



HOME Investment Partnerships Program (HOME)

Subrecipient Orientation | June 23, 2026 | 9:00 am



Moreno Valley Grants Division

Agenda

1. Welcome
2. Introductions
3. Grant Award Process
4. Contracting Requirements
5. Program Considerations
6. HOME – Grant Objectives
7. Allowable Uses
8. Participant Eligibility
9. Income Limits
10. Budget
11. Section 3 Requirements
12. Invoices
13. Compliance Certification
14. Statistical Reporting
15. Annual performance Report
16. Accomplishment Report
17. Match
18. Continuing Education Log
19. Monitoring
20. HOME Specific Regulations and Requirements
21. HUD Exchange
22. Federal Regulatory Requirements
23. Next Steps
24. Q&A
25. Closing



1.

Welcome

2. Introductions

City of Moreno Valley

Felicia London

Chief Financial Officer/City Treasurer

Patty Yhuit

Deputy Finance Director

Joe Barron

Grants Division Manager

Monica Lopez

Senior Management Analyst

Avant Garde

Melissa Aguilar

HUD Consultant

Cindy Lopez

HUD Consultant

3. Grant Award Process



Award Notification

Anticipated Time:

(Early- Mid June)

The City sent letters notifying organizations of award selection. An acceptance letter was also sent requesting a response from the organization.



Agreement from HUD

Anticipated Time:

(September-October)

Upon obtaining a formal agreement from HUD, City staff start processing subrecipient agreements for approval and signature by the City Manager and City Attorney.

3. Grant Award Process



Agreement Processing & Legal Review

Anticipated Time:

(October- November)

The City Attorney's office reviews and approves all subrecipient agreements. Upon approval, the agreements are prepared and routed for subrecipients to provide review/comments.



Agreements Executed

Anticipated Time:

(October- November)

After all comments are received and addressed, the final agreements are routed for internal City signatures. Once an agreement is fully executed, the subrecipient will receive a copy of the agreement and Notice to Proceed.

3. Grant Award Process



Finance Review

Anticipated Time: (November-December)

The Grants Division enters the agreement and all supporting documentation into the City's Financial Operations System and a Purchase Order is created for each subrecipient.



Invoice Review for Approval

Anticipated Time: 2 weeks after the Agreement is signed (November-December)

Subrecipients are expected to submit monthly invoices/reports to the City on the 10th of each month for review. City Staff/Consultants will review invoices for completeness and compliance and review program deliverables via a statistical report.

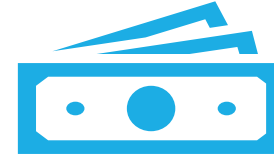
3. Grant Award Process



Invoice Submittal for Payment

Anticipated Time: 1-2 weeks processing
(November-December)

After invoices have been reviewed and approved the Grants Division will submit the invoices to Accounts Payable to initiate the internal approval process.



Initial Payment Authorization

Anticipated Time: 1-2 weeks
(November-December)

Once the invoices have obtained the necessary approvals, Accounts Payable will then issue the check to subrecipients. All payments are sent as an ACH.



4. Contracting Requirements

Contact Information Form

Valid City of Moreno Valley Business License.

Updated insurance documents as required by the checklist.

SAM's registration

5. Program Considerations

- Funding
- Executive Orders
 - Executive Order 14168 – Grant funds cannot be used to promote gender ideology
 - Executive Order 14182 – Grant funds cannot be used to fund or promote elective abortions
 - Executive Order 14218 – Undocumented immigrants cannot receive public benefits



6. HOME Basics: HOME Grant Objectives

- Expanding the supply of decent and affordable housing, particularly housing for low- and very low-income;
- Strategies for achieving adequate supplies of decent, affordable housing;
- Providing financial and technical assistance to participating jurisdictions; and
- Extending and strengthening partnerships among all levels of government and the private sector in the production and operation of affordable housing.

7. HOME Allowable Uses

- New Construction
- Rehabilitation
- Reconstruction
- Conversion
- Site Improvements
- Acquisition of Property
- Acquisition of Vacant Land
- Demolition
- Relocation Costs

8. Participant Eligibility

- Household income must be verified to qualify benefited persons as Low and Very-Low income using HUD Income Limit table.
 - Verifying documents may include, among others, most recent tax return showing reported dependents, W-2's of household members, recent pay stubs, bank statements, etc.
- For rehabilitation projects, proof of home ownership is also required.
 - Verifying documents should include a title report, deed of trust and most recent property tax bill.

9. HOME Income Limits

Maximum Annual Household Income Limits as Determined by HUD effective June 1, 2026

	# of Persons in Household							
	1	2	3	4	5	6	7	8
Extremely Low Income (30%)	\$25,850	\$29,550	\$33,250	\$36,900	\$39,900	\$42,850	\$45,800	\$48,750
Very Low Income (50%)	\$43,050	\$49,200	\$55,350	\$61,500	\$66,450	\$71,350	\$76,300	\$81,200
Low Income (80%)	\$68,900	\$78,750	\$88,600	\$98,400	\$106,300	\$114,150	\$122,050	\$129,900

2026 Income Limits Dataset | Summary

10. Budget

City of Moreno Valley
 "HOME Entitlement Funds"
 LINE ITEM BUDGET FORM FY 2024-2025

Subrecipient: _____

Project Title: _____

of NEW/UNDUPLICATED Units/Persons to Serve for FY (Moreno Valley only) _____

Guidance: Please use the following format to present your line item budget for your CDBG program. In column A, list the items for which you will use CDBG funds for. In column B, provide the calculation explaining how you arrived at the cost of the line item. In column C, provide the budget amount or the line item.

A. BUDGET ITEM	B. DESCRIPTION	C. CALCULATION	CDBG BUDGET AMOUNT
PERSONNEL	N/A		N/A
Salaried Positions-Name & Job Titles	Provide rate of pay (hourly/salary) and percentage of time spent on project (full-time equivalent) or hours per week	Using an Excel formula, enter the calculation here. For example, for an employee engaged on a project for 12 months at \$20 per hour and 40% FTE, the calculation should unfold as follows: =20*40%*40*52	Enter the budget amount here
N/A			
	Total-Salaries		
Fringe Benefits-List Individual Costs			
	Total-Fringe Benefits		\$ -
TOTAL PERSONNEL COSTS:	(Total Personnel Costs + Fringe Benefits)		
OPERATING COSTS	Provide description of how you arrive at a total for each line item		
Supplies & Materials			
Equipment			
Printing/Copying			
Rent/Lease (Program Only)			
Insurance			
Utilities			
Telephone			
Travel/Mileage			
Audit			
Professional Services			
Other:			
Indirect Costs: _____ (please be specific)			
TOTAL OPERATING COSTS:			\$ -
TOTAL PROJECT COST:	(Total Personnel + Total Operating)		\$ -



11. SECTION 3 REQUIREMENTS

EXHIBIT C SECTION 3 REQUIREMENTS

Economic Opportunities for Section 3 Workers and Section 3 Business Concerns

24 CFR Part 75

The requirements of Section 3 apply to recipients of HUD funding for Section 3 covered Project(s) in which the total amount of the assistance exceeds applicable HUD thresholds on a project-by-project basis, as updated periodically in the Federal Register. HUD defines the term Project as a site or sites together with any buildings and improvements located on the site(s) that are under common ownership, management, and financing. Section 3 applies to an entire Section 3 project, regardless of whether the project is fully or partially assisted under HUD programs that provide housing and community development financial assistance.

Contractors and Subcontractors are also subject to Section 3's requirements when performing any type of activity on Section 3 covered projects for which the total amount of funding for a given project is more than \$200,000.

Section 3 Benchmarks

When Section 3 is triggered by the threshold above, all parties must attempt, to the "greatest extent feasible," to meet the minimum numerical goals as follows:

- At least 25% of the total labor hours worked on the project must be performed by Section 3 Workers
- At least 5% of the total labor hours worked must be performed by Targeted Section 3 Workers

These benchmarks may be updated by HUD every three years.

Section 3 Workers and Targeted Section 3 Workers

A Section 3 Worker is any worker who currently fits, or when hired within the last five years fit, at least one of the following categories, as documented:

- A low or very low-income worker
Or
- Employed by a Section 3 Business Concern
Or
- A YouthBuild Participant

A Targeted Section 3 Worker is:

- Employed by a Section 3 Business Concern
Or
- Currently fits or when hired fit at least one of the following categories as documented within the last five years:
 - Living within the Service Area or the neighborhood of the project, as defined in 24 CFR 75.5.

25

○ A YouthBuild Participant

Section 3 Business Concern – A Business Concern that meets the following criteria:

- 51% or more owned and controlled by low or very low-income persons
OR
- Over 75% of the labor hours performed for the business over the prior three-month period are performed by Section 3 workers
OR
- 51% or more owned and controlled by current residents of public housing or Section 8-assisted housing

YouthBuild

YouthBuild is an academic and occupational skills training program serving youth ages 16-24 who have dropped out of high school, or previously dropped out and re-enrolled.

Additional Criteria:

- A member of a low-income family and/or
- A youth in foster care (including youth aging out of foster care) and/or
- A youth or adult offender and/or
- A youth with a disability and/or
- A child of an incarcerated parent and/or
- A migrant youth

More information about the YouthBuild program is located at <https://www.dcl.gov/agencies/eta/youth/youthbuild>

Low-Income and Very Low-Income Limits

The low-income and very low-income limits are defined in Section 3(b)(2) of the Housing Act of 1937, are determined annually by HUD, and are typically established at 80% and 50% of the area median individual income. HUD income limits can be found at <https://www.huduser.gov/portal/datasets/dl.html>

Prioritization of Effort

Section 3 projects must have met or exceeded the aforementioned Section 3 benchmarks and followed the required prioritization of effort. In regard to employment and training, to the greatest extent feasible, prioritization of effort shall be aimed toward Section 3 Workers residing within the Service Area or neighborhood of the project, followed by Participants in YouthBuild programs. In regard to contracting, to the greatest extent feasible, prioritization of effort shall be aimed toward Section 3 Business Concerns that provide economic opportunities to Section 3 Workers residing within the service area or the neighborhood of the project, followed by participants in YouthBuild programs. If a recipient, contractor, or subcontractor cannot attain the quantitative benchmarks and prioritization of effort, then evidence that qualitative efforts to assist low-income and very low-income persons with employment and training opportunities must be provided. Examples of qualitative efforts can be found in HCD, 24 CFR 75.25(b).

Section 3 Economic Opportunity Plan

Recipients, subcontractors, contractors, and subcontractors are expected to prepare and maintain a Section 3 Economic Opportunity Plan to serve as a guide for implementing the requirements and meeting the Section 3 goals. The components of a Section 3 Plan may include, but are not limited to, a policy statement, or purpose of the plan, applicability of Section 3 requirements, the Section 3 goals/Safe Harbor benchmarks, the Recipient and Contractor responsibilities, the means of prioritization and eligibility

26

verification for workers and businesses, the certification procedures for workers and businesses, the

reporting deadlines, and any complaint procedures. Subrecipients, contractors, and subcontractors shall develop, attain, and maintain Section 3 Worker, Targeted Section 3 Worker, and Section 3 Business Concern certifications.

Contract Language

The following language shall be incorporated in all City contracts:

24 CFR Part 75 establishes the requirements to be followed to ensure the objectives of Section 3 of the Housing and Urban Development Act of 1968 (24 U.S.C. 1701g) (Section 3) are met. The purpose of Section 3 is to ensure that economic opportunities, most importantly employment, generated by certain HUD financial assistance shall be directed to low- and very low-income persons, particularly those who are recipients of government assistance for housing or residents of the community in which the Federal assistance is spent. As specified in 24 CFR Part 75, all Section 3 projects are required to comply with these requirements. By entering this contract, contractor hereby acknowledges, understands, and agrees to comply with the Section 3 requirements. Any contractor found in violation of any part of 24 CFR Part 75 will be deemed to be in violation of the contract and the contract shall be subject to termination.

In addition, contractors and subrecipients are required to include language in all Section 3 covered contracts or agreements for subcontractors to meet the requirements of 24 CFR Part 75.19.

For businesses, noncompliance with HUD's regulations in 24 CFR Part 75 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

Subrecipients, contractors, and subcontractors are subject to compliance review by the city to ensure Section 3 goals/benchmarks are being met. The review procedure may include, but is not limited to, requiring subrecipients, contractors, and subcontractors to submit reports showing certification of Section 3 workers, Targeted Section 3 Workers, and Section 3 Business Concerns, as well as hours worked for the Section 3 Project, and establishing a timeline for reporting.

12. Monthly Invoices

CITY OF MORENO VALLEY
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Subrecipient Payment Request FY _____

Exhibit D

AGENCY NAME:	DATE:
PROJECT TITLE:	INVOICE NO.:
PREPARER'S NAME:	
EMAIL:	PHONE:

ACCOUNT SUMMARY:

Approved CDBG Budget	
CDBG Reimbursements Received To Date	
Pending Reimbursements To Date (including this invoice)	
Remaining CDBG Balance	\$ -

CURRENT REQUEST:

CDBG BUDGET LINE ITEM PER APPROVED AGREEMENT <small>(List individual line item costs per approved budget, Exhibit "B")</small>	BUDGET AMOUNT \$	(PREVIOUS REQUESTS)	(CURRENT AMOUNT REQUESTED FOR REIMBURSEMENT)	REMAINING BUDGET BALANCE
PERSONNEL COSTS:				
Salaries				\$ -
Fringe Benefits				\$ -
Total Personnel Costs:	\$ -	\$ -	\$ -	\$ -
OPERATING COSTS: <small>(List individual operating line item costs)</small>				
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
Total Operating Costs:	\$ -	\$ -	\$ -	\$ -
TOTAL: (Personnel Costs + Oper. Costs)	\$ -	\$ -	\$ -	\$ -

TOTAL PAYMENT REQUESTED THIS INVOICE: \$ -

NOTE: Corresponding back-up source documentation must be attached. The "Documentation Required for Reimbursement Checklist" may be included as back-up and/or used for guidance in preparing the submittal.

Signature of Preparer _____ Date _____

Signature of Authorized Supervisor, Executive Director, or Board Member _____ Date _____

For City Use Only: Date Received: _____ By: _____

P.O. No.: _____ Amt. \$: _____

Inv. No.: _____ Acct. No.: _____

Inv. Date.: _____ Auth. By: _____

CITY OF MORENO VALLEY FY 2024-2025 HOME AGREEMENT – Subrecipient Name – Program Name

Exhibit D1
Page 1 of 1

EXHIBIT D-1

PROGRAM INCOME EARNED & RECAPTURED FUNDS
RECEIVED & USED REPORT

EXHIBIT D-1

Monthly Summary of Program Income and Recaptured Funds Received and Used
Fiscal Year: _____

For the Month of: _____
Preparer: _____
Date Prepared: _____

PROGRAM INCOME EARNED/RECAPTURED FUNDS RECEIVED					PROGRAM INCOME EARNED/RECAPTURED FUNDS USED					Program Income & Recaptured Fund Balance
Date	Source	Amount	\$ Amount Available for Admin	Total to Date	Date	Project Name/ IDIS #	Amount	\$ Amount	Total to Date	
Total Available to Reimburse Administrative Expense				\$	Total PI/Recaptured Funds Used for Administrative Expense				\$	\$

13. Compliance Certification

SUBRECIPIENT
FY ____ HOME- PROGRAM

EXHIBIT E

INVOICE DATE/ INVOICE NO. :

PROJECT ADDRESS: _____

SUBRECIPIENT hereby certifies that the below procedures were performed; and policies, guidelines, and requirements (among other regulations) related to the acceptance and use of CDBG/HOME funds have been adhered to and complied with as stipulated in the executed agreement for the above-mentioned program:

A. PARTICIPANT ELIGIBILITY

1. Applicable definition of income used (e.g., selected for this homeownership rehabilitation program)
2. Income inclusions and exclusions correctly applied for the chosen income definition and the calculation was performed correctly. [24 CFR 92.203(b)]
3. The household income supported with source documentation [24 CFR 92.203(a)(2)]
4. The family's annual income less than or equal to 80% of the area median income. [24 CFR 92.254(b)]

Ownership/Occupancy

5. HFHR program staff obtained evidence of ownership. (NOTE: A deed alone is not sufficient documentation. A title search or recent review of recorded ownership information should have been conducted.) [24 CFR 92.254(c)]
6. The file documentation includes documentation demonstrating that the household uses this property as its principal residence (e.g., utility bill) [24 CFR 92.254(b)(2)]

B. PROPERTY ELIGIBILITY

7. The property is listed as a single-family home. [CFR 92.254(c)]
8. The work write-up/cost estimate establish that at least \$1,000 of HOME -funded rehabilitation work is required. [24 CFR 92.205(c)]
9. The estimated after-rehabilitation property value less than or equal to 95% of the median single-family purchase price for the are as determined by HUD/City [24 CFR 92.254(b)(1)]

14. Statistical Reporting

CITY OF MORENO VALLEY CDBG MONTHLY STATISTICAL & ACCOMPLISHMENT REPORT		JULY	AUGUST	SEPTEMBER	Quarter 1 JUL-SEP	OCTOBER	NOVEMBER	DECEMBER	Quarter 2 OCT-DEC	JANUARY	FEBRUARY	MARCH	Quarter 3 JAN-MAR	APRIL	MAY	JUNE	Quarter 4 APR-JUN	Program to Date
1	Units Served																	
1a	Number of Rehabilitated Units			0	0				0				0				0	0
Other Accomplishments																		
1b					0				0				0				0	0
1c					0				0				0				0	0
1d					0				0				0				0	0
2	Participant Income																	
2a	Extremely Low Income (30%)				0				0				0				0	0
2b	Very Low Income (50%)				0				0				0				0	0
2c	Low Income (80%)				0				0				0				0	0
2d	Non-Low/Mod Income				0				0				0				0	0
	Subtotal (Low Income)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Subtotal (ALL)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total here should match total for question 1a																		
3	Participant Demographic																	
3a	White				0				0				0				0	0
3a1	How many also identified as Hispanic/Latino?				0				0				0				0	0
3b	Black/African American				0				0				0				0	0
3b1	How many also identified as Hispanic/Latino?				0				0				0				0	0
3c	Asian				0				0				0				0	0
3c1	How many also identified as Hispanic/Latino?				0				0				0				0	0
3d	American Indian/Alaskan Native				0				0				0				0	0
3d1	How many also identified as Hispanic/Latino?				0				0				0				0	0
3e	Native Hawaiian/Other Pacific Islander				0				0				0				0	0
3e1	How many also identified as Hispanic/Latino?				0				0				0				0	0
3f	American Indian/Alaskan Native & White				0				0				0				0	0
3f1	How many also identified as Hispanic/Latino?				0				0				0				0	0
3g	Asian & White				0				0				0				0	0
3g1	How many also identified as Hispanic/Latino?				0				0				0				0	0
3h	Black/African American & White				0				0				0				0	0
3h1	How many also identified as Hispanic/Latino?				0				0				0				0	0
3i	Amer. Indian/Alaskan Native & Black African Amer.				0				0				0				0	0
3i1	How many also identified as Hispanic/Latino?				0				0				0				0	0
3j	Other Multi-Race				0				0				0				0	0
3j1	How many also identified as Hispanic/Latino?				0				0				0				0	0
	Subtotal	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3k	Total Female Heads of Household	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4	Program Budget																	
4a	Reimbursement Requests Submitted				\$0.00				\$0.00				\$0.00				\$0.00	\$0.00
4	CERTIFICATION																	
6a	Name of Person Submitting Report																	
6b	Title																	
6c	Phone				N/A				N/A				N/A				N/A	N/A
6d	Email																	
6e	Date of Submission																	

15. Annual Performance Report

CITY OF MORENO VALLEY FY 2024-2025 HOME AGREEMENT – Subrecipient Name – Program Name

EXHIBIT G
PAGE 1 OF 2

EXHIBIT G ANNUAL PERFORMANCE REPORT

Annual Performance Report HOME Program

U.S. Department of Housing
and Urban Development
Office of Community Planning
and Development

OMB Approval No. 2506-0171
(exp. 8/31/2005)

Public reporting burden for this collection of information is estimated to average 2.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number.

The HOME statute imposes a significant number of data collection and reporting requirements. This includes information on assisted properties, on the owners or tenants of the properties, and on other programmatic areas. The information will be used: 1) to assist HOME participants in managing their programs; 2) to track performance of participants in meeting fund commitment and expenditure deadlines; 3) to permit HUD to determine whether each participant meets the HOME statutory income targeting and affordability requirements; and 4) to permit HUD to determine compliance with other statutory and regulatory program requirements. This data collection is authorized under Title II of the Clinton-Gore National Affordable Housing Act or related authorities. Access to Federal grant funds is contingent on the reporting of certain project-specific data elements. Records of information collected will be maintained by the recipients of the assistance. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when public disclosure is not required.

This form is intended to collect numeric data to be aggregated nationally as a complement to data collected through the Cash and Management Information (CMI) System. Participants should enter the reporting period in the first block. The reporting period is October 1 to September 30. Instructions are included for each section if further explanation is needed.

Submit this form on or before December 31. This report is for period (mm/dd/yyyy) Date Submitted (mm/yyyy)
Starting Ending

Send one copy to the appropriate HUD Field Office and one copy to:
HOME Program, Box 7176, 451 7th Street, S.W., Washington D.C. 20410

Part I Participant Identification

1. Participant Number	2. Participant Name	3. Name of Person completing this report	4. Phone Number (include Area Code)
5. Address	6. City	7. State	8. Zip Code

Part II Program Income

Enter the following program income amounts for the reporting period: in block 1, enter the balance on hand at the beginning; in block 2, enter the amount generated; in block 3, enter the amount expended; and in block 4, enter the amount for Tenant-Based Rental Assistance.

1. Balance on hand at beginning of Reporting Period	2. Amount received during Reporting Period	3. Total amount expended during Reporting Period	4. Amount expended for Tenant-Based Rental Assistance	5. Balance on hand at end of Reporting Period (1 + 2 - 3) + 4
---	--	--	---	---

Part III Minority Business Enterprises (MBE) and Women Business Enterprises (WBE)

In the table below, indicate the number and dollar value of contracts for HOME projects completed during the reporting period.

A. Contracts	a. Total	Minority Business Enterprises (MBE)				i. White Non-Hispanic
		b. Asian or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
1. Number						
2. Dollar Amount						
B. Sub-Contracts						
1. Number						
2. Dollar Amount						
C. Contracts	a. Total	b. Women Business Enterprises (WBE)	c. Mile			
1. Number						
2. Dollar Amount						
D. Sub-Contracts						
1. Number						
2. Dollar Amount						

CITY OF MORENO VALLEY FY 2024-2025 HOME AGREEMENT – Subrecipient Name – Program Name

EXHIBIT G
PAGE 2 OF 2

Part IV Minority Owners of Rental Property

In the table below, indicate the number of HOME assisted rental property owners and the total dollar amount of HOME funds in these rental properties assisted during the reporting period.

1. Number	a. Total	Minority Property Owners				i. White Non-Hispanic
		b. Asian or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
2. Dollar Amount						

Part V Relocation and Real Property Acquisition

Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition. The data provided should reflect only displacements and acquisitions occurring during the reporting period.

1. Parcels Acquired	a. Number	b. Cost	2. Businesses Displaced	3. Nonprofit Organizations Displaced	4. Households Temporarily Relocated, not Displaced	Minority Business Enterprises (MBE)						
						a. Total	b. Asian or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	i. White Non-Hispanic	
5. Households Displaced - Number												
6. Households Displaced - Cost												





19. Monitoring

- On-Site Visits
- Participant Eligibility
- Monthly Performance Statistics
- Request for Reimbursement



19. Monitoring: Common Concerns

- Behind on program milestones and goals
- Late, incomplete, or inaccurate reporting
- Late, incomplete, or inaccurate invoices
- Exceeding the budget line items
- Ratio of budget expenditures to program activity



19. Monitoring: Common Findings

- Program compliance
- Financial management
- Procurement & contracting
- Client/file documentation
- Regulatory compliance
- Subrecipient oversight & internal controls
- Performance & outcomes

20.HOME Specific Regulations & Policy

- Lead-Based Paint Testing ([24 CFR Part 35](#))
 - Rehab and repairs on homes built prior to 1978.
- Prevailing Wages ([24 CFR Part 92](#))
 - Prevailing wage required for projects containing cumulatively more than 12 units.

20. HOME Specific Regulations & Policy – cont.


- Rehab projects are subject to [HUD and City rehabilitation standards](#).
- Full HOME regulations found in [24 CFR Part 92](#).

21. Federal Regulatory Requirements

- Title 2 of Code of Federal Regulations Part 200 ([2 CFR Part 200](#))- Uniform Administrative Requirements:
 - Conflict of Interest ([200.112](#))
 - Standards of Financial Management ([200.302](#))
 - Internal Controls ([200.303](#))
 - Program Income ([200.307](#))
 - Procurement Standards ([200.320](#))
 - Monitoring ([200.329](#))
 - Direct & Indirect Cost Principles ([200.412](#) & [200.413](#))
 - Audit Requirements ([200.501](#))

21. Federal Regulatory Requirements cont.

- Title 24 of Code of Federal Regulations Part 75 ([24 CFR Part 75](#))- Basic provisions:
 - Records to be maintained
 - Labor standards (Davis-Bacon Prevailing Wage)
- Section 3 requirements for HUD awards in excess of \$200,000 for Covered Projects.
- Various non-discrimination and affirmative action regulations.



22. HUD Exchange – HOME Resources

- Register for [HUD Exchange Account](#)
- [*Building HOME Online Training*](#)
- [*HOME On-Demand Training*](#)



23. Next Steps

- Agreements will be circulated to subrecipients for review and signature(s)
- The City receives its agreement from HUD
 - Timeline for this item varies and impacts the timeline in which the City can execute its agreements with subrecipients
- The City executes the subrecipient agreements
 - Executed copies are sent to subrecipients
 - A Notice to Proceed is issued

24. Q & A





25. We're Here to Help!

Moreno Valley

Monica Lopez

Call:

Direct -951.413.3061

Main line -951.413.3450

Email:

monicalo@moval.org

grantadmin@moval.org