement.</li> </ul>

## Candidate Committee Communications for their own Election

Communication	Disclosure and Manner of Display
<p><b>Electronic media ads (non-social media)</b> (Websites, blogs, graphics, images, animated graphics, or animated images.)</p> <p><b>Social media ads</b></p>	<ul style="list-style-type: none"> <li>• “Paid for by <i>committee name</i>” and committee ID number are recommended but not legally required.</li>   <li>• <b>“Ad paid for by,”</b> disclosure in a contrasting color that is easily readable by the average viewer and in no less than 10-point font on the cover or header photo of the committee’s profile, landing page, or similar location; disclosures are not required on each individual post or comment.</li>   <li>• The disclosures must be visible on the cover or header photo when the profile, landing page, or similar location is viewed from any electronic device that is commonly used to view this form of electronic media including, but not limited to, a computer screen, laptop, tablet or smart phone. If this is impracticable only a hyperlink, icon, button, or tab to an internet website containing the required <b>“Ad paid for by,”</b> disclosure is permissible.</li> </ul>
<p><b>Billboards, signs (including yard signs), faxes, business cards, door hangers, flyers, and posters</b></p>	<ul style="list-style-type: none"> <li>• “Paid for by <i>committee name</i>” and committee ID number are recommended but not legally required.</li> </ul>

## Candidate Committee Communications for their own Election

<b>Text messages sent using mass distribution technology</b>	<ul style="list-style-type: none"><li>• <b>“Paid for by”</b> or <b>“With”</b> followed by the name of the candidate followed by <b>“For”</b> followed by the name of the office sought.</li><li>• If <b>“With”</b> is used:<ul style="list-style-type: none"><li>• The individual sending the text shall identify themselves by including: “(name of the individual) with (name of the candidate) for (name of elective office).”</li><li>• A disclosure using <b>“With”</b> may appear anywhere in the text message, including conversational content, and need not appear as a separate statement apart from the content of the message.</li></ul></li><li>• For text message exchanges consisting of a sequence of multiple text messages sent on the same day the disclosure is only required on the first text message in the sequence that supports or opposes a candidate or measure.</li><li>• Text required to be included in a text message must be in a color that reasonably contrasts with the background on which it appears and in a font size that is readable by the average viewer.</li></ul>
--------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

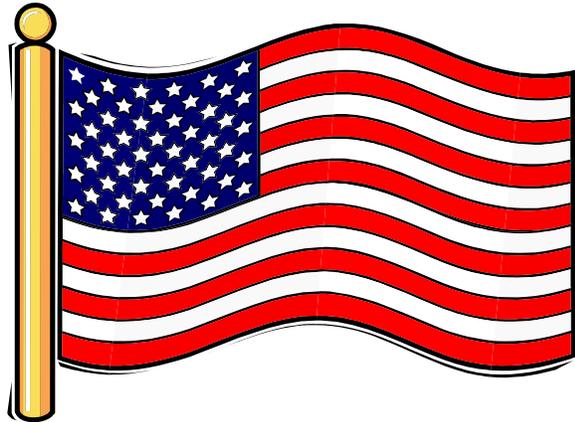
**The information on this chart does not carry the force of law. If there are any discrepancies between the chart and the Act or its corresponding regulations and opinions, the Act and its regulations and opinions will control. Communications made by a candidate to support or oppose a ballot measure or other candidates are not addressed in this chart.**

References: [Government Code Sections](#): 82041.5, 84305, 84310, 84502, 84504.2, 84504.3, 84504.4  
[Title 2 Regulations](#): 18435, 18450.4, 18440



## **SECTION 5 – RESOURCES & FAQ's**





### **VOTER REGISTRATION INFORMATION (E.C. §§ 2188, 2194)**

Voter registration information is confidential except for election, scholarly, journalistic, political or for governmental purposes. (E.C. § 2194)

Any person, organization, company, committee, association or group requesting voter registration information (this also applies to indexes and vote-by-mail voters' lists) must complete an application provided and maintained by the Registrar of Voters. The application requires that appropriate identification be provided at the time of completing the application. (E.C. § 2188)

Duplication, distribution or selling of this information by anyone other than the election official is prohibited.

It is a misdemeanor to knowingly use or permit the use of all or any part of that information for any purpose other than as permitted by law. (E.C. § 18109)

It is a misdemeanor for any person knowingly to acquire possession or use voter registration information without first complying with Elections Code § 2188.

For the convenience of candidates, applications are available at local City Clerk offices. After the application is completed and verified, the City Clerk will forward it to the Registrar of Voters for maintaining. All requests for information must be made to the Registrar of Voters not the City Clerks.

## Voter Registration (Continued)

### CONDITIONAL VOTER REGISTRATION

Effective January 1, 2017, Conditional Voter Registration is available to eligible voters in California pursuant to Election Codes 2170 through 2173.

Conditional Voter Registration (CVR) extends the existing 15-day registration deadline to eligible voters, allowing them to register and vote 14 days prior to an election through Election Day. An eligible voter would need to register in the office of the Riverside County Registrar of Voters or at any polling place, to conditionally register to vote and vote a provisional ballot.

Voters may register online at [www.registertovote.ca.gov](http://www.registertovote.ca.gov), however, CVR ballots will only be issued at the Registrar of Voters office or polling places.

In order to conditionally register, the voter must first complete an affidavit of registration (also known as a Voter Registration Card). Once the registration is submitted, the elections official will issue a CVR provisional ballot to vote.

The affidavit will be processed and once the eligibility is determined and validated, the registration will become permanent and the CVR provisional ballot will be counted.

Conditional Voter Registrations are treated and processed in the same manner as other registrations; CVR provisional ballots are treated and processed the same as other provisional ballots.

If you have any questions regarding Conditional Voter Registration, please call (951) 486-7200 or toll free (800) 773-VOTE (8683).

You may check the status of your voter registration at [www.voteinfo.net/AmIRegistered](http://www.voteinfo.net/AmIRegistered).

*CVR was enacted in 2012, to be operative on January 1<sup>st</sup> after the certification of a statewide voter registration database. VoteCal, California's statewide voter registration database, was certified on September 26, 2016; CVR became operative as of January 1, 2017.*

### VOTE-BY-MAIL VOTING

All registered voters will be mailed a vote-by-mail ballot. Vote-by-mail ballots will be available beginning 29 days before Election Day.

A voted vote-by-mail ballot must be received by the Registrar of Voters office, or returned by the voter to any polling place or mail ballot drop off location in the state, no later than the time the polls close on Election Day. A vote-by-mail voter may designate another person to return the ballot to the elections official.

## VOTING ACCESSIBILITY ADVISORY COMMITTEE (VAAC)



The Riverside County Registrar of Voters is pleased to announce the formation of a local Voting Accessibility Advisory Committee (VAAC). This provides a forum for the disability and senior communities in Riverside County to voice their concerns, advice, assist and provide recommendations to the Registrar of Voters regarding access to the electoral process for voters with disabilities.

At these meetings, it is our goal to open the lines of communication and foster cooperation with community groups so that we are able to address voting process issues. It is our hope that VAAC members provide feedback on polling place locations, voting systems, and other accessibility matters. We are also highly interested in promoting awareness to individuals and organizations through outreach opportunities. We highly encourage VAAC members to reach out to other members of the community and assist with disseminating voter materials as well as recruit potential poll workers from within their communities.

We sincerely hope you will consider observing one of the upcoming VAAC meetings. These meetings will be held on a quarterly basis at locations throughout Riverside County. Please contact the Registrar of Voters Office at (951) 486-7200 or visit our website at [www.voteinfo.net](http://www.voteinfo.net) for meeting dates, times and locations.

# CITY OF MORENO VALLEY

14177 Frederick St.  
P.O. BOX 88005 (92552-0805)  
Moreno Valley, CA 92553  
(951) 413-3000



## City Council

**PHONE**  
413-3008

**FAX**  
413-3760

- Mayor – Dr. Yxstian A. Gutierrez
- District 1 – Vacant, Council Member
- District 2 – Edward A. Delgado, Council Member
- District 3 – David Marquez, Council Member
- District 4 – Ulises Cabrera, Council Member

## City Attorney

**PHONE**

**FAX**

Steve Quintanilla, Interim City Attorney

413-3036

413-3034

## City Clerk

**PHONE**

**FAX**

Pat Jacquez-Nares, City Clerk

413-3001

413-3009

## City Manager

**PHONE**

**FAX**

Mike Lee, City Manager

413-3020

413-3750

## Executive Team

**PHONE**

**FAX**

Brian Mohan, Assistant City Manager-Administration,  
Chief Financial Officer/City Treasurer

413-3020

413-3750

Ben Kim, Assistant City Manager-Development

413-3020

413-3250

Mike Lee, City Manager, Economic Development Director

413-3460

413-3478

Manny Mancha, Community Development Director

413-3310

413-3210

Jesse Park, Fire Chief

486-6780

486-6790

John Salisbury, Chief of Police

486-6700

486-6705

Jeremy Bubnick, Parks & Community Services Director

413-3280

413-3719

## SERVICES TO CANDIDATES

*Prior to requesting the items listed below, an “Application to Purchase or View Voter Registration Information” must be completed at the Registrar of Voters office. In addition, the applicant must display proper identification, i.e. drivers’ license.*

**NOTE:** *To better serve candidates, applications are available at most City Clerks’ offices.*

### **VOTER INDEXES (E.C. § 2183 et seq., Cal. Admin. Code § 19001 et seq.)**

An index (voter list) is available for each precinct, listing all registered voters by street address. Political affiliation and telephone number is also given. Listing a phone number is optional on the registration form; therefore, any phone numbers listed on the index may not be current.

**WARNING:** Mailing addresses are not given on voter indexes. Candidates who plan to mail campaign literature should see information about MAILING LABELS below.

A candidate may purchase indexes at a cost of \$5 for the first thousand names and \$1 for each additional 1,000 names (or portion thereof). Each purchase may be a complete set for the candidate’s electoral jurisdiction, or a partial set. Indexes may be mailed if payment, including postage or UPS charges, is received in advance, and the applicant has completed the required application.

Indexes may be purchased by the candidate or by someone with the candidate’s written authorization. The purchaser must sign an agreement to use the indexes only for election or governmental purposes. A substantial fine may be imposed if registration information is used for other purposes.

For further information, call the Registrar of Voters’ office at (951) 486-7344.

### **MAILING LABELS**

Candidates who plan to mail campaign material may purchase mailing labels from the Registrar of Voters. The labels may be purchased for each registered voter in a district or by head of household.

**SERVICES TO CANDIDATES** (continued)

**FEE SCHEDULE**

Candidates may purchase a list of voters by jurisdiction, which contains the voter’s regular precinct, name, residence, mailing address, and phone number, if provided. Voter lists are available in the following formats:

<b>SERVICES</b>	<b>CHARGES / FEES</b>
<b>Absentee Voter File</b> a) Initial Requests b) Updates Complete Absentee Issue Period	a) \$ 100.00 first day of absentee period b) \$ 600.00 daily updates for entire absentee issue period
<b>Certified Copies</b> a) Registration Affidavit (E.C.§ 2167) b) Any other document (G.C. §§ 26831 – 26836)	a) \$ 1.50 b) \$ 1.75 plus charge for copying
<b>Election Calendar</b>	\$ 2.00
<b>List of Candidates</b> Hard copy or Electronic Transmission	\$ 0.50 first page \$ 0.10 each page thereafter
<b>Mailing Label Data</b> a) Individual voter or head of household	a) \$ 35.00 per 1,000 names or portion thereof
<b>Master Voter File</b> a) Countywide (CD ROM) b) Per District (CD ROM) c) Street Index of Voters	a) \$ 35.00 b) \$ 35.00 district c) \$ 5.00 for 1 <sup>st</sup> 1,000 names, plus \$ 1.00 per 1,000 names or portion thereof
<b>Precinct Maps</b> District Maps	\$ 35.00
<b>Recall Pamphlets</b>	\$ 3.00
<b>Research of Source Data</b> (when authorized – staff availability basis)	\$ 35.00 per hour plus copying and postage charges
<b>Signature Verification</b>	\$ 0.50 per signature
<b>Voter Notifications</b> Via postcard (subject to postage rate change)	\$ 0.50 per voter notification
<b>Reproduced Documents</b> (without certification)  -Fax / Transmission service requested by purchaser <u>Exceptions:</u> a) Campaign Disclosure; Statements of Economic Interest (G.C. § 81008) b) Statement of Votes Cast c) Statement of Votes Cast (CD) (PDF or EXCEL)	\$ 0.50 for 1 <sup>st</sup> page, plus \$ 0.10 for each additional page(s) of same document / item  \$ 2.50 plus \$ 0.50 per page  a) \$ 0.10 per page b) \$ 30.00 per bound volume, or as quoted c) \$ 100.00
<b>Returned Check Charge</b>	\$ 31.00
<b>Candidate Statement Deposit</b> Printing of candidate statement in the County Voter Information Guide.	Actual vendor printing costs (request calculation schedule)

## **SERVICES TO CANDIDATES** (continued)

### **PRECINCT MAPS**

Detailed maps showing precinct boundaries may be purchased. Candidates should contact our Precincting Section to order maps for their jurisdiction. Call the Registrar of Voters' office at (951) 486-7338 for further information.

### **VOTE-BY-MAIL VOTER LISTS**

Vote-by-Mail voter lists are available on CD or email. For further information call the Registrar of Voters' office at (951) 486-7344.

## QUESTIONS FREQUENTLY ASKED BY CANDIDATES

1. *Is there a filing fee involved in my candidacy?*

Yes. There is a \$25.00 filing fee for a candidate for municipal office in Moreno Valley. Candidates may submit a petition, signed by registered voters from the jurisdiction from which they are running (District council candidates/citywide Mayor). For each four signatures, the City will waive \$1 or the filing fee.

2. *May my spouse, friend, or campaign manager pick up and file my nomination documents?*

Election law does not prohibit another person from filing nomination papers for a candidate. However, candidates are urged to file in person for the following reasons:

- a. The oath or affirmation must be administered by the City Clerk or the Deputy City Clerk. It is much easier for a candidate to file the nomination papers in person and have the oath administered at the time he or she files; and
- b. The Official Filing Form must be certified by the City Clerk and would require the candidate's signature to be signed in the presence of the City Clerk.

3. *May I sign my own nomination papers?*

Yes, you and any relatives – who are registered voters in the jurisdiction from which you are running - may sign your papers.

4. *When will I be informed of my candidate qualification status?*

You will be informed by telephone and in writing as soon as your Nomination Papers are qualified or disqualified.

5. *What if I change my mind about being a candidate after filing nomination papers?*

You may withdraw as a candidate at any time PRIOR to the close of the nomination period, which is August 6, 2021. You are NOT permitted to officially withdraw after that date, and your name will appear on the ballot.

6. *What happens if some of the signatures I obtain on my nomination papers are not registered voters, or do not live within my District?*

It is important that you file your nomination papers as early as possible. The Registrar of Voters must certify at least 20 signatures on nomination papers. If you wait until the last day and your sponsors' signatures are insufficient, you will not qualify as a candidate. By filing early, there is ample time to check the signatures and to notify you of any insufficiencies. This will then give you an opportunity to circulate a supplemental petition and obtain the necessary signatures so that you may qualify as a candidate.

7. *How soon will a list of qualified candidates be available?*

A list of qualified candidates will be available the next business day after the nomination period closes.

8. *If I submit a Candidate's Statement, may I change or correct the spelling/wording after it has been submitted?*

No, you may not change or correct your Candidate's Statement once it has been submitted. Check your Candidate's Statement carefully before it is submitted.

9. *If I submit a Candidate's Statement, and I change my mind, may I withdraw the statement?*

Yes. The Candidate's Statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

10. *What are the rules for campaign signs?*

Campaign signs are regulated by Moreno Valley Municipal Code Section 9.12.040(H) – Temporary Political Signs. You can find the complete code section at MoVal.org.

Candidates should become fully aware of all the requirements for signage and pay special attention to the following:

- No sign can exceed thirty-two (32) square feet in size
- The sign cannot be taller than six (6) feet
- The sign cannot be artificially lighted
- Signs must be removed within 10 days after the election
- Although the Municipal Code prohibits signs posted more than 90 days prior to an election, pending long-term resolution of the legalities pertaining to this prohibition, at this time the City will not be enforcing this provision.
- Candidate signs on private property must have the owner's permission

- Signs cannot be placed in roadway medians due to safety reasons
- Signs cannot be placed on a public building or structure
- Signs cannot mar or damage public property
- No sign shall create a condition that endangers the safety of persons or property, nor obscure the view of fire hydrant, traffic sign, traffic signal, street sign or public information sign
- No sign shall block the line-of-sight to areas of vehicular or pedestrian traffic

Contact the Code and Neighborhood Services division at (951) 413-3340 for any questions.

11. *May I circulate applications for a Vote-by-Mail Ballot?*

Yes, you may, as long as you use the standard form designated by the County Registrar's Office. Completed applications must be turned in to the County Registrar no later than seven (7) days before the election.

12. *When will the official results of the election be received and certified?*

The Registrar of Voters has 30 days in which to canvass the election and certify the results. The City Clerk will then present the results to the City Council for its acceptance no later than the next regularly scheduled city council meeting following the presentation of the 30-day canvass of the returns, or at a special meeting called for this purpose. This meeting should occur in December.

13. *When will the newly-elected Councilmembers take office?*

If election results are available in a timely manner, the newly-elected Council Members will be seated at the meeting the City Council adopts the resolution reciting the facts (results) of the election. The oath of office is administered by the City Clerk.

14. *Must a committee wait until \$2,000 is received to file a statement of organization?*

No, a committee may file a Statement of Organization before it is actually qualified. "Not yet qualified" should be entered in the "Date Qualified" space on the form.

15. *If I am only spending my own money on my campaign, do I need to file campaign statements?*

Yes, you are still subject to the filing requirements of the Political Reform Act.

16. *May I serve as my own campaign treasurer?*

Yes, State law allows you to serve as your own treasurer, as long as this is designated on the Form 410 – Statement of Organization.

17. *What happens if a candidate or treasurer is not available to sign a campaign disclosure statement on or before the filing deadline?*

An agent of the candidate or treasurer may sign the campaign disclosure statement. The agent must attach an explanatory note to the statement stating that, as soon as the candidate or treasurer is available, he/she will verify and sign the statement and an amendment with the proper signature will be filed. In the event a committee treasurer will not be available to carry out his/her duties for an extended period of time, a new treasurer should be designated and the committee's Statement of Organization, Form 410, amended.

18. *Are extensions given for campaign disclosure filing deadlines?*

Except for deadlines that fall on a Saturday, Sunday or official state holidays, no provisions exist for extensions of filing deadlines. A statement not filed on or before the deadline is considered late and is subject to late filing penalties.

19. *When will sample ballots be mailed to the voters?*

State law requires sample ballots to be mailed to all qualified voters between 40 and 10 days before the election.

20. *How can I find out the election results?*

The ballots will be counted on election night after the polls are closed by the Registrar's Office. After the close of the polls, the Registrar of Voters will process the previously received vote by mail ballots to begin the canvass. Results will be distributed at the site as well as posted on the website periodically until the ballot count is complete. The Registrar's website address is: <http://www.voteinfo.net>.





## **SECTION 6 – FOLDER WITH FORMS**



**AUTHORIZATION FOR CANDIDATE'S REPRESENTATIVE  
CONSOLIDATED SPECIAL ELECTION  
Election Date: April 12, 2022**

**Candidate's Name:**

As registered to vote: \_\_\_\_\_

**Residence Address:** \_\_\_\_\_  
\_\_\_\_\_

**Business Address:** \_\_\_\_\_  
\_\_\_\_\_

**Mailing Address:**

(If different)

\_\_\_\_\_  
\_\_\_\_\_

**Contact Info:**

( ) \_\_\_\_\_ ( ) \_\_\_\_\_

Day Telephone

Evening Telephone

( ) \_\_\_\_\_

FAX

E-Mail

**Office Sought:**

District Name: \_\_\_\_\_

District or Office Number: \_\_\_\_\_

(If applicable)

I authorize the following person(s) to act as my representative to obtain the necessary forms for my candidacy to the above-referenced office:

\_\_\_\_\_  
\_\_\_\_\_

I am aware of the filing dates. The forms must be completed and received by the City Clerk no later than close of business on the deadline date.

(A postmark is **not acceptable**)

**Filing Dates:**

Nomination Period-----December 20, 2021 to January 14, 2022

Write-in Filing Period-----February 14, 2022 to March 29, 2022

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Candidate's Signature**



# APPLICATION/CHECK LIST FOR NOMINATION PAPERS -- CITIES

ELECTION DATE: April 12, 2022

## TO BE COMPLETED BY CANDIDATE

NAME AS REGISTERED \_\_\_\_\_ DATE \_\_\_\_\_

RESIDENCE ADDRESS INCLUDING CITY AND ZIP \_\_\_\_\_

MAILING ADDRESS IF DIFFERENT FROM RESIDENCE \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Fax: ( ) \_\_\_\_\_

TELEPHONE NUMBER(S): Day ( ) \_\_\_\_\_ Eve. ( ) \_\_\_\_\_

Full Term  Short Term

**City Council** \_\_\_\_\_ **1** \_\_\_\_\_

OFFICE SOUGHT \_\_\_\_\_ DISTRICT/WARD (if applicable) \_\_\_\_\_

## OFFICE USE

Registration checked by: \_\_\_\_\_ (951) 486-7200 or 800-773-8683  
(CLERK AT ROV OFFICE)

Precinct Number: \_\_\_\_\_ Date of Registration: \_\_\_\_\_

Material issued by: \_\_\_\_\_  
(CITY CLERK/DEPUTY)

- Official Filing Form
- Ballot Designation Worksheet
- Candidate Statement Form
- Code of Fair Campaign Practices
- Statement of Economic Interest/Manual
- Resolution concerning Candidate Statement
- Campaign Disclosure Forms

## TO BE READ AND SIGNED BY CANDIDATE

To the best of my knowledge, I meet the eligibility requirements for the office I seek. At my request the nomination documents listed above have been issued to me and I am aware that they must be filed with the City Clerk, during normal business hours no later than January 14, 2022

### STATE LAW REQUIRES CANDIDATE INFORMATION BE A MATTER OF PUBLIC RECORD.

Please indicate if you give permission for your home address and telephone number to be listed on the Internet.

- Yes
- No (If NO, you may provide a mailing address): \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF CANDIDATE (OR AGENT) DATE OF SIGNING

NOTE: A Spanish version of the required forms is available upon request.  
La versión en español de las formas requeridas están disponible al solicitarías.



**CITY OF MORENO VALLEY**  
**CANDIDATE'S PERSONAL INFORMATION FORM**

This optional form is to be completed by the Candidate. The biographical information will be provided to the public and to the news media upon request.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Occupation: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Birthplace: \_\_\_\_\_

Name of Spouse: \_\_\_\_\_

Names and Ages of Children: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Years of City Residency: \_\_\_\_\_

Formerly of: \_\_\_\_\_

Education and Training: \_\_\_\_\_

\_\_\_\_\_

Service Record: \_\_\_\_\_

\_\_\_\_\_

Membership and Offices held in Civic, Religious, Fraternal or Technical Associations

\_\_\_\_\_

Hobbies: \_\_\_\_\_

\_\_\_\_\_

Campaign Manager/Headquarters, if any: \_\_\_\_\_

\_\_\_\_\_

Home Phone No.: \_\_\_\_\_

Business Phone No.: \_\_\_\_\_

Do you object to being contacted at either number? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



**CITY OF MORENO VALLEY**

**April 12, 2022**

**Consolidated Special Election**

**AUTHORIZATION TO RELEASE PERSONAL CONTACT INFORMATION**

**I understand that as a result of my candidacy for the April 12, 2022 Election the public and the news media will request my contact information. Therefore, I hereby authorize the Moreno Valley City Clerk's Office to release the following contact information as requested by the press, media and/or general public:**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone: (Home)** \_\_\_\_\_

**(Daytime)** \_\_\_\_\_

**(Cell)** \_\_\_\_\_

**E-Mail** \_\_\_\_\_

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**





**Riverside County, Registrar of Voters  
BALLOT DESIGNATION WORKSHEET**

(Elections Code §§ 13107, 13107.3, 13107.5; California Code of Regulations § 20711)

This entire form **must be completed**, or it will not be accepted and you will **not** be entitled to a ballot designation. **DO NOT LEAVE ANY RESPONSE SPACES BLANK.** If information requested is not applicable, please write "N/A" in the space provided, otherwise the information **MUST** be provided. **UPON FILING, THIS WORKSHEET WILL BE A PUBLIC RECORD.**

**Candidate Information**

1

Candidate Name: \_\_\_\_\_ Gender (optional, for translation use only): \_\_\_\_\_

Office: \_\_\_\_\_ Email: \_\_\_\_\_

Home Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Business Address: \_\_\_\_\_

Phone Number(s)  
Business: \_\_\_\_\_ Home/Mobile: \_\_\_\_\_ Fax: \_\_\_\_\_

**Attorney Information**

2

Attorney Name (or other person authorized to act on your behalf): \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number(s)  
Business: \_\_\_\_\_ Mobile: \_\_\_\_\_ Fax: \_\_\_\_\_

You may select as your ballot designation one of the following designations:

- (a) Your current principal profession(s), vocation(s), or occupation(s) [maximum total of three words, separated by a slash ("/")].
- (b) The full title of the public office you currently occupy and to which you were elected.
- (c) "Appointed [full title of public office]" if you currently serve by appointment in an elective public office and are seeking election to the same office or to some other office.
- (d) "Incumbent" if you were elected (or, if you are a Superior Court Judge, you are a candidate for the same office that you hold) to your current public office and seek election to the same office.
- (e) "Appointed Incumbent" if you were appointed to your current elective public office and seek election to the same office.

**Proposed Ballot Designation(s)**

3

Proposed Ballot Designation(s): \_\_\_\_\_

Alternate Ballot Designation(s) 1: \_\_\_\_\_

Alternate Ballot Designation(s) 2: \_\_\_\_\_

In the spaces provided on the next page(s):

- (a) Describe why you believe you are entitled to use the proposed ballot designation.
- (b) If your proposed ballot designation contains one or more slashes ("/") separating words in your ballot designation for separate principal profession(s), vocation(s), or occupation(s) (collectively known as "PVOs"), complete a justification section for each separate PVO.
- (c) Attach any documents or exhibits that you believe support your proposed ballot designation.
- (d) If using the title of an elective office, attach a copy of your certificate of election or appointment.
- (e) Any supporting documents will not be returned to you. **Do not submit originals.**

**It is your responsibility to justify your proposed ballot designation and to provide all requested details.**

If your proposed ballot designation includes the word "volunteer," indicate the title of your volunteer position and the name of the entity for which you volunteer along with a brief description of the type of volunteer work you do and the approximate amount of time involved. You may only use the ballot designation "community volunteer" if you volunteer for a 501(c)(3) charitable, educational, or religious organization, a governmental agency or an educational institution. You may not use "community volunteer" together with another designation.



If your proposed ballot designation contains **one or more slashes (“/”)** separating multiple principal profession(s), vocation(s), or occupation(s) (collectively known as “PVOs”), **complete a justification section for each separate PVO.**

**Justification for use of Proposed Ballot Designation(s)**  
 If you are proposing alternate ballot designations, please provide justification for use of those on **Page 3.**

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<b>Justification for use of 1<sup>st</sup> PVO:</b>		
Current or most recent job title:	Start/End Dates:	
Employer Name or Business:		
<b>Person who can verify this information:</b>		
Name:	Phone Number(s):	Email:
<b>Justification for use of 2<sup>nd</sup> PVO:</b>		
Current or most recent job title:	Start/End Dates:	
Employer Name or Business:		
<b>Person who can verify this information:</b>		
Name:	Phone Number(s):	Email:
<b>Justification for use of 3<sup>rd</sup> PVO:</b>		
Current or most recent job title:	Start/End Dates:	
Employer Name or Business:		
<b>Person who can verify this information:</b>		
Name:	Phone Number(s):	Email:

**Before signing below, answer/initial the following questions. Does your proposed ballot designation:**

- |                                                                                                                                |                                                          |               |
|--------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|---------------|
| 1) Use only a portion of the title of your current elected office?                                                             | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |
| 2) Non-judicial candidates: Use only the word "Incumbent" for an elective office to which you were appointed?                  | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |
| 3) Use more than three total words for your principal professions, vocations, or occupations?                                  | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |
| 4) Suggest an evaluation of you, such as outstanding, leading, expert, virtuous, or eminent?                                   | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |
| 5) Refer to a status (Veteran, Activist, Founder, Scholar), rather than a profession, vocation, or occupations?                | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |
| 6) Abbreviate the word "retired"?                                                                                              | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |
| 7) Place the word "retired" after the words it modifies? Example: Accountant, retired                                          | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |
| 8) Use a word or prefix (except "retired") such as "former" or "ex-" to refer to a former profession, vocation, or occupation? | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |
| 9) Use the word "retired" along with a current profession, vocation, or occupation? Example: Retired Firefighter/Teacher       | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |
| 10) Use the name of a political party or political body?                                                                       | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |
| 11) Refer to a racial, religious, or ethnic group?                                                                             | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |
| 12) Refer to any activity prohibited by law?                                                                                   | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |

**If the answer to any of these questions is "yes," your proposed ballot designation is likely to be rejected.**

X _____	/	/	
<b>Candidate's Signature</b>	<b>Date Signed:</b>	<b>Month</b>	<b>Day</b> <b>Year</b>

For your reference, attached are [Elections Code sections 13107, 13107.3, and 13107.5](#), and [California Code of Regulations \(CCR\), title 2, section 20711](#). You also may wish



to consult [CCR, title 2, sections, 20712-20719](#) (found at [www.sos.ca.gov](http://www.sos.ca.gov)).

**COMPLETE THIS PAGE ONLY IF one or more Alternate Ballot Designation(s) are provided. If this page is not applicable, please initial: \_\_\_\_\_.**

Justification for  
 Alternate Ballot  
 Designation(s) 1

A

<b>Justification for use of 1<sup>st</sup> PVO:</b>		
Current or most recent job title:	Start/End Dates:	
Employer Name or Business:		
<b>Person who can verify this information:</b>		
Name:	Phone Number(s):	Email:
<b>Justification for use of 2<sup>nd</sup> PVO:</b>		
Current or most recent job title:	Start/End Dates:	
Employer Name or Business:		
<b>Person who can verify this information:</b>		
Name:	Phone Number(s):	Email:
<b>Justification for use of 3<sup>rd</sup> PVO:</b>		
Current or most recent job title:	Start/End Dates:	
Employer Name or Business:		
<b>Person who can verify this information:</b>		
Name:	Phone Number(s):	Email:

Justification for  
 Alternate Ballot  
 Designation(s) 2

B

<b>Justification for use of 1<sup>st</sup> PVO:</b>		
Current or most recent job title:	Start/End Dates:	
Employer Name or Business:		
<b>Person who can verify this information:</b>		
Name:	Phone Number(s):	Email:
<b>Justification for use of 2<sup>nd</sup> PVO:</b>		
Current or most recent job title:	Start/End Dates:	
Employer Name or Business:		
<b>Person who can verify this information:</b>		
Name:	Phone Number(s):	Email:
<b>Justification for use of 3<sup>rd</sup> PVO:</b>		
Current or most recent job title:	Start/End Dates:	
Employer Name or Business:		



Person who can verify this information:

Name:

Phone Number(s):

Email:

For your reference, the relevant provisions of Elections Code section 13107 are reproduced below:

(a) With the exception of candidates for Justice of the State Supreme Court or court of appeal, immediately under the name of each candidate, and not separated from the name by any line, unless the designation made by the candidate pursuant to Section 8002.5 must be listed immediately below the name of the candidate pursuant to Section 13105, and in that case immediately under the designation, may appear at the option of the candidate only one of the following designations:

(1) Words designating the elective city, county, district, state, or federal office which the candidate holds at the time of filing the nomination documents to which he or she was elected by vote of the people.

(2) The word "incumbent" if the candidate is a candidate for the same office which he or she holds at the time of filing the nomination papers, and was elected to that office by a vote of the people.

(3) No more than three words designating either the current principal professions, vocations, or occupations of the candidate, or the principal professions, vocations, or occupations of the candidate during the calendar year immediately preceding the filing of nomination documents.

(4) The phrase "appointed incumbent" if the candidate holds an office by virtue of appointment, and the candidate is a candidate for election to the same office, or, if the candidate is a candidate for election to the same office or to some other office, the word "appointed" and the title of the office. In either instance, the candidate may not use the unmodified word "incumbent" or any words designating the office unmodified by the word "appointed." However, the phrase "appointed incumbent" shall not be required of a candidate who seeks reelection to an office which he or she holds and to which he or she was appointed, as a nominated candidate, in lieu of an election, pursuant to Sections 5326 and 5328 of the Education Code or Section 7228, 7423, 7673, 10229, or 10515 of this code.

(b) (1) Except as specified in paragraph (2), for candidates for judicial office, immediately under the name of each candidate, and not separated from the name by any line, only one of the following designations may appear at the option of the candidate:

(A) Words designating the city, county, district, state, or federal office held by the candidate at the time of filing the nomination documents.

(B) The word "incumbent" if the candidate is a candidate for the same office that he or she holds at the time of filing the nomination papers.

(C) No more than three words designating either the current principal professions, vocations, or occupations of the candidate, or the principal professions, vocations, or occupations of the candidate during the calendar year immediately preceding the filing of nomination documents.

(2) For a candidate for judicial office who is an active member of the State Bar employed by a city, county, district, state, or by the United States, the designation shall appear as one of the following:

(A) Words designating the actual job title, as defined by statute, charter, or other governing instrument.

(B) One of the following ballot designations: "Attorney," "Attorney at Law," "Lawyer," or "Counselor at Law." The designations "Attorney" and "Lawyer" may be used in combination with one other current principal profession, vocation, or occupation of the candidate, or the principal profession, vocation, or occupation of the candidate during the calendar year immediately preceding the filing of nomination documents.

(3) A designation made pursuant to subparagraph (A) of paragraph (1) or paragraph (2) shall also contain relevant qualifiers, as follows:

(A) If the candidate is an official or employee of a city, the name of the city shall appear preceded by the words "City of."

(B) If the candidate is an official or employee of a county, the name of the county shall appear preceded by the words "County of."

(C) If the candidate is an official or employee of a city and county, the name of the city and county shall appear preceded by the words "City and County."

(D) If the candidate performs quasi-judicial functions for a governmental agency, the full name of the agency shall be included.

(c) A candidate for superior court judge who is an active member of the State Bar and practices law as one of his or her principal professions shall use one of the following ballot designations as his or her ballot designation: "Attorney," "Attorney at Law," "Lawyer," or "Counselor at Law." The designations "Attorney" and "Lawyer" may be used in combination with one other current principal profession, vocation, or occupation of the candidate, or the principal profession, vocation, or occupation of the candidate during the calendar year immediately preceding the filing of nomination documents.



**California Secretary of State  
BALLOT DESIGNATION WORKSHEET  
Page 5**

(d) For purposes of this section, all California geographical names shall be considered to be one word. Hyphenated words that appear in any generally available standard reference dictionary, published in the United States at any time within the 10 calendar years immediately preceding the election for which the words are counted, shall be considered as one word. Each part of all other hyphenated words shall be counted as a separate word.

(e) The Secretary of State and any other elections official shall not accept a designation of which any of the following would be true:

- (1) It would mislead the voter.
- (2) It would suggest an evaluation of a candidate, such as outstanding, leading, expert, virtuous, or eminent.
- (3) It abbreviates the word "retired" or places it following any word or words which it modifies.
- (4) It uses a word or prefix, such as "former" or "ex-," which means a prior status. The only exception is the use of the word "retired."
- (5) It uses the name of any political party, whether or not it has qualified for the ballot.
- (6) It uses a word or words referring to a racial, religious, or ethnic group.
- (7) It refers to any activity prohibited by law.

(f) If, upon checking the nomination documents and the ballot designation worksheet described in Section 13107.3, the elections official finds the designation to be in violation of any of the restrictions set forth in this section, the elections official shall notify the candidate by registered or certified mail return receipt requested, addressed to the mailing address provided on the candidate's ballot designation worksheet.

(1) The candidate shall, within three days, excluding Saturday, Sunday, and state holidays, from the date he or she receives notice by registered or certified mail, or from the date the candidate receives actual notice of the violation, whichever occurs first, appear before the elections official or, in the case of the Secretary of State, notify the Secretary of State by telephone, and provide a designation that complies with subdivision (a) or (b).

(2) If a candidate fails to provide a designation that complies with subdivision (a) or (b) within the three-day period specified in paragraph (1), a designation shall not appear after the candidate's name.

(g) A designation given by a candidate shall not be changed by the candidate after the final date for filing nomination documents, except as specifically requested by the elections official as specified in subdivision (f) or as provided in subdivision (h). The elections official shall maintain a copy of the ballot designation worksheet for each candidate that appears on the ballot in the county for the same period of time as applied to nomination documents pursuant to Section 17100.

(h) The designation shall remain the same for all purposes of both primary and general elections, unless the candidate, at least 98 days before the general election, requests in writing a different designation which the candidate is entitled to use at the time of the request.

***For your reference, Elections Code section 13107.3 is reproduced below:***

- (a) A candidate who submits a ballot designation pursuant to subdivision (a) of Section 13107 shall file a ballot designation worksheet that supports the use of that ballot designation by the candidate, in a format prescribed by the Secretary of State.
- (b) The ballot designation worksheet shall be filed with the elections official at the same time that the candidate files his or her declaration of candidacy.
- (c) In the event that a candidate fails to file a ballot designation worksheet in accordance with subdivision (a), no designation shall appear under the candidate's name on the ballot.

***For your reference, Elections Code section 13107.5 is reproduced below:***

(a) A candidate's ballot designation as "community volunteer" shall constitute a valid principal vocation or occupation for purposes of subdivision (a) of Section 13107, if not otherwise in violation of any of the restrictions set forth in that section, and subject to the following conditions:

- (1) A candidate's community volunteer activities constitute his or her principal profession, vocation, or occupation.
  - (2) A candidate is not engaged concurrently in another principal profession, vocation, or occupation.
  - (3) A candidate may not use the designation of "community volunteer" in combination with any other principal profession, vocation, or occupation designation.
- (b) The Secretary of State shall by regulation define what constitutes a community volunteer for purposes of this section.

***For your reference, California Code of Regulations section 20711 is reproduced below:***



**California Secretary of State**  
**BALLOT DESIGNATION WORKSHEET**  
**Page 6**

(a) In order to facilitate review of a candidate's proposed ballot designation by the Secretary of State pursuant to Elections Code § 13107, the candidate shall submit, at the time of filing his or her proposed ballot designation on the Declaration of Candidacy, a completed Ballot Designation Worksheet on a form provided by the Secretary of State.

(b) All Ballot Designation Worksheets filed with the Office of the Secretary of State or the county elections officials pursuant to this section shall be public records and shall be available for inspection and copying at the public counter of the Elections Division of the Office of the Secretary of State, Fifth Floor, 1500 11th Street, Sacramento, California 95814, or at the office of the applicable county elections official.

(c) The Secretary of State shall provide a master copy or copies of the Ballot Designation Worksheet to all elections officials responsible for providing and accepting the nomination documents for candidates in elections for offices certified by the Secretary of State. The Ballot Designation Worksheet shall request that the candidate proposing the ballot designation provide the following information:

- (1) The candidate's name, home, business and mailing addresses, telephone numbers, e-mail address, if available, and fax number;
- (2) A designation of the office for which the candidate is seeking election;
- (3) The name, home, business and mailing addresses, telephone numbers, e-mail address, if available, and fax number of the attorney representing the candidate or for any other person to be contacted in the event the Secretary of State requires further information regarding the proposed ballot designation;
- (4) The proposed ballot designation submitted by the candidate;
- (5) The candidate may submit one or more proposed alternate ballot designations ranked in order of the candidate's preference;
- (6) A brief statement identifying the factual basis upon which the candidate claims the proposed ballot designation and each proposed alternate ballot designation, including the following:
  - (A) If the candidate holds elected office and is submitting his or her proposed ballot designation pursuant to Elections Code § 13107, subdivisions (a)(1) or (a)(2), the candidate shall indicate the elective office he or she currently occupies and may attach a copy of his or her Certificate of Election;
  - (B) If the candidate is a judicial officer and is submitting his or her proposed ballot designation pursuant to Elections Code § 13107, subdivisions (a)(1) or (a)(2), the candidate shall indicate the elective office he or she currently holds and may attach either (A) a copy of his or her Certificate of Election or (B) a copy of his or her commission or certificate of appointment, issued at the time the candidate was appointed to the judicial office which he or she currently occupies;
  - (C) If the candidate submits a ballot designation pursuant to Elections Code § 13107, subdivision (a)(3), the candidate shall indicate:
    - (i) The title of the position or positions which he or she claims supports the proposed ballot designation;
    - (ii) The dates during which the candidate held such position;
    - (iii) A description of the work he or she performs in the position;
    - (iv) The name of the candidate's business or employer;
    - (v) The name and telephone number of a person or persons who could verify such information; and
    - (vi) A statement that the professions, vocations or occupations relied upon to support the proposed ballot designation constitute the primary, main or leading professions, vocations or occupations of the candidate, in accordance with the definition of the term "principal" as set forth at § 20714, subdivision (b).
  - (D) If the candidate submits a ballot designation pursuant to Elections Code § 13107, subdivision (a)(4), the candidate shall indicate the date on which he or she was appointed to the office for which he or she is an appointed incumbent.
- (d) The candidate may attach or append any supporting documents or other exhibits to his or her Ballot Designation Worksheet which he or she believes support his or her proposed ballot designation. Such attached documents or other exhibits shall be deemed to be incorporated by reference as part of the candidate's Ballot Designation Worksheet and shall be considered as such by the Secretary of State.
- (e) If a candidate requests a change of his or her ballot designation pursuant to Elections Code § 13107(e), that request shall be accompanied by a Ballot Designation Worksheet.

**SECRETARY OF STATE  
BALLOT DESIGNATION REGULATIONS**



**SECRETARY OF STATE  
BALLOT DESIGNATION REGULATIONS**

**Chapter 7. Ballot Designations**

**§ 20710. General Provisions.**

(a) The regulatory purpose of this Chapter is to ensure the accurate designation of the candidate upon the ballot in order that an informed electorate may intelligently elect one of the candidates.

(b) The Secretary of State shall, at all times, apply and interpret the provisions of Elections Code § 13107 and the regulations included in this Chapter in a manner consistent with the regulatory purpose of this Chapter.

(c) Candidates are not required to use a ballot designation pursuant to Elections Code § 13107, subdivision (a), and may opt to leave the space for such a designation on the ballot blank. In order to notify the elections official as to whether he or she will use a ballot designation or will opt to leave the ballot designation space blank, the candidate must initial the appropriate box on the Declaration of Candidacy or otherwise so indicate on the Declaration of Candidacy.

(d) Pursuant to Elections Code § 13107, subdivision (a), a candidate may submit a proposed ballot designation pursuant to any one of the four provisions specified in Elections Code § 13107, subdivision (a), subparts (1) through (4), applicable to that candidate. The candidate shall be free to select from which of the applicable four subparts he or she is submitting his or her proposed ballot designation.

(e) The regulations set forth in this Chapter shall apply only to elections held for offices for which elections returns are certified by the Secretary of State of the State of California.

(f) Whenever, the word “should” is used in this Chapter, it is recommended, not mandatory.

Note: Authority: Section 12172.5, Government Code  
Reference: Section 13107, Elections Code

**§ 20711. Ballot Designation Worksheet.**

(a) In order to facilitate review of a candidate's proposed ballot designation by the Secretary of State pursuant to Elections Code § 13107, the candidate shall submit, at the time of filing his or her proposed ballot designation on the Declaration of Candidacy, a completed Ballot Designation Worksheet on a form provided by the Secretary of State.

(b) All Ballot Designation Worksheets filed with the Office of the Secretary of State or the county elections officials pursuant to this section shall be public records and shall be available for inspection and copying at the public counter of the Elections Division of the Office of the Secretary of State, Fifth Floor, 1500 11<sup>th</sup> Street, Sacramento, California 95814, or at the office of the applicable county elections official.

(c) The Secretary of State shall provide a master copy or copies of the Ballot Designation Worksheet to all elections officials responsible for providing and accepting the nomination documents for candidates in elections for offices certified by the Secretary of State. The Ballot Designation Worksheet shall request that the candidate proposing the ballot designation provide the following information:

(1) The candidate's name, home, business and mailing addresses, telephone numbers, e-mail address, if available, and fax number;

(2) A designation of the office for which the candidate is seeking election;

(3) The name, home, business and mailing addresses, telephone numbers, e-mail address, if available, and fax number of the attorney representing the candidate or for any other person to be contacted in the event the Secretary of State requires further information regarding the proposed ballot designation;

(4) The proposed ballot designation submitted by the candidate;

(5) The candidate may submit one or more proposed alternate ballot designations ranked in order of the candidate's preference;

(6) A brief statement identifying the factual basis upon which the candidate claims the proposed ballot designation and each proposed alternate ballot designation, including the following:

(A) If the candidate holds elected office and is submitting his or her proposed ballot designation pursuant to Elections Code § 13107, subdivisions (a)(1) or (a)(2), the candidate shall indicate the elective office he or she currently occupies and may attach a copy of his or her Certificate of Election;

(B) If the candidate is a judicial officer and is submitting his or her proposed ballot designation pursuant to Elections Code § 13107, subdivisions (a)(1) or (a)(2), the candidate shall indicate the elective office he or she currently holds and may attach either (A) a copy of his or her Certificate of Election or (B) a copy of his or her commission or certificate of appointment, issued at the time the candidate was appointed to the judicial office which he or she currently occupies;

(C) If the candidate submits a ballot designation pursuant to Elections Code § 13107, subdivision (a)(3), the candidate shall indicate:

- (i) The title of the position or positions which he or she claims supports the proposed ballot designation;
- (ii) The dates during which the candidate held such position;
- (iii) A description of the work he or she performs in the position;
- (iv) The name of the candidate's business or employer;
- (v) The name and telephone number of a person or persons who could verify such information; and
- (vi) A statement that the professions, vocations or occupations relied upon to support the proposed ballot designation constitute the primary, main or leading professions, vocations or occupations of the candidate, in accordance with the definition of the term "principal" as set forth at § 20714, subdivision (b).

(D) If the candidate submits a ballot designation pursuant to Elections Code § 13107, subdivision (a)(4), the candidate shall indicate the date on which he or she was appointed to the office for which he or she is an appointed incumbent.

(d) The candidate may attach or append any supporting documents or other exhibits to his or her Ballot Designation Worksheet which he or she believes support his or her proposed ballot designation. Such attached documents or other exhibits shall be deemed to be incorporated by reference as part of the candidate's Ballot Designation Worksheet and shall be considered as such by the Secretary of State.

(e) If a candidate requests a change of his or her ballot designation pursuant to Elections Code § 13107(e), that request shall be accompanied by a Ballot Designation Worksheet.

Note: Authority cited: Section 12172.5, Government Code.  
Reference: Sections 13107, 13107.3, Elections Code.

**§ 20712. Proposed Ballot Designations Submitted Pursuant to Elections Code § 13107, Subdivision (a)(1).**

Proposed ballot designations submitted pursuant to Elections Code § 13107, subdivision (a)(1), shall be subject to the following provisions:

- (a) In the case of candidates holding elective city, county, district, state, or federal office, the candidate's ballot designation shall be the elective office which the candidate holds at the time of filing the nomination documents.
- (b) In the case of judicial officers, the candidate's ballot designation shall be the elective office which the candidate holds at the time of filing the nomination documents.

(c) There shall be no word count limitation applicable to ballot designations submitted pursuant to Elections Code § 13107, subdivision (a)(1).

(d) Proposed ballot designations indicating a position of legislative leadership or leadership in another elected body, such as "Majority Leader of the California Senate," "Minority Leader of the California State Assembly," "Speaker of the California State Assembly," "President Pro Tempore of the California State Senate," "City of Orange Mayor Pro Tem," and the like, are not elective offices described in Elections Code § 13107, subdivision (a)(1). Such ballot designations are improper, pursuant to Elections Code § 13107, subdivision (a)(1). They may, however, subject to the three-word limit, be considered under the provisions of § 13107(a)(3). Examples of acceptable ballot designations under this section include, but are not limited to, "Assembly Minority Leader," "California Assembly Speaker," and "Mayor Pro Tem."

(e) Proposed ballot designations indicating that the candidate is a member of the state or county central committee of a political party, or an officer of a state or county central committee of a political party, are improper, as such positions do not constitute elective county or state offices as specified in Elections Code § 13107, subdivision (a)(1).

Note: Authority cited: Section 12172.5, Government Code.  
Reference: Section 13107, Elections Code.

**§ 20713. Proposed Ballot Designations Submitted Pursuant to Elections Code § 13107, Subdivision (a)(2).**

Proposed ballot designations submitted pursuant to Elections Code § 13107, subdivision (a)(2), shall be subject to the following provisions:

(a) A proposed ballot designation submitted pursuant to Elections Code § 13107, subdivision (a)(2), is limited "incumbent," as that term is defined in Elections Code § 13107, subdivision (a)(2).

(b) The term "incumbent" must be used as a noun. It shall not be used in conjunction with any other words, including any accompanying adjectives or modifiers, and must stand alone. A candidate qualified to use this designation pursuant to Elections Code § 13107, subdivision (a)(2), shall be entitled to use the ballot designation "Incumbent."

(c) The word "incumbent" is strictly limited for use in ballot designations submitted pursuant to Elections Code § 13107, subdivision (a)(2), and may not be used as an adjective in any other ballot designation.

Note: Authority: Section 12172.5, Government Code  
Reference: Section 13107, Elections Code

**§ 20714. Proposed Ballot Designations Submitted Pursuant to Elections Code § 13107, Subdivision (a)(3).**

Proposed ballot designations submitted pursuant to Elections Code § 13107, subdivision (a)(3), shall be subject to the following provisions:

(a) The terms "profession," "vocation," or "occupation," as those terms are used in Elections Code § 13107, subdivision (a)(3), are defined as follows:

(1) "Profession" means a field of employment requiring special education or skill and requiring knowledge of a particular discipline. The labor and skill involved in a profession is predominantly mental or intellectual, rather than physical or manual. Recognized professions generally include, but are not limited to, law, medicine, education, engineering, accountancy, and journalism. Examples of an acceptable designation of a "profession," as defined in Elections Code § 13107, subdivision (a)(3), include, but are not limited to, "attorney," "physician," "accountant," "architect," and "teacher."

(2) "Vocation" means a trade, a religious calling, or the work upon which a person, in most but not all cases, relies for his or her livelihood and spends a major portion of his or her time. As defined, vocations may include, but are not limited to, religious ministry, child rearing, homemaking, elderly and dependent care, and engaging in trades such as carpentry, cabinetmaking, plumbing, and the like. Examples of an acceptable designation of a "vocation," as defined in Elections Code § 13107, subdivision (a)(3), include, but are not limited to, "minister," "priest," "mother," "father," "homemaker," "dependent care provider," "carpenter," "plumber," "electrician," and "cabinetmaker."

(3) "Occupation" means the employment in which one regularly engages or follows as the means of making a livelihood. Examples of an acceptable designation of an "occupation," as defined in Elections Code § 13107, subdivision (a)(3), include, but are not limited to, "rancher," "restaurateur," "retail salesperson," "manual laborer," "construction worker," "computer manufacturing executive," "military pilot," "secretary," and "police officer."

(b) "Principal," as that term is used in Elections Code § 13107, subdivision (a)(3), means a substantial involvement of time and effort such that the activity is one of the primary, main or leading professional, vocational or occupational endeavors of the candidate. The term "principal" precludes any activity which does not entail a significant involvement on the part of the candidate. Involvement which is only nominal, pro forma, or titular in character does not meet the requirements of the statute.

(1) If a candidate is licensed by the State of California to engage in a profession, vocation or occupation, the candidate is entitled to consider it one of his or her "principal" professions, vocations or occupations if (i) the candidate has maintained his or her license current as of the date he or she filed his or nomination documents by complying with all applicable requirements of the respective licensure, including the payment of all applicable

license fees and (ii) the status of the candidate's license is active at the time he or she filed his or her nomination documents.

(2) A candidate who holds a professional, vocational or occupational license issued by the State of California may not claim such profession, vocation or occupation as one of his or her "principal" professions, vocations or occupations if (i) the candidate's licensure status is "inactive" at the time the candidate files his or her nomination document, or (ii) the candidate's license has been suspended or revoked by the agency issuing the license at the time the candidate files his or her nomination documents.

(c) In order for a ballot designation submitted pursuant to Elections Code § 13107, subdivision (a)(3), to be deemed acceptable by the Secretary of State, it must accurately state the candidate's principal professions, vocations or occupations, as those terms are defined in subdivisions (a) and (b) herein. Each proposed principal profession, vocation or occupation submitted by the candidate must be factually accurate, descriptive of the candidate's principal profession, vocation or occupation, must be neither confusing nor misleading, and must be in full and complete compliance with Elections Code § 13107 and the regulations in this Chapter.

(d) If the candidate is engaged in a profession, vocation or occupation at the time he or she files his or her nomination documents, the candidate's proposed ballot designation is entitled to consist of the candidate's current principal professions, vocations and occupations. In the event the candidate does not have a current principal profession, vocation or occupation at the time he or she files his or her nomination documents, the candidate may use a ballot designation consisting of his or her principal professions, vocations or occupations, which the candidate was principally engaged in during the calendar year immediately preceding the filing of the candidate's nomination papers.

(e) A candidate may engage in multiple principal professions, vocations or occupations. Accordingly, the candidate may designate multiple principal professions, vocations or occupations. If a candidate proposes a ballot designation including multiple principal professions, vocations or occupations, the proposed ballot designation must comply with the following provisions:

(1) The proposed ballot designation must comply with the three-word limitation specified in Elections Code § 13107, subdivision (a)(3), and as implemented pursuant to subdivision (f) herein.

(2) Each such proposed profession, vocation or occupation shall be separately considered by the Secretary of State and must independently qualify as a "principal" profession, vocation or occupation, as that term is defined pursuant to subdivision (b) herein.

(3) When multiple professions, vocations or occupations are proposed as a ballot designation, they shall be separated by a slash ("/"). An example of an acceptable designation would be "Legislator/Rancher/Physician."

(f) Pursuant to Elections Code § 13107, subdivision (a)(3), the candidate's ballot designation shall be limited to not more than three (3) words. The following rules shall govern the application of the three-word limitation:

(1) The proposed ballot designation shall be grammatically correct, generic, and all words must be spelled correctly.

(2) Punctuation shall be limited to the use of a comma (e.g., District Attorney, Los Angeles County) and a slash (e.g., Legislator/Rancher/Physician), pursuant to subdivision (e) of this section. A hyphen may be used if, and only if, the use of a hyphen is called for in the spelling of a word as it appears in a standard reference dictionary of the English language, which was published in the United States at any time within the 10 calendar years immediately preceding the election for which the words are counted.

(3) All California geographical names shall be considered to be one word and shall be limited to the names of cities, counties and states. The names of special districts and political subdivisions are not "geographical names," as that term is used in Elections Code § 13107, subdivision (a)(3). If the candidate desires, the geographical name may be used in the form of "City of . . . ," "County of . . . ," or "City and County of . . ." Examples of geographical names considered to be one word include Tehama County, Los Angeles County and County of Sacramento. Examples of designations containing a special district or political subdivision that are not geographical names include "Butte County Rural Fire District Captain," "Huntington Beach Unified School District President," and "South Bay Irrigation District Director."

(4) An acronym shall be counted as one word.

(g) A candidate who chooses to include the name of his or her elective office with another profession, vocation, or occupation may do so pursuant to Elections Code section 13107(a)(3), but that ballot designation shall be limited to no more than three words. Examples of acceptable designations under this section include "State Senator/Rancher," "California Assemblywoman/Attorney," "County Supervisor/Teacher," and "State Controller/Businessman." Examples of unacceptable designations under this section include "Assemblyman, 57<sup>th</sup> District/Educator," "California State Senator/Architect," "Placer County Supervisor/Business Owner," and "Member, Board of Equalization/Banker."

Note: Authority cited: Section 12172.5, Government Code.  
Reference: Sections 9, 13107, Elections Code.

**§ 20714.5. “Community Volunteer.”**

(a) “Community Volunteer” means a person who engages in an activity or performs a service for or on behalf of, without profiting monetarily, one or more of the following:

(1) A charitable, educational, or religious organization as defined by the United States Internal Revenue Code section 501(c)(3);

(2) A governmental agency; or

(3) An educational institution.

(b) The activity or service must constitute substantial involvement of the candidate’s time and effort such that the activity or service is the sole, primary, main or leading professional, vocational or occupational endeavor of the candidate within the meaning of subdivisions (a) and (b) of section 20714 of this Chapter.

Note: Authority cited: Section 12172.5, Government Code; Section 13107.5(b), Elections Code.

Reference: Sections 13107 and 13107.5, Elections Code; Section 501(c)(3), United States Internal Revenue Code.

**§ 20715. Proposed Ballot Designations Submitted Pursuant to Elections Code § 13107, Subdivision (a)(4).**

(a) Pursuant to Elections Code § 13107, subdivision (a)(4), a candidate may propose a ballot designation consisting of the phrase “appointed incumbent” if the candidate holds an office, other than a judicial office, by virtue of appointment, and the candidate is a candidate for election to the same office. The candidate may not use the unmodified word “incumbent” or any words designating the office unmodified by the word “appointed.”

(b) Pursuant to Elections Code § 13107, subdivision (a)(4), a candidate may propose a ballot designation consisting of the word “appointed” in conjunction with the elective office, if the candidate is a candidate for election to the same office or to some other office. The candidate may not use any words designating the office unmodified by the word “appointed.”

(c) There shall be no word count limitation applicable to ballot designations submitted pursuant to Elections Code § 13107, subdivision (a)(4).

Note: Authority: Section 12172.5, Government Code

Reference: Section 13107, Elections Code

## **§ 20716. Unacceptable Ballot Designations.**

(a) The Secretary of State shall reject as unacceptable any proposed ballot designation which fails to comply with Elections Code § 13107, subdivision (a); is prohibited pursuant to Elections Code § 13107, subdivision (b); is misleading; or is otherwise improper pursuant to the regulations set forth in this Chapter.

(b) The following types of activities are distinguished from professions, vocations and occupations and are not acceptable as ballot designations pursuant to Elections Code § 13107, subdivision (a)(3):

(1) Avocations: An avocation is a casual or occasional activity, diversion or hobby pursued principally for enjoyment and in addition to the candidate's principal profession, vocation or occupation. Avocations may include, but are not limited to, hobbies, social activities, volunteer work (except as set forth in Section 20714.5 of this Chapter), and matters pursued as an amateur.

(2) Pro Forma Professions, Vocations and Occupations: Pro forma professions, vocations or occupations are positions held by the candidate which consume little or none of the candidate's time and which, by their nature, are voluntary or for which the candidate is not compensated, except as set forth in Section 20714.5 of this Chapter. Pro forma professions, vocations and occupations may include, but are not limited to, such pursuits as honorary peace officer, honorary chairperson, honorary professor, goodwill ambassador, official host or hostess and the like.

(3) Statuses: A status is a state, condition, social position or legal relation of the candidate to another person, persons or the community as a whole. A status is generic in nature and generally fails to identify with any particular specificity the manner by which the candidate earns his or her livelihood or spends the substantial majority of his or her time. Examples of a status include, but are not limited to, veteran, proponent, reformer, scholar, founder, philosopher, philanthropist, activist, patriot, taxpayer, concerned citizen, husband, wife, and the like.

(c) Pursuant to Elections Code § 13107, subdivision (b)(1), the Secretary of State shall reject as unacceptable any proposed ballot designation which would mislead voters. In making this determination, the Secretary of State shall determine whether there is a substantial likelihood that a reasonably prudent voter would be misled as to the candidate's principal profession, vocation or occupation by the candidate's proposed ballot designation. The determination shall take into account the plain meaning of the words constituting the proposed ballot designation and the factual accuracy of the proposed ballot designation based upon supporting documents or other evidence submitted by the candidate in support of the proposed ballot designation, pursuant to §§ 20711 and 20717 of this Chapter.

(d) A ballot designation may not comprise or include commercial identification information, such as a trademark, service mark, trade name, or the specific name of a business, partnership, corporation, company, foundation, or organization. Examples of an improper use of commercial identification information include, but are not limited to, "Acme Company President," "Universal Widget Inventor," "Director, Smith Foundation," "UCLA Professor," and the like.

(e) Pursuant to Elections Code § 13107, subdivision (b)(2), the Secretary of State shall reject as unacceptable any proposed ballot designation which would suggest an evaluation of the candidate's qualifications, honesty, integrity, leadership abilities or character. Any laudatory or derogatory adjectives which would suggest an evaluation of the candidate's qualifications shall not be permitted. Such impermissible adjectives include, but are not limited to, "senior," "emeritus," "specialist," "magnate," "outstanding," "leading," "expert," "virtuous," "eminent," "best," "exalted," "prominent," "famous," "respected," "honored," "honest," "dishonest," "corrupt," "lazy," and the like.

(f) Pursuant to Elections Code § 13107, subdivision (b)(3), the Secretary of State shall reject as unacceptable any proposed ballot designation which abbreviates the word "retired" or places it following any word or words which it modifies. Examples of impermissible designations include "Ret. Army General," "Major USAF, Retired" and "City Attorney, Retired."

(g) Pursuant to Elections Code § 13107, subdivision (b)(4), the Secretary of State shall reject as unacceptable any proposed ballot designation which uses a word or prefix to indicate a prior profession, vocation, occupation or elected, appointed or judicial office previously held by the candidate. Such impermissible words or prefixes include, but are not limited to, "Ex-," "former," "past," and "erstwhile." Examples of impermissible designations include "Former Congressman," "Ex-Senator," and "Former Educator."

(h)(1) Subject to the provisions of Elections Code § 13107, subdivision (b)(4), use of the word "retired" in a ballot designation is generally limited for use by individuals who have permanently given up their chosen principal profession, vocation or occupation.

(2) In evaluating a proposed ballot designation including the word "retired," the Secretary of State will consider the following factors in making a determination as to the propriety of the use of the term "retired":

(A) Prior to retiring from his or her principal profession, vocation or occupation, the candidate worked in such profession, vocation or occupation for more than 5 years;

(B) The candidate is collecting, or eligible to collect, retirement benefits or other type of vested pension;

(C) The candidate has reached at least the age of 55 years;

(D) The candidate voluntarily left his or her last professional, vocational or occupational position; and,

(E) The candidate's retirement benefits are providing him or her with a principal source of income.

(3) If a candidate is requesting a ballot designation that he or she is a retired public official, the candidate must have previously voluntarily retired from public office, not have been involuntarily removed from office, not have been recalled by voters, and not have surrendered the office to seek another office or failed to win reelection to the office. If such a candidate did not voluntarily retire from public office, he or she may not use the word "retired" in his or her ballot designation.

(4) A candidate may not use the word "retired" in his or her ballot designation if that candidate possesses another more recent, intervening principal profession, vocation, or occupation.

(i) Pursuant to Elections Code § 13107, subdivision (b)(5), the Secretary of State shall reject as unacceptable any proposed ballot designation which uses the name of any political party, whether or not it has qualified for recognized ballot status.

(j) Pursuant to Elections Code § 13107, subdivision (b)(6), the Secretary of State shall reject as unacceptable any proposed ballot designation which uses a word or words referring to a racial, religious, or ethnic group.

(1) The Secretary of State shall reject as unacceptable any ballot designation which expressly contains or implies any ethnic or racial slurs or ethnically or racially derogatory language.

(2) If the candidate is a member of the clergy, the candidate may not make reference to his or her specific denomination. However, the candidate may use his or her clerical title as a ballot designation (e.g., "Rabbi," "Pastor," "Minister," "Priest," "Bishop," "Deacon," "Monk," "Nun," "Imam," etc.)

(k) Pursuant to Elections Code § 13107, subdivision (b)(7), the Secretary of State shall reject as unacceptable any proposed ballot designation which refers to any activity prohibited by law. Unlawful activity includes any activities, conduct, professions, vocations, or occupations prohibited by state or federal law.

Note: Authority cited: Section 12172.5, Government Code.  
Reference: Section 13107, Elections Code.

### **§ 20717. Requests for Supporting Documentation.**

In addition to the Ballot Designation Worksheet required to be filed with the Secretary of State pursuant to Elections Code § 13107.3 and § 20711 of this Chapter, the Secretary of State may request that a candidate submit additional supporting documentation or other evidence to support the proposed ballot designation.

(a) Time is of the essence regarding all matters pertaining to the review of proposed ballot designations submitted by candidates for public office. Failure to promptly submit requested supporting materials will preclude consideration of such materials in and the rendering of a final decision on the candidate's proposed ballot designation.

(b) The Secretary of State will communicate, whenever possible, with the candidate in the most expeditious manner, including, but not limited to, telephone, facsimile transmission and electronic mail at the number or address provided by the candidate. When the candidate does not have reasonable access to a facsimile machine or electronic mail, the Secretary of State will transmit written communication to the candidate by means of overnight express delivery to the address provided by the candidate.

(c) The candidate shall have the burden of establishing that the proposed ballot designation that he or she has submitted is accurate and complies with all provisions of Elections Code § 13107 and this Chapter.

Note: Authority cited: Section 12172.5, Government Code.

Reference: Sections 13107, 13107.3, Elections Code.

### **§ 20718. Communication of Decisions Regarding Ballot Designations.**

(a) If a candidate's proposed ballot designation has been rejected, an official copy of the decision of the Secretary of State will be made in writing and transmitted directly to the candidate by registered or certified mail, return receipt requested, to the address provided by the candidate. The Secretary of State shall also provide a copy to the elections official in the candidate's county of residence and to the elections official of each county within the political subdivision. Copies may also be made available to all other candidates in the race.

(b) At the request of the candidate, the Secretary of State will transmit a copy of the decision of the Secretary of State regarding the candidate's proposed ballot designation by facsimile transmission or e-mail to the facsimile number or e-mail address listed on the candidate's Ballot Designation Worksheet.

(c) All written decisions of the Secretary of State regarding ballot designations are public records and are available for inspection and copying at the public counter of the Elections Division of the Office of the Secretary of State, 1500 11<sup>th</sup> Street, Fifth Floor, Sacramento, California 95814.

Note: Authority cited: Section 12172.5, Government Code.  
Reference: Section 13107, Elections Code.

**§ 20719. Service of Legal Process Regarding Ballot Designations.**

(a) In the event a candidate or other interested party files a petition for the issuance of an extraordinary writ with the court or other legal action pertaining to a candidate's ballot designation, the summons and any other legal process should be served upon the Chief Counsel to the Secretary of State, 1500 11<sup>th</sup> Street, Sixth Floor, Sacramento, California 95814. The Chief Counsel may designate a Deputy Secretary of State to accept service of process on behalf of the Secretary of State.

(b) Telephone notice pertaining to any ex parte applications filed with the court by any candidate or other interested party should be directed to the attention of the Chief Counsel to the Secretary of State at (916) 653-7244. Counsel for all parties to such ex parte matters are admonished that waivers of the Secretary of State's right to timely notice and the right to personally appear at the ex parte hearing will be granted in writing and only in limited instances.

(c) The Secretary of State shall provide a copy of any legal actions in subdivision (a) or (b) above to the elections official in the county of the candidate's residence and any other county in the district.

(d) The Secretary of State shall be named as a respondent in any legal action pertaining to a ballot designation for a candidate described in Elections Code § 15375, except for a candidate for judge of the superior court.

Note: Authority cited: Section 12172.5, Government Code.  
Reference: Sections 13107, 13314, Elections Code.



AFFIDAVIT OF NOMINEE & OATH OR AFFIRMATION OF NOMINEE

AFFIDAVIT OF NOMINEE

State of California }
County of Riverside } ss.

City: Moreno Valley
Issued by: SIGNATURE
City Clerk
TITLE
Date:

I, , under penalty of perjury, state that I am a nominee for the office of City Council

Ward or Councilmanic District 1 Full Term Short Term

I will accept the office in the event of my election to this office at the election to be held on April 12, 2021

I desire my name to appear on the ballot as follows: PRINT OR TYPE YOUR NAME

and I desire the following designation to appear on the ballot under my name:

(Print or type your principal profession(s), vocation(s), or occupation(s), in words or less; or the name of the elective public office you hold or "Incumbent". If you leave this space blank, no designation will appear on the ballot.)

My residence address is as follows:

RESIDENCE ADDRESS, NUMBER, STREET, CITY & ZIP

MAILING ADDRESS, IF DIFFERENT

SIGNATURE OF NOMINEE

( ) DAY TELEPHONE NUMBER ( ) EVENING TELEPHONE NUMBER ( ) FAX

EMAIL ADDRESS:

OATH OR AFFIRMATION OF NOMINEE

I do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office about to enter.

State of California }
County of Riverside } ss.

SIGNATURE OF NOMINEE

Subscribed and sworn to before me this day of , 2021

SIGNATURE OF OFFICER ADMINISTERING OATH

TITLE OF OFFICER ADMINISTERING OATH

PAGE 2 OF 3 — NOMINATION PAPER

We, the undersigned voters of the City of Moreno Valley, Ward/District (if applicable) 1, hereby nominate \_\_\_\_\_ for the office of City Council

Full Term  Short Term of said City, to be voted on at the election to be held on April 12, 2022  
DATE OF ELECTION

	NAME	RESIDENCE ADDRESS	FOR OFFICE USE
1	SIGN	NO. & STREET	
	PRINT	CITY ZIP	
2	SIGN	NO. & STREET	
	PRINT	CITY ZIP	
3	SIGN	NO. & STREET	
	PRINT	CITY ZIP	
4	SIGN	NO. & STREET	
	PRINT	CITY	
5	SIGN	NO. & STREET	
	PRINT	CITY ZIP	
6	SIGN	NO. & STREET	
	PRINT	CITY ZIP	
7	SIGN	NO. & STREET	
	PRINT	CITY ZIP	
8	SIGN	NO. & STREET	
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9	SIGN	NO. & STREET	
	PRINT	CITY ZIP	
10	SIGN	NO. & STREET	
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11	SIGN	NO. & STREET	
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12	SIGN	NO. & STREET	
	PRINT	CITY ZIP	
13	SIGN	NO. & STREET	
	PRINT	CITY ZIP	
14	SIGN	NO. & STREET	
	PRINT	CITY ZIP	
15	SIGN	NO. & STREET	
	PRINT	CITY ZIP	
16	SIGN	NO. & STREET	
	PRINT	CITY ZIP	
17	SIGN	NO. & STREET	
	PRINT	CITY ZIP	

IMPORTANT! Turn to reverse side for signatures spaces 18-30 and Affidavit of Circulator, which must be filled out. —>

OFFICE USE ONLY NO. OF VALID SIGNATURES:





**CANDIDATE'S STATEMENT  
Municipal Offices**

OFFICIAL USE ONLY

**TO THE CANDIDATE:**

The Candidate's Statement is optional. Indicate your decision below and return this form with your Nomination Documents.

- I do not wish to submit a Candidate's Statement. \_\_\_\_\_  
CANDIDATE'S INITIALS
- I am submitting my Candidate's Statement for **County Voter Information Guide & Electronic Distribution.**
- I am submitting my Candidate's Statement for **Electronic Distribution only.**

**TO CANDIDATE SUBMITTING A CANDIDATE'S STATEMENT:**

Please check below concerning payment of Candidate's Statement deposit.

- Candidate's Statement for **County Voter Information Guide & Electronic Distribution** in Riverside County required deposit of     \$500     is submitted herewith.

I understand that I must pay **my pro rata share of the actual cost.** I agree that if my pro rata share exceeds the deposit, I will pay the difference when billed.

Signature of Candidate \_\_\_\_\_

Elections Code Section 13307 authorizes candidate's statement for electronic distribution. It requires the statement to be posted on the internet website of the elections official, permits the statement to be included in a voter's pamphlet that is electronically distributed, and prohibits the statement from being included in a voter's pamphlet that is printed and mailed to voters.

- Candidate's Statement for **Electronic Distribution only** in Riverside County required deposit of     \$260     is submitted herewith.

Signature of Candidate \_\_\_\_\_

- I request a waiver of the deposit on the grounds of indigence. My Statement of Financial Worth is submitted herewith. I am aware that if notified that indigent status is not granted, I must pay the deposit within three days of notification or my Candidate's Statement will not be printed. (Form available from the City Clerk)

Further, I am aware that if indigent status is granted, I am excused only from payment of the deposit. I will be required to pay **my pro rata share of the actual cost,** and I agree to do so when billed.

Signature of Candidate \_\_\_\_\_

- No deposit is required. (The city pays the cost.)

**NOTE:** Pursuant to Elections Code Section § 13308 Candidate statements shall be limited to a recitation of the candidate's own personal background and qualifications and shall not in any way make reference to other candidates for that office or to another candidate's qualifications, character, or activities. The Registrar of Voters will not print or circulate any statement that makes reference to other candidates.

<b>WORD COUNT</b> (Elections Code § 9)	
Punctuation	free
Dictionary words and single characters	one
Initials, abbreviation for a word, phrase, or expression	one
All proper nouns, including geographical names, shall be considered as one word: example, "City and County of San Francisco"	one
Whole numbers: Digits (1 or 10 or 100, etc.) Spelled out (one or ten or one hundred)	one one for each word
Dates: (5/30/02) or (May 30, 2002)	one
Hyphenated words (unless dictionary defined as one word)	one for each word
Phone Number	one
Internet Address	one

**NAME OF OFFICE SOUGHT:** City Council  
(CITY COUNCIL, MAYOR, SCHOOL BOARD MEMBER, DIRECTOR, ETC.)

- ♦ WARD
- ♦ DIVISION
- ♦ TRUSTEE AREA (IF ANY) 1  FULL TERM  SHORT TERM

**JURISDICTION:** City of Moreno Valley, District 1  
NAME OF DISTRICT

**OCCUPATION:** \_\_\_\_\_ **AGE:** \_\_\_\_\_  
(OPTIONAL) (OPTIONAL)

**CANDIDATE:** \_\_\_\_\_  
PRINTED NAME SIGNATURE

**CONTEST ID:** \_\_\_\_\_

In 200 words or less briefly state your Education and Qualifications:

SAMPLE

OFFICIAL  
USE ONLY

TOTAL  
WORD  
COUNT



Riverside County, Registrar of Voters  
**CODE OF FAIR CAMPAIGN PRACTICES**

(Elections Code § 20440)

There are basic principles of decency, honesty, and fair play which every candidate for public office in the State of California has a moral obligation to observe and uphold in order that, after vigorously contested but fairly conducted campaigns, our citizens may exercise their constitutional right to a free and untrammelled choice and the will of the people may be fully and clearly expressed on the issues.

THEREFORE:

- (1) I SHALL CONDUCT my campaign openly and publicly, discussing the issues as I see them, presenting my record and policies with sincerity and frankness, and criticizing without fear or favor the record and policies of my opponents or political parties that merit this criticism.
- (2) I SHALL NOT USE OR PERMIT the use of character defamation, name-calling campaigns, libel, slander, or scurrilous attacks on any candidate or his or her personal or family life.
- (3) I SHALL NOT USE OR PERMIT any appeal to negative prejudice based on a candidate's actual or perceived race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, age, sexual orientation, sex, including gender identity, or any other characteristic set forth in Section 12940 of the Government Code, or association with another person who has any of the actual or perceived characteristics set forth in Section 12940 of the Government Code.
- (4) I SHALL NOT USE OR PERMIT any dishonest or unethical practice that tends to corrupt or undermine our American system of free elections, or that hampers or prevents the full and free expression of the will of the voters including acts intended to hinder or prevent any eligible person from registering to vote, enrolling to vote, or voting.
- (5) I SHALL NOT coerce election help or campaign contributions for myself or for any other candidate from my employees.
- (6) I SHALL IMMEDIATELY AND PUBLICLY REPUDIATE support deriving from any individual or group that resorts, on behalf of me or in opposition to that of my opponent, to the methods and tactics that I condemn. I shall accept responsibility and take firm action against any subordinate who violates any provision of this code or the laws governing elections.
- (7) I SHALL DEFEND AND UPHOLD the right of every qualified American voter to full and equal participation in the electoral process.

I, \_\_\_\_\_, signed candidate for election to public office in the State of California or treasurer or chairperson of a committee making any independent expenditures, hereby voluntarily endorse, subscribe to, and solemnly pledge myself to conduct my campaign in accordance with the above principles and practices.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Member of the City Council, City of Moreno Valley  
Office



# AFFIDAVIT OF FINANCIAL WORTH IN SUPPORT OF APPLICATION TO FILE CANDIDATE'S STATEMENT WITHOUT ADVANCE PAYMENT OF ESTIMATED COST

## NOTICE TO CANDIDATE

The Elections Official will review and make a final determination of your eligibility as an indigent as soon as possible after submittal of this form.

If it is determined that you are not indigent, you will be notified of this finding. Within three days of notification, excluding Saturdays, Sundays, and state holidays, you must either withdraw your statement or pay the requisite estimated cost. If you fail to respond within the time prescribed, your statement will not be printed and mailed.

If it is determined that you are indigent, the Elections Official shall print and mail the statement without requesting payment of the estimated cost. This, however, does not relieve you of your obligation to pay the candidate statement cost in the manner established by the Elections Official.

### PLEASE PRINT LEGIBLY

I, \_\_\_\_\_ state that I am unable to pay in advance the \$ \_\_\_\_\_ estimated cost required to mail Candidate Statement for the office of \_\_\_\_\_ to be printed and distributed to the voters at the \_\_\_\_\_ in the City of \_\_\_\_\_  
(INSERT NAME OF ELECTION)

I further swear or affirm that the responses which I have made to the questions and instructions below relating to my ability to pay said cost are true.

### CANDIDATE INFORMATION

NAME:			HOME PHONE:	SOCIAL SECURITY #	
STREET ADDRESS			WORK PHONE:	VETERANS ADMIN. #	
CITY	STATE	ZIP	MARRIAGE	WELFARE #	
TOTAL DEPENDENTS:	ATTACH ADDITIONAL IF NEEDED	NET IF	OCCUPATION:		
NAME		EMPLOYER			
ADDRESS			STREET ADDRESS		
NAME		CITY	STATE	ZIP	
ADDRESS			LENGTH OF EMPLOYMENT (If under 10 years, attach additional employment history)		
NAME		AGE	MONTHLY GROSS INCOME: (Please attach copy of most recent pay stub)		
ADDRESS			TOTAL MONTHLY INCOME OF DEPENDENTS (Excluding spouse):		

### SPOUSAL INFORMATION

NAME			SOCIAL SECURITY #	HOME PHONE	
STREET ADDRESS (If different)			WORK PHONE	MESSAGE	
CITY	STATE	ZIP	MONTHLY GROSS INCOME:		
OCCUPATION:			<b>COMPLETE REVERSE SIDE OF THIS FORM</b>		
EMPLOYER					
STREET ADDRESS					
CITY	STATE	ZIP			

OTHER MONTHLY INCOME			
a. Unemployment & Disability	\$	g. Income Property	\$
b. Social Security	\$	h. Personal Loans	\$
c. Welfare, AFDC	\$	i. Employment Bonus	\$
d. Veteran's Benefits	\$	J. Other (Specify)	
e. Spousal Support Payments	\$		
f. Child Support Payments	\$ **		
** If you are receiving any child support from any other person, complete the following:			
NAME OF PERSON PAYING SUPPORT		AMOUNT OF SUPPORT RECEIVED:	
INDICATE WHETHER SUCH SUPPORT IS RECEIVED: <input type="checkbox"/> DIRECT <input type="checkbox"/> THROUGH A PROBATION DEPARTMENT <input type="checkbox"/> FROM A COURT			
MONTHLY EXPENSES			
a. Rent or House Payment (Circle One)	\$	g. Food	\$
b. Car Payments	\$	h. Utilities	\$
c. Medical & Dental Payments	\$	i. Clothing	\$
d. Loan Payments	\$	J. Transport	\$
e. Support Payments	\$	K. Other expenses (Please Specify)	\$
f. Insurance	\$		
INSTALLMENT PAYMENTS, OTHER THAN LISTED ABOVE			
NAME OF CREDITOR (Attach sheet for additional creditors.)	MONTHLY PAYMENT	BALANCE OWED	
a.	\$	\$	
b.	\$	\$	
c.	\$	\$	
ASSETS			
WHAT DO YOU OWN? (Attach additional sheet if necessary)			VALUE
a. Cash			\$
b. House Equity			\$
c. Cars, Other Vehicles & Boat Equity (List make, year & model number of each)			\$
d. Checking, Savings & Credit Union Accounts (Lists names of each)			\$
e. Other Real Estate Equity			\$
f. Income Tax Refunds Due			\$
g. Other Personal Property (jewelry, furs, stocks & bonds, etc.)			\$
h. Other assets (IRA's stock/bond trust, etc.)			\$
<b>TOTAL</b>			\$

The information given is to assist the Elections Official or his/her designee in making determination of candidate indigent status, pursuant to Section 13309 of the Elections Code.

I declare under penalty of perjury that this statement (including any accompanying schedules and statements) has been examined by me and to the best of my knowledge and belief is true, correct and complete.

\_\_\_\_\_  
(SIGNATURE)

DATE: \_\_\_\_\_

REMARKS: \_\_\_\_\_